

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

Report of the meeting held on Thursday 4 December 2014 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was open to members of the public and press

Present: Cllr L Willis - Chairman Cllr K Wood
 Cllr C Jordan - Vice Chairman Cllr J Johnson
 Cllr S Digby Cllr M Wilkes
 Cllr B Sadler Cllr J Gurney
 Cllr D Johncock

Also present: Cllr J Herschel, Cllr D Onslow, Cllr I Forbes, Cllr J White and Cllr C Dodds

Start was delayed due to a Special Council Meeting, the meeting started at 7.52pm

1. Apologies for absence

Apologies for absence were received from Cllr J Bailey via email (business)

2. Declarations of members' interests in Items on the agenda

Cllr Forbes declared a personal interest in item 14 an expenses payment.

3. Track to Scout Hut, Ashley Drive

Members were asked to note the temporary surface of granite chipping installed in the summer had, so far, been successful.

Two quotes for a more substantial surface with a soakaway had been received, however they were offering different solutions the most expensive being £5,000. A further quote will be requested for comparison purposes.

4. Straight Bit Recreation Ground

4.1 Flackwell Heath Bowls Club – Track

Members were asked to note that the Warden was continuing to investigate solutions for the track leading to the Club, at the request of Mr Hill as previously noted. A path had been discussed allowing a flatter surface to one side of the track for members with mobility issues to gain easier access to the Club.

Flackwell Heath Bowls Club – Trees

Members were asked to note that following the last committee meeting, a letter had been sent to the Bowls Club advising that the council had no objection to the height of the trees being reduced but it would be at the Clubs expense as previously agreed in 2010. There had been no response to the letter as yet.

Flackwell Heath Bowls Club – Height Barrier

Following the decision at the last committee meeting to investigate the replacement of the height barrier to the car park, members were asked to note that an amount of £2,000 had been put forward in the draft budget for this item.

4.2 Anti-social Behaviour – Car Park Gate

Members were asked to note that the Clerk had been in receipt of a complaint about cars in the car park. The trial period for the gate being closed by a security company had lapsed and consideration was required for possible further action.

Following a discussion on the history of the anti-social behaviour at the recreation ground and how it had been handled in the past, by installing rising bollards which were operated by residents when issues arose.

Members were asked to consider a proposal from Cllr Herschel;

- a. distribute the Wycombe District Council reporting form to all residents around the recreation ground so that they could log the nature and frequency of events.
- b. On receipt of the forms the clerk to collate the information and report the results to the next meeting of the committee together with recommendations for possible action.

It was RESOLVED that;

the Clerk send an explanatory letter to the residents on the perimeter of the recreation ground, asking for assistance in quantifying the problem by completing the anti-social behaviour forms.

The Clerk to then collate the results and provide feedback with suggested actions to the next committee meeting.

4.3 Football Goalposts

Members were asked to note that following the last committee meeting when representation was made from some local boys asking for goalposts on the recreation ground, the council had received no further information as requested.

5. Derehams Park Sports Ground

5.1 Bridleway proposal

Members were asked to consider a proposal from Cllr White relating to the bridleway on the northern boundary of the Derehams Park site. There is a tentative proposal from Wycombe District Council to create their bridleway, which runs along the northern boundary of the Mobile Home Park (Rayner Avenue) into the Golf Club, into a definitive route.

In order for the Wycombe District Council route to become definitive we would have to allow our portion of the route to also change status.

It was RESOLVED that;

If Wycombe District Council decided to change the status of their bridleway the parish council would look favourably on changing the status of bridleway at Derehams Park.

6. Community Orchard Update

Members received an update on the Community Orchard from Cllr John White.

Cllr White advised that he would prepare a report on the orchard for committee, so that when the roll out of the project was to take place in Tylers Green and Flackwell the report would act like a manual.

Monthly meetings were taking place he had stepped down as chairman, the new chairman being Caroline Priestley and the vice chairman being Richard Green. They are currently looking for members to join. A second strip of trees, to be the same dwarf rooting stock as before, is due to be planted this winter.

7. Allotments

Members were asked to note that the allotment renewals were in and loaded on the new database. Cllr Willis advised that there were currently 5 allotments being offered at Chapel Road and there were 15 vacant plots in Ashley Drive.

Cllr Wood offered to advertise the allotment vacancies at Ashley Drive in the next issue of Village Voice.

7.2 Chapel Road - fencing

Members were asked to note that the fencing had been completed.

7.3 Ashley Drive - composting

Members were asked to note that the compost area had now been completed for this year. A further section would be added for next year to allow for rotation.

8. Playground Feedback

Members were asked to note that following distribution of the newsletter the parish council had been approached by a local business wishing to act as a sponsor. Cllr Willis advised that he had met with the gentleman concerned who offered a sum between £10 & £15k. This was felt to be extremely positive, Cllr Willis was asked to accept the offer on behalf of the council.

Members were asked to receive an updates from the playground working groups.

- Cllr Willis advised that the Boundary Road Recreation Ground was close to completion. It was an extremely popular play area now and had been greeted positively by residents.
- Cllr Sadler and Cllr Forbes advised that a disabled swing had been requested, Cllr Wood had not been aware of this request. However, the project needed a further injection of money for the adventure area.
- Cllr Johncock advised that the cost for the next stage at Flackwell Heath would be £45k. The equipment already installed on the site had been met with positive comments.

Cllr Willis gave a brief overview of monies already spent on each project, as attached to the minutes.

9. Green Dragon Sports Ground

Members were asked to consider a request from the Flackwell Heath Minors Football Club to re-surface the car parking area. They had asked that the council tarmac the parking area as at present it was covered with potholes.

Members were asked to note that the lease attached to the Sports Ground has always stated that the tenant should 'maintain the Car Parking Area in its current condition', which had originally been good and laid with shingle. The surface had obviously not been maintained on a regular basis by the Flackwell Heath Sports Club.

***It was RESOLVED that;
the committee refuse the request to re-surface the car park with tarmac.***

Cllr Wilkes advised that the guttering to the front of the pavilion was still in need of attention.

Cllr Herschel left the meeting at 9.25pm

10. Grounds Team Winter Schedule

Members were asked to consider the winter work schedule prepared by the Warden.

Cllr Johncock asked about the tarmac pad removal behind the Old Police House at the Straight Bit recreation ground. It was decided to carry this item forward to the next committee meeting as an agenda item.

11. Draft Committee Budget 2015/16

Members were asked to note the draft Leisure Facilities committee budget for 2015/16 and to consider projects for inclusion.

***It was RESOLVED that;
a budget line for security for possible gate locking at the Straight Bit be inserted.***

The draft budget to be taken to the next Finance and General Purposes Committee for approval.

12. Committee Finances

Members were asked to note the current committee expenditure and income.

13. Questions from council members and the public

There were no questions from council members or the public.

14. Accounts for payment

The accounts were approved for payment cheque numbers 8414 to 8425 were duly signed and the direct debits for E-ON, EE and Shell, and the BACS payment for salaries via Payflow were agreed.

The chairman of the committee thanked members for their attendance and closed the meeting at 9.37pm

Date of the next meeting: Thursday, 19 February 2015 at 7.30pm

Kathrine SA Wood

Signed

Dated 22 January 2015

Play ground expenditure

	Loudwater	Flackwell Heath	Tylers Green
CWPC 2013/14	30,000	30,000	30,000
Phase 1 expenditure	-29,477	-84,434	-34,735
PWLB / CWPC 2014/15	33,167	33,167	33,167
Donations		20,000	
Remaining after Phase 1	33,690	-1,267	28,432
Phase 2 expenditure	-30,870	0	-30,823
Remaining after Phase 2	2,820	-1,267	-2,391



Pending expenditure transactions

04-Dec-14

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	710285	Briants	Ear muffs/Saw/Chain oil	92.41	18.48	
	710286	Briants	Posts & Rails/postcrete	216.90	43.38	
8414	710287	Briants	Chestnut paling/stakes/stock fencing	193.70	38.74	603.61
8415	S1151932	Fleet	Q2 x 4 White Pitchmarking	153.19	30.64	183.83
8416	1889	Husson	Play equipment Tylers Green	23,100.00	4,620.00	27,720.00
8417		Keens	Repair to oven (Wardens House)	77.00	15.40	92.40
8418	144475	Jewson	Sand for football pitches	293.44	58.68	352.12
8419	810463	N A L C	'Larger Council' Conference/London	390.00	78.00	468.00
8420	120246	Rigby Taylor	Pitch Marking Kit	200.00	40.00	240.00
8421	149164	TBS Hygiene	Dog Waste collection - Oct	363.00	72.60	435.60
8422	474659	SSE Contracting	Footway lighting Maintenance Nov	1,264.42	252.88	1,517.30
8423	6621	Ross Stonecraft	Clean War Memorials x 2	1,580.00	316.00	1,896.00
8424	673147	Viking	Stationery	80.74	8.55	89.29
8425		I Forbes	Expenses	35.00	0.00	35.00
TRX		Payflow	Salaries & LGPS	8,687.40	0.00	8,687.40
DD		E.ON	Gas - Office	138.59	6.93	145.52
DD		EE	wardens mobile	18.25	3.65	21.90
DD		Shell	Vehicle Fuel	202.61	40.53	243.14
TOTAL				37,086.65	5,644.46	42,731.11

Income received since last committee meeting:

				0.00	0.00
					0.00

Signed  Signed 

Date 4.12.14

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.