

# CHEPPING WYCOMBE PARISH COUNCIL

## LEISURE FACILITIES COMMITTEE

Meeting to be held on Thursday 26 September 2013 commencing at 7.30pm  
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

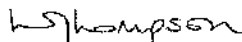
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<b>Committee Membership:</b>	Cllr L Willis - Chairman	Cllr K Wood
	Cllr C Jordan - Vice Chairman	Cllr J Johnson
	Cllr S Digby	Cllr D Johncock
	Cllr B Sadler	Cllr J Bailey
	Cllr J Gurney	

Members of the committee are summoned to consider the following business:

### AGENDA

1. Apologies for absence.
2. Declarations of members' interests in Items on the agenda.
3. Committee Terms of Reference
4. Straight Bit Recreation Ground
  - 4.1 Fitness equipment Installation
  - 4.2 Flackwell Heath Bowls Club
5. Derehams Park Sports Ground
  - 5.1 Loudwater Bowls Club Car Parking
  - 5.2 Pavilion
6. Community Orchards
7. Allotments
  - 7.1 NALC Model Tenancy Agreement
  - 7.2 Chapel Road Allotments
    - 7.2.1 Toilet
    - 7.2.2 Fencing
  - 7.3 Ashley Drive Allotments
    - 7.3.1 Bonfires
8. Playground Consultation Feedback
9. BMX Facility in Flackwell Heath
10. Green Dragon Sports Ground
11. Committee Finances
12. Questions from council members and the public
13. Accounts for payment



Wendy Thompson  
Clerk of the Council  
18 September 2013

## AGENDA ITEM 3

### **Committee Terms of Reference**

Members are asked to CONSIDER and APPROVE the attached draft committee terms of reference. If approved they will be passed as a recommendation to the next council meeting for adoption.

### **APPENDIX A**

## AGENDA ITEM 4

### **Straight Bit Recreation Ground**

#### **4.1 Fitness Equipment Installation**

Members are asked to NOTE that the fitness equipment, purchased with lottery money from the Flackwell Heath Residents Association, has now been installed. We are pleased to say that it is being used enthusiastically by members of the public.

Members are also asked to CONSIDER and APPROVE a request from the Flackwell Heath Bowls Club to position a bin near to the fitness equipment as there has been a lot of rubbish left behind by the equipment users.

#### **4.2 Flackwell Heath Bowls Club - Access**

Members are asked to NOTE that the council has received a request via Cllr Digby for remedial work to be actioned on the track leading from the car park to the bowls club. It has been causing accessibility problems for the 'Chestnut' members.

On inspection the track is uneven and stony, the grass has been worn away by vehicles driven across, however, there is a central grassy walkway. Members are asked to CONSIDER possible options within budgetary constraints.

## AGENDA ITEM 5

### **Derehams Park Recreation Ground**

Members are asked to NOTE that vermin control has commenced on the site.

#### **5.1 Loudwater Bowls Club – car parking**

Members are asked to NOTE that a letter is being sent out to the Bowls Club to set a meeting for further discussion and to get an update on progress with their car parking needs.

#### **5.2 Pavilion**

Members are asked to NOTE that the works agreed at the last Leisure Facilities Committee meeting in May have now been completed.

## AGENDA ITEM 6

### **Community Orchards**

Following the consultation period on the Community Orchard in Loudwater Cllr White has now analysed the returns. There is a group of 15 residents willing to help get the project off the ground.

For the next stage members are asked to CONSIDER and APPROVE a location for the Orchard, the suggestions being Derehams Park Sports Ground, a section of the grazing land at Altona Road, a piece of ground to the side of Homebase or even outside on the river bank at the Loudwater Centre (Boys Club).

If a location is approved the Clerk will be asked to research the desired site and a recommendation will go forward to council for formal approval.

## AGENDA ITEM 7

### **Allotments**

#### **7.1 NALC Model Tenancy Agreement**

In order to bring the existing agreement up to date and in line with s.22(1) of the Allotments Act 1922 members are asked to CONSIDER and APPROVE for adoption the attached model tenancy agreement. The existing agreement is also attached for comparison. **APPENDIX B**

## **7.2 Chapel Road Allotments**

Members are asked to NOTE that the barbecue at the Chapel Road Allotment site on Saturday, 7 September was a great success.

### **7.2.1 Toilet**

Members are asked to NOTE that the Flackwell Heath Allotment Association are in the early stages of research relating to the possible installation of a waterless toilet at the Chapel Road Allotment Site.

### **7.2.2 Fencing**

Members are asked to APPROVE that the clerk obtains quotes for the final fencing requirements of the site. This would be to reclaim the boundary which runs down the side of path leading from the Scout Hut, which at present has barbed wire fencing that has been broken down by people tipping rubbish. Also at the top of that slop bordering the allotment site using the same stock fencing and rabbit netting as previously installed earlier this year.

## **7.3 Ashley Drive Allotments**

Members are asked to NOTE that the allotment get together originally planned for mid-September has yet to be re-arranged.

### **7.3.1 Bonfires**

Members are asked to NOTE that the council has been in receipt of complaints regarding inconsiderate use of bonfires on the site. Photographs of hanging smoke clouds have been received, along with reports of allotment holders leaving their bonfires unattended and complaints of houses smelling of smoke for days after. A temporary notice has been put up at the site advising that 'until further notice bonfires are not to be lit'.

Members are asked to CONSIDER whether bonfires should be discontinued on the site or whether the central burning area should be reinstated.

## **AGENDA ITEM 8**

### **Playground Consultation Feedback**

Members are asked to RECEIVE feedback and an update from the playground working groups.

## **AGENDA ITEM 9**

### **BMX Facility in Flackwell Heath**

Members are asked to RECEIVE a verbal report from Cllr Johncock on outline proposals for a BMX facility.

## **AGENDA ITEM 10**

### **Green Dragon Sports Ground**

Members are asked to RECOMMEND that the terms of the lease currently with the Flackwell Heath Sports Club be reviewed at the next Finance & General Purposes Committee; this is in light of continued communication issues with the Club. Members are asked to RECEIVE an update from the clerk.

## **AGENDA ITEM 11**

### **Committee Finances**

Members are asked to NOTE current committee expenditure and income. **APPENDIX C**

## **AGENDA ITEM 12**

### **Questions from council members and the public**

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

**Accounts for payment**

Accounts for payment are to be circulated at the meeting for consideration by councillors.

**Date of the next meeting: Thursday, 5 December 2013 at 7.30pm**

## TERMS OF REFERENCE OF THE LEISURE FACILITIES COMMITTEE

### RESPONSIBILITIES

1. The Leisure Facilities Committee (LFC) is responsible for oversight of the Council's leisure facilities including allotments and sports and recreation grounds. Specific areas of land (both owned and leased) are listed at Appendix 1.

In particular, it is responsible for:

- a. Setting and reviewing policies on the maintenance of Council property used for leisure purposes.
- b. Undertaking regular inspections of LFC property to ensure that it is being well maintained and recommending improvements where appropriate.
- c. Permitting the use of such facilities for activities that will benefit the community.
- d. Letting such land and building and recommending terms of occupation.
- e. Reviewing and commenting on easements and way leaves across leisure facilities land for the Finance and General Purposes committee to consider and determine.
- f. Reviewing byelaws and property regulations and making recommendations, where appropriate, to the Finance and General Purposes Committee.
- g. Ensuring public safety and all aspects of maintenance work, including any work undertaken by contractors, is undertaken in accordance with safety requirements determined by the Finance and General Purposes Committee, which has the overall responsibility for formulating the Council's Health and Safety policy, procedures and working practices.
- h. Develop a rolling 10-year plan for the improvement of leisure facilities generally and review/update the plan annually.

### REPRESENTATIONS RECEIVED AND CONSULTATION

2. The LFC is required to:
  - a. Consider representations made and to consult with residents, individuals and appropriate organisations, when necessary, about the Committee's responsibilities and service delivery. In particular to consider such matters raised by Sports Organisations and Clubs who are the Council's tenants as they occupy land/buildings that are the Committee's responsibility.
  - b. Appoint Members of the Committee to represent the Council on Sports Organisations and Clubs occupying Council land/premises.

- c. Consider the annual report submitted by RoSPA and to determine what safety measures should be adopted as soon as practicable noting that recommended maintenance will automatically be undertaken by the Council grounds staff at the earliest opportunity.

### **FINANCE**

3. The LFC is required to:
  - a. Undertake a regular review of the approved income and expenditure budget of the Committee. The Committee Chairman is to advise the Finance and General Purposes Committee of major variations to the approved budget. The Committee is not to enter into any financial commitment that exceeds the total of the approved budget without the approval of the Finance and General Purposes Committee or a meeting of the Council.
  - b. Prepare the Committee's annual estimated budget for submission to the Finance and General Purposes Committee for consideration. These estimates should include proposals for forward planning and the use and setting aside of funds to specific earmarked reserves.
  - c. Annually review allotment fees and property rents, and make recommendations to the Finance and General Purposes Committee.
  - d. Regularly consider and review service delivery; in particular to consider Best Value principles as directed by the Finance and General Purposes Committee.
  - e. To apply any financial directive introduced by the Council.
  - f. To seek grant aid and support through the Clerk to the Council.

### **GENERAL**

4. To apply any policy adopted by the Council to the functions of the Committee such as making as much information freely available to the public as possible and ensuring that any form of discrimination does not take place.

**APPENDIX 1  
TERMS OF REFERENCE OF THE LEISURE FACILITIES COMMITTEE  
AUGUST 2013**

The following areas comprise the land for which the Leisure Facilities Committee is responsible:

- Ashley Drive Recreation Ground
- Ashley Drive Allotments
- Derehams Park Sports Ground
- Boundary Road Recreation Ground
- Straight Bit Recreation Ground
- Chapel Road Allotments
- Green Dragon Sports Ground
- Oakwood

# APPENDIX B

## NALC's TEMPLATE TENANCY AGREEMENT FOR AN ALLOTMENT GARDEN

THIS AGREEMENT made on the *[insert date]* day of *[insert month]* 20 *[complete]* between *[insert full name of Council]*

of *[insert Council's address]*  
(the Council') and *[insert full name of tenant]*

of *[insert tenant's address]* ('the tenant') by  
which it is agreed that:

1. The Council shall let to the tenant the Allotment Garden situated at *[insert full postal address]* and referenced as *[insert number]* in the Council's Allotment Register ('the Allotment Garden') [outlined in red for identification purposes only on the plan attached].
2. The Council shall let the Allotment Garden to the tenant for a term of one year commencing on the *[insert date]* day of *[insert month]* 20*[complete]* [and thereafter from year to year] unless determined in accordance with the terms of this tenancy.
3. The tenant shall pay a yearly rent of £ *[insert amount]* whether demanded or not which shall be payable:
  - [a] in four equal instalments the first such instalment shall be due on the commencement of the tenancy with subsequent instalments due on:
    - *[insert date]* day of *[insert month]*
    - *[insert date]* day of *[insert month]*
    - *[insert date]* day of *[insert month]*
  - [and for every year after the first year of the tenancy the first instalment shall be due on the anniversary of the commencement of the tenancy and subsequent instalments due on the same dates as above].
  - [b] in full on the *[insert date]* day of *[insert month]* 20*[complete]* [and for every year after the first year of the tenancy on the *[insert date]* day of *[insert month]*].
4. The tenant shall use the Allotment Garden only for the cultivation of fruit, vegetable and flowers for use and consumption by [him/herself] and [his/her] family.
5. The tenant shall not sell or undertake a business in respect of the cultivation and production of fruit, vegetable and flowers in the Allotment Garden.



6. The tenant shall reside within *[insert name of parish/ community/neighbourhood/village/town]* during the tenancy.
7. During the tenancy, the tenant shall :
- a) keep the Allotment Garden clean and in a good state of fertility and cultivation;
  - b) not cause a nuisance or annoyance to the owners or occupiers of land adjoining the Allotment Garden;
  - c) not keep livestock or poultry in the Allotment Garden other than reasonable numbers of hens or rabbits which shall not be kept for a business or a trade;
  - d) not bring to or keep animals in the Allotment Garden except those referred to in (c) above without first obtaining the Council's written consent;
  - e) not assign the tenancy nor sub-let or part with the possession of any part of the Allotment Garden;
  - f) except for buildings or structures which are reasonably necessary for the keeping of hens and rabbits referred to in (c) above and which may be subject to the tenant first obtaining planning permission, the tenant shall not erect a shed, greenhouse or other building or structure on the Allotment Garden without first obtaining the Council's written consent and if appropriate planning permission;
  - g) not fence the Allotment Garden without first obtaining the Council's written consent;
  - h) maintain and keep in repair the fences and gates forming part of the Allotment Garden;
  - i) trim and keep in decent order all hedges forming part of the Allotment Garden;
  - j) not plant any tree, shrub, hedge or bush without first obtaining the Council's written permission;
  - k) not cut, lop or fell any tree growing on the Allotment Garden without first obtaining the Council's written consent and if appropriate planning permission;
  - l) be responsible for ensuring that any person present in the Allotment Garden with or without the tenant's permission does not suffer personal injury or damage to his property;
  - m) permit an inspection of the Allotment Garden at all reasonable times by the Council's employees or agents;
  - n) not obstruct or permit the obstruction of any of the paths or roads which provide a means of access to and from the Allotment Garden or the Allotment Garden of another tenant [shaded brown for identification purposes only on the plan attached].
8. The tenant shall observe additional rules that the Council may make or revise for the regulation and management of the Allotment Garden and other allotment gardens let by the Council.

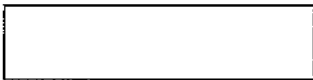
9. The Council shall pay all rates, taxes, dues or other assessments which may at any time be levied or charged upon the Allotment Garden.
10. The tenancy may be terminated by the Council serving on the tenant not less than twelve months' written notice to quit expiring on or before the 6th day of April or on or after the 29th day of September in any year.
11. The tenancy may be terminated by the Council by service of one month's written notice on the tenant if:
  - a. the rent is in arrears for 40 days or;
  - b. three months after the commencement of the tenancy the tenant has not observed the rules referred to in clause 8; or
  - c. the tenant lives more than one mile outside [*insert the name of parish/ community/neighbourhood/village/town*].
12. If the tenant shall have been in breach of any of the foregoing clauses or on account of the tenant becoming bankrupt, the Council may re-enter the Allotment Garden and the tenancy shall thereupon terminate but without prejudice to any right of the Council to claim damages for any such breach or to recover any rent already due before the time of such re-entry but remaining unpaid.
13. The termination of the tenancy by the Council in accordance with clause 12 or after re-entry by the Council in pursuance of its statutory rights, shall not prejudice the tenant's statutory rights to compensation.
14. The tenancy may be terminated by the tenant by serving on the Council not less than two months' written notice to quit.
15. On the termination of the tenancy, the tenant shall remove any shed, greenhouse or other building or structure erected in the Allotment Garden unless the Council agrees otherwise which shall be confirmed in writing to tenant.
16. Any written notice required by the tenancy shall be sufficiently served if sent by registered post to or left at the parties' address. Any notice to be served by the tenant shall be addressed to the Council's [Clerk/ Allotments' Manager].

Signed by

.....  
The tenant

and

.....[signature of the Council's Proper Officer]  
[insert name and job title in capital letters]  
For and on behalf of the Council



# CHEPPING WYCOMBE PARISH COUNCIL

Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks. HP10 8DS  
Telephone: 01494 814600 Email: office.cwpc@btconnect.com

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## AGREEMENT FOR THE RENTAL OF AN ALLOTMENT

An agreement made on between the Parish Council  
of Chepping Wycombe (hereinafter called 'the Council') of the one part and

.....  
.....

(hereinafter called 'the Tenant') of the other part, whereby the Council agrees to let and the Tenant agrees to rent as a yearly Tenant from the above date the allotment number shown above in the Register of Allotments at a yearly rent fixed annually by the Council (Fifty pounds - **£50 - 00 in October 2013**) payable yearly in advance, and at a proportionate rent for any part of a year over which the tenancy may extend, subject to the following terms and conditions:

1. The tenancy may be terminated by either party giving the other twelve calendar months notice (when possible) in writing.
2. The Tenant shall during the tenancy carry out the following obligations:
  - a. **pay the rent on or before the first day of October each year;**
  - b. keep the allotment free from weeds, well-manured, and maintained in a proper state of cultivation;
  - c. keep the paths (outlined as a dotted line) as defined on the plan in decent order, regularly mown and properly grassed;
  - d. refrain from obstructing any of the paths on the allotment;
  - e. refrain from causing any nuisance or annoyance to the tenant of any other allotment, or the occupier of any neighbouring property;
  - f. not sub-let, assign, or part with the possession of the allotment or any part of it; nor allow it to be cultivated by another not resident at the tenant's address
  - g. not cut or fell any tree or take, sell or carry away any mineral salt, gravel or clay; nor remove flints or stone from the allotment
  - h. permit any Member or Officer of the Council to enter and inspect the allotment at any time;

- i. refrain from planting any tree and maintain any espalier-trained fruit bushes at no more than 1.8 metres in height;
  - j. not erect any building, fence, or other structure without first obtaining the written consent of the Council; if permitted no structure may be more than 2 metres at its highest point or cover more than half of the allotment
  - k. not erect any permanent wooden, plastic or wire fence around all or part of a plot;
  - l. refrain from bringing any dog onto the allotment field;
  - m. cultivate the allotment only for the production of fruit, vegetables, nor use it for the purpose of any trade or business;
  - n. not take water from a hose connected to a standpipe unless the hose is held in the hand;
  - o. at the tenant's own risk, keep allotment tools in a box within the allotment boundary; the box to be no more than 1500 mm long by 1000 mm wide by 1200 mm high;
  - p. maximise the use of composters for the disposal of allotment waste;
  - q. a bonfire for the disposal of diseased material is permitted upon the tenant's own plot but only after 6pm on weekdays.  
  
**Any bonfire is to be supervised by the tenant and is not to be left in a lit state when the tenant departs the site;**
  - r. all other waste from the plot is to be removed from the site and disposed of by the tenant through approved local arrangements;
  - s. refrain from using vehicles tyres, carpet, underlay, corrugated iron, glass (polycarbonate sheeting is acceptable) or any form of asbestos on the plots for environmental and safety reasons;
  - t. refrain from storing any kind of flammable material or liquid on the allotment or within the council shed.
3. The Council shall pay all rates, taxes, dues, or other assessments which may at any time be levied or charged upon the allotment.
4. The Council will not accept any responsibility for tools and equipment left in the storage shed or anywhere on the allotment site.
5. If the Tenant shall have been in breach of any of the foregoing provisions of the agreement for a period of four weeks or longer, the Council may re-enter upon the allotment and terminate the tenancy, but without any prejudice to any right of the Council to claim damage for breach of contract, or to recover any rent due before the time of such re-entry which remains unpaid.

6. The Council will review the rent annually at its autumn meeting and set the rent for the following year starting 1 October.
7. The Council shall give three months' notice of any alteration to be made to the conditions of the tenancy.
8. Prior to resignation of an allotment plot, tenants must ensure that the ground has been returned to a good state and all items and materials have been removed.
9. The tenancy of the allotment shall terminate on the yearly rent day after the death of the tenant
10. Any notice required by this agreement to be given to the Council shall be delivered or sent by post to:  
Chepping Wycombe Parish Council, Cock Lane, Tyfers Green HP10 8DS
11. Any notice to be given to the Tenant shall be treated as sufficient if left at or delivered by post at the tenant's address.

AS WITNESS to this agreement between the parties on the date written above

SIGNED BY THE TENANT (S) .....

**PRINT NAME (S)** ..... **...DATE**.....

ADDRESS

.....

.....

TELEPHONE .....**date**.....      Email .....

**in the presence of** ..... **date**..... (WITNESS)

Please print name of witness

ADDRESS OF WITNESS .....

.....

SIGNED ON BEHALF OF THE COUNCIL

.....

## CWP C (2013/14)

14:36

Detailed Income &amp; Expenditure by Budget Heading 01/08/2013

Month No : 5

Committee Report

APPENDIX C

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Leisure Facilities</b>							
<b>201</b>	<b>ASHLEY DRIVE ALLOTT</b>						
4012	WATER	662	24	450	426	426	5.3 %
4037	GROUNDS MAINTEN'CE	830	1,263	200	-1,063	-1,063	631.5 %
4907	ALLOTMENT FENCING	1,922	0	500	500	500	0.0 %
	ASHLEY DRIVE ALLOTT :- Expenditure	<b>3,413</b>	<b>1,287</b>	<b>1,150</b>	<b>-137</b>	<b>0</b>	<b>111.9 %</b>
1001	INCOME - RENTS	2,113	25	1,900	-1,875		1.3 %
	ASHLEY DRIVE ALLOTT :- Income	<b>2,113</b>	<b>25</b>	<b>1,900</b>	<b>-1,875</b>		<b>1.3 %</b>
	<b>Net Expenditure over Income</b>	<b>1,301</b>	<b>1,262</b>	<b>-750</b>	<b>-2,012</b>		
<b>203</b>	<b>CHAPEL ROAD ALLOTTS</b>						
4012	WATER	209	0	750	750	750	0.0 %
4037	GROUNDS MAINTEN'CE	102	70	500	430	430	14.1 %
4907	ALLOTMENT FENCING	-1,820	900	500	-400	-400	180.0 %
	CHAPEL ROAD ALLOTTS :- Expenditure	<b>-1,509</b>	<b>970</b>	<b>1,750</b>	<b>780</b>	<b>0</b>	<b>55.4 %</b>
1001	INCOME - RENTS	2,808	29	2,400	-2,371		1.2 %
	CHAPEL ROAD ALLOTTS :- Income	<b>2,808</b>	<b>29</b>	<b>2,400</b>	<b>-2,371</b>		<b>1.2 %</b>
	<b>Net Expenditure over Income</b>	<b>-4,316</b>	<b>941</b>	<b>-650</b>	<b>-1,591</b>		
<b>211</b>	<b>ASHLEY PARK</b>						
4037	GROUNDS MAINTEN'CE	107	0	500	500	500	0.0 %
	ASHLEY PARK :- Expenditure	<b>107</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>107</b>	<b>0</b>	<b>500</b>	<b>500</b>		
<b>212</b>	<b>DEREHAMS PARK</b>						
4012	WATER	586	400	600	200	200	66.7 %
4014	ELECTRICITY	0	178	1,000	822	822	17.8 %
4025	INSURANCE	0	0	600	600	600	0.0 %
4036	PROPERTY MAINTEN'CE	695	81	1,000	919	919	8.1 %
4037	GROUNDS MAINTEN'CE	5,766	3,179	9,600	6,421	6,421	33.1 %
4038	MAINTENANCE CONTRACT	0	0	300	300	300	0.0 %
	DEREHAMS PARK :- Expenditure	<b>7,048</b>	<b>3,839</b>	<b>13,100</b>	<b>9,261</b>	<b>0</b>	<b>29.3 %</b>
1001	INCOME - RENTS	0	1,914	4,000	-2,086		47.9 %
1002	INCOME - PERMITS	4,218	806	3,200	-2,394		25.2 %
1004	INCOME - SERVICE CHS	124	0	550	-550		0.0 %

**CWP C (2013/14)**

14:36

**Detailed Income & Expenditure by Budget Heading 01/08/2013**

Month No : 5

**Committee Report**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1079 OTHER COST RECOVERED	1,000	0	0	0			0.0 %
DEREHAMS PARK :- Income	<b>5,341</b>	<b>2,720</b>	<b>7,750</b>	<b>-5,030</b>			<b>35.1 %</b>
<b>Net Expenditure over Income</b>	<b>1,706</b>	<b>1,119</b>	<b>5,350</b>	<b>4,231</b>			
<u>214 STRAIGHT BIT REC</u>							
4037 GROUNDS MAINTEN'CE	8,828	606	1,000	394		394	60.6 %
STRAIGHT BIT REC :- Expenditure	<b>8,828</b>	<b>606</b>	<b>1,000</b>	<b>394</b>	<b>0</b>	<b>394</b>	<b>60.6 %</b>
1002 INCOME - PERMITS	300	1,060	200	860			530.0 %
STRAIGHT BIT REC :- Income	<b>300</b>	<b>1,060</b>	<b>200</b>	<b>860</b>			<b>530.0 %</b>
<b>Net Expenditure over Income</b>	<b>8,528</b>	<b>-454</b>	<b>800</b>	<b>1,254</b>			
<u>215 GREEN DRAGON LANE SG</u>							
4038 MAINTENANCE CONTRACT	0	0	600	600		600	0.0 %
GREEN DRAGON LANE SG :- Expenditure	<b>0</b>	<b>0</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>600</b>	<b>0.0 %</b>
1079 OTHER COST RECOVERED	1,352	451	120	331			375.5 %
GREEN DRAGON LANE SG :- Income	<b>1,352</b>	<b>451</b>	<b>120</b>	<b>331</b>			<b>375.5 %</b>
<b>Net Expenditure over Income</b>	<b>-1,352</b>	<b>-451</b>	<b>480</b>	<b>931</b>			
<u>216 BOUNDARY PARK</u>							
4014 ELECTRICITY	81	21	100	79		79	20.8 %
4037 GROUNDS MAINTEN'CE	435	0	500	500		500	0.0 %
BOUNDARY PARK :- Expenditure	<b>516</b>	<b>21</b>	<b>600</b>	<b>579</b>	<b>0</b>	<b>579</b>	<b>3.5 %</b>
1004 INCOME - SERVICE CHS	0	0	100	-100			0.0 %
BOUNDARY PARK :- Income	<b>0</b>	<b>0</b>	<b>100</b>	<b>-100</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>516</b>	<b>21</b>	<b>500</b>	<b>479</b>			
<u>220 GENERAL RECREATION</u>							
4013 RENT	1	1	2,500	2,499		2,499	0.0 %
4401 DOG BIN EMPTYING	3,775	1,234	4,000	2,766		2,766	30.9 %
GENERAL RECREATION :- Expenditure	<b>3,776</b>	<b>1,235</b>	<b>6,500</b>	<b>5,265</b>	<b>0</b>	<b>5,265</b>	<b>19.0 %</b>
<b>Net Expenditure over Income</b>	<b>3,776</b>	<b>1,235</b>	<b>6,500</b>	<b>5,265</b>			
<u>221 PLAY AREAS</u>							
4042 EQUIPMENT MAINTEN'CE	11,135	1,406	2,000	594		594	70.3 %

## CWP C (2013/14)

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## Detailed Income &amp; Expenditure by Budget Heading 01/08/2013

Month No : 5

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4060 OTHER PROF FEES	0	0	200	200		200	0.0 %
PLAY AREAS :- Expenditure	11,135	1,406	2,200	794	0	794	63.9 %
1083 THIRD PARTY CONTRIBUTION	2,574	0	0	0			0.0 %
PLAY AREAS :- Income	2,574	0	0	0			
<b>Net Expenditure over Income</b>	<b>8,561</b>	<b>1,406</b>	<b>2,200</b>	<b>794</b>			
Leisure Facilities :- Expenditure	33,314	9,365	27,400	18,035	0	18,035	34.2 %
Income	14,487	4,285	12,470	-8,185			34.4 %
<b>Net Expenditure over Income</b>	<b>18,827</b>	<b>5,080</b>	<b>14,930</b>	<b>9,850</b>			