

# CHEPPING WYCOMBE PARISH COUNCIL

Report of the council meeting held on Tuesday 16 April 2013 at 7.30 pm in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Buckinghamshire HP10 8DS.

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**Present:**

Cllr J Herschel (Chairman)	Cllr C Jordan
Cllr I Forbes (Vice Chairman)	Cllr D Onslow
Cllr C Dodds	Cllr B Sadler
Cllr J White	Cllr S Herron
Cllr M Wilkes	Cllr D Johncock
Cllr L Willis	Cllr J Johnson
Cllr K Wood	

**Also in attendance:** Mrs P Mannering & Ms Chloe Andrews-Jones (Flackwell Heath Residents Association)

**1. Apologies for absence**

Apologies for absence were received from Cllr Digby – holiday, Cllr Gurney – holiday and Cllr Patel – attendance at another meeting.

**2. Declarations of interest in agenda items**

Cllr Willis declared a personal interest in Item 8 as he knew the project leader.  
Cllr Dodds declared a personal interest in Item 8 as he knew the project leader.  
Cllr Onslow declared a personal interest in Item 17 – expenses cheque.

**3. Council minutes**

It was RESOLVED that;

The minutes of the council meeting held on Thursday 24 January 2013 be a true and accurate record.

Cllr Johncock advised that he had not yet received an answer to his question regarding the trees planted at Oakwood. Cllr Herschel stated that a response would be forthcoming.

**4. Amenity Land Committee**

The report of the committee meeting held on Thursday 14 February 2013 was received and noted.

Cllr Wood advised that the tree work on the Railway Land had started and that the Kingswood Recycling Car Park resurfacing to the entrance of the car park had now been completed.

Cllr White was unhappy that further coppicing work at the Railway Land had not been undertaken. Cllr Wood re-iterated that it was a work in progress and due to the poor weather conditions at the beginning of the year tree work had been behind schedule.

**5. Leisure Facilities Committee**

The report of the committee meeting held on Thursday 28 February 2013 was received and noted.

Cllr Willis advised that the track at Derehams Park had now been completed and that the playground consultation was moving into the next phase, making steady progress towards designs for the three areas.

**6. Works, Services and Planning Committee**

The report of the committee meeting held on Thursday 14 March 2013 was received and noted.

Cllr Herschel advised that the change to LED footway lighting was moving steadily. A meeting was being organised with SSE in the first instance however other providers would be approached in order to achieve best value.

Cllr Onslow asked if the parish council were involved in a bulk buying consortia. This was not the case, it had been agreed that we would now take the lead and encourage others to join. Oakwood had been identified as the trial area due to the age and condition of the columns.

**7. Finance and General Purposes Committee**

The report of the committee meeting held on Tuesday 26 March 2013 was received and noted.

Cllr Forbes advised that an initial meeting had been set with a website developer, a project overview would be brought back to Council for approval.

**8. Social Investment Project for Loudwater**

Council RECEIVED a short presentation from Mr Patrick Finlay on the social investment project planned for Loudwater. The project would provide a 3 year training course with a view to full time employment, working on Land Rovers for off road/expedition use, with an eventual web based sales service. Premises were being sought.

A business plan is currently being prepared and in order to apply for funding it is necessary for the project to show community support.

After taking questions from members, it was agreed to be a marvellous project.

Council ENDORSED the recommendation made by the Finance and General Purposes Committee meeting to support the project by way of a letter.

This was welcomed by Mr Finlay who then left the meeting.

**9. Freeman of the Parish**

Council ENDORSED the recommendation made by the Finance and General Purposes Committee to bestow titles of honour to recognise outstanding and/or long service by members.

In response to a comment about criteria for bestowing a title, it was agreed that a working party be formed to research what other parishes and councils had been doing to date, with a view to bringing a proposal back to council.

**10. Disciplinary and Grievance Policy**

Council ENDORSED unanimously the recommendation made by the Finance and General Purposes Committee to adopt the National Association of Local Councils Disciplinary and Grievance Policy.

**11. Budget 2013/14**

Council APPROVED the recommendation of the Finance and General Purposes Committee to accept the revised budget v1.6 for the new financial year, 2013/14.

**12. Potential Land for purchase in Flackwell Heath**

Council RECEIVED a report from the Clerk on the current status of potential land in Flackwell Heath. An initial meeting had taken place to assess the viability of a piece of land, this had been positive.

Council APPROVED the Clerk to proceed into initial negotiations for the piece of land in conjunction with the Chairman and Vice Chairman of the Finance and General Purposes Committee.

Cllr Johncock advised that he, in conjunction, with the Flackwell Heath Residents Association were in negotiations about another piece of land in Flackwell Heath. Council would be kept up to date with any progress.

**13. Ecclesiastical markers**

Members were asked to NOTE that four of the original 10 boundary stones for the parish of St Margaret's have been identified by the Works Services and Planning working group.

Cllr White advised that he was working with Simon Barlow from Wycombe District Council on preservation orders for the stones and also wording for interpretation boards to be sited near the stones, the wording to be put on the website in the first instance.

Two of the stones are on Penn parish land and therefore contact would need to be made in order to work together.

Approval was given for a joint meeting regarding the stones and Cllr White would produce an article for the Autumn newsletter.

**14. Propositions**

**MVAS Project proposed by Cllr D Onslow and seconded by Cllr I Forbes**

Council APPROVED the preparation of a report by Cllr Onslow, assisted by the Clerk on the costs, required resources and benefits to the parish of MVAS. The report to be taken to the next Works, Services and Planning Committee on 6 June 2013.

Cllr Onslow advised that he had been able to secure funding from numerous sources, however, it would still be necessary for the parish council to add further funds.

**15. Questions by members of the council.**

There were no questions.

**16. Public participation**

There were no questions.

**17. Accounts for payment**

It was RESOLVED that;

The accounts for payment cheque number 7852 to 7876 and direct debits to GE Stevens, Thames Water, BT and E-ON be approved for payment and the cheques duly signed.

The Chairman thanked members for attending and the meeting closed at 8.30pm

Signed Kathia S.A. Wood ..... Dated 27/6/2013 .....

Pending expenditure transactions

31-Mar-13

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	621559	Briants	Parts -£513.48			
7852	620707	Briants	Clothing -£240.50	634.64	119.34	753.98 ✓
	205481	Browns Ltd	OIL -£69.69			
void	205934	Browns Ltd	OIL -£71.70			
	175436	Country Supplies	Top Soil £281.28 ✓			
	175602	Country Supplies	Cotswold Single £363.00 ✓			
	175861	Country Supplies	Cotswold Single £466.20 ✓			
7854	176322	Country Supplies	Fencing Pins/Cement/Sleepers£524.75 ✓	1,362.69	272.54	1,635.23 ✓
7855	025606/1	Earth Anchors	4 -Litter Bins	170.95	34.19	205.14 ✓
7856		D Onslow	Expenses	45.00	0.00	45.00 ✓
7857	GV 15	F.H.Community Ass	Subscription-GRAPEVINE	90.00	0.00	90.00 ✓
7858	6064672	Grange Security Systems	Depot CCTV	1,166.67	233.33	1,400.00 ✓
7859	153010	Henry Sheach	Shaped Flails	275.44	55.09	330.53 ✓
7860	408151	Hawes Plant & Tools Hire	HIRE/EXCAVATOR	259.75	51.95	311.70 ✓
7861	908258	ManorEstates Groundcare	Groundwork as per spec	420.00	84.00	504.00 ✓
7862	23010	E & R Meakes Ltd	Steel/fabrication	271.95	54.39	326.34 ✓
7863	207414	SSE Contracting Ltd	Maintenance/Lighting March 2013	1,207.21	241.44	1,448.65 ✓
	1006925902	SAGE U.K.	Onsite support/build £1078.80			
7864	1006923300	SAGE U.K.	Sage 50 accounts Professional £1058.40	1,781.00	356.20	2,137.20 ✓
7865	1368875	Spaldings Limited	Flail	501.90	100.38	602.28 ✓
7866	210857	SSE Contracting Ltd	Lighting Rechargeable repairs March2013	1,809.68	361.94	2,171.62 ✓
7867	S16307366	UPM Tilhill	Forest Management	4,025.00	805.00	4,830.00 ✓
7868	1368382	Spaldings Limited	see invoice	356.62	71.32	427.94 ✓
7869	80601563	Wolseley	Materials Allotment/Cemetery -taps	31.95	6.39	38.34 ✓
7870		southern Electric	Boundary Road	21.06	4.10	25.16 ✓
void		Viking	stationery			
7872	148474	TBS Hygiene	Collection of waste for March2013	363.00	72.60	435.60 ✓
7873		Viking	stationery	228.92	25.78	254.70 ✓
7874		G Cowie	Refund	500.00	0.00	500.00 ✓
	205934	Browns Ltd	OIL £70.20			
7875	252683	Browns Ltd	OIL £68.23	115.36	23.07	138.43 ✓
7876		Benhamlaw Ltd	Land Registry	1,615.00	306.00	1,921.00 ✓
D.D.		G E Stevens	OIL	480.55	24.03	504.58 ✓
D.D.		Thames Water	Council offices	138.58	0.00	138.58 ✓
D.D.		Thames Water	Cenotaph Ground	6.29	0.00	6.29 ✓
D.D.		BT Internet Service	Broadband	108.60	21.60	129.60 ✓
		BT Internet Service	Broadband	-90.00	0.00	-90.00 ✓
D.D		E.ON	Gas Bill - Office	137.06	6.85	143.91 ✓
<b>TOTAL</b>				<b>18,034.87</b>	<b>3,331.53</b>	<b>21,365.80</b>

Signed Jean Johnson Signed C. D. Jordan

Date 16-4-13

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.