

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

AGENDA

TUESDAY 2 DECEMBER 2008

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

M Smith (Chairman)
C Jordan (Vice-Chairman)
L Willis
J Herschel
I Forbes
C Harriss
Mrs E Belcher
Mrs S Digby
J Savage
D Johncock (ex-officio)

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1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, no apologies for absence have been received.
2. **SPORTS GROUNDS (agenda pages 2-3)**
3. **RECREATION GROUNDS AND PARKS (agenda page 4)**
4. **COMMITTEE BUDGETS (agenda pages 5-6)**
5. **ACCOUNTS FOR PAYMENT (agenda page 7)**
6. **DELEGATED ACTION (agenda page 8)**



H R O Jones
Clerk of the Parish
27 November 2008

AGENDA ITEM 2

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
TUESDAY 2 DECEMBER 2008**

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

SPORTS GROUNDS

<p>Derehams Lane Sports Ground</p>

Loudwater Sports Club - CONSIDERATION

A copy of C Jordan's, Vice-Chairman and Council Representative on the Sports Club, report following the meeting of the Loudwater Sports Club of Sunday 12 October 2008 is attached (**APPENDIX A**).

Members will note that reference has been made to the renewal of the Pavilion lease which was scheduled to formally expire at the end of April 2007. At the Committee meeting on 20 February 2007, it was agreed (among other resolutions) that:

"The decision to renew the Pavilion lease be deferred, with the lease being held over in the meantime, pending evidence being provided to the satisfaction of the Council that any outstanding terms of that lease had been met by the tenants."

A copy of the current Pavilion Lease is attached at **APPENDIX B**.

Members are asked to receive a verbal update report from C Jordan, Vice-Chairman and Council Representative, on any matters arising from the meetings of 12 October or 9 November 2008 and any progress in developing a business plan for the continued rejuvenation of Derehams Lane Sports Ground.

Green Dragon Sports Ground

Flackwell Heath Sports Club: Ongoing Maintenance Matters - CONSIDERATION

For ease of reference, Members are provided with an additional copy of the report of the Flackwell Heath Sports Club prepared by L Willis, Council Representative on the Sports Club, following the meeting on 16 September 2008 attached at **APPENDIX C**.

A number of issues are listed which have been addressed as follows:

- Sports Club Lease: No amendment to the lease is required following the Flackwell Heath Cricket Club merging with the High Wycombe Cricket Club as provision is already contained within the document for such an eventuality.
- Bell Box Repositioning: The cost of repositioning the SRP Bell Box on the front of the pavilion is £50.00. A photograph showing its current position in relation to the cricket score board mountings is attached at **APPENDIX D**.
- Alarm Procedure: The Clerk of the Council provided operating instructions to representatives of the Sports Club, Cricket Club and Minors Football Club shortly after the installation of the SRP Alarm System. Relating to the assertion that it would be “neither appropriate nor safe” for Club Committee Members to visit the facility in the event of the alarm sounding, it is suggested that advice should be sought from Thames Valley Police.
- Access Gap in Hedge: The access gap in the hedge poses no risk to the site in terms of unauthorised vehicles entering on to the Sports Ground. It is used primarily by dog walkers. Photographs of either side together with an aerial plan showing the position are attached at **APPENDIX E**.

Members are asked to consider whether there are any matters arising from the report of the Flackwell Heath Sports Club meeting of 16 September 2008 and to advise accordingly.

AGENDA ITEM 3

**CHEPPING WYCOMBE PARISH COUNCIL
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RECREATION GROUNDS AND PARKS

All sites

Play Equipment Site Visit - CONSIDERATION

On Friday 24 October 2008, a site visit took place encompassing all Council owned and maintained Recreation Grounds, attended by J Herschel, D Johncock and the Clerk of the Council together with a representative of Kompan, a firm specialising in play equipment provision and installation.

In the absence of any written report or recommendations from Kompan, Members are asked to receive a verbal update report from those Members who attended and to consider any further action, if appropriate.

Straight Bit Recreation Ground

Flackwell Heath Bowls Club - INFORMATION

At the meeting on 25 September 2008 it was agreed that options for the promotion of junior Membership for both the Flackwell Heath and Loudwater Bowls Clubs be investigated and encouraged by the Committee.

Members are asked to receive a verbal update report following a meeting between the Clerk of the Council and representatives of Flackwell Heath Bowls Club on 21 November 2008.

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COMMITTEE BUDGETS

Attached are:

- The Budget detailed report (**APPENDIX F**)
- Budget analysis (**APPENDIX G**)
- Projected variance for 2008/09 (**APPENDIX H**)
- Ear marked reserves (**APPENDIX I**)

2008/09 Budget - INFORMATION

The projected expenditure for 2008/09 is £3,015 over budget. The variances are detailed on the projected variances spreadsheet.

2009/10 Budget - CONSIDERATION

The proposed Budget figures for 2009/10 include:

- £2,000 Youth facilities at Ashley Drive Recreation ground
- £5,000 Derehams Lane Sports Ground site rejuvenation
- £5,000 Derehams Lane Pavilion replacement reserve fund
- £1,000 litter bins at Straight Bit recreation ground
- £2,000 Boundary Road recreation ground planting
- £2,000 Leisure facilities benches and signs
- £1,500 play areas bark replacement
- £3,000 Play equipment replacement reserve

The Council budget shows expenditure £6,684 over the budgeted income for 2009/10 if the precept is increased by 3.9%. Currently the exceptional items for this committee are £21,500 and for the Council £73,945.

The Committee is asked to examine the proposed budget and make a final budget recommendation to FGP committee meeting on 8 January 2009. FGP will then consider

the Council budget for 2009/10 and recommend a precept to 20 January 2009 Council meeting.

The Budget Reports show:

- The 2007/08 actual income and expenditure;
- The 2008/09 budget and actual income and expenditure figures are correct to November 2008; and
- The proposal for the 2009/10 budget.

As set out in the report, the proposed net expenditure for 2009/10 is £56,502 i.e. an increase of £1,231 from the 2008/09 budget for this Committee.

Against this background, the Committee is asked to review the draft budget for 2009/10 and refer any recommendations or comments to FGP for the 8 January 2009 meeting.

AGENDA ITEM 5

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ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.

AGENDA ITEM 6

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DELEGATED ACTION

Since the last meeting of the Committee, the Clerk of the Council has authorised the following permit(s):

- For Wycombe Wanderers Ladies' Football Club Seasonal Permit at Derehams Lane Sports Ground for the season 28 September 2008 – 31 May 2009 (06/10/08).