

# CHEPPING WYCOMBE PARISH COUNCIL

## WORKS, SERVICES & PLANNING COMMITTEE

*“Cherish the past, adorn the present, construct for the future”*

Report of the meeting held on Thursday 10 October 2013 commencing at 7.30pm  
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

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**Present:**

Cllr D Onslow - Chairman	Cllr C Jordan
Cllr J White - Vice chairman	Cllr B Sadler
Cllr J Bailey	Cllr J Johnson
Cllr C Dodds	Cllr M Wilkes
Cllr I Forbes	

**Also present:** Cllr K Wood, Cllr D Johncock, Cllr Herschel, Cllr P Mannering, Mr G Christie, Mrs E Johncock, Mr B Bennett, Mr R Read

**1. Apologies for absence**

There were none.

**2. Declarations of members' interests in Items on the agenda**

Cllr Johnson declared an interest in item 17.

**3. Church Road East, Tylers Green**

Members were asked to receive an update from the Penn & Tylers Green Residents Society regarding the traffic issues and possible road narrowing on Church Road East. It was noted that this issue had been raised in the near past and had been unsuccessful and it was recognised that it was essential to have the backing and support of the Buckinghamshire County Councillor in order to take the project forward.

Members recognised the public feeling surrounding the issue and that action was required. Members were unanimous in their support.

***It was resolved that;***

***A recommendation would be taken to the next full council meeting to work together with Penn & Tylers Green Residents Society to obtain a solution.***

Mr Bennett and Mr Read left the meeting at 7.50pm and thanked those present for their support.

**4. Green Dragon Lane Bollards**

Members were asked to consider the purchase of permanent bollards complete with a 'no parking' sticker, to be installed on the verge. Permission had already been obtained and granted from the Bucks County Council Transport for Bucks team.

***It was resolved that;***

***Ten bollards be purchased to match those at the site, seven to be installed on the site.***

The possibility of the three remaining bollards being installed on the verge at Ashley Drive Recreation Ground was mentioned. Permission would need to be granted from Bucks County Council prior to installation.

## **5. Signage**

Members were asked to receive an update from Cllr Herschel on the signage project. Cllr Herschel advised that a phased approach would be the best way forward, with ownership of land signs being the first and prohibitive signs and at all times making sure that the signs complement the area in which they are sited.

Cllr Herschel advised that he was happy to keep going with the project as a co-opted member.

It was agreed that the Flackwell Heath Residents Association could go ahead and turn the parish noticeboard to face the Straight Bit.

***It was resolved that;***

***Cllr Herschel continue with the signage project and report progress back to the committee***

## **6. Footway Lighting Trial Update**

Members were asked to note that the agreed trial of four LED luminaires (two INDAL STELA and two URBIS) was commenced in August. Concerns regarding the installation had been noted and advised to SSE, the contractor. A site visit had been requested to discuss concerns at the site but a date had not yet been given.

Cllr White and Cllr Sadler advised that they would review the LED issue and investigate further options on style of luminaire.

## **7. Railway Land Footpath**

Members were asked to note that the Clerk had been in contact with the Bucks County Council Rights of Way team and had sent through a map and details of the suggested definitive path along the railway land from Bridge Bank Close to School Way. At the time of the meeting the Clerk was waiting to hear back from the Rights of Way team.

## **8. Diversion of Bridleway**

Members were asked to note that the approved 'permissive bridleway' signs had been erected at Derehams Park as previously agreed.

Members were also asked to note that the Clerk had been in contact with the Bucks County Council Rights of Way team regarding the bridleway/footpath closure/diversion issue at Wycombe Heights Golf Club and had been advised that the parish council need not be involved as the tenant (Golf Club) and land owner (Wycombe District Council) were the two responsible parties in determining the bridleway changes at the Wycombe Heights site.

## **9. Review of Committee Terms of Reference**

Members were asked to consider and review the draft committee terms of reference. Some amendments were required and a format similar the other committees.

***It was resolved that;***

***The committee terms of reference be recommended for adoption at the next full council meeting after the changes had been made.***

## 10. Committee priorities

Members were asked to note that the following committee priorities agreed for this summer had either been completed or were in progress:

- Bench survey and remedial work completed
- Refurbishment of the council office kitchenette – quotes were being received
- Rotten window frame in the garage attached to the Warden’s house has been ordered
- Japanese Knotweed treatment programme is underway

## 11. MVAS Update

Members were asked to note that the LCP Funding application form had been completed and a contribution to the project agreed. The order was in the process of being placed.

## 12. Cemetery Regulations

In response to a letter received from a resident regarding the current parish council regulations relating to kerbstones on new graves and the pre purchase of burial plots, members were asked to approve setting up a working party to further consider the regulations.

***It was resolved that;***

***A working party be set to look at the cemetery regulations and make recommendation back to the committee. The working party to consist of Cllr Herschel (co opted), Cllr Forbes, Cllr Onslow and Cllr White.***

## 13. Planning Representative for Flackwell Heath

As the current planning representative for Flackwell Heath is wishing to step down from the position members were asked to recommend the appointment of a new representative for approval at the next full council meeting.

***It was resolved that;***

***Cllr Mannering would be recommended as the next Flackwell Heath planning representative.***

The Clerk was asked to investigate the possibility of planning training with Wycombe District Council.

## 14. Grounds Team Vehicle and Equipment

Members were asked to note that an ISUZU D-MAX 4x4 had now been chosen to replace the Ford Ranger. The price, having received three quotes, was competitive at £16,584.00 on the road and was within the earmarked budget set aside.

Members were also asked to note that the small ride on mower needs to be replaced due to the front blade deck rusting and timing gear and pivot pins near to breaking.

***It was resolved that;***

***The small ride on mower be replaced at a cost within the earmarked reserve by the Clerk and Warden in consultation with the Chairman and Vice chairman of the committee.***

#### **15. Committee Finances**

Members were asked to note the current committee expenditure and income.

#### **16. Questions from council members and the public**

Cllr Herschel asked about the July site visit, which sites had been visited.

The Clerk advised that the sites were:

The Wardens House (garage window replacement)

The Common, Tylers Green – part of the signage project

Oakwood - position of the trial LED luminaires

Loudwater War Memorial – works to be done

Cllr Herschel also asked about the work to the bus shelter on Station Road.

Cllr Onslow advised that quotes had been requested.

Mrs Johncock thanked the committee for their agreement to allow the Flackwell Heath Residents Association to turn the parish noticeboard round.

#### **17. Accounts for payment**

It was resolved that;

The accounts for payment and direct debits be approved for payment and the cheques number 8030 to 8051 be signed.

The Chairman thanked those present for their attendance and closed the meeting at 9.25pm.