

# CHEPPING WYCOMBE PARISH COUNCIL

## WORKS, SERVICES & PLANNING COMMITTEE

*"Cherish the past, adorn the present, construct for the future"*

Meeting to be held on Tuesday 18 December 2012 commencing at 7.30pm in the Council Chamber,  
Cock Lane, Tylers Green, High Wycombe HP10 8DS

**The meeting is open to members of the public and press**

---

<b>Committee Membership:</b>	CLlr J Herschel - Chairman	CLlr C Jordan
	CLlr D Onslow - Vice Chairman	CLlr B Sadler
	CLlr J Bailey	CLlr J White
	CLlr C Dodds	CLlr M Wilkes
	CLlr I Forbes	CLlr J Johnson

**Members of the committee are summoned to consider the following business:**

### AGENDA

1. Apologies for absence.
2. Declarations of members' interests in Items on the agenda.
3. Signage in the parish
4. Kingswood Cemetery Safety
5. Cemetery Maintenance
6. Council depot fencing
7. Community Payback
8. Committee priorities
9. Questions from council members and the public
10. Accounts for payment.



Wendy Thompson  
Clerk of the Council  
7 December 2012

**The committee is responsible for:**

- Footpath lighting in the two lit wards of Loudwater and Flackwell Heath
- Management and maintenance of the three council-owned cemeteries:
  - Loudwater Cemetery at Altona Road
  - Garden of Rest, Hammersley Lane beside St Margaret's, Tylers Green
  - Kingswood Cemetery, Cock Lane, Tylers Green
- Maintenance of the closed graveyards and their boundary walls at St. Margaret's in Tylers Green and St Peter's in Loudwater
- Maintenance of the three parish war memorials, though not owned by us
- Maintenance of historic markers (milestones, boundary marks, etc.)
- Maintenance of council-owned bus shelters
- Maintenance of the council's offices, depot, and Warden's House
- Seats and benches on all council sites and on the public highway
- Parish paths, alongside Bucks CC Rights of Way Team
- Planning consultations: the parish is a statutory consultee and comments on applications on behalf of the wider community (the parish does not 'take sides' and affected neighbours should make their own separate comments)
- Improving the local environment: the committee is tasked with working with third parties for the benefit of the community:
  - Transport for Buckinghamshire
  - Wycombe District Council
  - Environment Agency
  - Chiltern Conservation Board
  - The Chiltern Society
  - Community ginger groups and societies concerned with environmental issues, e.g. Wycombe Wildlife, resident's groups and associations
- With the clerk and in consultation with chairmen of the other two service committees sets priorities for 'outside works' undertaken by the council's grounds team

### **AGENDA ITEM 3**

#### **Signage in the parish**

The committee is asked TO NOTE that the surveys carried out by councillors to identify requirements for signage have been completed and replacement will start early in the new year. The survey of Kingswood will not however be completed until the end of January.

### **AGENDA ITEM 4**

#### **Kingswood Cemetery Safety**

Members are asked TO NOTE that following agreement at the last committee meeting for handrails to the steps leading down to the Memorial Gardens they are now on order. It is hoped that they will be installed early in the new year.

### **AGENDA ITEM 5**

#### **Cemetery Maintenance**

The committee is asked TO NOTE that the newer graves at both Loudwater and Kingswood cemeteries have been levelled and turfed. This will assist with future maintenance of the sites.

### **AGENDA ITEM 6**

#### **Council depot fencing**

Members are asked TO NOTE that the security fencing around the depot has now been completed.

### **AGENDA ITEM 7**

#### **Community Payback permanent midweek group**

Members are asked TO NOTE that from January 2013 the council will be commencing a trial with the Probation Service for a permanent midweek group. The Probation Service have been asked to reduce from April 2013 the processing time of offenders, from court to first scheduled work will be 5 days. In order to assist with these new regulations we have agreed to an initial trial on the understanding that if it does not work to our distinct benefit we will be able to stop.

### **AGENDA ITEM 8**

#### **Committee Priorities**

Members are asked to bring forward at the meeting suggestions in respect of the committee's remit for consideration in a refresh of the council's community priorities.

### **AGENDA ITEM 9**

#### **Questions from council members and the public**

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

### **AGENDA ITEM 10**

#### **Accounts for payment**

Accounts for payment are to be circulated at the meeting for consideration by councillors. Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

**Date of the next meeting of the committee Thursday 14 March 2013 at 7.30pm**