

# CHEPPING WYCOMBE PARISH COUNCIL

## LEISURE FACILITIES COMMITTEE

Meeting to be held on Thursday 28 May 2015 commencing at 7.30pm  
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

---

**Committee Membership:**

Cllr L Willis - Chairman	Cllr K Wood
Cllr J Bailey - Vice Chairman	Cllr J Johnson
Cllr S Digby	Cllr M Wilkes
Cllr B Sadler	Cllr C Jordan
Cllr J Gurney	

Members of the committee are summoned to consider the following business:

### AGENDA

1. Apologies for absence
2. Declarations of members' interests in Items on the agenda
3. Track to Scout Hut, Ashley Drive
4. Straight Bit Recreation Ground
  - 4.1 Flackwell Heath Bowls Club - Track  
Height Barrier
  - 4.2 Anti-social Behaviour – Car Park Gate
  - 4.3 Fitness Trainer
5. Derehams Pavilion
6. Community Orchard Update
7. Allotments
  - 7.1 Chapel Road update
  - 7.2 Ashley Drive update
8. Playground Feedback
  - 8.1 Ashley Drive Recreation Ground – perimeter fencing
  - 8.2 Straight Bit Recreation Ground – tarmac pad
9. Committee Site Visits
10. Committee Finances
11. Questions from council members and the public
12. Accounts for payment



Wendy Thompson  
Clerk of the Council  
19 May 2015

### **AGENDA ITEM 3**

#### **Track to Scout Hut, Ashley Drive**

Members are asked to NOTE that as previously discussed a further quote with provision of a soakaway has been received for the above.

The quotes range from £1,950 to £2,300, however members are asked to NOTE that since the track has been re-laid with granite chippings there has been no pooling of water over the winter period on the track.

Members are asked to CONSIDER whether to proceed with the above works or leave the track in its current state.

### **AGENDA ITEM 4**

#### **Straight Bit Recreation Ground**

##### **4.1 Flackwell Heath Bowls Club – Track**

Members are asked to NOTE that the Clerk and Warden met with Michael White, Chairman, and Dave Stagg, greenkeeper, from the Flackwell Heath Bowls Club and we were advised that no further action was required on the track leading to the Club.

After their inspection of the track, they concluded that there was sufficient flat ground to walk across, especially as the visually impaired players are always accompanied.

##### **Flackwell Heath Bowls Club – Height Barrier**

Members are asked to NOTE that the order has been placed for the height barrier and it is anticipated that installation will take place at the beginning of June. The height barrier has a lead time of 6 weeks.

##### **4.2 Anti-social Behaviour – Car Park Gate**

Members are asked to NOTE that to date no reports of anti-social behaviour have been received in the office.

##### **4.3 Fitness trainer**

Members are asked to NOTE that a fitness trainer is now using the site for an hour on Saturday mornings. A permit has been issued with a caveat that the fitness group work around other users of the site. The initial 6 week cycle has just finished and appears to be popular. Invoices are sent out at the end of each cycle.

### **AGENDA ITEM 5**

#### **Derehams Pavilion**

Members are asked to NOTE that quotes for the previously agreed works have been requested and are awaited.

### **AGENDA ITEM 6**

#### **Community Orchard Update**

Members are asked to RECEIVE an update on the Community Orchard from Cllr John White

### **AGENDA ITEM 7**

#### **Allotments**

Members are asked to NOTE that it is hoped the allotment competition will be held early in July, however, Jon Baker the Planteria Manager from Flowerland who judged last year's competition has left the company. The date for the competition this year will be circulated as soon as confirmation of a judge has been received.

### **7.1 Chapel Road update**

Members are asked to NOTE that the track repair has been completed. The cost of the work was £484.80 which fell within the approved amount of £500.00.

Members are asked to NOTE that all the plots are currently filled and there are 3 people on the waiting list at present.

Members are asked to NOTE that the allotment BBQ is planned for Saturday, 8 August, usually from 11.30am to approximately 2pm, times to be confirmed.

### **7.2 Ashley Drive update**

Members are asked to NOTE that interest in the site has increased and this has been due to the work of the Community Payback teams digging over the empty plots. There are 10 full plots and 2 half plots currently available.

Members are asked to NOTE that the allotment picnic is planned for Saturday, 15 August, usually from 12 noon to approximately 1.30pm, times to be confirmed.

## **AGENDA ITEM 8**

### **Playground Feedback**

Members are asked to CONSIDER the membership of each ward's playground working group, now that some councillors have stepped down.

#### **8.1 Ashley Drive Recreation Ground – perimeter fencing**

Members are asked to NOTE that to date only one quote has been received for the fencing repair.

Members are asked to CONSIDER further adding this site to the committee site visit in July to inspect the condition of the boundary fencing.

#### **8.2 Straight Bit Recreation Ground – tarmac pad**

Members are asked to CONSIDER the following proposal from the Flackwell Heath Playground Working Party for the tarmac pad;

*It is proposed, subject to quotation cost;*

- *the pad should remain and have some low level items installed,*
- *the whole area to be covered with coloured wet pour suggestive of a beach or safari theme,*
- *there should be a cycle path with road signs and crossings and a hop scotch.*

Members are asked to AGREE that the Clerk obtain designs for the above works.

## **AGENDA ITEM 9**

### **Committee Site Visit – Thursday, 7 July**

Members are asked to CONSIDER the following areas for addition to the Site Visit and to bring any other suggestions to the meeting.

- As above **Ashley Drive Recreation Ground** – perimeter fence
- **Derehams Pavillion** – to review remedial works

## **AGENDA ITEM 10**

### **Committee Finances**

Members are asked to NOTE the year end position of the committee. **APPENDIX A**

**AGENDA ITEM 11**

**Questions from council members and the public**

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

**AGENDA ITEM 12**

**Accounts for payment**

Accounts for payment are to be circulated at the meeting for consideration by councillors.

**Date of the next meeting: Thursday, 24 September 2015 at 7.30pm**

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2015

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<b>Leisure Facilities</b>								
<u>201</u>	<u>ASHLEY DRIVE ALLOT'T</u>							
4012	WATER	436	312	500	188	188	62.5 %	
4037	GROUNDS MAINTEN'CE	1,263	373	200	-173	-173	186.6 %	
4907	ALLOTMENT FENCING	0	387	500	113	113	77.5 %	
	ASHLEY DRIVE ALLOT'T :- Expenditure	<u>1,699</u>	<u>1,073</u>	<u>1,200</u>	<u>127</u>	<u>0</u>	<u>127</u>	<u>89.4 %</u>
1001	INCOME - RENTS	2,088	1,736	1,900	-164		91.3 %	
	ASHLEY DRIVE ALLOT'T :- Income	<u>2,088</u>	<u>1,736</u>	<u>1,900</u>	<u>-164</u>		<u>91.3 %</u>	
	<b>Net Expenditure over Income</b>	<b>-389</b>	<b>-662</b>	<b>-700</b>	<b>-38</b>			
<u>203</u>	<u>CHAPEL ROAD ALLOT'TS</u>							
4012	WATER	606	582	800	218	218	72.8 %	
4037	GROUNDS MAINTEN'CE	362	694	800	106	106	86.7 %	
4907	ALLOTMENT FENCING	900	1,302	1,400	98	98	93.0 %	
	CHAPEL ROAD ALLOT'TS :- Expenditure	<u>1,868</u>	<u>2,578</u>	<u>3,000</u>	<u>422</u>	<u>0</u>	<u>422</u>	<u>85.9 %</u>
1001	INCOME - RENTS	2,892	2,903	2,700	203		107.5 %	
	CHAPEL ROAD ALLOT'TS :- Income	<u>2,892</u>	<u>2,903</u>	<u>2,700</u>	<u>203</u>		<u>107.5 %</u>	
	<b>Net Expenditure over Income</b>	<b>-1,023</b>	<b>-325</b>	<b>300</b>	<b>625</b>			
<u>211</u>	<u>ASHLEY PARK</u>							
4037	GROUNDS MAINTEN'CE	0	44	500	456	456	8.8 %	
	ASHLEY PARK :- Expenditure	<u>0</u>	<u>44</u>	<u>500</u>	<u>456</u>	<u>0</u>	<u>456</u>	<u>8.8 %</u>
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>44</b>	<b>500</b>	<b>456</b>			
<u>212</u>	<u>DEREHAMS PARK</u>							
4012	WATER	1,112	1,088	800	-288	-288	136.0 %	
4014	ELECTRICITY	265	1,320	1,000	-320	-320	132.0 %	
4025	INSURANCE	0	0	600	600	600	0.0 %	
4036	PROPERTY MAINTEN'CE	901	44	1,000	956	956	4.4 %	
4037	GROUNDS MAINTEN'CE	5,313	4,031	7,400	3,369	3,369	54.5 %	
4038	MAINTENANCE CONTRACT	162	30	300	270	270	10.0 %	
	DEREHAMS PARK :- Expenditure	<u>7,754</u>	<u>6,512</u>	<u>11,100</u>	<u>4,588</u>	<u>0</u>	<u>4,588</u>	<u>58.7 %</u>
1001	INCOME - RENTS	4,583	5,041	5,400	-359		93.4 %	
1002	INCOME - PERMITS	1,666	1,677	3,200	-1,523		52.4 %	
1004	INCOME - SERVICE CHS	0	0	600	-600		0.0 %	
	DEREHAMS PARK :- Income	<u>6,249</u>	<u>6,718</u>	<u>9,200</u>	<u>-2,482</u>		<u>73.0 %</u>	
	<b>Net Expenditure over Income</b>	<b>1,505</b>	<b>-206</b>	<b>1,900</b>	<b>2,106</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2015

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>214 STRAIGHT BIT REC</b>							
4037 GROUNDS MAINTEN'CE	5,670	175	1,000	825		825	17.5 %
STRAIGHT BIT REC :- Expenditure	<b>5,670</b>	<b>175</b>	<b>1,000</b>	<b>825</b>	<b>0</b>	<b>825</b>	<b>17.5 %</b>
1002 INCOME - PERMITS	1,260	396	1,000	-604			39.6 %
STRAIGHT BIT REC :- Income	<b>1,260</b>	<b>396</b>	<b>1,000</b>	<b>-604</b>			<b>39.6 %</b>
<b>Net Expenditure over Income</b>	<b>4,410</b>	<b>-221</b>	<b>0</b>	<b>221</b>			
<b>215 GREEN DRAGON LANE SG</b>							
4036 PROPERTY MAINTEN'CE	1,535	0	600	600		600	0.0 %
4037 GROUNDS MAINTEN'CE	0	1,575	0	-1,575		-1,575	0.0 %
4038 MAINTENANCE CONTRACT	476	0	600	600		600	0.0 %
GREEN DRAGON LANE SG :- Expenditure	<b>2,011</b>	<b>1,575</b>	<b>1,200</b>	<b>-375</b>	<b>0</b>	<b>-375</b>	<b>131.2 %</b>
1079 OTHER COST RECOVERED	3,128	2,387	100	2,287			2387.3
GREEN DRAGON LANE SG :- Income	<b>3,128</b>	<b>2,387</b>	<b>100</b>	<b>2,287</b>			<b>2387.2</b>
<b>Net Expenditure over Income</b>	<b>-1,117</b>	<b>-812</b>	<b>1,100</b>	<b>1,912</b>			
<b>216 BOUNDARY PARK</b>							
4014 ELECTRICITY	80	84	100	16		16	83.9 %
4037 GROUNDS MAINTEN'CE	147	0	500	500		500	0.0 %
BOUNDARY PARK :- Expenditure	<b>227</b>	<b>84</b>	<b>600</b>	<b>516</b>	<b>0</b>	<b>516</b>	<b>14.0 %</b>
1002 INCOME - PERMITS	0	46	0	46			0.0 %
1004 INCOME - SERVICE CHS	0	0	100	-100			0.0 %
BOUNDARY PARK :- Income	<b>0</b>	<b>46</b>	<b>100</b>	<b>-54</b>			<b>45.8 %</b>
<b>Net Expenditure over Income</b>	<b>227</b>	<b>38</b>	<b>500</b>	<b>462</b>			
<b>220 GENERAL RECREATION</b>							
4013 RENT	1,879	291	500	209		209	58.3 %
4401 DOG BIN EMPTYING	3,485	3,973	4,000	27		27	99.3 %
GENERAL RECREATION :- Expenditure	<b>5,364</b>	<b>4,265</b>	<b>4,500</b>	<b>235</b>	<b>0</b>	<b>235</b>	<b>94.8 %</b>
<b>Net Expenditure over Income</b>	<b>5,364</b>	<b>4,265</b>	<b>4,500</b>	<b>235</b>			
<b>221 PLAY AREAS</b>							
4042 EQUIPMENT MAINTEN'CE	13,564	4,347	3,000	-1,347		-1,347	144.9 %
4060 OTHER PROF FEES	0	2,658	200	-2,458		-2,458	1329.2
PLAY AREAS :- Expenditure	<b>13,564</b>	<b>7,005</b>	<b>3,200</b>	<b>-3,805</b>	<b>0</b>	<b>-3,805</b>	<b>218.9 %</b>

**CWP C (2014/15)****Detailed Income & Expenditure by Budget Heading 31/03/2015**

Month No : 12

**Committee Report**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1083 THIRD PARTY CONTRIBUTION	8,571	10,000	0	10,000			0.0 %
PLAY AREAS :- Income	<u>8,571</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>			
<b>Net Expenditure over Income</b>	<u>4,993</u>	<u>-2,995</u>	<u>3,200</u>	<u>6,195</u>			
Leisure Facilities :- Expenditure	38,156	23,311	26,300	2,989	0	2,989	88.6 %
Income	24,187	24,186	15,000	9,186			161.2 %
<b>Net Expenditure over Income</b>	<u>13,969</u>	<u>-875</u>	<u>11,300</u>	<u>12,175</u>			