

CHEPPING WYCOMBE PARISH COUNCIL

WORKS, SERVICES & PLANNING COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Meeting to be held on Thursday 14 March 2013 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

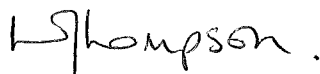
The meeting is open to members of the public and press

Committee Membership:	Cllr J Herschel - Chairman	Cllr C Jordan
	Cllr D Onslow - Vice chairman	Cllr B Sadler
	Cllr J Bailey	Cllr J White
	Cllr C Dodds	Cllr M Wilkes
	Cllr I Forbes	Cllr J Johnson

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence.
2. Declarations of members' interests in Items on the agenda.
3. Signage in the parish
4. Community Payback
5. Replacement of Ford Ranger 4x4
6. Replacement of footpath lighting at Oakwood
7. Committee priorities
8. Proposition from members : Definitive Path along the Railway Land
9. Committee Finances
10. Questions from council members and the public
11. Accounts for payment.



Wendy Thompson
Clerk of the Council
7 March 2013

The committee is responsible for:

- Footpath lighting in the two lit wards of Loudwater and Flackwell Heath
- Management and maintenance of the three council-owned cemeteries:
 - Loudwater Cemetery at Altona Road
 - Garden of Rest, Hammersley Lane beside St Margaret's, Tylers Green
 - Kingswood Cemetery, Cock Lane, Tylers Green
- Maintenance of the closed graveyards and their boundary walls at St. Margaret's in Tylers Green and St Peter's in Loudwater
- Maintenance of the three parish war memorials, though not owned by us
- Maintenance of historic markers (milestones, boundary marks, etc.)
- Maintenance of council-owned bus shelters
- Maintenance of the council's offices, depot, and Warden's House
- Seats and benches on all council sites and on the public highway
- Parish paths, alongside Bucks CC Rights of Way Team
- Planning consultations: the parish is a statutory consultee and comments on applications on behalf of the wider community (the parish does not 'take sides' and affected neighbours should make their own separate comments)
- Improving the local environment: the committee is tasked with working with third parties for the benefit of the community:
 - Transport for Buckinghamshire
 - Wycombe District Council
 - Environment Agency
 - Chiltern Conservation Board
 - The Chiltern Society
 - Community ginger groups and societies concerned with environmental issues, e.g. Wycombe Wildlife, resident's groups and associations
- With the clerk and in consultation with chairmen of the other two service committees sets priorities for 'outside works' undertaken by the council's grounds team

AGENDA ITEM 3

Signage renewal

Quotations for notice boards, sign boards and finger posts have been requested for the first phase of the council's signage renewal programme. The committee is asked TO RECEIVE an update.

AGENDA ITEM 4

Community Payback permanent midweek group

Members are asked TO NOTE that the trial with the Probation Service for a permanent midweek group has started.

AGENDA ITEM 5

Replacement of Ford Ranger

Members are asked TO AGREE to the replacement of the Ford Ranger 4x4 utility vehicle in the next financial year. Our current policy is to replace vehicles once they are more than 10 years old and have done at least 100,000 miles. The current vehicle was purchased in January 2003 and has now done 92,500 miles.

The clerk together with the Warden will research suitable utility vehicles and then during the year when a 'best price' opportunity occurs - and after consultation with the chairman and vice-chairman of the committee - purchase a replacement vehicle.

AGENDA ITEM 6

Replacement of footpath lighting at Oakwood

Members are asked TO AGREE to the replacement of 12 aluminium columns at Oakwood and their fitting with LED luminaires. **Appendix A attached.**

The council has had a policy of replacing columns and luminaires that for either safety, access or for reasons of poor condition. To date we have replaced:

- columns that cannot be accessed by vehicle-mounted cradles
- all fibre-glass columns (poor, deteriorating condition)
- concrete columns for safety reasons (due to corrosion of the internal reinforcing bars) and
- some aluminium columns due to poor, deteriorating condition (hidden corrosion where the pole section is welded to the base that contains the lighting control gear)

The council now specifies only galvanised-steel columns and brackets that have an expected life-expectancy of 30 years and more, compared to glass-fibre and aluminium columns that have in practice proved disappointing with lives of 20 years or less.

To enable the council to continue this rolling improvement programme the council has and continues to set aside funds in a footlight EMR. This has been rebuilt so that it now stands at £64,201.00.

The aluminium columns and their luminaires at Oakwood in Flackwell Heath have previously been identified as needing replacement. We have avoided their replacement until it could be done as a block and also the benefits of and experience of LED and solar-powered lighting could be assessed.

Major lighting authorities, including both Bucks CC and Wycombe DC, have run trials over extended periods and have now adopted LED lighting as the de-facto standard for new and replacement lighting. Solar-powered lighting has not yet proven to be cost-effective for street lighting, except at those locations where columns are less than 25 metres apart or where it would be necessary to lay power-supply cables.

The cost of replacing the 12 columns at Oakwood and providing Stela 24 LED luminaires is about £13,000, some £100 more per unit than if they were replaced using 70w SON fittings normally used by us. However this additional cost would be off-set by energy savings at current prices of about £11 a unit a year. In addition we will also make similar savings on annual maintenance charges, so that it is possible to amortise the additional initial cost in as little as 5 years.

AGENDA ITEM 7

Committee priorities

Members are asked TO ENDORSE the following committee priorities for this summer:

- continue to improve our environment and making good our estate: specifically with an emphasis on completing maintaining benches and community assets in Loudwater (2012/2013 project) and undertaking the planned 2013/2014 programme of work in Tylers Green. The committee has previously agreed to place an emphasis on the ward in which the following annual parish meeting is to be held. This rolling programme will help ensure that our assets are inspected and maintained every three or at worst every six years
- pressing ahead with the renewal of parish signage
- cleaning and painting the depot and workshop and the provision of a sink in the depot
- refurbishing of the council office kitchenette
- replace the rotten window frame in the garage attached to the Warden's house
- continue the programme to eradicate Japanese Knotweed from within the parish

AGENDA ITEM 8

Propositions from member s:

Proposition from Cllr. J White:

Definitive Path along the Railway Land

Members are asked TO AGREE that the clerk together with interested members prepare a report for the consideration of the committee of both the feasibility and benefits to the council and the public for asking Bucks County Council Rights of Way to adopt the footpath along the railway land owned by the council

AGENDA ITEM 9

Committee Finances

TO NOTE: Update on current committee expenditure and income. **Appendix B**

AGENDA ITEM 10

Questions from council members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 11

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

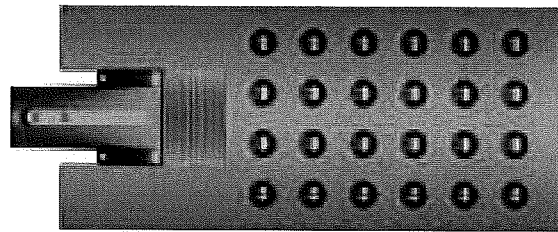
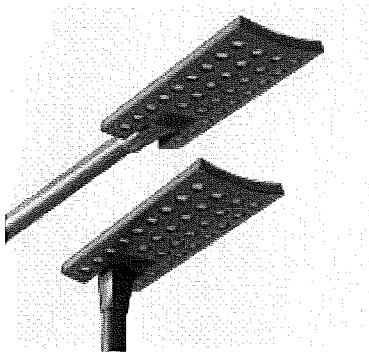
Date of the next meeting of the committee Thursday 6 June 2013 at 7.30pm

Stela LED luminaire



18 LED SQUARE

Stela is at the forefront of LED technology in real street lighting. The perfect cooling of the LED's give a very long life expectancy and enormous energy-savings so that the TCO (Total Cost of Ownership) ensures long-term financial savings while also achieving significant CO2-reductions.

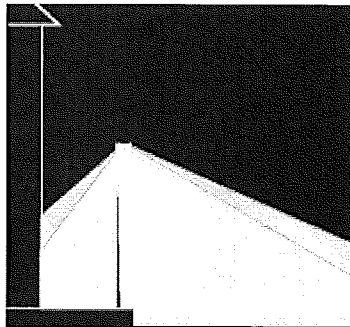
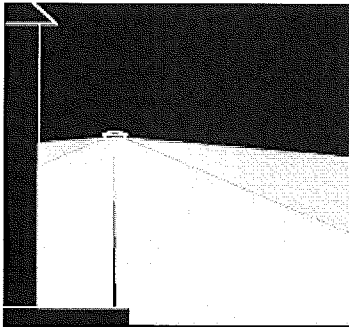


Post-top and side-entry options

Long 24 LED option

Traditional FSD lantern

Stela LED lantern



Stela LED minimises light spill reducing nuisance lighting to adjacent homes and also general light pollution

Total annual energy costs comparison:

70 w Son	215.496 Kwh	£17.24		
24 LED	77.676 kwh	£ 6.21	Saving £11.03 a year	Source: SSE Contracting

Chepping Wycombe P C (2012/13)

Detailed Income & Expenditure by Budget Heading 01/02/2013

Month No : 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Works Service & Planning</u>							
301	<u>WORKS DEPARTMENT</u>						
4010	MISC STAFF COSTS	71	0	0	0	0	0.0 %
4011	RATES	3,090	3,319	3,300	-19	-19	100.6 %
4012	WATER	134	497	150	-347	-347	331.5 %
4014	ELECTRICITY	585	645	650	5	5	99.3 %
4036	PROPERTY MAINTEN'CE	7,730	9,025	2,500	-6,525	-6,525	361.0 %
4038	MAINTENANCE CONTRACT	210	68	300	232	232	22.7 %
4046	SMALL TOOLS & EQUIPT	23	0	0	0	0	0.0 %
	WORKS DEPARTMENT :- Expenditure	11,843	13,555	6,900	-6,655	0	-6,655 196.4 %
1001	INCOME - RENTS	0	0	0	0	150	0.0 %
	WORKS DEPARTMENT :- Income	0	0	0	0		
	Net Expenditure over Income	11,843	13,555	6,900	-6,655		
302	<u>WARDENS HOUSE</u>						
4012	WATER	72	54	200	146	146	27.0 %
4036	PROPERTY MAINTEN'CE	450	145	300	155	155	48.3 %
4038	MAINTENANCE CONTRACT	143	0	160	160	160	0.0 %
	WARDENS HOUSE :- Expenditure	665	199	660	461	0	461 30.1 %
1004	INCOME - SERVICE CHS	72	167	200	-33		83.4 %
	WARDENS HOUSE :- Income	72	167	200	-33		83.4 %
	Net Expenditure over Income	593	32	460	428		
303	<u>OFFICE</u>						
4011	RATES	3,090	3,319	3,300	-19	-19	100.6 %
4012	WATER	134	1,576	150	-1,426	-1,426	1050.4
4014	ELECTRICITY	585	645	650	5	5	99.2 %
4015	GAS	791	919	1,300	381	381	70.7 %
4017	CLEANING & REFUSE	66	332	250	-82	-82	132.8 %
4036	PROPERTY MAINTEN'CE	3,690	945	1,000	56	56	94.5 %
4037	GROUNDS MAINTEN'CE	188	123	100	-23	-23	123.0 %
4038	MAINTENANCE CONTRACT	898	537	700	163	163	76.7 %
4053	LOAN INTEREST PAID	2,419	1,405	2,178	773	773	64.5 %
4054	LOAN CAPITAL PAID	10,433	11,448	10,676	-772	-772	107.2 %
	OFFICE :- Expenditure	22,294	21,248	20,304	-944	0	-944 104.6 %
	Net Expenditure over Income	22,294	21,248	20,304	-944		

Chepping Wycombe P C (2012/13)

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304 <u>VEHICLES TOOLS & EQUIPMENT</u>							
4010 MISC STAFF COSTS	508	589	800	212		212	73.6 %
4041 EQUIPMENT HIRE	0	91	150	59		59	60.9 %
4042 EQUIPMENT MAINTEN'CE	3,360	2,082	1,500	-582		-582	138.8 %
4043 VEHICLE MAINTENANCE	6,460	2,460	4,000	1,540		1,540	61.5 %
4044 VEHICLE FUEL	3,277	4,822	4,500	-322		-322	107.2 %
4045 VEHICLE TAX & INSURE	2,706	330	4,000	3,670		3,670	8.3 %
4046 SMALL TOOLS & EQUIPT	3,062	1,624	2,500	876		876	65.0 %
4050 CHEMICALS	192	0	400	400		400	0.0 %
VEHICLES TOOLS & EQUIPMENT :- Expenditure	19,565	11,997	17,850	5,853	0	5,853	67.2 %
1075 SALE OF ASSETS	150	0	0	0			0.0 %
1080 INS CLAIMS RECOVERED	10	0	0	0			0.0 %
1087 Income equipment hire	1,176	120	0	120			0.0 %
VEHICLES TOOLS & EQUIPMENT :- Income	1,336	120	0	120			
Net Expenditure over Income	18,229	11,877	17,850	5,973			
305 <u>LITTER, RUBBISH & GRAFFITTI</u>							
4017 CLEANING & REFUSE	2,250	1,555	2,500	945		945	62.2 %
4018 LITTER SCHEME	240	490	600	110		110	81.7 %
LITTER, RUBBISH & GRAFFITTI :- Expenditure	2,490	2,045	3,100	1,055	0	1,055	66.0 %
Net Expenditure over Income	2,490	2,045	3,100	1,055			
311 <u>HAMMERSLEY LANE CEM</u>							
4011 RATES	32	34	40	6		6	84.4 %
4012 WATER	37	6	35	29		29	16.2 %
4037 GROUNDS MAINTEN'CE	1,452	208	200	-8		-8	103.9 %
HAMMERSLEY LANE CEM :- Expenditure	1,522	247	275	28	0	28	89.9 %
1031 INCOME - IN PARISH BURIALS &	715	430	250	180			172.0 %
1032 INCOME - OUT OF PARISH	1,002	2,590	0	2,590			0.0 %
HAMMERSLEY LANE CEM :- Income	1,717	3,020	250	2,770			1208.0
Net Expenditure over Income	-195	-2,773	25	2,798			
312 <u>LOUDWATER CEMETERY</u>							
4011 RATES	162	169	175	6		6	96.4 %
4012 WATER	67	29	50	21		21	58.9 %
4037 GROUNDS MAINTEN'CE	4,733	537	500	-37		-37	107.3 %
LOUDWATER CEMETERY :- Expenditure	4,962	735	725	-10	0	-10	101.3 %

Chepping Wycombe P C (2012/13)

Detailed Income & Expenditure by Budget Heading 01/02/2013

Month No : 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1031 INCOME - IN PARISH BURIALS &	2,115	3,060	2,500	560			122.4 %
1032 INCOME - OUT OF PARISH	2,078	4,790	3,000	1,790			159.7 %
LOUDWATER CEMETERY :- Income	4,193	7,850	5,500	2,350			142.7 %
Net Expenditure over Income	769	-7,115	-4,775	2,340			
313 KINGSWOOD CEMETERY							
4012 WATER	37	29	50	21		21	58.4 %
4037 GROUNDS MAINTEN'CE	0	1,979	500	-1,479		-1,479	395.8 %
KINGSWOOD CEMETERY :- Expenditure	37	2,008	550	-1,458	0	-1,458	365.1 %
1031 INCOME - IN PARISH BURIALS &	2,749	771	2,000	-1,229			38.5 %
1032 INCOME - OUT OF PARISH	2,776	2,870	2,500	370			114.8 %
KINGSWOOD CEMETERY :- Income	5,525	3,641	4,500	-859			80.9 %
Net Expenditure over Income	-5,488	-1,633	-3,950	-2,317			
314 WAR MEM & CL C'YARDS							
4012 WATER	33	31	35	4		4	89.8 %
4036 PROPERTY MAINTEN'CE	60	0	560	560		560	0.0 %
4037 GROUNDS MAINTEN'CE	49	264	500	236		236	52.8 %
4040 MEMORIAL MAINTEN'CE	400	-400	250	650		650	-160.0
WAR MEM & CL C'YARDS :- Expenditure	542	-105	1,345	1,450	0	1,450	-7.8 %
Net Expenditure over Income	542	-105	1,345	1,450			
321 F'PATHS & STR FURN							
4037 GROUNDS MAINTEN'CE	278	45	500	455		455	9.0 %
F'PATHS & STR FURN :- Expenditure	278	45	500	455	0	455	9.0 %
1086 CONTRIBUTION FOR BENCH	0	542	0	542			0.0 %
F'PATHS & STR FURN :- Income	0	542	0	542			
Net Expenditure over Income	278	-497	500	997			
322 FOOTWAY LIGHTING							
4014 ELECTRICITY	11,174	13,110	19,500	6,390		6,390	67.2 %
4038 MAINTENANCE CONTRACT	14,893	13,279	17,000	3,721		3,721	78.1 %
4039 KNOCKDOWNS & REPAIRS	125	0	0	0		0	0.0 %
4066 STREET LIGHT REPAIRS	3,038	2,384	3,500	1,116		1,116	68.1 %
FOOTWAY LIGHTING :- Expenditure	29,231	28,772	40,000	11,228	0	11,228	71.9 %
Net Expenditure over Income	29,231	28,772	40,000	11,228			

05/03/2013

Chepping Wycombe P C (2012/13)

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Detailed Income & Expenditure by Budget Heading 01/02/2013

Month No : 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>341</u> PARTNERSHIP WORKING							
4061 PARTNERSHIP WORKING	3,874	2,020	5,000	2,980		2,980	40.4 %
PARTNERSHIP WORKING :- Expenditure	<u>3,874</u>	<u>2,020</u>	<u>5,000</u>	<u>2,980</u>	<u>0</u>	<u>2,980</u>	<u>40.4 %</u>
Net Expenditure over Income	<u>3,874</u>	<u>2,020</u>	<u>5,000</u>	<u>2,980</u>			
Works Service & Planning :- Expenditure	97,303	82,766	97,209	14,443	0	14,443	85.1 %
Income	12,843	15,340	10,450	4,890			146.8 %
Net Expenditure over Income	<u>84,460</u>	<u>67,426</u>	<u>86,759</u>	<u>19,333</u>			