

CHEPPING WYCOMBE PARISH COUNCIL

WORKS, SERVICES & PLANNING COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Report of meeting held on Thursday 13 March 2014 commencing at **8.05pm**
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:

| | |
|------------------------------|----------------|
| Cllr D Onslow - Chairman | Cllr C Jordan |
| Cllr J White - Vice chairman | Cllr B Sadler |
| Cllr P Mannering | Cllr J Johnson |
| Cllr C Dodds | Cllr M Wilkes |
| Cllr I Forbes | |

Also present: Cllr J Herschel, Cllr D Johncock, Cllr L Willis, Cllr K Wood and Mrs S Thompson

The meeting started later than anticipated due to the New Local Plan meeting over running.

1. Apologies for absence

There were none.

2. Declarations of members' interests in Items on the agenda

Cllr Onslow declared a personal interest in agenda item 15 as a cheque for his expenses was being presented for payment.

3. Church Road East, Tylers Green

Members were asked to note that the LCP application form had been completed and Penn & Tylers Green Resident's Society were now waiting to hear the outcome. Contact with the local area technician to instigate a simple trial of the scheme, by way a traffic cones, had been undertaken by Mr Read.

4. Signage

Members were asked to receive a presentation on the signage project from Cllr Herschel. Cllr Herschel reported back on the meeting with Arien Signs, which he had found informative, and would enable an informed choice of material for each sign, whether it be wood, recycled plastic or steel. Cllr Herschel advised that the best way forward would be, that now the sites needing signage had been identified, to make up a specification in order to obtain quotes. Also the bulk purchasing of signs would be beneficial.

Due to the Annual Parish Meeting being held in Tylers Green this year, it was felt that this should be the initial focus for the signage. However, Cllr Herschel was not sure that this would be the best way forward.

Members also noted that the Signage Working Party were due to meet for the first time on Friday 7 March 2014.

5. Footway Lighting Update

Members were asked to receive an update from Cllr Dodds on alternative suppliers and designs of LED luminaires suitable for footway lighting.

Cllr Dodds advised that a meeting had taken place with a representative from Urbis Schröder. Once more the savings on energy and maintenance were discussed and it was felt that LED luminaires were the only way forward. The meeting had been extremely useful with an explanation of directional optics allowing a more controlled lighting splay. The representative offered to allow the council to borrow a luminaire to be fitted to an existing lamp column, to give an opportunity to see if it was appropriate. Cllr White also asked if the post top luminaire shown at the meeting could also be borrowed to see its effectiveness.

Also Salix funding had been discussed, this is a public sector interest free loan for the purpose of reducing energy expenditure.

It was RESOLVED that;

Cllr Dodds would contact Urbis Schröder and ask to borrow the luminaire (Ampera Mini with 16 LEDs), continue the search for an alternative maintenance contractor and together with Cllr Forbes and Cllr Herschel further investigate the Salix funding option.

6. Ecclesiastical Boundary Stones

Members were asked to note that the joint working party with the Penn & Tylers Green Resident's Society had not yet met to discuss the purchase of the two boundary stones located in Penn.

Cllr White advised that Cllr Herron was intending to meet with the Resident's Society to further discuss the project.

7. Derehams Lane Lamp Column

Members were asked to approve installation of a lamp column that was knocked down several years ago on the junction of Derehams Avenue and Derehams Lane.

It was RESOLVED that;

The lamp column be replaced and Cllr Dodds would advise on the type of luminaire to be fitted.

8. MVAS Update

Members received an update on the statistics from the Tylers Green area from Cllr Forbes. There had been an excellent training session run by Swarco at the Council Offices. Cllr Johncock was finishing off the software guide.

Cllr Onslow advised that the NAG now had enough funds for two further MVAS and with the recommendation of the committee would also purchase two extra laptops.

9. Cemeteries

Members received a report from the Clerk relating to a request for consideration to be given to the interment charges at the cemeteries owned by the Council.

It was RESOLVED that;

The wording explaining 'resident' would need to be changed.

9.1 Cemetery Regulations

Members were asked to consider the draft Cemetery Regulations provided.

It was RESOLVED that;

the Cemetery Regulations would be adopted as a working draft to be looked at in greater detail by the working party.

9.2 Cemetery Working Party

Members were asked to note that a further meeting of the Cemetery Working Party was required to continue the work on cemetery documentation and procedures.

It was RESOLVED that;

Cllr Onslow would arrange a Working Party meeting as soon as possible.

10. Railway Land Footpath

Members were asked to note that the Clerk had been in contact with Hazel Rackham from the Definitive Map Team at Bucks County Council, who requested a letter of permission for the footpath to change status from permissive to definitive together with Land Registry documentation. The letter had been sent however Land Registry documentation has still not arrived from the Land Registry Office.

A letter had also been sent to the Headteacher of Loudwater School requesting approval from the school's governing body to allow the path to continue down the steps from the Railway Land and along School Way

11. Planning Submissions

Members were asked to note the planning submissions made by the Council since the last committee meeting in December 2013.

12. Stiles to Gates

Members were asked to note that a request for support had been received from the Tuesday Ramblers of Penn & Tylers Green to assist them with a change of stiles for gates. They had managed to raise enough funds to pay for the gates but the landowner concerned was not willing to have the gates installed.

The Tuesday Ramblers supplied photographs of the stiles which were tabled at the meeting.

It was RESOLVED that;

the Clerk write to the Rights of Way Team at Bucks County Council and explain that some of the stiles could be construed as barring the way and ask for the paths to be inspected.

13. Committee Finances

Members were asked to note the current committee expenditure and income. It was noted that the expenditure was below run rate and income was higher than forecast.

Cllr Herschel left the meeting at 9.40pm

14. Questions from council members and the public

Cllr Forbes asked how Council were going to respond to the New Local Plan, would it be by way of a joint submission? Cllr Onslow asked if a meeting of the planning committee was necessary, but it was not felt that it was needed by the members who agreed that the planning representatives from each ward could send through responses which would then be co-ordinated by the Clerk into a joint submission.

Cllr Wood advised that it would also be better for each councillor to send a personal response.

15. Accounts for payment

The accounts for payment were circulated for consideration by councillors. Cllr Dodds queried the payment for MVAS software and asked that it be re-imbursed by the NAG.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 8178 to 8192 be signed and that direct debits to E-ON and GE Stevens be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 9.50pm

Date of the next meeting: Thursday 5 June 2014 at 7.30pm

Pending expenditure transactions

04-Mar-14

| Chq | Invoice No | Supplier | Detail | Net | VAT | Amount |
|--------------|------------|------------------|-------------------|-----------------|-------------|-----------------|
| 8178 | | HMRC | Tax & NI Feb 2014 | 2,105.30 | 0.00 | 2,105.30 |
| 8179 | | Clerical Medical | AVC - Feb 2014 JK | 50.00 | 0.00 | 50.00 |
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| TOTAL | | | | 2,155.30 | 0.00 | 2,155.30 |

Amount received since last committee meeting:

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| | | | | | | |
| | | | | 0.00 | 0.00 | 0.00 |

Signed *Lawless* Signed *Sanford*

Date 4/3/2013

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.