

# CHEPPING WYCOMBE PARISH COUNCIL

## WORKS, SERVICES & PLANNING COMMITTEE

*"Cherish the past, adorn the present, construct for the future"*

Report of the meeting held on Thursday 9 October 2014 commencing at 7.30pm  
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

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**Present:**

Cllr D Onslow - Chairman	Cllr C Jordan
Cllr J White - Vice chairman	Cllr P Mannering
Cllr J Johnson	Cllr I Forbes
Cllr C Dodds	

**Also present:** Mr R Read (P&TG Residents Society), Mr M Dewey (Flackwell Heath & Loudwater Local History Group), Mr A Hopkins (Royal British Legion, Flackwell Heath) and Cllr D Johncock

### 1. Apologies for absence

Apologies for absence were received from Cllr J Herschel (holiday), Cllr B Sadler (medical) and Cllr K Wood (another meeting)

### 2. Declarations of members' interests in Items on the agenda

There were none.

### 3. Church Road East, Tylers Green

Members were asked to consider one of the two designs provided by Transport for Bucks, which involve the height of the granite kerbing on the build out to narrow the road mouth.

Members were also asked to consider the ongoing maintenance, on completion of the project, of a possible grassed area contained within the kerbing.

Following a short history on the project from Mr Read, who explained the reason for the build out of the kerb was to impede the speed of the traffic and the junction and make for a safer crossing point.

*It was RESOLVED that;*

*A single height kerb be approved with a hardstanding (tarmac) infill to the kerb build out. The use of planters to deter parking was also approved.*

*The Clerk would write to Transport for Bucks with the recommendations from the committee.*

Standings Order were suspended and item 7.1 was brought forward at this point in the meeting.

## 7. War Memorials

### 7.1 Flackwell Heath

Members received a short report from Mr Dewey, of the Flackwell Heath & Loudwater Local History Group, requesting the addition of the missing names to the war memorial on The Common, Flackwell Heath. Research had been undertaken by the Local History Group and this was passed to the Clerk.

Members were advised that the names would need to be published in the newsletter and put on the website for resident feedback.

*It was RESOLVED that;*

*The names be inserted in the newsletter and quotes be obtained for the cost of engraving.*

Mr Dewey thanked the committee and left the meeting at 7.50pm

#### 4. Signage

Members were asked to note that no further progress had been made since the last committee meeting. A meeting of the Signage Working Party would be convened as soon as possible in order to expedite the project.

It was noted that the Parish noticeboards in Loudwater and at the office looked good and that the Flackwell Heath board had been turned and paid for by The Flackwell Heath Residents Association.

#### 5. Footway Lighting Update

Members were asked to note that following a recent meeting with Urbis Schröder and their installation partner Imtech, a quote had been requested for the installation of LED luminaires in Flackwell Heath and Loudwater. A further meeting to discuss the contents of the quote, for a better understanding of the timescales and other requirements, was being arranged for the week commencing 13 October.

Members were also asked to NOTE that Imtech had offered assistance in completing the application form for a loan with a view to replacing all the lights in one hit, which would probably take a maximum of 8 weeks.

#### 6. Ecclesiastical Boundary Stones

Following the last meeting, Cllr Wood contacted with the Penn & Tylers Green Resident's Society to set up a meeting to progress the work already undertaken in marking the stones that had been found.

Members were asked to note that the Society had put this item off for review in 6 months' time as, no progress had been made to date.

Cllr White advised that there had been some misunderstanding and he felt that the matter had been left that Chepping Wycombe Parish Council would contribute towards half the discs and two stones that were in the parish, and that Penn, be it the Residents Society or the Parish Council, would cover the two stones in their parish.

Cllr Forbes advised that he would find out when the next Joint Meeting was to be held and report back.

#### 7. War Memorials

##### 7.2 Loudwater

At the site visit in July members were asked to review the requirement to improve the paving slabs leading to the memorial. Members were asked to approve the recommendation from the site visit to re-lay the paving slabs and also to lay slabs under the bench on the site.

*It was RESOLVED that;*

*The slabs on the path be relaid as well as the slabs under the bench at the site.*

#### 8. MVAS Update

Members were asked to receive an update on the project from Cllr Onslow.

Cllr Onslow advised that the project had been running for 10 months and the problem with the small batteries seemed now to be solve by the new large battery which was lasting for a two week period.

It had been agreed at the last Neighbourhood Action Group meeting that funds could now be released for 2 new MVAS. There would be no further costs for training of volunteers as this could now be done in house. Chepping Wycombe Parish Council would be asked to fund the four extra hi-viz jackets and a couple of tool boxes with hand tools.

The Clerk was asked to obtain quotes from Swarco and JPCS for the 2 new signs and posts, and one laptop.

## **9. Cemeteries**

### **9.1 Cemetery Regulations – interment of urns**

Following the last committee meeting the Clerk had been asked to contact other cemetery managers to confirm how ashes were interned in the cemeteries in their care. Members were asked to note that following conversations on the subject it had been confirmed that urns were still interned, however, one cemetery handed out cardboard tubes as an alternative.

Members were asked to approve the final draft of the cemetery regulations for publication.

*It was RESOLVED that;  
The Cemetery Regulations be approved.*

### **9.2 Altona Road Extension Path**

The path to the cemetery extension had been discussed on the site visit in July. Members were asked to note that the recommendation from the site visit was to install a path to the same specification as the existing path in the main cemetery.

New quotes were now being obtained for this work.

## **10. Railway Land Footpath**

Members were asked to note that the path running from Bridge Bank Close to School Way is in the last phase before becoming definitive. The Clerk is waiting for the Agreement from the Bucks County Council Legal Team.

## **11. Planning Submissions**

Members were asked to note the planning submissions made by the Council since the last committee meeting in June.

## **12. Knotweed**

Members were asked to note the progress report from the contractor dealing with the eradication of knotweed in the parish. The sites earmarked for treatment were Totteridge Common, Loudwater Boys Club, Biffa & Back Common, Tylers Green.

Members were also asked to note that the grounds team were dealing with other outbreaks of knotweed at the allotments in Chapel Road, Hedley Green, Loudwater Memorial and a second area at Totteridge Common behind the cottages.

## **13. Committee Site Visit**

### **Hammersley Lane Garden of Rest & St Margaret's Churchyard**

Members walked both grave yards on the site visit in July. Ownership of the slabbed pathway which was in need of relaying in places was questioned and the Clerk was asked to investigate.

The paths were the responsibility of the Parish Council and the Clerk was asked to set up a Liaison Meeting with the church.

#### **14. Committee Finances**

Members were asked to note the current committee expenditure and income. There was nothing exceptional to note.

#### **15. Questions from council members and the public**

Cllr Johnson questioned whether there was any monitoring of the recycling centre at the King's Wood car park now that the new recycling bins were being collected from residential properties.

Cllr Johncock advised that monitoring was taking place.

Mr Hopkins raised the cleaning of the war memorial at Flackwell Heath. The Clerk confirmed that cleaning had been organised and it would be completed before the ceremony on 9 November.

Mr Hopkins also mentioned the large amounts of litter on Spring Lane and asked whose responsibility it was to clean the area.

Cllr Johncock advised that Bucks County Council were the responsible authority.

Mr Hopkins also raised a turfing request at the war memorial in Flackwell Heath. He was advised that the Warden would inspect the area on his return from holiday and a decision would be made.

#### **16. Accounts for payment**

The accounts for payment were circulated for consideration by councillors.

*It was RESOLVED that;*

*the accounts for payment be approved and cheques numbered 8357 to 8370 be signed and that direct debits to Thames Water, E-ON, EE and Shell be approved for payment.*

The Chairman of the committee thanked members for their attendance and closed the meeting at 9.10pm

**Date of the next meeting: Thursday 18 December 2014 at 7.30pm**