

# CHEPPING WYCOMBE PARISH COUNCIL

## AMENITY LAND COMMITTEE

Report of meeting held on Thursday 21 May 2015 commencing at 7.30pm  
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

**Present:**

Cllr I Forbes - Chairman	Cllr L Willis
Cllr C Jordan - Vice Chairman	Cllr B Sadler
Cllr H Darch	Cllr L Pinner
Cllr J White	

**Also present:** Mr & Mrs Elderton, Mr & Mrs Till Mr & Mrs Furness, Mr C Smith and Mr G Christie

AL/15/001 **Apologies for absence**

Apologies for absence were received from Cllr L Johncock (attending a Reserve Site Meeting), Cllr S Digby (holiday) and Cllr K Wood (attending meeting at WDC)

AL/15/002 **Declarations of members' interests in items on the agenda**

There were none.

*Cllr Forbes suspended Standing Orders and asked members to approve Item 5.3 to be brought forward.*

AL/15/005 **Tylers Green Common**

**3. Tracks**

Members were asked to consider a report specifically on the track opposite the Village Hall, highlighted areas were as follows;

- there were inherent drainage problems on the track which needed addressing and also pot holes;
- the parish council had received reports of cars speeding up the track and loosening the surface;
- the 'turning circle' at the bottom of the track was a boggy mess;
- the available budget this year would be in the region of £1,500;
- options available were for a remedial cross drain and pot hole work with some re-grading of the surface.

Members advised that there was no appetite for selling off any of the tracks over the Common.

Mrs Elderton acted as spokesperson for the residents;

In principle they agreed with the report, confirming that with heavy rain the top surface would be displaced and run down the track which in turn made the 'turning circle' boggy. It was also noted that in dry conditions the surface would be picked up by the wind.

The residents were interested in a more permanent surface and if after further investigation this could be a possibility they might be would be happy to contribute towards the project.

*It was RESOLVED that;*

*The Clerk should proceed with remedial work to the track to include 1 no cross drain and pot hole filling to within the budget available.*

*Mr & Mrs Elderton, Mr & Mrs Till and Mr & Mrs Furness thanked members and left the meeting at 8.00pm*

AL/15/0003 **Widmer Pond**  
Members were asked to note that quotes for the re-surfacing of the pond path had been requested and were still awaited. Once the sufficient quotes have been received the works could proceed on the best value quote.

AL/15/004 **Railway Land**  
Members were asked to note that quotes were being obtained for the identified ivy work required to several trees along the southern boundary.

Members were also asked to note that the Definitive Path Agreement had been received from Bucks County Council and Cllr White with the assistance of the Warden had installed path markers at the top of the steps at School Way and also Bridge Bank Close.

AL/15/005 **Tylers Green Common**  
**1. All Weather Path**  
Members were asked to note that the footpath had been completed and the contribution from the Chepping Wye Valley LAF had been received.

**2. Boulders on Back Common**  
Members were asked to note that the boulders to protect the edge of the Common at the Rays Lane site had been ordered, as previously agreed, and would be installed as soon as practicably possible on receipt.

It was noted that the residents of April Cottage had placed tree stumps on the edge of the Common verge outside their property boundary, it was agreed that the Clerk write and ask for their removal.

**4. Front Common double height setts**  
Members noted that quotes had been request and were awaited for double height granite setts to School Road. The setts would act as verge protection as it is expected that when the double yellow lines are put along School Road cars will attempt to park on the side of the Common.

It is hoped that some of the cost will be covered by a LAF grant.

AL/15/006 **King's Wood**  
**1. Annual Report – UPM Tilhill**  
Members were asked to consider the report from UPM Tilhill highlighting areas that have not come up to Forestry Commission expectations with a suggestion of works that could bring us back in line. Members were asked to note that these areas have not been brought forward as an area of concern by UPM Tilhill and it was only as a result of being picked for audit by the Forestry Commission that they had been brought to our attention.

It was noted that members were disappointed with the outstanding items from the harvesting work and the quality of the report which had not costed the options for 2015/16.

Members were asked to agree that the Clerk, together with the Warden, cost up the suggested work and report back to the next committee meeting on 10 September 2015.

***It was RESOLVED that;***

***The Clerk and Warden cost up the suggested work and that the areas be walked as part of the committee site visit in July.***

## **2. Anti-social behaviour**

Members were asked to note that there have been sporadic episodes of anti-social behaviour in the wood. The police are aware and on 22 April carried out an operation in the wood with the Mounted Section. This is an ongoing situation and will be monitored.

AL/15/007

### **Signage**

Members were asked to note that the first tranche of fingerposts had been installed in King's Wood.

Members were also asked to note that quotes had been requested for interpretation boards and ladderboards.

AL/15/008

### **Magpie Wood, Loudwater**

Members were asked to note that the legal documents had now been received from our solicitor and the parish council was now the legal owner of the wood.

Members were asked to consider the draft Management Plan and also the dates for the Working Party. Cllr Jordan talked members through the plan.

Cllr White advised that making the pathway at the top of the wood definitive would be something to consider for the future.

Members were asked to consider the flier asking for assistance with the wood.

*It was RESOLVED that;*

*a working party consisting of Cllr White, Cllr Jordan and Cllr Forbes together with the Warden Graeme Christie and Mr B Turnock be formed. The first meeting provisional booked for Friday 5 June at 10am, to be confirmed.*

*The flier be approved and copies made for circulation to Rayners Avenue, Robinson Road, Meavy Close and The Rise.*

AL/15/009

### **Grounds Team Winter Work Schedule**

Members were asked to note the winter work programme supplied by the Warden, most of which had been completed.

AL/15/010

### **Committee Site Visit – Thursday 2 July 2015**

Members were asked to consider the following areas for addition to the Site Visit and to bring any other suggestions to the meeting.

**King's Wood;** to visit suggested area as per UPM Tilhill map, coloured glades/rides and paths (Micklefield/Totteridge sides).

**Tylers Green Common;** tracks over the Common.

**Magpie Wood;** review the condition of the wood.

*It was RESOLVED that;*

*the above sites be approved for the committee site visit and that the visit should be during the day due to the size of area that would be covered.*

AL/15/011

### **Committee Finances**

Members were asked to note the year end position of the committee finances.

AL/15/012      **Questions from council members and the public**  
There were no members of the public.

Cllr White wanted to take the opportunity to formally thank Mr Christie for his assistance in writing a report relating to the Lime Trees outside Loudwater School on Kingsmead Road for Bucks County Council. The trees had now been cut successfully.

AL/15/013      **Accounts for Payment**

Accounts for payment were circulated at the meeting for consideration by councillors.

*It was RESOLVED that;*

*Cheque numbers 8576 to 8587 be approved and duly signed and that the direct debit payments to E-ON, BT Business, Barclays, SSE, Shell, Unicom and Npower be approved for payment.*

The chairman thank members for their attendance and closed the meeting at 8.57pm

Date of the next meeting:      Thursday, 10 September 2015 at 7.30pm

Signed ..... *Katrina SA Wood* .....

Dated: 24 June 2015

## Pending expenditure transactions

21-May-15

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8576	8496/2015	Active Pest Control	Rodent inspection	40.00	0.00	40.00
8577	1122	The Acorn Workshop	Fingerposts King's Wood	1,885.00	260.00	2,145.00
8578	6092139	Alto Digital	Copy Charges - April	58.46	11.69	70.15
8579		VOID				
	629056610	Trade UK - B&Q	Tap Ashley Drive Allotments	12.06	2.41	
	636951847	Trade UK - B&Q	Tap for office	23.75	4.75	
	630691428	Trade UK - Screwfix	MVAS Kit	112.47	22.49	
8580	631483837	Trade UK - B&Q	MVAS kit + Top Soil	40.12	8.02	226.07
8581	210824	Country Supplies	Strimmer cord/postcrete/bolts	157.20	31.44	188.64
8582	15094	GDT	Service fire extinguishers	132.50	26.50	159.00
8583		H M R C	NI & Tax - May	2,328.74	0.00	2,328.74
8584	SJ1078198	IRIS	Annual Manintenance Earnie	255.00	51.00	306.00
8585	2641998	Nomix Enviro	Weed killer - Hilite	125.72	25.14	150.86
8586	322	Polaris	Quadraplay & Herbicide/Derehams	175.00	35.00	210.00
	545936	VIKING	Stationery	1.99	0.40	
8587	527262	VIKING	Paper/Files/Dividers	88.57	13.72	104.68
D.D		BT Business	Infinity Braodband	81.00	16.20	97.20
BACS		Barclays	Bank charges	6.46	0.00	6.46
D.D		SSE	Unmetered footway charges April	1,291.56	258.31	1,549.87
D.D		E.ON	Gas Office /Cock Lane April	138.20	6.91	145.11
D.D		Shell (fuel card)	Vehicle Fuel April	311.92	62.39	374.31
D.D		Unicom	Landline April	76.63	15.33	91.96
D.D		N POWER	Electricity Office Jan-May	480.90	24.05	504.95
D.D						
D.D						
<b>TOTAL</b>				<b>7,823.25</b>	<b>875.75</b>	<b>8,699.00</b>

## Income received since last committee meeting:

CR		Arqiva	Mast GDL	6,210.87	0.00	6,210.87
CR		WDC	First Half Precept 15/16	175,542.44	0.00	175,542.44
				<b>181,753.31</b>	<b>0.00</b>	<b>181,753.31</b>

Signed .....  ..... Signed .....  .....Date .....  .....

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.