

# CHEPPING WYCOMBE PARISH COUNCIL

## WORKS, SERVICES & PLANNING COMMITTEE

*"Cherish the past, adorn the present, construct for the future"*

Report of meeting held on Thursday 5 March 2015 commencing at 7.30pm  
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

**The meeting is open to members of the public and press**

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<b>Present:</b>	Cllr J White - Vice chairman	Cllr B Sadler
	Cllr J Johnson	Cllr C Jordan
	Cllr C Dodds	Cllr J Herschel
	Cllr I Forbes	Cllr K Wood (ex-officio)

Also present: Cllr Willis, Cllr Johncock, Cllr Gurney, Mr M Dewey and Mr G Christie

In the absence of Cllr Onslow the meeting was chaired by Cllr White

**1. Apologies for absence**

Apologies for absence were received from Cllr Mannering (family) and Cllr D Onslow (unwell)

**2. Declarations of members' interests in Items on the agenda**

There were none.

Cllr White suspended Standing Orders and moved item 7.1 forward.

### **War Memorials**

#### **7.1 Flackwell Heath**

Members received a further report from Mr Dewey on the addition of missing names on the War Memorial.

Mr Dewey advised;

- the war memorial had sufficient space for the 5 additional names.
- Out of the 50 names on the memorial – 12 had no connection with Flackwell Heath, 13 were born in Flackwell Heath, 13 were born locally (High Wycombe), 5 were born elsewhere in Buckinghamshire and 4 were born in London.
- Twenty of the remaining names are listed on at least one other memorial.
- All the research had been done through the Commonwealth War Graves Commission.
- Contributions towards the cost of the additional names had been agreed from the History Group and the Flackwell Heath branch of the British Legion.
- Members were asked to note that there were no guidelines for who could or could not be added to a memorial.

Following the discussion members were asked to consider the addition of the five names found to be missing by the Flackwell Heath and Loudwater History Group.

***It was RESOLVED that;***

***two further quotes be obtained by the Clerk and shared with Mr Dewey. Once approved the names be added to the war memorial.***

Mr Dewey thanked the committee and left the meeting with Cllr Gurney at 7.45pm

### 3. Church Road East, Tylers Green

Members were asked to note that the road narrowing project had been delayed due to further negotiations with TFB over the surface of the build out. The project would now be starting around Easter. Confirmation had been received from Madeleine Howe, Localities Manager that the LCP contribution for the project had been ring fenced for spend in the new financial year.

It was noted that an Earmarked Reserve would be set up at year end for the parish council's contribution towards the project.

### 4. Signage

Members were asked to note that following the last Signage Working Party the Clerk was asked to obtain quotes for ladder-boards and fingerposts.

Cllr Forbes advised that he would circulate a plan with suggested fingerposts for comment to facilitate an early order. A grant from the Forestry Commission was only available until the end of the financial year for 9 fingerposts.

Members were also asked to note that a Working Party meeting is to be arranged to further discuss the text requirements for the signs, as in some cases this will impact on the costings.

### 5. Footway Lighting Update

Members were asked to note that Cllr Herschel and the Clerk attended a Salix Workshop on 6 February, which had been extremely useful.

The next course of action will be to write a tender document to be sent to potential contractors for the supply and installation of the LED luminaires, as quotes are required to be embedded into the Salix application form.

Cllr Herschel advised that he would be meeting with Cllr Dodds within the next 10 days to complete a survey of the existing footway lighting.

### 6. Ecclesiastical Boundary Stones

Members were asked to note that the Clerk was attempting to obtain quotes for the heritage discs, Cllr White had been able to supply a further contact for cost comparison.

Miles Green had been kind enough to supply wording for the disc on the boundary stone outside the Penn School, as follows:

*'This stone was installed in 1863 by Sir Philip Rose of Rayners, to mark the boundary of the newly formed 'Consolidated Chapelry' of St Margaret's, Tylers Green. This was stone No 6, one of at least nine stones of which four have been found.'*

Members were asked to consider the wording.

***It was RESOLVED that;***

***the wording be approved following amendment by removing 'of which four have been found' and the number of the stone.***

### 7. War Memorials

#### 7.1 Flackwell Heath

Members were asked to note that quotes were being obtained for paving to the front of the war memorial following the request at the last committee meeting.

## **7.2 Loudwater**

Members were asked to note that the works approved at the memorial site of relaying the paving, installing a retaining border to the flowerbed and installing hard-standing under the bench had been completed. The war memorial site was looking a lot smarter.

## **8. MVAS Update**

Cllr Forbes gave a short update on the MVAS - there had been a technical issue with the software which had been reported to SWARCO.

The two new hinged posts had already been delivered and the two new signs were on order and expected by the end of the month. Both items were being funded by the Chepping Wye Valley NAG.

Consideration was given for the item to be passed for further update to the Finance & General Purposes committee.

***It was RESOLVED that;  
the item be passed to the Finance & General Purposes Committee for further updates on the project.***

## **9. Cemeteries**

### **9.1 Altona Road Extension Path**

Members were asked to note that the third quote had now been received for the extension path.

Consideration was given to the quotes and the available budget.

***It was RESOLVED that;  
the work should be undertaken by contractor C and both paths should be completed.***

### **9.2 Hammersley Lane Church Path**

Members were asked to note that an initial inspection of the path had been undertaken by the Warden and Clerk, pictures were taken to illustrate the current condition.

A Liaison Meeting had taken place on Monday, 2 March at 2pm, present were Cllr Forbes, Cllr Onslow, Cllr Sadler, Reverend Bisset, the Warden and the Clerk. It had been noted that the paths were in a poor condition and were in need of attention. Reverend Bisset has advised that the path leading down to the shed could be dismantled and the slabs reused. A letter of comfort from the Reverend had been requested to cover the potential works.

***It was RESOLVED that;  
The Clerk obtain a range of quotes for lifting and relaying of the whole path; lifting and relaying the path in a phased approach and taking advice from the contractors for best value.***

## **10. Local Area Forum Bids**

Members were asked to note the summary of applications submitted for consideration at the Chepping Wycombe Valley LAF meeting held on Tuesday 24 February.

Belisha Beacons – if this project is approved, it was noted that the preferred means of installing the Zeebrites was for one a year based on a safety assessment of the crossing.

Phase 2 Heath End green footpath – it was agreed to support the completion of this project with Little Marlow taking the lead as this part of the path was completely in their area.

Parking TRO - it was noted that the roads in Loudwater missed in Phase 1 would be looked at in Phase 2. Confirmation was also given that further consultation would be undertaken.

Members were also asked to note the deadline for applications for any Tfb projects for 2016/17 was 31 July 2015.

A further request was made for members to bring forward project ideas.

**11. School Road, Tylers Green – Verge on the Common**

Members were asked to note that if the LAF consultation to put yellow lines outside Tylers Green First School up to the layby for the shops was successful this could cause a problem with parking on the edge of the Common. In order to dissuade parking consideration was given to the continuation of the double height granite sets along the edge of the Common.

***It was RESOLVED that;  
the Clerk obtain quotes from contractors with Chapter 8 in order to make an informative decision on the project.***

**12. Planning Submissions**

Members were asked to note the planning submissions made by the Council since the last committee meeting in December.

Cllr Johncock advised that the planning issue at Hilltop in Flackwell Heath was awaiting an appeal hearing date.

**13. Committee Finances**

Members were asked to note the current committee expenditure and income.

The income for Kingswood Cemetery was noted as exceptional.

**14. Questions from committee members and the public**

Cllr Jordan highlighted the need for a working party a Magpie Wood and Cllr White offered his assistance.

**15. Accounts for payment**

The accounts for payment were circulated for consideration by councillors.

***It was RESOLVED that;  
the accounts for payment be approved and cheques numbered 8493 to 8505 be signed and that direct debits to EE, Barclay and E-ONI be approved for payment.***

The chairman thanked members for their attendance and closed the meeting at 8.37pm

Signed: Katrina SA Wood..... Dated: 16 April 2015

**Date of the next meeting: Thursday, 4 June 2015 at 7.30pm**