

**CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE**

APPENDICES

THURSDAY 4 JUNE 2009

AGENDA ITEM	APPENDIX	PAGE NUMBER
4 HIGHWAYS	A <u>Unauthorised Gating of Highway Land at Kite Wood Road, Tylers Green</u> Letter from S Underwood, Bucks County Council Local Area Technician, of 15 May 2009	2-8
7 PLANNING	B <u>Daws Hill/Abbey Barn development</u> Update Consultation on the Delivery and Site Allocations Development Plan Document	9
9 COMMITTEE BUDGETS	C The Income and Expenditure detailed report	10-13
9 COMMITTEE BUDGETS	D Budget analysis sheet 2009/10	14-15
9 COMMITTEE BUDGETS	E Earmarked Reserves	16



Buckinghamshire County Council

APPENDIX A

Jim Stevens

Head of Transportation

6002 144 5 1

Wycombe Area Office • Easton Street • High Wycombe • Buckinghamshire • HP11 1NH
Tel: 0845 230 2882 Fax: 01494 475346 E-mail: wycombe@buckscc.gov.uk

Mr H Jones
Clerk To The Council
Chepping Wycombe Parish Council
Cock Lane
Tylers Green

Your Ref:

My Ref: CR 231821

Contact: Steve Underwood

Date: 15 May 2009

Dear Mr Jones

A formal application has been made by Mrs Louise Snape of 20 Kite Wood Road Tylers Green for a gating order to close off a publicly maintained footway at the rear of her property. Buckinghamshire County Council as the highway authority for the area has a duty to consider such application. The application can be made to reduce crime and disorder in an area where normal policing has effectively failed. Before making a decision as to allow the process of such an order we would like to take in the views of other interested organisations, including the Parish Council and Thames Valley Police.

The background to the request is that Mrs Louise Snape and Mr Mark Denton-Snape are the owners of both 20 & 21 Kite Wood Road. At the rear of the property is a service road leading the garages of 20, 21 & 22. The service road is private property, ownership being divided between owners of the houses. Running alongside the road is a publicly maintained footway, backing onto this footway are the rear gardens of 24, 29, 30, 31 and 32.

There is a reciprocal right of access that covers the service road and footway areas for the benefit of all users. This was a covenant placed on the land by Nicholas King Homes, the original builders, in agreement with the highways authority.

On 13 February 2007 Bucks CC was notified by the resident of 24 that posts were being erected in the footway and questioned why. The caller was advised the work was not being done by the council, no other action was taken. The posts it transpired was to support electrically operated gates over the road area and a locked gate over the footway. This has now made effectively a private estate area which includes an adopted footway. The public including myself have been denied access.

www.buckscc.gov.uk



INVESTOR IN PEOPLE

**national
transport awards**

Local Transport Authority of the Year
2008 Winners

-2-



On 5th January 2009 we were contacted by Mr Alexander of number 30 whose property backs onto the footway. He reported that Mrs Snape had nailed wooden planks over his rear gate to prevent him exiting his back garden onto the footway. Mr Alexander used his rear gate to put his wheelie bins out on refuse collection days. He now wheels it through his patio doors and across his living room to the front door, or stores them outside the front of his house.

The work of erecting the gate, installing the electrical supply and control equipment in the publicly maintained footway was done illegally without permission of the Highways Authority.

I have had a notice served to remove the gate, posts and electrical equipment from the footway. At this time they are still in place, the deadline for removal is due on the 15th May 2009. However as a formal application for the gating order has been made, our legal team have requested that my intention to remove the gate is postponed pending consideration of the application.

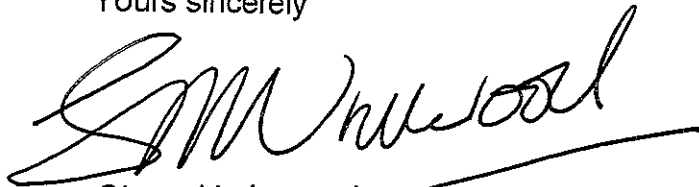
If the application is considered The Highways Act 1980 (Gating Orders) (England) Regulations 2006 Statute Instrument 2006 No. 573 paragraph 6 will require a public enquiry to be held if amongst others the Police or a council whose area the relevant highway passes objects to the proposed gating order.

I have been working with the local police from Hazlemere Police Station to resolve this matter, with PCSO Tony Mahood and Sergeant Andrew Dene. My understanding is that crime is relatively low in the area. After looking at the crime records Sergeant Dene does not consider the area a high crime area. He has contacted Thames Valley Police legal services to issue their formal view and policy on the area. I am waiting for the reply.

I would ask that the parish Council provide the County Council with their views on the gating of this section of highway; I understand that this will have to be discussed by committee in June. However if the parish have a policy on gated areas I would be grateful for an interim view.

I have enclosed photographs of the area showing the gates.

Yours sincerely

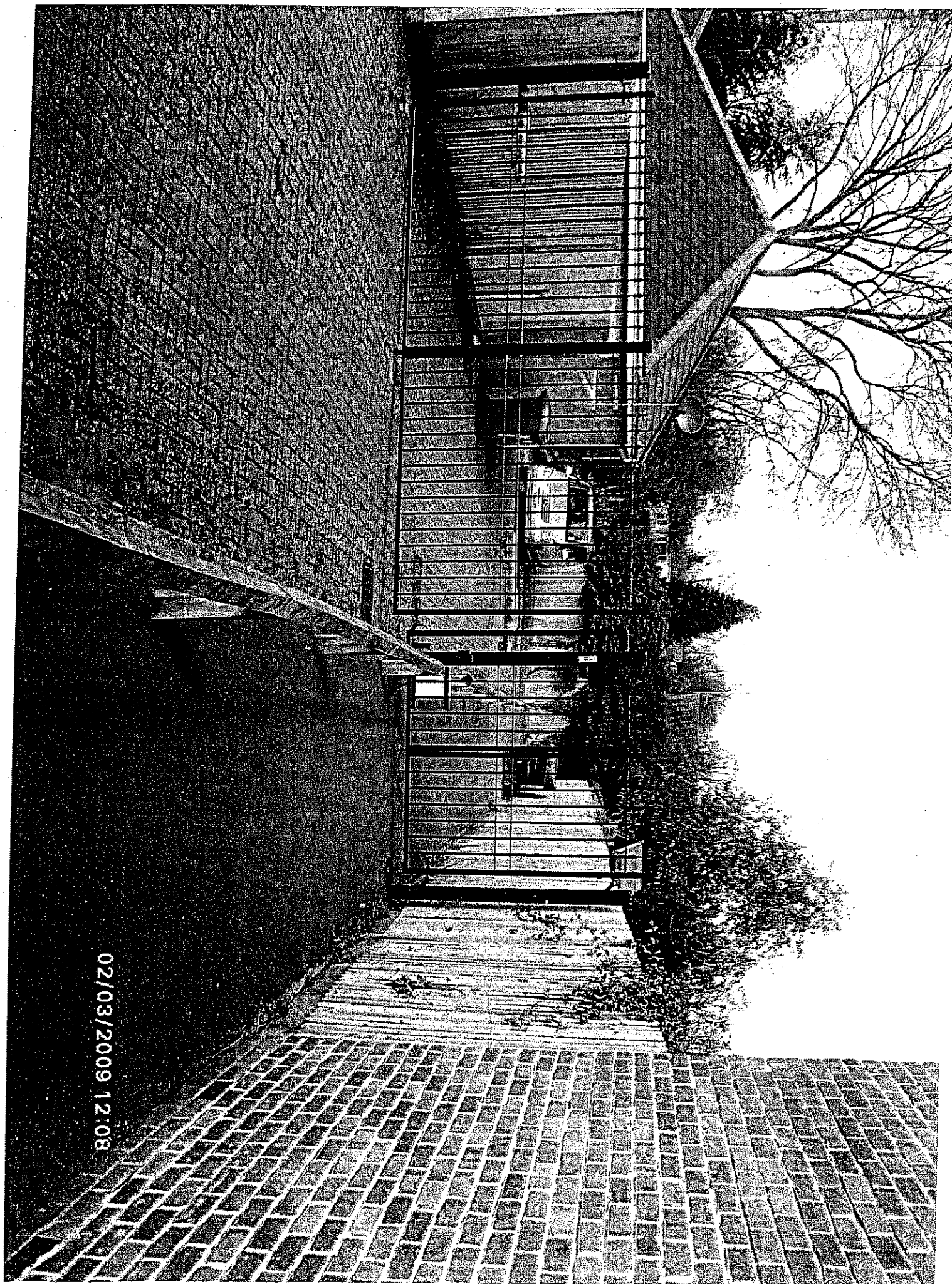


Steve Underwood
Area Technician
(Loudwater, Hazlemere & Tylers Green)
Buckinghamshire County Council
High Wycombe.
0845-230-2882



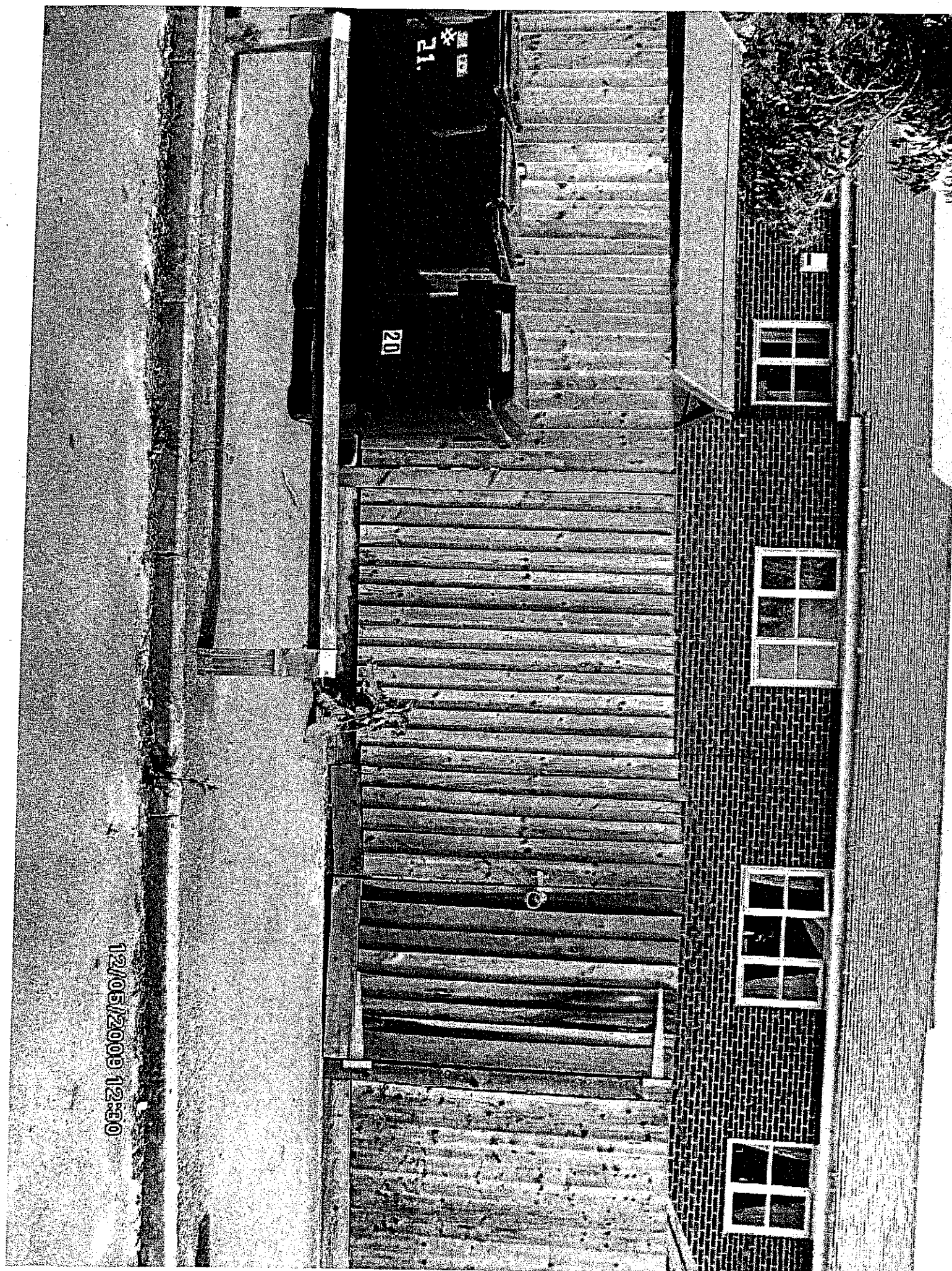






02/03/2009 12:08

12/05/2009 12:30



Update Consultation on the Delivery and Site Allocations Development Plan Document

We will soon be undertaking further consultation on our Delivery and Site Allocations Development Plan Document (previously called Preferred Options Site Allocations DPD). This is the second policy document within the Wycombe Development Framework. It implements the higher level policy already set out in the Core Strategy (adopted July 2008) and includes site specific policies.

This consultation will build on the Preferred Options consultation which took place in February 2007 and aims to consult on issues where further work has informed our options or on issues that were not consulted upon in February 2007.

The consultation will run from **Tuesday 16 June** (subject to approval of Cabinet on 15 June) until **Friday 14 August 2009**.

All consultation materials will be available on our website from Tuesday 16 June and a series of consultation events will be held during the consultation period.

- Consultation Launch (overview of issues & consultation process) – Monday 29 June
- Marlow (exhibition) – Tuesday 7 July
- High Wycombe Town Centre – Wednesday 8 July
- Housing Provision – Thursday 9 July
- M40 Gateway – Monday 13 July
- Desborough Area (exhibition) – Wednesday 15 July
- Sustainability – Thursday 16 July

Please note, attendees will be required to register for these consultation events in advance. To register please contact Carol Courcha on mailto:Carol_Courcha@wycombe.gov.uk or (01494) 421277, stating clearly which event(s) you would like to attend.

For further information on the consultation including the events, please see our [Imagine the Future Part 5 web page](#), email <mailto:spatialplanning@wycombe.gov.uk> or call (01494) 421568 / 421581.

Need help using Public Access? Please open [link to view document on WySpace](#). If you need further advice please call the DMS team on 01494 421482.

18/05/2009

Chepping Wycombe P C (2009/10)

14:37

Detailed Income & Expenditure by Budget Heading 06/05/2009

Page No 1

Month No : 1

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>Works Service & Planning</u>							
301	<u>WORKS DEPARTMENT</u>						
4001	STAFF SALARIES	14,789	0	15,243	15,243		15,243
4010	MISC STAFF COSTS	855	0	500	500		500
4011	RATES	3,063	0	3,300	3,300		3,300
4012	WATER	45	0	115	115		115
4014	ELECTRICITY	494	0	615	615		615
4020	MISC ESTAB'T COSTS	0	0	40	40		40
4036	PROPERTY MAINTEN'CE	0	0	2,175	2,175		2,175
4038	MAINTENANCE CONTRACT	506	0	435	435		435
	WORKS DEPARTMENT:-Expenditure	19,752	0	22,423	22,423	0	22,423
1001	INCOME - RENTS	0	0	0	0	150	0
1084	MISC INCOME	150	0	150	-150		0
	WORKS DEPARTMENT :- Income	150	0	150	-150		
	Net Expenditure over Income	19,602	0	22,273	22,273		
302	<u>WARDENS HOUSE</u>						
4001	STAFF SALARIES	300	0	655	655		655
4012	WATER	193	0	125	125		125
4025	INSURANCE	787	0	795	795		795
4036	PROPERTY MAINTEN'CE	294	0	550	550		550
4038	MAINTENANCE CONTRACT	110	0	125	125		125
	WARDENS HOUSE:-Expenditure	1,684	0	2,250	2,250	0	2,250
1004	INCOME - SERVICE CHS	193	0	125	-125		0
	WARDENS HOUSE :- Income	193	0	125	-125		
	Net Expenditure over Income	1,491	0	2,125	2,125		
303	<u>OFFICE</u>						
4001	STAFF SALARIES	2,897	0	3,003	3,003		3,003
4011	RATES	3,063	0	3,300	3,300		3,300
4012	WATER	45	0	115	115		115
4014	ELECTRICITY	494	0	615	615		615
4015	GAS	369	0	1,500	1,500		1,500
4017	CLEANING & REFUSE	217	0	195	195		195
4020	MISC ESTAB'T COSTS	7	0	65	65		65
4025	INSURANCE	2,930	0	3,255	3,255		3,255
4036	PROPERTY MAINTEN'CE	4,076	0	500	500		500

Month No : 1

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4037	GROUNDS MAINTEN'CE	59	0	100	100		100
4038	MAINTENANCE CONTRACT	683	0	695	695		695
4041	EQUIPMENT HIRE	180	0	0	0		0
4048	CONTINGENCY	-3,000	0	0	0		0
4053	LOAN INTEREST PAID	4,993	0	4,772	4,772		4,772
4054	LOAN CAPITAL PAID	8,703	0	8,081	8,081		8,081
OFFICE:-Expenditure		25,717	0	26,196	26,196	0	26,196
Net Expenditure over Income		25,717	0	26,196	26,196		
304	<u>VEHICLES TOOLS & EQUIPMENT</u>						
4001	STAFF SALARIES	2,990	0	3,506	3,506		3,506
4041	EQUIPMENT HIRE	0	0	100	100		100
4042	EQUIPMENT MAINTEN'CE	198	0	700	700		700
4043	VEHICLE MAINTENANCE	4,208	0	4,700	4,700		4,700
4044	VEHICLE FUEL	4,062	0	4,000	4,000		4,000
4045	VEHICLE TAX & INSURE	3,610	0	3,250	3,250		3,250
4046	SMALL TOOLS & EQUIPT	2,035	0	3,000	3,000		3,000
4050	CHEMICALS	202	0	500	500		500
4993	TFR TO EARMARKED RSV	0	0	12,145	12,145		12,145
VEHICLES TOOLS & EQUIPMENT:-Expenditure		17,303	0	31,901	31,901	0	31,901
Net Expenditure over Income		17,303	0	31,901	31,901		
305	<u>LITTER, RUBBISH & GRAFFITI</u>						
4001	STAFF SALARIES	9,784	0	12,012	12,012		12,012
4017	CLEANING & REFUSE	1,602	0	4,000	4,000		4,000
4018	LITTER SCHEME	620	0	655	655		655
LITTER, RUBBISH & GRAFFITI:-Expenditure		12,006	0	16,667	16,667	0	16,667
Net Expenditure over Income		12,006	0	16,667	16,667		
311	<u>HAMMERSLEY LANE CEM</u>						
4001	STAFF SALARIES	2,328	0	3,003	3,003		3,003
4011	RATES	37	0	40	40		40
4012	WATER	25	0	30	30		30
4037	GROUNDS MAINTEN'CE	0	0	150	150		150
4040	MEMORIAL MAINTEN'CE	0	0	400	400		400
HAMMERSLEY LANE CEM:-Expenditure		2,390	0	3,623	3,623	0	3,623
1031	INCOME - IN PARISH BURIALS &	365	0	110	-110		0

Month No : 1

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1032	INCOME - OUT OF PARISH	49	0	0	0		0
	HAMMERSLEY LANE CEM :- Income	414	0	110	-110		
	Net Expenditure over Income	1,976	0	3,513	3,513		
312	<u>ALTONA ROAD CEMETERY</u>						
4001	STAFF SALARIES	6,844	0	6,006	6,006		6,006
4011	RATES	157	0	170	170		170
4012	WATER	38	0	80	80		80
4037	GROUND'S MAINTEN'CE	565	0	300	300		300
4040	MEMORIAL MAINTEN'CE	0	0	800	800		800
4063	EXTENSION	0	0	3,000	3,000		3,000
	ALTONA ROAD CEMETERY:-Expenditure	7,604	0	10,356	10,356	0	10,356
1031	INCOME - IN PARISH BURIALS &	1,091	0	2,000	-2,000		0
1032	INCOME - OUT OF PARISH	2,743	0	2,000	-2,000		0
	ALTONA ROAD CEMETERY :- Income	3,834	0	4,000	-4,000		
	Net Expenditure over Income	3,770	0	6,356	6,356		
313	<u>COCK LANE CEMETERY</u>						
4001	STAFF SALARIES	3,775	0	4,009	4,009		4,009
4012	WATER	19	0	60	60		60
4037	GROUND'S MAINTEN'CE	60	0	120	120		120
4987	TFR TO COCK LANE RD RES	0	0	5,000	5,000		5,000
	COCK LANE CEMETERY:-Expenditure	3,854	0	9,189	9,189	0	9,189
1031	INCOME - IN PARISH BURIALS &	940	0	1,080	-1,080		0
1032	INCOME - OUT OF PARISH	5,169	0	4,325	-4,325		0
	COCK LANE CEMETERY :- Income	6,109	0	5,405	-5,405		
	Net Expenditure over Income	-2,255	0	3,784	3,784		
314	<u>WAR MEM & CL C'YARDS</u>						
4001	STAFF SALARIES	3,311	0	4,573	4,573		4,573
4012	WATER	25	0	32	32		32
4036	PROPERTY MAINTEN'CE	1,865	0	0	0		0
4037	GROUND'S MAINTEN'CE	1,044	0	625	625		625
4986	TFR TO ST MARGARETS WALL	0	0	5,000	5,000		5,000
	WAR MEM & CL C'YARDS:-Expenditure	6,246	0	10,230	10,230	0	10,230
1077	GRANTS RECEIVED	895	0	0	0		0
	WAR MEM & CL C'YARDS :- Income	895	0	0	0		
	Net Expenditure over Income	5,351	0	10,230	10,230		

Month No : 1

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
321	<u>F'PATHS & STR FURN</u>						
4001	STAFF SALARIES	2,323	0	4,588	4,588		4,588
4029	BENCHES AND SIGNS	402	0	2,000	2,000		2,000
4036	PROPERTY MAINTEN'CE	30	0	0	0		0
4037	GROUNDS MAINTEN'CE	0	0	455	455		455
	F'PATHS & STR FURN:-Expenditure	2,755	0	7,043	7,043	0	7,043
1077	GRANTS RECEIVED	464	-464	455	-919		0
	F'PATHS & STR FURN :- Income	464	-464	455	-919		
	Net Expenditure over Income	2,291	464	6,588	6,124		
322	<u>STREET LIGHTING</u>						
4001	STAFF SALARIES	4,202	0	4,497	4,497		4,497
4014	ELECTRICITY	7,757	-635	10,000	10,635		10,635
4036	PROPERTY MAINTEN'CE	455	0	0	0		0
4038	MAINTENANCE CONTRACT	21,512	0	22,000	22,000		22,000
4039	KNOCKDOWNS & REPAIRS	8,495	-1,180	2,500	3,680		3,680
4066	STREET LIGHT REPAIRS	0	0	4,000	4,000		4,000
4996	TFR TO REJUVENATION EMR	0	0	10,000	10,000		10,000
	STREET LIGHTING:-Expenditure	42,421	-1,815	52,997	54,812	0	54,812
1011	INCOME - WAYLEAVES	87	0	85	-85		0
1079	OTHER COST RECOVERED	1,080	0	0	0		0
1080	INS CLAIMS RECOVERED	1,139	0	0	0		0
	STREET LIGHTING :- Income	2,306	0	85	-85		
	Net Expenditure over Income	40,115	-1,815	52,912	54,727		
341	<u>PARTNERSHIP WORKING</u>						
4001	STAFF SALARIES	0	0	1,707	1,707		1,707
4061	PARTNERSHIP WORKING	1,750	0	3,000	3,000		3,000
	PARTNERSHIP WORKING:-Expenditure	1,750	0	4,707	4,707	0	4,707
	Net Expenditure over Income	1,750	0	4,707	4,707		
	Works Service & Planning :- Expenditure	143,483	-1,815	197,582	199,397	0	199,397
	Income	14,365	-464	10,330	-10,794		gtlIncPe
	Net Expenditure over Income	129,119	-1,351	187,252	188,603		gtlExpP

BUDGET ANALYSIS 2009/10			
		Budget	Budget as set at
		2008/09	Council 20 1 09
		2009/10	
GENERAL REGULAR REVENUE ITEMS			
GROSS EXPENDITURE			
ROUTINE ITEMS			
AMENITY LAND		33,544	35,842
LEISURE FACILITIES		49,036	52,732
WORKS SERVICE & PLANNING		139,890	155,437
FINANCE & GENERAL PURPOSES		56,776	63,801
TOTAL		279,246	307,812
CAPITAL, EXCEPTIONAL AND LARGE ITEMS			
Amenity Land			
AL exceptional items 2008/09		5,500	
Benches and signs		1,000	1,000
Railway land tree surgery		1,000	0
Kingswood benches			1,000
Tylers Green Tracks		1,000	1,000
Tylers Green Common management plan		2,000	1,000
Widmer pond area improvements		3,000	1,500
		13,500	5,500
Leisure Facilities			
LF exceptional items 2008/09		5,500	
Ashley Drive rec youth facilities			0
Derehams Sports site rejuvenation		7,000	5,000
Derehams Lane pavilion replacement reserve fund		5,000	0
Srt Bit recreation ground 4 litter bins			1,000
Boundary Rd rec plant replacements			2,000
Benches and signs		1,000	2,000
Play areas bark replacement			1,500
Ashley Dr aerial runway			0
Play equipment reserve fund		3,000	3,000
		21,500	14,500
Works Services & Planning			
WSP exceptional items 2008/09		3,560	
Depot door & roof repairs			2,000
Office furniture			0
Altona Rd cemetery extension path & tree work		5,000	3,000
Cock Land cemetery Extension		5,000	5,000
St Peter's Church wall			5,000
Benches, signs, stiles and kissing gates		2,000	2,000
Street light replacement		14,000	10,000
Partnership working		5,000	3,000
Vehicle plant & equipment reserve		7,835	12,145
		42,395	42,145

BUDGET ANALYSIS 2009/10

[illegible]

CHEPPING WYCOMBE PARISH COUNCIL											
	RESERVES 2007/08			RESERVES 2008/09			RESERVES 2009/10				
	ALLOCATION	SPEND	AS AT	ALLOCATION	SPEND	AS AT	ALLOCATION	SPEND	AS AT		
	2007/08	2007/08	31/03/2008	2008/09	2008/09	31/03/2009	2009/10	2009/10	31/03/2010		
EARMARKED RESERVES											
SMALL RIDE ON MOWER	600		1,800	600		2,400	350		2,750		
RIDE ON MOWER	1,740		10,094	1740		11,834	4,083		15,917		
LORRY	500		500	500		1,000	2,444		3,444		
UTILITY VEHICLE	1,283		4,514	1283		5,797	1,926		7,723		
TRACTOR	3,007		5,561	3007		8,568	2,608		11,176		
VEHICLE RESERVE	322	0	22,459	7130	0	29,599	11,411	0	41,010		
SIDE FLAIL	400		2,214	400		2,614	627		3,241		
DRAWN FLAIL	305		1,121	305		1,426	107		1,533		
PLANT RESERVE	323	0	3,335	705	0	4,040	734	0	4,774		
COMPUTERS	550		1,542	550		2,092	600		2,692		
EQUIPMENT	1,050		3,000	1050		4,050	1,080		5,130		
OFFICE EQUIP RESERVE	324	0	4,542	1600	0	6,142	1,680	0	7,822		
PLAY EQUIP RESERVE	325		9,000	3,000		12,000	3,000		15,000		
TG COMMON TRACKS	326	-3953	0	1,000		1,000	1,000		2,000		
CHURCHYARD ST MARGARET & ST											
PETER'S WALL	321		8,440	1,560		10,000	5,000		15,000		
COCK LANE RECYCLING	329			1,000		1,000			1,000		
TG COMMON MANAGEMENT PLAN	331			2,000		2,000	1,000		3,000		
TG COMMEMORATIVE TREES	332			1,900		1,900			1,900		
NEW PAVILION DEREHAMS	363	5,000	4,000	5,000		9,000	0		9,000		
DEREHAMS REJUVENATION	362		3,000	7,000	-2,700	7,300	5,000		12,300		
BASKETBALL	364	500	1,000	0		1,000			1,000		
DEED OF GRANT	357		10,200			10,200			10,200		
ALTONA TREES & EXTENSION											
PATH	361		860	5,000		5,860	3,000		8,860		
STREET LIGHTING	351	10,000	-14,446	0	14,000	14,000	10,000		24,000		
BENCHES & SIGNS	354			2,890		2,890			2,890		
WARDEN'S HOUSE	359		-2525	0		0			0		
COCK LANE CEMETERY TRACK	366	5,000	-6,414	5,000		7,586	5,000		12,586		
ST BIT CAR PARK	350	9,000	-10,000	0		0			0		
RAILWAY LAND TREES	367		1,000	0		1,000	0		1,000		
KINGSWOOD IMPROVEMENTS	368		-2000	0	8,650	8,650			8,650		
WIDMER POND IMPROVEMENT	369		0	3,000	0	4,000	1,500		5,500		
GREEN DRAGON FENCE	370	3,920	4,920	3,500	-4,070	4,350			4,350		
LEGAL FEES	371		-5000	0		0			0		
OFFICE REFURBISHMENT	372	1,270	1,270			1,270			1,270		
TOTAL EXCEPTIONAL ITEMS		44,690	-48,338	64,500	-6,770	105,006	34,500	0	34,500		
TOTAL EARMARKED RESERVES		54,125	-48,338	73,935	-6,770	144,787	48,325		193,112		
GENERAL RESERVE		12,779	0	1,635	0	92,263	-9,800		82,463		
TOTAL RESERVES		66,904	-48,338	168,250	-6,770	237,050	38,525		275,575		

Budget analysis 2009 10 final .xls