

CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE
"Cherish the past, adorn the present, construct for the future"

AGENDA

THURSDAY 4 JUNE 2009

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

J Herschel **Chairman** (TG)

D Johncock (FH)

C Dodds **Vice-Chairman** (L)

Ms J Johnson (TG)

Mrs J Chalmers (FH)

C Jordan (L)

J Eadon-Smith (FH)

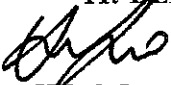
R Smith (L)

C Harriss (TG)

M Wilkes (FH)

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1. **APOLOGIES FOR ABSENCE:** At the time of the agenda distribution, apologies for absence have been received from J Herschel (Committee Chairman).
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **SUB-COMMITTEES AND WORKING GROUPS** (agenda page 2)
4. **HIGHWAYS** (page 3)
5. **LOCAL COMMUNITY PARTNERSHIP (LCP)** (page 4)
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H R O Jones
Clerk of the Council
28 May 2009

AGENDA ITEM 3

CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 4 JUNE 2009

SUB-COMMITTEES AND WORKING GROUPS

Appointment of Representatives – CONSIDERATION

At the Annual Council Meeting on 12 May 2009, it was agreed that (with the exception of the Planning Sub-Committee) all Sub-Committee and Working Party appointments be referred to the first Committee Meeting of the Council Year.

The Works, Services and Planning Committee has the following current Sub-Committee and Working Party memberships:

- Cemetery Management Sub-Committee (Previously four Members – J Herschel, J Eadon-Smith, C Jordan and C Harriss);
- St Margaret's Church Joint Working Party (Previously three Council Members – J Herschel, I Forbes and M Smith); and
- St Peter's Church Joint Working Party (Previously three Council Members – J Herschel, I Forbes and M Smith).

Members are asked to consider the appointment of representatives on the above Sub-Committee and Working Groups and the formulation, if necessary, of any new Sub-Committees or Working Groups.

AGENDA ITEM 4

CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 4 JUNE 2009

The principle jurisdiction for Highways issues rests with Bucks County Council as Highways Authority.

HIGHWAYS

Unauthorised Gating of Highway Land at Kite Wood Road, Tylers Green - CONSIDERATION

Members are referred to the attached self explanatory letter from S Underwood, Bucks County Council Local Area Technician, of 15 May 2009 concerning the unauthorised gating of the Highway at the rear of 20 Kite Wood Road, Tylers Green (**APPENDIX A**).

In summary, Mr Underwood is seeking the Council's views on the situation. However, in the interim, the Clerk has acknowledged the concerns raised and indicated that:

- By virtue of the consistent responses made to Planning Applications received for consultation, this Authority has indicated that it believes that an increase in 'gated communities' and closed areas could potentially have a negative impact on Parish life;
- Parish Councils have a general power to complain to the local highway authority that a highway is unlawfully stopped up or obstructed by virtue of the Highways Act 1980, s. 96;
- Public Footways must not be altered without proper permission being obtained following the requisite consultation processes having first taken place (including with the Parish Council); and
- The Council does not condone residents unlawfully barring access to Local Authority Officers on the Public Highway.

Members are asked to consider the issues raised in Mr Underwood's letter of 15 May 2009 and to comment, as appropriate.

AGENDA ITEM 5

CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 4 JUNE 2009

LOCAL COMMUNITY PARTNERSHIP (LCP)

Local Committee Scheme 2009/10: Identification of Priorities – INFORMATION

Members are reminded that consideration was given to all Parish Council submissions at the 22 April 2009 Local Community Partnership meeting.

The following items were agreed for funding:

- Cock Lane, Tylers Green – improvement of access from car park to path opposite and repair of verge;
- Sheepridge Lane, Flackwell Heath – either the extension of the new path or general improvements to the Sheepridge Conservation Area outside Crooked Billet Public House; and
- Blind Lane, Flackwell Heath – speed reducing pinch-point, subject to site review.

AGENDA ITEM 6

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The Parish Council has the power to repair and maintain Public Footpaths and Bridleways under the provisions of the Highways Act 1980 s.43 and s.50.

PARISH FOOTPATHS AND BRIDLEWAYS

Parish Footpaths Update of Activities: Sheepridge Lane - INFORMATION

The Committee Chairman has reported that the stile-free access has now been completed and strongly welcomed by local residents and interest groups.

Parish Footpaths Update of Activities: Chiltern Way to and from Loudwater - INFORMATION

The Committee Chairman has indicated that a survey and plan is being prepared by Bucks County Council's Rights of Way Team for stile-free paths for Chiltern Way running through Loudwater together with a circular path running along the Railway Land site (owned and maintained by the Parish Council and administered through the Amenity Land Committee).

AGENDA ITEM 7

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The Parish Council has the following powers in relation to Planning:

Planning Right to be notified of and power to respond to planning applications	Town and Country Planning Act 1990, Sched. 1 para 8; Local Government Act 1972, Sched. 15 para 20.
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PLANNING

Daws Hill/Abbey Barn development – INFORMATION

The Council continues to monitor and seek engagement in the decision making processes concerning the Daws Hill/Abbey Barn development.

It is further noted that the Weekly Planning List on 15 May 2009 from Wycombe District Council included an Update Consultation on the Delivery and Site Allocations Development Plan Document (**APPENDIX B**).

Some Planning Representatives have already booked to attend a number of these meetings, and to ensure that those with relevance to the Daws Hill/Abbey Barn Development are attended.

Members are kindly asked to notify the Parish Council Office of any proposed attendance at these, and other, external meetings where Members do so as Parish Council representatives.

Members are also reminded that the Council is arranging a meeting with Officers of Wycombe District Council's Planning Department (together with local Wycombe District Councillor representatives) to discuss a range of issues, including major planned developments within the Parish Area (e.g. Rail co site) and neighbouring areas (e.g. the Daws Hill/Abbey Barn development).

AGENDA ITEM 8

CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 4 JUNE 2009

COMMITTEE SITE VISIT

Works, Services and Planning Committee Site Visit - CONSIDERATION

Members are reminded that the Committee Site Visit is scheduled to take place on:

Thursday 9 July 2009 commencing at 7.00 pm at Sheepridge Lane (by Crooked Billet Public House)

The Committee Chairman has proposed the following order of visits:

1. Sheepridge Lane, Flackwell Heath (by Crooked Billet Public House) to inspect new off-road path in conservation area;
2. Heath Lawn, Flackwell Heath – to inspect completed work on green verges;
3. Juniper Lane Green, Flackwell Heath – to inspect progress to date in improving ;
4. Flackwell Heath War Memorial – to inspect and consider any improvement work;
and
5. Loudwater War Memorial – to inspect and consider any improvement work.

In addition, Members are asked to consider other sites for inspection (including any matters arising elsewhere within this agenda).

Members are asked to agree a schedule of inspection for the Site Visit on 9 July 2009.

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COMMITTEE BUDGETS

Attached are:

- The Income and Expenditure Detailed report (**APPENDIX C**)
- Budget analysis 2009/10 (**APPENDIX D**)
- Ear marked reserves (**APPENDIX E**)

Committee items identified on the Budget Analysis for 2009/10 include:

Depot door & roof repairs	2,000
Altona Rd cemetery extension path & tree work	3,000
Cock Land cemetery Extension	5,000
St Peter's Church wall	5,000
Benches, signs, stiles and kissing gates	2,000
Street light replacement	10,000
Partnership working	3,000
Vehicle plant & equipment reserve	12,145

2009/10 Budget

The Budget as set at the Council meeting on 20 January 2009 is:

	2008/09	2009/10
Expenditure	182,285	197,582
Income	9,827	10,330
Net	172,458	187,252

When comparing the 2009/10 Budget to the 2008/09 Budget it can be seen there is a difference of £14,794. This mainly due to inflation and increased general items costs.

Members are asked to note the contents of the reports.

AGENDA ITEM 10

**CHEPPING WYCOMBE PARISH COUNCIL
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ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.

AGENDA ITEM 11

**CHEPPING WYCOMBE PARISH COUNCIL
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DELEGATED ACTION

Delegated Action - INFORMATION

Since the last meeting the Committee, the Chairman, Vice-Chairman of the Committee and Clerk have authorised no delegated action.