

CHEPPING WYCOMBE PARISH COUNCIL

Minutes of the Council held on Thursday 23 January 2014 at 7.30 pm in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Buckinghamshire HP10 8DS.

Present:

Cllr L Willis (Vice-chairman)	Cllr J Johnson
Cllr M Wilkes	Cllr I Forbes
Cllr J Herschel	Cllr B Sadler
Cllr D Johncock	Cllr C Jordan
Cllr D Onslow	Cllr J White
Cllr J Bailey	Cllr C Dodds
Cllr P Mannering	Cllr J Gurney
Cllr S Digby	

Also present: Mr Alexander (Flackwell Heath resident)

1. Apologies for Absence

Apologies for absence were received and accepted from Cllr K Wood (meeting at Wycombe District Council) and Cllr Herron (Family commitment).

2. Declarations of Interest and Code of Conduct

There were none.

3. Council Minutes

It was RESOLVED that;

the minutes of the council meetings held on Thursday 7 November 2013 and the Special Council Meeting held on Thursday 9 January 2014 be a true and accurate record.

4. Amenity Land Committee

The report of the committee meeting held on Thursday 26 November 2013 was received and noted.

Cllr Johncock advised that the revised Railway Land Management Plan which would be reworked to incorporate the original working party group plan would be presented to the next Amenity Land Committee with a view to being approved at the next full council meeting on 15 April.

Cllr White questioned whether a revised management plan was necessary and advised his concerns over some items contained in the plan.

5. Leisure Facilities Committee

The report of the committee meeting held on Thursday 5 December 2013 was received and noted.

Cllr Willis advised that due to the proposal relating to car parking at Derehams Park being rejected, a meeting was to be held with the Loudwater Bowls Club on 29 January 2014. This would enable the council to discuss the alternative parking that had been agreed at the Leisure Facilities meeting.

Other areas of the report highlighted were as follows:

- The track to the scout hut at Ashley Drive was an ongoing issue, two quotes had been received so far.
- The Community Orchard was progressing well.
- The Loudwater play equipment had been ordered.
- The Allotment Working Party would be meeting in a few weeks' time.

An amendment was noted at Agenda Item 12 the word 'lease' should read 'leaseholder'.

6. Works, Services & Planning Committee

The report of the committee meeting held on Thursday 19 December 2013 was received and noted.

Cllr Onslow advised of the request for matched funding from the Penn & Tylers Green Residents Society for the Church Road East project.

Other areas of the report highlighted were as follows:

- The Interim Signage report from Cllr Herschel – it had been agreed that a Working Party would be set up to assist with the project.
- Cllr Onslow advised that the SSE meeting at Oakwood had taken place on 8 January and the Stella LED lights would be swapped out one with fewer LEDs and the other with a different style.
- The meeting with Penn Parish Council relating to the ecclesiastical boundary stones was still outstanding.
- The lamp column on the corner of Derehams Avenue with Derehams Lane that had been knock down some years ago would be replaced.
- Cllr Onslow advised that he was working on the MVAS rota.

7. Finance & General Purposes Committee

The report of the committee meeting held on Thursday 9 January 2014 was received and noted.

Cllr Forbes advised of the letter that had been sent to the Chairman of the Flackwell Heath Sports Club removing the rent rebate. The removal of the rebate had been deemed necessary due to issue of non-compliance with the lease.

An amendment was noted at Agenda Item 8.5 the spelling of Cllr Onslow's name was incorrect.

Cllr Willis then suspended Standing Orders and allowed Agenda Item 15 to be brought forward.

15. Public Participation

Mr Alexander from Flackwell Heath advised of the appalling state of the roads in Flackwell Heath, the white lining on the speed bumps can no longer be seen and wanted to know where Flackwell Heath was in the programme for road repairs. Had any roads been nominated for repair in the area by the Bucks County Councillors?

Mr Alexander was advised that he could attend the Local Community Partnership meeting which was due to be held on 30 January at the Bourne End Library or the Loudwater Forum on 17 March. These two meetings were a better venue to discuss the condition of the roads.

Mr Alexander was thanked for his input and attendance at the meeting. Mr Alexander left the meeting at 8.05pm.

8. Precept Setting

Council were asked to consider and approve the recommendation of the Finance & General Purposes Committee not to increase the parish precept paid by individual households.

It was RESOLVED that;

the demand to Wycombe District Council would be £330,654 and the Clerk be authorised to agree any necessary small adjustment of the value if so advised.

9. Policies

9.1 Standing Orders

Council were asked to consider the recommendation from the Finance & General Purposes Committee to adopt the revised Standing Orders, which will be reviewed annually at the first Council meeting of the new council year.

Cllr Herschel advised that he was disappointed at the reduction in days' notice of a meeting from 6 to 4 days.

***It was RESOLVED that
the revised Standing Orders be adopted.***

10. Church Road (East), Tylers Green

At the Council meeting held on 7 November 2013 it was agreed to support the traffic calming bid at Church Road. The Penn & Tylers Green Residents Society made a request to the Works, Services & Planning Committee for a contribution of £3,000 towards the total cost of the project, £14,030, which had been provided by Transport for Bucks officers.

The request came in light of information received from the Localities Manager, Madeleine Howe, who advised that the LAF would be looking for contributions from other bodies towards the scheme and there would be an expectation of a contribution from the parish council.

Council were asked to consider the recommendation from Works Services & Planning Committee to contribute the £3,000 in support of the Penn & Tylers Green Residents Society bid for a traffic calming solution at Church Road.

***It was RESOLVED that;
the contribution be made of £3,000 to the project when the work has been completed, this to be funded by Partnership Working budget line.***

11. Ashley Drive Track to Scout Hut

Council were asked to receive a verbal update from the Clerk on the status of quotes for the work on the track to the Scout Hut. At the time of the meeting two quotes had been received as follows: A £1,800.00 and B: £1,850.00.

It had been suggested by one contractor that although the track needed some form of drainage, on inspection, this would be extremely costly due to the proximity of the electricity sub-station.

***It was RESOLVED that;
A the Clerk obtain another quote;
B delegated authority be given to the Chairman of the Leisure Facilities Committee and the Clerk to resolve the issue via the best value and technically sound option.***

12. Donation to Wye Valley Volunteers

Council were asked to consider the recommendation from the Finance & General Purposes Committee to provide a £500.00 grant to the Wye Valley Volunteers as a contribution to the replacement of their Community minibus. The minibus is used for taking Flackwell Heath residents to the Community Centre in Bourne End.

***It was RESOLVED that;
the grant request for £500.00 be approved. Grant to be paid after the purchase and ask to have Chepping Wycombe Parish Council as a sponsor on the minibus.***

13. Parkour Facility, Flackwell Heath

Council were asked to receive a verbal update from Cllr Johncock on the Parkour Facility and approve the final design and location.

Cllr Johncock advised that the consultation period for play equipment in Flackwell Heath had originally started in February 2013 with the Parkour design consultation in December 2013. The design and location had the support of Wycombe District Council's Environmental Health and Community Safety Officers and to date has received only 2 objections.

It was RESOLVED that;

delegated authority be given to the Chairman of the Leisure Facilities Committee with the Clerk to order the equipment subject to satisfactory input from Parkour UK.

14. Questions by Members of the Council

Cllr Herschel requested that an alternative delivery organisation be investigated for the delivery of the newsletter, specifically in Flackwell Heath.

16. Accounts for Payment

It was RESOLVED that;

the accounts for payment cheque numbers 8128 to 8143 and direct debits to Orange, Thames Water, Southern Electric, Unicom, and Shell UK be approved for payment and the cheques duly signed.

Confidential items – exclusion of the public and press

Council RESOLVED to exclude members of the public and press from the remainder of the meeting as permitted under the Public Bodies (Admissions to Meetings) Act 1960 so that it may have an open discussion on the following items.

17. Magpie Wood

Council were asked to consider the purchase of the larger piece of Magpie Wood, previously known as Lot 1, following a direct approach from the current owner.

The woodland stands at 2.96 acres and includes a track which two neighbours have a right of way over. Previous inspection by the Warden, in September 2012, confirmed that the woodland was young and would not therefore need significant expense for some time.

It was felt important that the area be protected as an amenity space for residents of the parish.

A vote was taken: 1 against, 3 abstentions and 14 for the purchase.

It was RESOLVED that;

subject to affordability, after projecting the year end, the Clerk offer £25,000 to the owner.

18. TO SET STAFF SALARIES FOR 2014/2015

Members were asked to consider the recommendation of the Finance and General Purposes Committee for the staff salaries in the next financial year.

It was RESOLVED that;

the salary recommendations be implemented without any modifications to be an increase of 1%.

The chairman thanked members for their attendance and closed the meeting at 9.41pm.

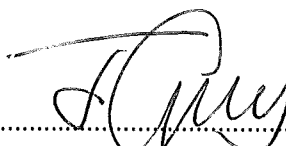
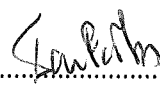
Pending expenditure transactions

23-Jan-14

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8128	INV661417	Briants	Chestnut paling/post & gate	373.90	74.78	448.68
8129	6342	Clear Up Skips	12yd Skip - Council Offices	250.00	50.00	300.00
8130	Jan-14	Clerical Medical	J Kingsland AVC Jan 14	50.00	0.00	50.00
8131	19276	Extraspace Ind Ltd	Container - Community Orchard	1,160.00	232.00	1,392.00
8132	Jan-14	HMRC	Tax & NI Jan 14	2,105.70	0.00	2,105.70
8133	125410	Coles Nurseries	Hedging/Cherry & Apple trees	727.50	127.50	855.00
8134	SIN008217	JPCS Ltd	2 x Groundscrews	319.24	63.85	383.09
8135	3380114	Scott Evans	New Door - GDL (Insurance)	990.00	0.00	990.00
8136	244/14/0080663	Siemens	Lease Rental Photocopier - Q4	226.07	40.71	266.78
8137	3665	South Bucks Tree Surgeons	Lime trees - Church Road	740.00	148.00	888.00
8138	991101663 04	Southern Electric	Front Common Q4	75.12	3.75	
8138	121522612 06	Southern Electric	Derehams Pavilion Q4	86.53	4.32	169.72
8139	1471803	Spaldings Ltd	Tree guards & gloves	81.00	16.20	97.20
8140	148789	TBS Hygiene Ltd	Dog Waste Bins - Dec 13	290.40	58.08	348.48
8140	6086260	Three Counties Business	Copy charges - Dec 13	48.46	9.69	58.15
8142	547670028	B&Q - Trade UK	Hex bolts/Anchor bolts/paint	31.05	6.21	37.26
8143	Jan-14	G Christie	Travel Expenses	7.35	0.00	7.35
DD	1045122066	Orange	Wardens Mobile - Dec 13	26.87	5.37	32.24
DD	336342	Shell Direct	Vehicle Fuel - Dec 13	275.95	55.19	331.14
DD	Dec-13	Southern Electric	Unmetered Supply Footway	1,330.23	266.04	1,596.27
DD		Thames Water	Hammersley Lane Cemetery Jul-Jan	18.87	0.00	18.87
DD	7490956	Unicom	Land Line charges - Dec 13	60.03	12.01	72.04
TOTAL				9,274.27	1,173.70	10,447.97

Income received since last committee meeting:

		HMRC	VAT Reclaim	1,875.51	0.00	1,875.51
CR		Arnolds Funerals	Burial Charges	550.00	0.00	550.00
CR		Arnolds Funerals	Burial Charges	1,100.00	0.00	1,100.00
				3,525.51	0.00	3,525.51

Signed  Signed 

Date 23.1.14

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.