

**CHEPPING WYCOMBE PARISH COUNCIL**

**LEISURE FACILITIES COMMITTEE**

**AGENDA**

**TUESDAY 17 FEBRUARY 2009**

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

**Members:**

M Smith (Chairman)  
C Jordan (Vice-Chairman)  
L Willis  
J Herschel  
I Forbes

C Harriss  
Mrs E Belcher  
Mrs S Digby  
J Savage  
D Johncock (ex-officio)

**INDEX**

1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **SPORTS GROUNDS (agenda pages 2-3)**
4. **RECREATION GROUNDS AND PARKS (agenda pages 4-5)**
5. **COMMITTEE BUDGETS (agenda page 6)**
6. **ACCOUNTS FOR PAYMENT (agenda page 7)**
7. **DELEGATED ACTION (agenda page 8)**



H R O Jones  
Clerk of the Parish  
11 February 2009

### AGENDA ITEM 3

CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
TUESDAY 17 FEBRUARY 2009

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

#### SPORTS GROUNDS

<b>Derehams Lane Sports Ground</b>
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#### Derehams Lane Sports Ground - CONSIDERATION

At the meeting on 2 December 2009 it was agreed that a representative of the Sports Development Team at Wycombe District Council be invited to attend the next Committee meeting on 17 February 2009 to discuss options for the rejuvenation of Derehams Lane Sports Ground.

A copy of the Council's letter of invitation to Mrs E Jewell, Wycombe District Council Head of Community Services (Leisure), of 30 December 2008 is attached at **APPENDIX A**.

Mr Andrew Wallace, Sports Team Leader, has kindly accepted the Council's invitation.

**Members are asked to consider and discuss options for developing multi-sports facilities at Derehams Lane Sports Ground together with funding options with A Wallace, Wycombe District Council Sports Team Leader.**

#### Derehams Lane Sports Ground Sub-Committee - INFORMATION

The next meeting of the Derehams Lane Sports Ground Sub-Committee is scheduled to take place at the Council Offices on 18 March 2009 at 7.30pm. Invited attendees are:

G Styles – Loudwater Sports Club Chairman and Acting Treasurer  
M Smith – Leisure Facilities Committee Chairman  
C Jordan – Leisure Facilities Committee Vice-Chairman  
C Dodds – Loudwater Member  
R Smith – Loudwater Member  
L Willis – Loudwater Member  
J Herschel – Tylers Green Member  
H Jones – Parish Clerk

## Green Dragon Sports Ground

### 'Maurice Smith' Pavilion Rental: Nursery use - CONSIDERATION

For ease of reference, Members are referred to the self explanatory correspondence between the Clerk and Ms Jessica Witney of 4 February and 28 January 2009 attached at **APPENDIX B**.

The Clerk has discussed the letting procedure and fee scale (40% of the hiring fees to the Parish Council) with Mrs Jacqui Jones, Flackwell Heath Sports Club Secretary, and it has been acknowledged that any agreement between the Club and those wishing to hire the Sports Pavilion must be in accordance with the relevant health and safety, risk assessment and insurance cover criteria.

In addition, where relevant, Council approval must be sought for activities (such as Nursery activities) that would entail material changes to either the fabric of the building or the Sports Ground itself.

**Members are asked to consider, in principle and subject to the approval of Flackwell Heath Sports Club's letting, whether material changes should be made to Green Dragon Sports Ground to erect a 1.2m compound fence around the Pavilion and patio area together with gate(s) for Nursery use.**

CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
TUESDAY 17 FEBRUARY 2009

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**RECREATION GROUNDS AND PARKS**

**Ashley Park**

s.106 Play Equipment Improvements - CONSIDERATION

Committee Members have been advised that Wycombe District Council has agreed to the Council's use of s.106 (Developer Contribution) monies to be allocated at Ashley Park in Tylers Green. Part of the sum is to be spent on the provision of a Youth Shelter (initially designated by the Leisure Facilities Committee site visit as a priority for District Council funding and to be situated in the field to the rear of the Park by the bins and bench seating area).

Options for the development of the site are at the discretion of the Committee. However, Members may be mindful of the proposals put forward by Wicksteed Playscapes and Kompan, two firms specialising in the provision of play equipment.

On 29 January 2009, the Council Clerk and Warden conducted a site visit together with D Owen (Wicksteed) asking for an initial assessment of the play area and a costed plan of improvements. The quote for works is attached at **APPENDIX C**.

Similarly, Members are reminded that on Friday 24 October 2008, a site visit took place encompassing all Council owned and maintained Recreation Grounds, attended by J Herschel, D Johncock and the Clerk of the Council together with S Woodd (Kompan). At the time of agenda dispatch, neither a quote for works nor written plan of recommendations has been received from Kompan. However, Mr Woodd has offered to attend the Committee meeting in order to address the issues.

**Members are asked to consider the options for utilising s.106 monies at Ashley Park, taking into account all of the relevant factors of cost, safety, maintenance commitment, timescale and the overall play area strategy of the Council.**

## Straight Bit Recreation Ground

### Possible Croquet Club Site - CONSIDERATION

Members are referred to the attached letter and draft plan from G Youd, High Wycombe Croquet Club Chairman, of 5 February 2009 attached at **APPENDIX D**, seeking the Committee's views on the possibility of housing a Croquet compound (for two courts) at Straight Bit Recreation Ground.

Members are reminded that in 2008, the Committee and Croquet Club looked at the possibility of housing such a compound at Derehams Lane Sports Ground. However, a mutually satisfactory location was not established at this site.

It is further noted and fully acknowledged as a potential impediment by the Croquet Club that, if approved, the compound would negate the use of one of the football pitch areas.

**Members are asked to consider the possibility of housing a Croquet compound for the High Wycombe Croquet Club (for two courts) at Straight Bit Recreation Ground.**

### Flackwell Heath Bowls Club - INFORMATION

Members are reminded that at the meeting on 25 September 2008 it was agreed that options for the promotion of junior Membership for both the Flackwell Heath and Loudwater Bowls Clubs be investigated and encouraged by the Committee.

Significant progress has been made in implementing the Council's organised improvement of the site by way of installing tournament standard ditches on the Bowling Green. It is anticipated that the work will be completed by the beginning of April 2009.

It has been suggested that the Committee Site Visit on Thursday 2 July 2009 include a visit to the Bowls Club in order that the Committee can inspect the improvements.

**Members are asked to receive a verbal update report following a meeting between the Clerk of the Council and representatives of Flackwell Heath Bowls Club on 10 February 2009.**

**CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
TUESDAY 17 FEBRUARY 2009**

**COMMITTEE BUDGETS**

Attached are:

- The finance detailed report (**APPENDIX E**)
- Projected variances from budget 2008/09 (**APPENDIX F**)
- Budget Analysis Sheet 2009/10 (**APPENDIX G**)

The Budget Reports show:

- The 2007/08 budget, actual income and expenditure;
- The 2008/09 actual income and expenditure figures are correct to January 2009. The annual projected is an estimate of income and expenditure for 2008/09 to 31 March 2009; and
- The 2009/10 budget.

2008/09 Budget

	Budget	Projection @ 31/3/09
Expenditure	70,536	97,123
Income	15,265	39,655
<b>Net</b>	<b>55,271</b>	<b>57,468</b>

The projected expenditure for 2008/09 is £2,19 over budget. The variances are set out on the variance spreadsheet.

2009/10 Budget

The Budget as set at the Council meeting on 22 January 2009 is:

	<b>2008/09</b>	<b>2009/10</b>
Expenditure	70,536	67,232
Income	15,265	15,952
<b>Net</b>	<b>55,271</b>	<b>51,280</b>

When comparing the 2009/10 Budget and the 2008/09 budget it can be seen there is a difference of £3,991. This is mainly due to the exceptional expenditure and income in each year's Budget.

**AGENDA ITEM 6**

**CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
TUESDAY 17 FEBRUARY 2009**

**ACCOUNTS FOR PAYMENT**

**The Accounts for Payment are to be circulated at the meeting for the approval of Members.**

**Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.**

**Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.**

**AGENDA ITEM 7**

**CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
TUESDAY 17 FEBRUARY 2009**

**DELEGATED ACTION**

Since the last meeting of the Committee, the Clerk of the Council has authorised the following permit(s):

- St Peter's Church for the 'Carols in the Park' event at Boundary Park on 24 December 2008 (23/12/08).