

CHEPPING WYCOMBE PARISH COUNCIL

WORKS, SERVICES & PLANNING COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Meeting to be held on Thursday 6 June 2013 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:	Cllr D Onslow - Chairman	Cllr C Jordan
	Cllr J White - Vice chairman	Cllr B Sadler
	Cllr J Johnson	Cllr I Forbes
	Cllr C Dodds	Cllr M Wilkes

Also present: Cllr K Wood, Cllr L Willis, Mr A Hopkins (FHRA & NAG) and Mrs E Johncock (FHRA)

The Chairman welcomed everyone to the meeting and gave a short introduction.

1. Apologies for absence

Apologies had been received from Cllr J Bailey (broken arm)

2. Declarations of members' interests in items on the agenda

Cllr Wilkes declared an interest in item 3 as being the liaison and member of Flackwell Heath Residents Association.

3. Signage – Parish Noticeboard

Members were asked to receive an update from the Flackwell Heath Resident's Association on their efforts in obtaining quotes for the relocation of the parish noticeboard at Flackwell Heath.

At the present time, two quotes had been received for moving and re-siting the noticeboard, however replacement had been suggested by one supplier as saving the noticeboard for re-siting could not be guaranteed due to the unknown amount of concrete at the base.

The quotes and information gained so far were being taken back to the Resident's Association for consideration against budget and therefore should be seen as an on-going action.

The Chairman of the committee thanked the Flackwell Heath Resident's Association for all the work to improve the sign.

4. Community Payback

Members were asked to receive an update from the Clerk on the continued partnership with the Probation Service covering the Sunday groups.

Following a meeting with Jan Hall and Julie Evans from TVP, it had been deemed necessary to create a rota made up of members to act as on-call supervisors. The work is being scheduled by the Warden who will give an explanatory brief to the member on-call. The Clerk passes the project information to the Probation Service. Members were happy to support the rota.

It was agreed that the groups were of great benefit and support to the grounds team work.

5. Footpath Lighting Update

Members were asked to receive an update on footpath lighting following the training session on Tuesday, 28 May led by Mr Andrew Marcham from SSE Contracting.

Oakwood in Flackwell Heath had been identified as a possible trial site for the new LED footway lighting. Two luminaires had been brought to the training session an Indal Stella and an Urbis, it was agreed that a way forward was to have a couple of each luminaire fitted at the trial site.

The Clerk was asked to action a trial and to obtain another quote.

6. Report to Committee on Railway Land Footpath

Members were asked to receive a report from the Clerk regarding the feasibility and benefits of asking Bucks County Council Rights of Way to adopt the footpath.

The Clerk will contact the Bucks County Councils Rights of Way team for further information regarding the possibility of the section of footpath from Bridge Bank Close to School Way becoming a definitive way and bring this back to Committee.

7. Diversion of Bridleway

Members were asked to consider the recommendation from the Leisure Facilities Committee to formalise a circular bridleway at Derehams Park, the requirement for this had become apparent as the Golf Club were wanting the close access for horses across the link.

Members agreed that the Clerk contact the Bucks County Council Rights of Way team to determine the feasibility of the suggestions made at the meeting at Wycombe Heights Golf Club and report back.

8. Review of Committee Terms of Reference

Members were asked to consider the Committee Terms of Reference for the committee and bring suggestions back to the next Committee meeting for further consideration.

9. Committee priorities

Members were asked to note the following committee priorities already agreed for this summer:

- continue to improve our environment and making good our estate: specifically with an emphasis on completing maintaining benches and community assets in Loudwater (2012/2013 project) and undertaking the planned 2013/2014 programme of work in Tylers Green. The committee has previously agreed to place an emphasis on the ward in which the following annual parish meeting is to be held. This rolling programme will help ensure that our assets are inspected and maintained every three or at worst every six years
- pressing ahead with the renewal of parish signage
- cleaning and painting the depot and workshop and the provision of a sink in the depot
- refurbishing of the council office kitchenette
- replace the rotten window frame in the garage attached to the Warden's house
- continue the programme to eradicate Japanese Knotweed from within the parish

Members were asked to bring suggestions, within the committee's remit, to the next Committee meeting for consideration.

10. Propositions from members:

Members are asked TO RECEIVE a presentation from Cllr Onslow on the proposal for funding assistance for the MVAS equipment.

Members were asked to note that the LCP funding hinged on the parish council's ownership of the equipment.

Members considered and approved the proposal to assist with the funding of the Moveable Vehicle Activated Sign Project (MVAS). Members were advised that all moving of the signs would be undertaken by the Neighbourhood Action Group and maintenance would be covered under contract.

11. Committee Budget line review

Members were asked to note the committee budget with a view to reviewing the equipment maintenance line for next year's budget in light of the recent expenditure for repairs.

12. Questions from council members and the public

There were no questions from the public.

Cllr Jordan advised that the bus stop in Robinson Road, Loudwater was uneven and a possible trip hazard. This had been brought forward from the Loudwater Forum. The Clerk would follow up again with TfB and report back.

13. Accounts for payment

The accounts for payment were circulated at the meeting for consideration, cheque numbers 7926 to 7935 were duly signed and the direct debit payments to the Public Works Loan Board and E-ON were approved for payment.

The Chairman thanked members for their attendance and closed the meeting at 9.30pm

Signed Kathina S A Wood Dated 27/6/13

