

# CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on Tuesday, 4 November 2014 at 7.30pm at the Council Office,  
Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

<b>Present:</b>	Cllr K Wood (Chairman)	Cllr S Herron
	Cllr L Willis (Vice-chairman)	Cllr M Wilkes
	Cllr J Herschel	Cllr B Sadler
	Cllr C Jordan	Cllr D Onslow
	Cllr J White	Cllr C Dodds
	Cllr P Mannering	Cllr I Forbes
	Cllr D Johncock	Cllr J Bailey

Also present: Mr A Colley (Bucks Free Press) and Mr R Tracey (South Central Ambulance Service)

## 1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Johnson (holiday), Cllr Gurney (meeting) and Cllr Digby (meeting).

## 2. DECLARATIONS OF INTEREST AND CODE OF CONDUCT

Cllr Wood advised of a personal interest in item 10 as she would be in receipt of an allowance.

## 3. COUNCIL MINUTES

Agenda item 11; Cllr Herschel asked if the Clerk had joined CPALC. The Clerk confirmed that membership had been taken up and Cllr Wood advised that she found it to be more in the form of a forum rather than an informative site.

*It was RESOLVED that;*

*the minutes of the Council Meeting held on Thursday 26 June 2014 be a true and accurate record.*

## 4. AMENITY LAND COMMITTEE

The report of the Committee meeting held on Thursday 11 September 2014 was noted and approved.

Cllr Johncock highlighted the progress with the signage project and advised that a walk of Magpie Wood had taken place with the Warden and Clerk. Cllr Jordan had been asked to take to lead on the Magpie Wood project as some initial tree work and clearance would be needed.

## 5. LEISURE FACILITIES COMMITTEE

The report of the Committee meeting held on Thursday 25 September 2014 was noted and approved.

Cllr Willis advised that all the planned work on the playgrounds had been completed and further plans were progressing.

The fencing at the allotments in Chapel Road had been completed and the compost bin at Ashley Drive had been completed.

The issues relating to Straight Bit were further discussed, the sign at the car park was to be removed and the item relating to the security should have been included on the agenda. The locking of the gate had been placed on a trial period during the lighter months. This item to be on the next committee meeting agenda.

## 6. WORKS, SERVICES AND PLANNING COMMITTEE

The report of the Committee meeting held on Thursday 9 October 2014 was noted and approved.

Cllr Onslow highlighted the missing names on Flackwell Heath War Memorial advising that an item had been placed in the newsletter and on the website. The signage project was making progress but not as much as had been hoped, a further meeting of the working party was to be set up. The LED lighting project was progressing well.

Cllr Herschel asked for a further report to the next committee meeting on the missing names.

## 7. FINANCE AND GENERAL PURPOSES COMMITTEE

The report of the Committee meeting held on Thursday 23 October 2014 was noted and approved.

Cllr Forbes advised that there had been no issues with the external audit and congratulated the staff. The risk register was again mentioned and would be a standing item on the Finance & General Purposes agenda.

A vote of thanks was given to Cllr Herschel for all his work on the Byelaws review.

## 8. Public Access Defibrillation and Community First Responders

Council was asked to receive a short presentation from Mr Richard Tracey of the South Central Ambulance Service, with a view to further consider the viability of public access defibrillation within the Parish.

Mr Tracey brought along a demonstration defibrillator and explained step by step how the machine worked and how it impacted on the survival chances of a person suffering a cardiac arrest. He explained how having a community responder increased a patient's survival further due to the potential speed of response.

Council was advised that the best place for a defibrillator was in a public building like a public house, post office or village hall in a locked box with a keypad. The code for the keypad should be known to two people one being the ambulance service.

The cost of the machine brought as an example together with a box was £1,383 plus VAT plus fitting, this would come with a 7 year warranty, the batteries have a 5 year warranty or 200 shocks – a replacement battery costs £125.00. The pads are £15.00 per pair.

The machine checks itself regularly and there is an audible and visual cue when the battery is low (15 shocks left).

Cllr Sadler advised that the Village Hall had been interested in having a defibrillator and asked if the parish council would be interested in funding it.

***It was RESOLVED that;  
the clerk get further quotes and bring back to Council for further consideration.***

Mr Tracey was thanked for his presentation and he left the meeting at 8.13pm

## 9. Byelaws

Council was asked to endorse the recommendation from the Finance & General Purposes Committee to publish the Byelaws as part of the public consultation with a view to sending them for consideration by the Secretary of State.

Cllr Herschel highlighted the fishing at Widmer Pond offering the idea of a designated fishing area which would fit the byelaws.

***It was RESOLVED that;  
the Byelaws be published as part of the public consultation***

#### **10. Fees & Charges 2015/16**

Council were asked to consider the recommendation from the Finance and General Purposes Committee to approve the Fees & Charges for 2015/16.

***It was RESOLVED that;  
the Fees and Charges for 2015/16 be approved.***

Cllr Wood abstained from the vote due to her earlier declaration.

#### **11. Green Footpath at Heath End Road/Daws Hill Lane**

Cllr Herschel had obtained funding from the Local Community Partnership for an off road green footpath from Heath End Road towards Daws Hill. The path will join up with three other footpaths making the network an accessible and largely still-free circular walk benefiting residents and walkers.

Cllr Herschel advised that there would be no immediate cost to the parish council and there could be a possibility to have some assistance from the Chiltern Volunteers to help with the ongoing maintenance of the path.

A vote was taken to proceed with the path; 10 for, 2 against, 2 abstentions

***It was RESOLVED that;  
the work to create the path should go ahead and the maintenance of the path to be reviewed at a future meeting.***

#### **12. PROPOSITIONS**

##### **12.1 Boundary Encroachment and Access**

Further to the registration of council land being completed, council was asked to consider the proposal from Cllr Herschel to implement its policies to;

- *properly mark the boundaries to prevent and discourage encroachment by adjoining land owners; and*
- *license access to its property through private gates of adjoining land owners.*

It was recognised that this would take some time to complete and the proposal was amended to read;

- ***To mark over the next 4 years the boundaries to prevent and discourage encroachment by adjoining land owners;***

Areas where enforcement action was required in the first instance were identified as the Railway Land and King's Wood.

***It was RESOLVED that;  
The parish council's boundaries would be marked and properties with gated accesses would be contacted and licenses issued if not already done.***

## **12.2 Ecclesiastical Boundary Stones**

Cllr White was part of a small working party set up to locate the original 8 boundary stones of St Margaret's Church. Four stones were found, 2 in Penn and 2 within our parish.

As no further action had been taken to identify the located stones, Cllr White put forward a proposal asking council to consider for approval that the parish council provide the discs to be placed beside the stone found on the school boundary and at Wycombe Heights Golf Club and to allow £500.00 per disc.

Cllr Onslow was happy to support the proposal and provide the necessary budget to cover the cost of the discs.

***It was RESOLVED that;  
the clerk proceed with the heritage discs, obtain quotes and artwork for consideration.***

Council was also asked to consider discussing with the Golf Club management team the possible re-siting of the stone on the golf course to a location near a definitive footpath on the site. Cllr White advised that the Golf Club were not concerned about the stone being moved.

## **12.3 Reserved Site Release**

Council was asked to consider the proposal from Cllr Wood and seconded by Cllr Forbes.

*This Parish Council regrets the decision of the Cabinet of Wycombe District Council to release the Gomm Valley and Ashwells for development. However, we now resolve to request that we join the relevant liaison groups formed by Wycombe District Council in connection with these sites to fully engage with them to produce the necessary development plans in order to mitigate any impact on our Residents.*

Cllr Johncock highlighted the original decision by the Cabinet had been called in for consideration. He advised that the parish council would be invited to participate in the liaison groups when formed.

It was felt by all that a positive stance needed to be taken as the impact of the wards within the parish would be far reaching.

The proposal was amended to read;

*This Parish Council regrets the decision of the Cabinet of Wycombe District Council to release the Gomm Valley, Ashwells and **other reserve sites** for development. However, we now resolve to request that we join the relevant groups **when** formed by Wycombe District Council .....*

***It was RESOLVED that;  
The proposal once amended for full involvement in the liaison groups relating the reserve sites be approved.***

## **13. Questions by Members of the Council**

Council was asked to receive a question from Cllr White;

Further to the bridleway redirection at the Wycombe Heights Golf Club, Cllr White would like to draw attention and obtain views on a proposal from Bucks County Council to make the bridleway from the Mobile Home Park off Rayners Avenue across Derehams Lane Sports Ground definitive. The bridleway on our land at Derehams Lane is currently permissive.

It was agreed that this item should be taken to the next Works Services & Planning committee for discussion and consideration.

**14. Public Participation**

There were no questions.

**15. Accounts for Payment**

The accounts were circulated for the approval of members.

*It was RESOLVED that;*

*the accounts for payment be approved and cheques numbered 8384 to 8398 be signed and that direct debits to E-ON, Barclays, Affinity Water, Payflow and EE be approved for payment.*

The chairman thanked members for their attendance and closed the meeting at 9.15pm

**The date and time of the next meeting: Thursday, 22 January 2015 at 7.30pm**

*Katrina S A Wood*

Signed

Dated 22 January 2015

