

**CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE**

APPENDICES

THURSDAY 15 OCTOBER 2009

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DECEMBER 2002

TERMS OF REFERENCE OF THE WORKS, SERVICES AND PLANNING COMMITTEE

1. Responsibility for the Council's Depot and yard, Warden's house, Council Office, vehicles, plant, equipment, tools, bus shelters, war memorials and highway litter bins, seats and trees not the responsibility of other authorities.
2. The regular maintenance of such property including grass cutting, fencing boundary walls, gates, buildings, shelters, paths, structures, public utilities, parking facilities, seats, letter bins, dog bins, picnic areas, landscaping, trees, hedges, shrubs, plants and any other maintenance function. To maintain designated and permissive footpath and bridleways passing over such land. To consider and recommend improvements.
3. Granting easements and way leaves across such land. Reviewing byelaws and property regulations and making recommendations, where appropriate, to the Finance and General Purposes Committee.
4. Ensuring public safety and all aspects of maintenance work, including any work undertaken by contractors, is undertaken in accordance with safety requirements determined by the Finance and General Purposes Committee, which has the overall responsibility for formulating the Council's Health and Safety policy, procedures and working practices.
5. To consider and introduce conservation schemes wherever appropriate.
6. To consider specific proposals relating to the Committee's responsibilities arising from Village Appraisals.

REPRESENTATIONS RECEIVED AND CONSULTATION

7. To consider representations made and to consult with residents, individuals and appropriate organisations, when necessary, about the Committee's responsibilities and service delivery.

COUNCIL CEMETERIES

8. Granting Right of Burial, permitting interments, permitting the interment of cremated remains and permitting the erection of memorials, changing memorials and their repair. Liaising with Funeral Directors, Stonemasons and Grave Diggers and if necessary religious representatives, next of kin and family representatives in respect to any matter related to the above.
9. The preparation and review of cemetery rules and regulations and the display of appropriate notices.
- 10 The preparation and review of detailed requirements and advice for Funeral Directors, Stonemasons and Grave Diggers with particular emphasis placed on the need to ensure that their work, as contractors, complies with safety legislation and requirements of the Council. The preparation and review of information for the next of kin and families in particular to

explain their responsibilities and liabilities so that graves and memorials are safely maintained.

11. To keep records up to date.

12. To regular review the safety of memorials, graves and general safety within cemeteries. Whenever necessary and under whatever circumstances to take appropriate action to make memorials safe.

13. When Grants of Right have expired to take over responsibility for the maintenance of the graves and memorials providing that application for an extension has not been approved. Where graves and memorials have been abandoned and there has been no response to enquiries and the issue of notices seeking family members, to take over responsibility for graves and memorials.

14. To obtain when necessary faculty approvals.

CLOSED CHURCHYARDS

14. Responsibility for the maintenance, in accordance with legislation, of St. Margaret's and St. Peters Churchyards. The regular maintenance of the churchyards including grass cutting, fencing, boundary walls, gates, paths, tree and shrub maintenance, grave and memorial maintenance.

15. To liase with Church Authorities in respect to the above and to agree maintenance programmes. To jointly consider safety issues particularly the safety of memorials. To provide maintenance grants where appropriate. To obtain faculty consent when necessary.

PLANNING MATTERS

16. To consider and comment on revisions of the Wycombe District Plan, Bucks County Council Structure Plan and Regional Plans and Policy. To consider and comment on associated consultation documents including those issued by Government Departments. To make representations in respect to existing policies and practices.

17. To consider planning applications referred to the Committee by the Planning Applications Committee and Ward Planning Representatives appointed by Council. When necessary to undertake local consultation and consider local representations.

18. To make representations in respect to planning appeals and inquiries, if necessary, and authorise the attendance of a Council representative at such appeals and inquiries, if necessary.

19. To make representation when necessary in respect to planning enforcement public nuisance, conservation areas, tree preservation orders and any other planning mater.

LIGHTING

20. To maintain the Council's footway lighting and consider representations made for improvements and additional lights. To prepare proposals for replacing and upgrading footway light as necessary. To seek reimbursement of lights damaged by third parties.

HIGHWAYS

21. To consider, comments and make representations on highway proposals/schemes, designated and permissive footpaths and bridleways, signposting and maintenance. To consult where necessary Highway Authorities, Police and Agencies and undertake consultation with local residents, if necessary, and comment accordingly. To consider representations made by residents about highway issues and where appropriate to make representations to Highway Authorities, Police, Agencies and any other organisation.

22. To liase with County Councillors, County Officers, Police and Government Departments in respect to such matters and where necessary liase with the District Council and any other organisation.

23. To consider wider traffic and public transport issues outside the Parish that impact on residents.

FINANCE

9. To regular review the approved income and expenditure budget of the Committee. To advise the Finance and General Purposes Committee of major variations to the approved budget, not to enter into any financial commitment that exceeds the total of the approved budget without the approval of the Finance and General Purposes Committee or a meeting of the Council.

10. To prepare the Committee's annual estimated budget for submission to the Finance and General Purposes Committee for consideration. To include proposals for forward planning and the use and setting aside of funds for specific earmarked reserves.

11. To regularly consider and review service delivery. To consider Best Value principles as directed by the Finance and General Purposes Committee. To apply any financial directive introduced by the Council.

12. To seek grant aid and support.

GENERAL

13. To apply any policy adopted by the Council to the functions of the Committee such as making as much information freely available to the public as possible and ensuring that any form of discrimination does not take place.

14. To comment on proposals for street naming and numbering. All matters relating to statutory service companies.

BCD 9/12/2002

APPENDIX B

CHEPPING WYCOMBE PARISH COUNCIL

TYLERS GREEN - LOUDWATER - FLACKWELL HEATH
 Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks. HP10 8DS
 Telephone: 01494 814600 Fax: 01494 817667 e-mail: clerk.cwpc@btconnect.com
 H.R.O.Jones Clerk of the Council VAT Reg. No. 209 228866

TABLE OF FEES FOR BURIALS & MEMORIALS FOR COCK LANE, ALTONA ROAD AND HAMMERSLEY LANE CEMETERIES From 1st APRIL 2009 to 31st MARCH 2010

BURIALS

PURCHASED GRAVE	PARISHIONER*	OUTSIDE PARISH
	£	£
Purchase fee	113.00	617.00
Interment fee	73.00	514.00

CHILD UNDER 10 YEARS AND STILLBORN CHILD

Purchase fee	64.00	278.00
Interment fee	37.00	132.00

GRAVE SET APART FOR CREMATED REMAINS

Purchase fee	34.00	306.00
Interment fee	36.00	289.00

MEMORIALS

	PARISHIONERS*	OUTSIDE PARISH
	£	£
Memorial stone (1'6" to 3')	34.00	103.00
Tablet (less than 1'6")	27.00	75.00
Vase	27.00	75.00
Additional inscription	20.00	50.00
Extra tablet for additional inscription	27.00	75.00
Masonry work covering the grave	121.00 (full size)	365.00 (full size)
or part of the grave. <i>This must be flush</i>	63.00 (½ size)	183.00 (½ size)
<i>with the ground and be constructed so</i>	other sizes pro rata	other sizes pro rata
<i>as not to be a trip hazard.</i>		

* Parishioners include that part of Penn which is included in the ecclesiastical Parish of Tylers Green. The residents of Hazlemere Parish which was formerly part of Chepping Wycombe Parish Council are included until 2011.

WYCOMBE DISTRICT COUNCIL

CEMETERY FEES

WITH PROPOSED INCREASES

Burial prices set to soar

BURIAL costs are to rise by as much as 21 per cent at council-run cemeteries.

Prices will increase over the next three years, it was agreed on Tuesday.

The move means from 2012/13 Wycombe District Council will recover its overheads for the first time at sites including High Wycombe Cemetery, Hampden Road.

Burial rights will rise £100 to £620 next year, an increase of 19 per cent, with a 13 per cent and 18 per cent increase for children and ashes, to £310 and £360.

There will be 11 per cent, then 10 and eight per cent increases in the coming years for adult internments. Charges will be £486, £534 and £580.

This will be 21, 17 and 14 per cent increases for internment of ashes, increases to £304, £356 and £405. The council will recover its costs from 2012/13. Internment charges will not apply for children.

The council is also responsible for St

Lawrence's Churchyard, West Wycombe and All Saints Parish Church in the town centre.

But council leader Lesley Clarke warned, at the High Wycombe Town Committee meeting, that the increases were above inflation. She said: "I am very worried and very conscious of what inflation is and what the recession is doing."

Council officer Sarah Randall said the increases were "dramatic" and said the costs could increase even more if a new contractor manages burials. Yet she said the charges were similar to those of other councils.

Cllr Tony Green said: "I agree totally with the officer that we are cheap compared to surrounding sites which is one of the reasons we chose to increase them."

The cemetery is expected to fill up in about 15 years' time.

For council updates, go to:
www.wycombe.gov.uk

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Cemetery fees

	In Parish ADULT	Out of Parish ADULT	In Parish CHILD*	Out of Parish CHILD*
INTERMENTS				
INTERMENTS	£	£	£	£
Exclusive Rights	150	600	75	300
Burial (coffin or ashes)	100	550	50	150
Monument of type approved by the Council	150	300	150	300
Additions to existing monuments	30	60	30	60
ASHES IN UPPER GARDEN OF REMEMBRANCE				
Exclusive Rights	75	300	75	300
Interment (includes Memorial Tablet and first 30 letters of Inscription)	225	350	225	350
Additional letters, per letter	1.90	1.90	1.90	1.90
ASHES IN LOWER GARDEN OF REMEMBRANCE				
Only available for people who reserved plots prior to January 2003				
Interment	75	150	75	150

Inscription on wall plaque - prices available on request

* Child not exceeding 12 years of age

PLEASE NOTE

Permission must be sought from the Parish Council for any Monument.

The Council reserves the right to review the fees at any time and to adjust them.

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LITTLE MARLOW PARISH COUNCIL

FERN LANE BURIAL GROUND

Fees and Charges for the Financial Year 2009-10

	Residents of Little Marlow	Non Residents
Interments	2009-10	2009-10
Stillbirths	£20	£40
Child up to 12years of age	£60	£120
Other burials	£100	£200
Ashes	£100	£200
Purchase of Exclusive Rights		
All Sections	£160	£460
In areas reserved for ashes	£100	£300
Memorials		
Right to erect headstone in accordance with regulations	£130	£260
Kerbs where permitted	£200	£400
Added inscription after the first	£30	£30
Other Fees and Charges		
Sexton's fee (burials)	£25	£25
Hire of Chapel *	£50	£50
Re-purchase of grave after lapse/expiry of ownership for period of 25 years	£100	£100

*Note: Chapel does not have electricity.

Hughenden Parish Council

Council Offices, The Common, Great Kingshill, Bucks HP15 6EN

Clerk of the Council – Mrs L M Turner

Tel/Fax: 01494-715296

E-mail: hughendenpc@btconnect.com

www.hughendenparishcouncil.org.uk

ENTITLEMENT TO INTERMENT

The Garden of Rest at Four Ashes may be used by persons who are, or immediately before death were, on the electoral roll of the Parish of Hughenden, or in the case of a stillborn child, where the parents (or one of them) are, or at the time of the interment were, on the electoral roll of the Parish.

The Garden of Rest may also be used for persons who have an immediate relative who has been, or who is, on the electoral roll of the Parish but in these cases all fees will be trebled.

TABLE OF FEES FOR BURIALS AND MEMORIALS

The fees indicated only apply where the interment is made between the hours of 09.00 and 16.00, Monday to Friday, or on the certificate of a Coroner or Registered Medical Practitioner that immediate interment is necessary.

Part 1. FIRST INTERMENT (including Exclusive Right of Burial)

For the interment in a grave

a)	of the body of a stillborn child or up to one month – within Parish only	FREE
b)	of the body of a child whose age at the time of death did not exceed 16 years	£150.00
c)	of the body of a person whose age at the time of death exceeded 16 years	£300.00
	For the interment of cremated remains in a grave	£170.00

Part 2. SECOND INTERMENT

a)	in a grave for a stillborn child or up to one month – within Parish only	FREE
b)	in a grave for a child whose age at the time of death did not exceed 16 years	£130.00
c)	in the grave for a person whose age at the time of death exceeded 16 years	£215.00
d)	in a grave defined for cremated remains	£150.00

Part 3. TABLETS AND INSCRIPTIONS

For the right to place a flat stone on a grave in respect of which the exclusive right of burial has been granted:-

a)	on a grave for a stillborn child or up to one month, not to exceed 27" x 18" (portrait)	FREE
b)	on a grave for a full burial, which shall not exceed 27" x 18" (portrait)	£ 55.00
c)	on a grave for cremated remains, which shall not exceed 15" x 12" (landscape)	£ 55.00
	For each subsequent inscription the fee is	£ 15.00

RESERVED SPACES

There is no facility to reserve spaces in the Garden of Rest

Approved by the Hughenden Parish Council at a meeting on 13th February 2007

Buckingham Town Council

Cemetery fees from 1 September 2009

<i>Brackley Road Charges and Fees</i>	Actual Plot Size		Maximum Memorial size	Resident	Non Resident
<i>Price to purchase a plot: for 75 years</i>	L (cm)	W (cm)	HxWxD (cm)		
Single Plot -single	280	120	75x60x10	£400	£800
Double - Side by Side	280	245	75x60x10	£630	£1500
Childs Plot	185	95	60x35x5	£233	£400
Pre Purchase of plot				£210	£400
Cremated Remains			25x46x46	£78.50	£300
<i>Interment Fee - whether purchased plot or not</i>					
Single Depth - Adult				£300	£600
Single Depth - Child (under 12 years)				£125	£250
Re-open an Existing Grave				£300	£600
Digging Fee for Ashes				£100	£200
<i>Memorial Permits</i>					
New memorial				£100	£200
Additional Inscription				£50	£100
<i>Miscellaneous</i>					
Search Fee				£20	£40
Use of Chapel				£50	£100
Duplicate Deed				£20	£40
Transfer Deed				£20	£40
Memorial Seating				Price on request	

Aylesbury Town Council - CEMETERY FEES 2008/2009

INTERMENTS			
Adult Re-open Single		£277	£554
New Adult Single 4'6"		£277	£554
New Adult Double 6'6"		£338	£676
New Adult Treble 8'6"		£354	£708
Child (5years to 16 of age)		£139	£278
Infant (Birth 5 years of age)		£22	£44
Cremated Remains		£79	£158
Sanctum 2000		£50	£100
Exhumation		AT COST	AT COST

CHAMBERED GRAVES			
Chambered Grave Adult		£1,187	£2,373
Chambered Grave Child		£690	£1,380
All the above are VAT exempt			

Saturday Interment (additional fee)		£69	£138
Sunday Interment (additional fee)		£92	£185
Bank Holiday (additional fee)		£92	£185
All of the above are VAT exempt			

ADDITIONAL FEES			
Search Fee		£14	£27
Chapel Use		£39	£78
All of the above are Vat exempt			

MONUMENTS	EXCLUSIVE OF VAT		INCLUSIVE OF VAT	
Mem under 1m	£117.00	£234.00	£137.48	£274.95
Kerb Set with Headstone	£175.00	£350.00	£205.62	£411.24
Ashes Tablet	£59.00	£118.00	£69.32	£138.64
Further Ins Tablet	£59.00	£118.00	£69.32	£138.64
Further Ins Memorial	£59.00	£118.00	£69.32	£138.64
Memorials are subject to VAT				

For Memorials above 1m please contact the Cemetery Office 01296 425 678

Holtspur Cemetery, Beaconsfield CEMETERY FEES AS FROM 1st APRIL 2009

EARTHEN GRAVES	All plots *(6)	£470.00
	Children's plot *(7,8)	£175.00
	Interment fee *	£100.00
	Common Grave (interment fee only)	£100.00
CREMATED REMAINS	Plot for up to 4 interments (5)*	£365.00
	Plot for up to 2 interments (5)*	
	Interment fee*	£235.00
		£120.00
MEMORIAL PERMITS	Kerb stones (2)	£84.00
	Headstones (3)	£115.00
	Flat Tablet or Wedges (3)	£80.00
	Further inscriptions	£35.00
	Small Headstone & Kerb(Childrens Section only)	£132.00
	Tree (includes planting and aftercare)	£100.00
OTHER CHARGES	1 further interment of existing plot includes interment fee (8)*	£145.00
	Transfer fee	£55.00

Notes

1. Parkside & Holtspur only
2. Shepherds Lane & Holtspur
3. Flat tablets only at Parkside
4. In Gardens of Remembrance plots 2ft wide
5. In Gardens of Remembrance plots 4ft wide
6. 2 interments permitted
7. Half Grave permitted
8. 1 interment permitted
9. 1 interment if tree to be planted

*Surcharges of £98 for non residents of the district

CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE
PLANNING SUB-COMMITTEE

Report of the meeting of the Sub-Committee held on **Thursday 14 July 2009** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Present: J Herschel (in the Chair), C Dodds (Vice-Chairman), D Johncock and Ms J Johnson

In attendance: I Forbes and Mrs S Digby

1. APOLOGIES FOR ABSENCE

There were none.

2. DECLARATIONS OF INTEREST

There were none.

3. 09/06166/FUL - CHEPPING COTTAGE RAYS LANE

Planning Applications Determined by Sub-Committee

It was noted that in view of the above application relating to an application made by a former Parish Councillor and Chairman of the Council, the matter was referred to the Planning Sub-Committee to ensure that absolute transparency and impartiality was carried out in its consideration.

It was further noted that the application was for an extension of an existing dwelling and was set to the rear of the property without dramatically altering the view from Tylers Green Back Common.

Consideration was given to the fact that the application was within a Conservation Area

It was agreed that:

- (i) no recommendation (either for approval or refusal) be submitted to the Planning Authority in the case of 09/06166/FUL (Chepping Cottage Tylers Green); and
- (ii) if approved and subject to the agreement of the owner/occupiers of the neighbouring properties, a condition of planning consent be that the rear extension wall be constructed of brick and flint; i.e. in keeping with similar neighbouring properties.

4. ACCOUNTS FOR PAYMENT

J Herschel declared a personal and prejudicial interest in cheque No. 6253 (Cherry Fayre Expenses), and did not take part in the consideration of that item.

D Johncock declared a personal and prejudicial interest in cheque No. 6255 (Member Expenses), and did not take part in the consideration of that item.

It was RESOLVED THAT the accounts for payment, cheque numbers 6248 to 6276, direct debit to Shell fuel and salary payflow be approved for payment and the cheques be signed.

The meeting concluded at 7.20 pm.

H R O Jones
17 July 2009

CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE
PLANNING SUB-COMMITTEE

Report of the meeting of the Sub-Committee held on **Wednesday 30 September 2009** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Present: J Herschel (in the Chair), C Dodds (Vice-Chairman), D Johncock, Ms J Johnson and J Eadon-Smith (Standing Deputy – Flackwell Heath)

1. APOLOGIES FOR ABSENCE

There were none.

2. DECLARATIONS OF INTEREST

D Johncock declared a personal and prejudicial interest in Item 4 (09/06684/FUL - 32 Highfield Road) as the applicant in question. He vacated the meeting for that item and did not take part in the discussion or decision making process.

3. 09/06677/FUL - UPPER HAIK HAMMERSLEY LANE

Planning Applications Determined by Sub-Committee

It was noted that in view of the above application relating to an application made by a former Parish Councillor, the matter was referred to the Planning Sub-Committee.

It was agreed that:

no comment be submitted to the Planning Authority in the case of 09/06677/FUL - Upper Haik Hammersley Lane.

4. 09/06684/FUL - 32 HIGHFIELD ROAD

Planning Applications Determined by Sub-Committee

It was noted that in view of the above application relating to an application made by a Parish Councillor, the matter was referred to the Planning Sub-Committee.

It was agreed that:

no recommendation on the determination be made to the Planning Authority in the case of 09/06684/FUL - 32 Highfield Road. However, the Parish Council would ask that the District Council takes due account of the effect of the proposed development in terms of reduction of light into the hallway of the neighbouring property.

5. 09/06598/FUL - TREVONA 7 DEREHAMS LANE

Planning Applications Determined by Sub-Committee

It was noted that in view of the above application relating to an application made by the family of a former Parish Councillor and Chairman of Council, the matter was referred to the Planning Sub-Committee.

It was agreed that:

no comment be submitted to the Planning Authority in the case of 09/06598/FUL - Trevona 7 Derehams Lane.

6. ACCOUNTS FOR PAYMENT

Ms J Johnson declared a personal and prejudicial interest in cheque No. 6340 (Member Expenses), and did not take part in the consideration of that item.

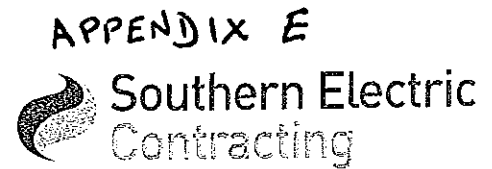
It was RESOLVED THAT the accounts for payment, cheque numbers 6336 to 6351 be approved for payment and the cheques be signed.

The meeting concluded at 7.30 pm.

H R O Jones
1 October 2009

Lighting Services

→ 13.3.09
email → JH
DJW



Your Ref:
Our Ref: 00234200E

Chepping Wycombe P C
Council Offices
Cock Lane , Tylers Green
Penn
High Wycombe
Buckinghamshire
HP10 8DS

Arrowhead Road
Theale
Nr Reading
Berkshire
RG7 4AH
Tel No: 0118 9126688
Fax No: 01189 126685

F.A.O. Ms Ali Banham

09 March 2009

Dear Ms Banham

Site Location: - Treadaway Road / The Common, Flackwell Heath

Further to your enquiry regarding the above scheme, I have pleasure in forwarding our quotation as detailed below:-

Client Requirements: -

To disconnect 2 no. overhead single phase services to redundant pole brackets.
To provide 2 no. single phase services to new pole brackets fitted at the correct height.

To undertake necessary Engineering/Service work to complete the above scheme.

For the sum of £436.10(excluding VAT)

This quotation is subject to our standard unmetered supply conditions a copy of which is attached.

Receipt of your official order will indicate your acceptance of the terms and conditions quoted and will allow work on site to be programmed.

Work will normally be undertaken within 30 days of receiving an official Completion Certificate and written notification that the site is ready for work to proceed.

I trust the information provided will meet with your requirements, but should you have any queries, please do not hesitate to contact me, stating our Reference Number given at the head of the letter.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'DJ Page'.

David Page
Local New Business Manager
Thames Valley Lighting Services

Lighting Services



Your Ref:
Our Ref: 00234200C

Arrowhead Road

Theale

Nr Reading

Berks

RG7 4AH

Tel No: 0118 9126688

Fax No: 01189 126685

Chepping Wycombe P C
Council Offices
Cock Lane , Tylers Green
Penn
High Wycombe
Buckinghamshire
HP10 8DS

13 MAR 2009

09 March 2009

F.A.O. Ms Ali Banham

Dear Ms Banham

Site Location :- Treadaway Road / The Common, Flackwell Heath

We thank you for your recent enquiry and have pleasure in submitting our quotation as follows:-

To remove 4 no. existing lanterns from the existing lighting columns and also 2 no. pole brackets, boxes and lanterns.

To cut the integral bracket off from 1 no. lighting column (this may result in the lantern being slightly lower than the other lighting columns).

To supply and fit 4 no. DW Windsor "Chester" embellishment kits (comprising base / middle / shaft ring and ladder bar), DW Windsor Street 70w son lanterns with miniature all night photocells and to paint to a black finish.

To supply and fit 2 no. plain pole brackets complete with control gear compartments factory finished in black and DW Windsor Street 70w son lanterns with miniature all night photocells.

Please see the enclosed manufacturers details for the lanterns and embellishment kits. The lanterns allowed for in this quotation will be fitted with the "Frog" method of mounting.

This quotation is open for acceptance for a period of one calendar month due to the fluctuation of raw material costs and will be reviewed after this period.

For the sum of £6623.16

This price is exclusive of VAT which will be added at the time of invoicing.

The above quotation is subject to our standard printed conditions Ref No. SCA-03 Rev 2.01 (08/08), a copy of which is attached, please sign and return with your official order. In addition, the following conditions will apply:-

1. The final site position of the columns will be your responsibility and should be clearly marked prior to our visit.
2. Materials will comply with the specification supplied by yourselves in agreement with the relevant Lighting Authority.
3. Application for progress payments will be made during the contract at monthly intervals.
4. This quotation does not include the provision of a statutory electricity supply which is subject to a separate quotation.

Thank you for your enquiry and should you require any further details, please do not hesitate to contact me.

Yours sincerely,

David Page
Local New Business Manager
Thames Valley Lighting Services

Columns - Standard & Special

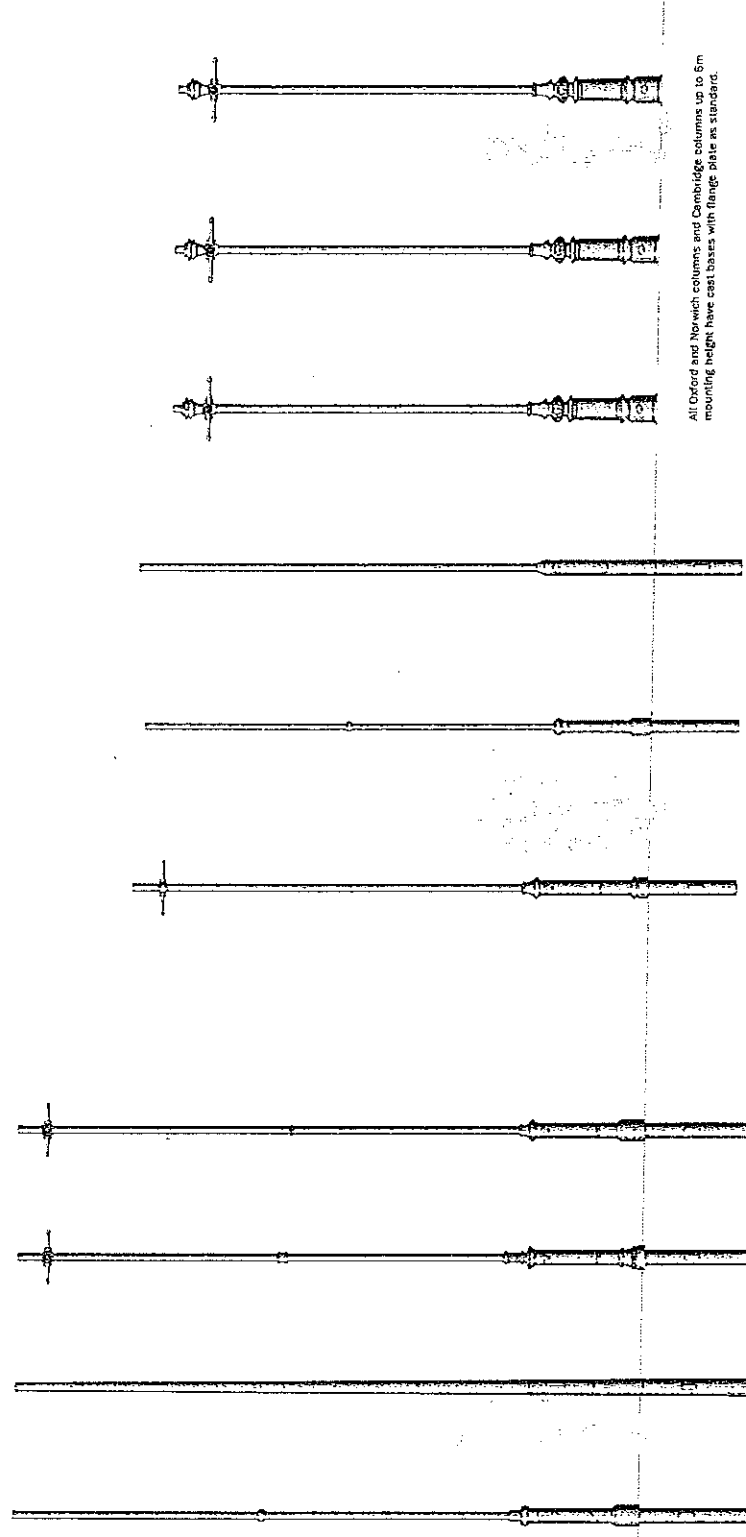
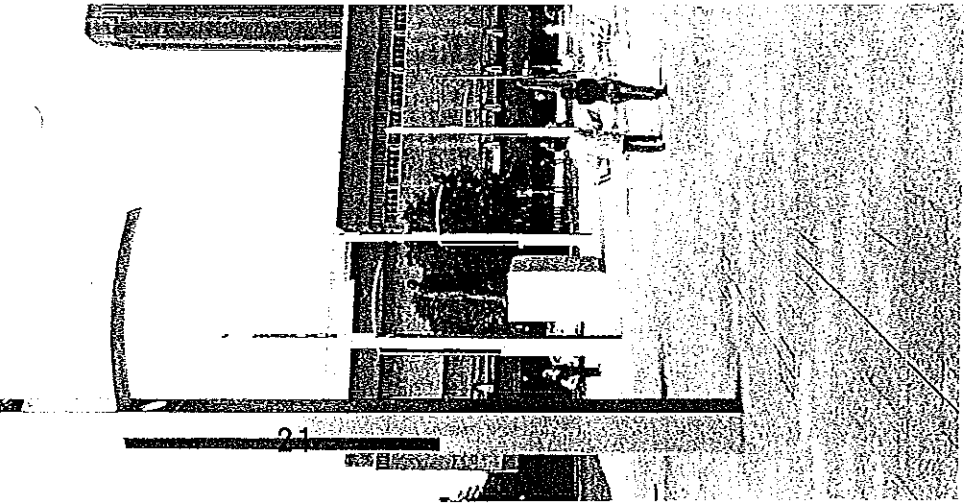
We have illustrated a selection of columns from our standard range. Variant and special versions can also be supplied to your particular requirements.

Whether you require banners, hanging baskets, luminaires on multiple or staggered height brackets, festoon lighting, festive decorations, signs or pretty much anything else for that matter, we will work with you to supply the right column to meet the challenge set.

If you have the need for something special, please contact Customer Services on 01992 474600 or email customerservices@dw Windsor.co.uk

Columns

columns, brackets, pedestals & feeder pillars

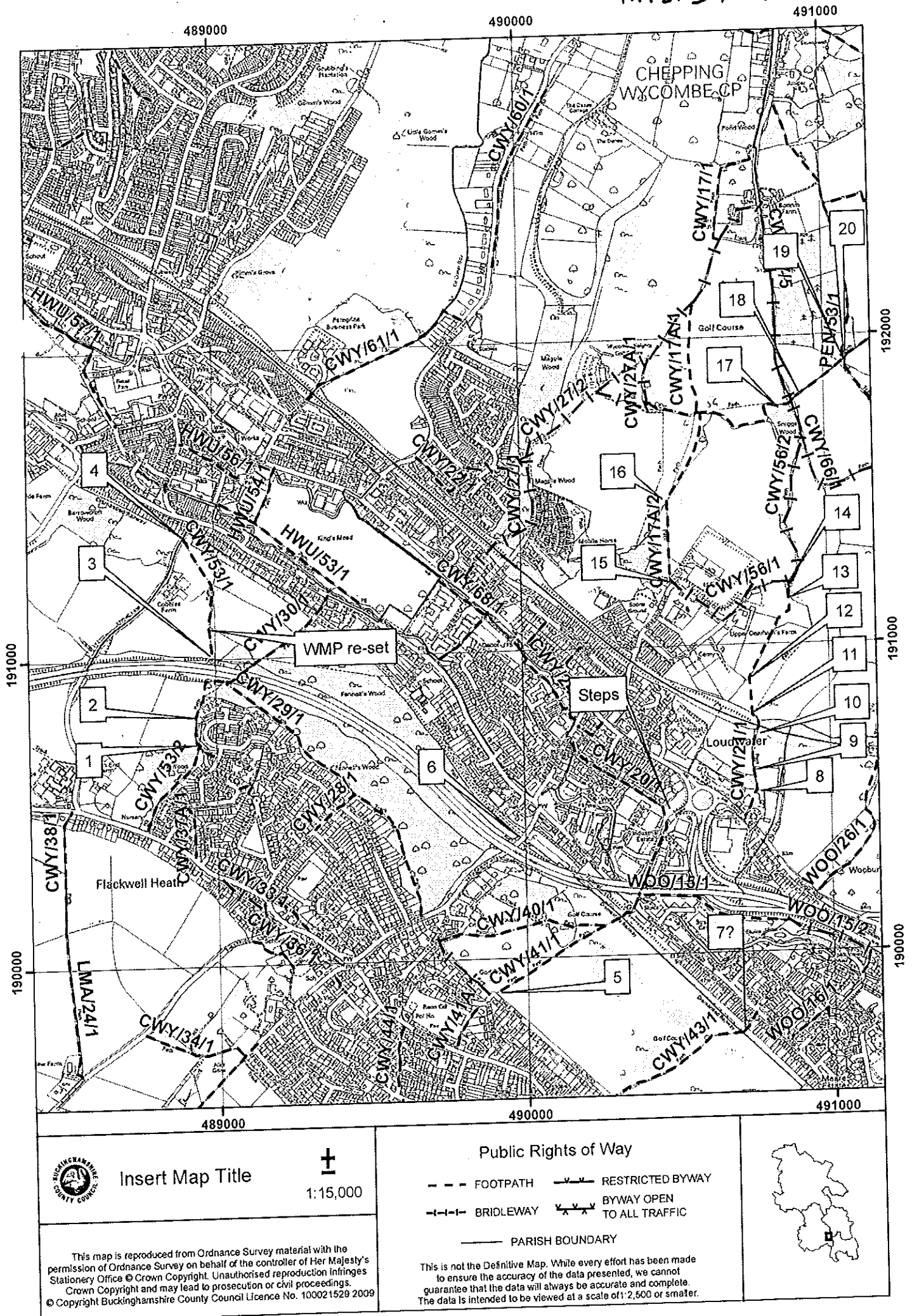


All Oxford and Norwich columns and Cambridge columns up to 6m mounting height have cast bases with flange plate as standard.

Volac	Tapered Steel/ Tapered Aluminium	Newcastle	Chertsey	Cardiff	Magna	Tubular Steel/ Tubular Aluminium	Cambridge*	Oxford*	Norwich*
6m	10m	6m	6m	6m	6m	6m	6m	6m	6m
5m	8m	5m	5m	5m	5m	5m	5m	5m	5m
4m	5m	4m	4m	4m	4m	4m	4m	4m	4m
	4m								3.3m
	Various tapers								

For the relevant root and flange installation details for the columns illustrated on this page please see pages 170-171. *fabricated roots are available.

dw Windsor.co.uk
answers@dw Windsor.co.uk



Planning & Sustainability

Jerry Unsworth – Head of Planning & Sustainability

Queen Victoria Road
 High Wycombe
 Bucks HP11 1BB
 Tel: 01494 461000
 DX 4411 High Wycombe –
www.wycombe.gov.uk

Huw Jones
 Chepping Wycombe Parish Council Offices
 Cock Lane
 Tylers Green
 High Wycombe
 HP10 8DS

Your Ref:
 Our Ref: JT/
 Enquiries to: Jo Tiddy
 Direct Line: 01494 421527 (Wed/Thurs)
 Fax No: 01494 421108
 Email: Jo_tiddy@wycombe.gov.uk
 Date: 30 September 2009

Dear Huw

Red BT Phone Boxes

BT have written to the Council to advise that they have nominated us as the coordinator of a consultation exercise which they have already initiated, relating to the future of various red telephone kiosks around the District. You may recall the media storm that this provoked last year when BT proposed to remove a number of iconic red phone boxes.

This current consultation relates to their "Adopt a Kiosk" scheme, whereby local communities have the opportunity to adopt the red phone box, but without the telephony equipment in it. I understand that BT should have written to each Parish Council, and posted a notice in each of the phone boxes affected. In case you have not received this correspondence from BT I am copying in details of the scheme, and a list of the kiosks affected. Some area listed in their own right, others lie in conservation areas.

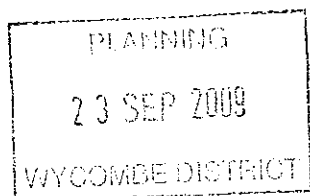
I would be most grateful if you could consider whether you wish to adopt your local red kiosk, and let me know, so that I can coordinate responses to BT.

Please contact me should you wish to discuss this further. I am available on Wednesday and Thursday mornings.

Regards



Jo Tiddy
 Heritage Officer



BT Payphones
PP05A23,
Delta Point,
Wellesley Road,
CROYDON,
CR9 2YZ



Conservation Officer
Wycombe District Council
Queen Victoria Road
High Wycombe
Bucks
HP11 1BB

19 September 2009

TIME SENSITIVE - 90 Day Consultation period end date: 19 December 2009.

Dear Conservation Officer

BT invites you to "adopt" your communities' red telephone kiosks.

BT would like to invite you to consider the option for local communities to adopt the red telephone kiosks within your area at a cost of only £1 each.

Let me give you some background as to how this initiative has come about. During last year's payphone removal programme, your responses provided us with some really valuable insights. Your feedback made it clear to us that there is a huge fondness for the traditional red kiosk and that it is seen by many as a British cultural design icon. People want the red kiosks to remain wherever possible.

However, we can't ignore the fact that the majority of these telephone kiosks simply aren't used very much, if at all. This presents us with a difficult dilemma. How do we balance the commercial needs of the company with the strong wishes of the local communities affected? We've therefore created a programme that allows you to consider the option for local communities to adopt the red kiosks within your area before we move forward with any further requests for the removal of Public Call Boxes in the future.

We believe that accepting our proposal to adopt a kiosk is the most practical solution to ensure that local red telephone kiosk structures are protected from any future removal programmes. Upon your acceptance of adoption, BT will take away the telephony service leaving you to use the much loved icon in whatever way you wish. There are approximately 300 red telephone kiosks around the country that have already been adopted successfully by local communities, and we're already seeing them being used for a variety of purposes ranging from local meeting points, to small art galleries, to local information booths!

We are aware that some of the red kiosks in your area are grade II listed buildings, but please be assured that this consultation IS NOT for removal of the kiosk structure. The listed status of these kiosks is not being challenged.

We have been working closely with English Heritage regarding red kiosks and they have issued the following statement:

"The adopt-a-kiosk scheme offers a very practical solution for retaining red telephone kiosks in areas of low operational use, and it has the full support of English Heritage."

BT
Historic Scotland has also been involved and have issued the following statement:
"Historic Scotland welcomes the 'Adopt a Kiosk' scheme which seeks to find appreciative and responsible new owners for this distinctive legacy. We encourage the maintenance, adaptation and reuse of redundant historic buildings and the scheme is a valuable vehicle to this end. We recognise the unique contribution made by the eye-catching red kiosks to our historic environment, our sense of identity and continuity. The initiative will apply equally to designated structures as to the wider realm beyond."

We have no way of anticipating which kiosks you, or your local communities, may wish to adopt. It's even possible that you will be unaware of precisely which boxes in your area are available for adoption. To make this a little simpler, we've listened to feedback from previous consultations and to help your decision making process, we've attached a list of kiosks, (Annex 2) showing up-to-date usage information and the level of mobile network coverage at each of the sites. More than 75% of these low usage sites that we have tested have full mobile network coverage. **We would ask that you now consult on the adoption of kiosks and removal of telephony service at each of these kiosks.**

If you wish to go ahead with the adoption of any of these kiosks, we need your authorisation to remove the telephony service. Please find attached at Annex 1 of this letter, the URL for the Ofcom guidance.

Please be assured that we will not remove any red kiosk that you choose not to adopt at this stage. We will of course continue to monitor the use and costs of the provision of all public call boxes and their associated services and may consult for this purpose in the future.

We believe that Parish Councils will welcome the opportunity to adopt their local red kiosks. In anticipation of this we have written to them to ask that they contact you immediately to make a case to this effect. Additionally, we have posted the enclosed notice within each of the red kiosks on the list in Annex 2.

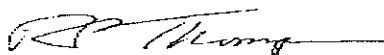
Please don't hesitate to contact us if you have any questions or concerns. If these relate to a particular phone box, please clearly show the telephone number of the kiosk in your correspondence. This will ensure that we are able to deal with your enquiry efficiently.

Any responses should be collated and channelled via a single point of contact for your authority. They should then be sent to us at BT Payphones, PP 05A23, Delta Point, Wellesley Road, Croydon, CR9 2YZ or via email to payphones@bt.com

For further information on the adopt a kiosk scheme please visit our website at

http://www.payphones.bt.com/adopt_a_kiosk/HTML/payphone/index.htm

Yours sincerely,



RICK THOMPSON
Project Liaison Office, BT Payphones



Annex 1

Request for removal of public telephone services within red kiosks;

In compliance with Office of Communications (Ofcom) guidelines this letter formally starts our consultation with you regarding the removal of service to allow BT's current programme of proposed public payphone adoptions.

Full Ofcom guidance on the process can be viewed at the following URL:

http://www.ofcom.org.uk/consult/condocs/uso/uso_statement/removals.pdf

and a plain English version is available at:

http://www.ofcom.org.uk/consult/condocs/uso/uso_statement/uso_plain_english/removing_callboxes.pdf

Any objections to these proposals should be in accordance with the relevant provisions under Section 49 of the Communications Act 2003 Note¹.

What you need to do next

The enclosed list details the payphones which BT wishes you to consult on within Wycombe District.

The options available to you are:

- **Agree** to the removal of service to allow adoptions to proceed
- **Object** to the removal of payphone service and not allow adoptions to proceed

Notifications of your final decision should include all justifications as BT may wish to challenge any unreasonable objections within the provisions of the appeals process.

This consultation period will close on 19 December 2009. Please allow at least two days for postal delivery, and kindly note that proof of postage may be required in instances of dispute. If you are responding by email, please retain proof of despatch or apply a read receipt.

Note¹ A person must not give, modify or withdraw the direction, approval or consent unless he is satisfied that to do so is—

- (a) objectively justifiable in relation to the networks, services, facilities, apparatus or directories to which it relates;
- (b) not such as to discriminate unduly against particular persons or against a particular description of persons;
- (c) proportionate to what it is intended to achieve; and
- (d) in relation to what it is intended to achieve, transparent.

This notice is valid from:

/ / 2009



PUBLIC NOTICE

This Telephone Kiosk is available for adoption by the local Town, Parish or Community Council.

A detailed survey has shown that this kiosk is not being used sufficiently to continue the service at this location.

However, recent consultation on payphone removals has highlighted strong feelings towards retention of red kiosks, without telephony service, for their heritage value alone.

BT is therefore offering the local community the opportunity to take ownership of this kiosk structure without the telephony for just £1, ensuring that the kiosk is retained in its current location.

Alternatively BT also offers a sponsorship scheme whereby the telephony service can be subsidised.

For further information please visit our website at

http://www.payphones.bt.com/adopt_a_kiosk/HTML/payphone/index.htm

Adoption of this kiosk to safeguard this heritage structure indefinitely: Where the kiosk is requested for adoption by the local community we need to consult to remove the telephony service. This consultation will run for a period of 42 days from the above date, during which time you may contact your Local Authority Planning Department to provide your views on removal of service or adoption of the kiosk at this location.

Requests received outside of this consultation period will be given serious consideration, but will need a full consultation for removal of service as outlined above.

If you require details of the nearest alternative payphone please contact BT Payphones on
Freephone: 0800 917 0273

Please note that this number is only able to provide alternative payphone details regarding the removal of this service upon adoption and is not for general enquiries.

British Telecommunications plc. Registered office 81 Newgate Street, London, EC1A 7AJ.
Registered in England No. 1800000

British Telecommunications plc
Registered Office:
81 Newgate Street, London EC1A 7AJ
Registered in England no. 1800000
BT 0168 7741 Registered Company
www.bt.com

Annex 2
Wycombe District

Telephone Number	Listed	Address	Postcode	Date Notice posted	Mobile networks at this location Note ²	Number of calls in 12 months	Easting	Northing	Agree Object	Supportive comments
01494562340	Yes	Opp Red Lion Pub Bradenham High Wycombe	HP14 4HF	01/09/2009	FULL MOBILE NETWORK COVERAGE	10	482400	196376		
01628522902		Jcn Ring Rd & Rugwood Rd Public Call Office Rugwood Road Flackwell Heath High Wycombe	HP10 9EZ	01/09/2009	FULL MOBILE NETWORK COVERAGE	62	488973	190551		
01491573838		K6 Cash Fawley Henley On Thames Adj Bridleway/K6	RG9 6JF	01/09/2009	FULL MOBILE NETWORK COVERAGE	0	475590	186934		
01628484582		Cash Mundaydean Lane Marlow	SL7 3BT	01/09/2009	vodafone UK ,O2 - UK ,Orange ,...	5	482709	188094		

Signature:

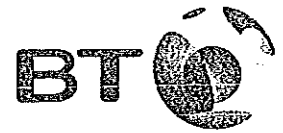
Area: Wycombe District
Job Title:



Please return this to:

BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ
by 19 December 2009.

British Telecommunications plc
Registered Office:
81 Newgate Street, London EC1A 7AJ
Registered in England no. 1800000
BT is an ISO 9001 Registered Company
www.bt.com



Note² There are 4 major networks who carry mobile network traffic, O2, Vodafone, T-Mobile and Orange.
Where all four of these major networks exist - there is full mobile coverage.

Annex 2 cont..

Wycombe District

Telephone Number	Listed	Address	Postcode	Date Notice posted	Mobile networks at this location Note ²	Number of calls in 12 months	Easting	Northing	Agree Object	Supportive comments
01628485236		Jcn Marlow Bottom Rd/K6 Cash Goodwood Rise Marlow	SL7 3QE	01/09/2009	FULL MOBILE NETWORK COVERAGE	12	484423	189203		
01491638269	Yes	K6 Cash Opp Church Pco Fingest Henley On Thames	RG9 6QD	01/09/2009	3 UK, O2 - UK	42	477704	191162		
01491638230	Yes	O/S Old Post Office Pco Skirmett Henley On Thames	RG9 6TD	08/09/2009	FULL MOBILE NETWORK COVERAGE	20	477573	190027		
01491571242		K6 Cash Pamoor Frieth Henley On Thames	RG9 6NH	01/09/2009		0	479385	188823		

Signature:

Area: Wycombe District

Job Title:



Please return this to:

BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ

by 19 December 2009.

British Telecommunications plc
Registered Office:
1 Newgate Street, London EC3A 7AU
Registered in England no. 1800000
It is an ISO 9001 Registered Company
www.bt.com



Note² There are 4 major networks who carry mobile network traffic, O2, Vodafone, T-Mobile and Orange. Where all four of these major networks exist - there is full mobile coverage.

Annex 2 cont..
Wycombe District

Telephone Number	Listed	Address	Postcode	Date Notice posted	Mobile networks at this location Note ⁴	Number of calls in 12 months	Easting	Northing	Agree Object	Supportive comments
01494881332	Yes	Pco Pco Frieth Henley On Thames	RG9 6PJ	02/09/2009	FULL MOBILE NETWORK COVERAGE	43	479710	190243		
01628522701		Outside Hedser Social Club Hedser Road Boume End	SL8 5ES	01/09/2009	FULL MOBILE NETWORK COVERAGE	10	489960	186586		
01491638229		Pco Grays Lane Ibstone High Wycombe	HP14 3XX	01/09/2009	FULL MOBILE NETWORK COVERAGE	20	475346	193640		
01628482416	Yes	Jcn School Lane/K6 Cash Church Road Marlow	SL7 3RT	01/09/2009	FULL MOBILE NETWORK COVERAGE	142	487354	188015		

Signature:

Area: Wycombe District

Job Title:



BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ
by 19 December 2009.

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Registered Office:
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www.bt.com



Note² There are 4 major networks who carry mobile network traffic, O2, Vodafone, T-Mobile and Orange.
Where all four of these major networks exist - there is full mobile coverage.

Annex 2 cont..
Wycombe District

Telephone Number	Listed	Address	Postcode	Date Notice posted	Mobile networks at this location Note ⁵	Number of calls in 12 months	Easting	Northing	Agree Object	Supportive comments
01628485237		Jcn Seymour Park Rd/K6 Cash Oak Tree Road Marlow	SL7 3ED	01/09/2009	FULL MOBILE NETWORK COVERAGE	41	484983	187527		
01628484555	Yes	The Bridge Jcn Marlow Rd High Street Marlow	SL7 1AB	01/09/2009	FULL MOBILE NETWORK COVERAGE	127	485090	186169		
01628486144		Jcn Benwick Rd Seymour Court Road Marlow	SL7 3DB	01/09/2009	FULL MOBILE NETWORK COVERAGE	2	484614	187084		
01628482157		Jcn Spinfield Lane/K6 Cash West Street Marlow	SL7 2BP	01/09/2009	FULL MOBILE NETWORK COVERAGE	98	484312	186257		

31

Signature:

Area: Wycombe District
Job Title:



BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ
by 19 December 2009.



Note² There are 4 major networks who carry mobile network traffic, O2, Vodafone, T-Mobile and Orange.
Where all four of these major networks exist - there is full mobile coverage.

Annex 2 cont..
Wycombe District

Telephone Number	Listed	Address	Postcode	Date Notice posted	Mobile networks at this location Note ⁶	Number of calls in 12 months	Easting	Northing	Agree Object	Supportive comments
01491571333	Yes	K6 Cash Pco Bockmer End Marlow	SL7 2HL	01/09/2009	FULL MOBILE NETWORK COVERAGE	7	480494	184500		
01628482370		O/S Raf Houses Henley Road Marlow	SL7 2BZ	01/09/2009	FULL MOBILE NETWORK COVERAGE	63	481842	184926		
01491638490	Yes	Village Green Pco Turville Henley On Thames	RG9 6QU	08/09/2009		66	476760	191106		
01494524320	Yes	O/S Library Rear Of Swan Inn High St West Wycombe High Wycombe	HP14 3AE	01/09/2009	FULL MOBILE NETWORK COVERAGE	11	482902	194626		

Signature:

Area: Wycombe District
Job Title:



Please return this to:

BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ
by 19 December 2009.

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Note² There are 4 major networks who carry mobile network traffic, O2, Vodafone, T-Mobile and Orange.
Where all four of these major networks exist - there is full mobile coverage.

Annex 2 cont..
Wycombe District

Telephone Number	Listed	Address	Postcode	Date Notice posted	Mobile networks at this location Note ⁷	Number of calls in 12 months	Easting	Northing	Agree Object	Supportive comments
01628522903		Jnc Blind Lane & Wabourne Rd Public Call Office Blind Lane Bourne End	SL8 5JY	01/09/2009	FULL MOBILE NETWORK COVERAGE	204	489508	187986		
01628522769		O/S Telephone Exchange Public Call Office Cores End Road Bourne End	SL8 5AR	01/09/2009	FULL MOBILE NETWORK COVERAGE	127	489600	187397		
101628522740		O/S Old Post Office Public Call Office Wash Hill Woodburn Green High Wycombe	HP10 0JB	01/09/2009	FULL MOBILE NETWORK COVERAGE	73	491040	187799		

Signature:

Area: Wycombe District



Please return this to:

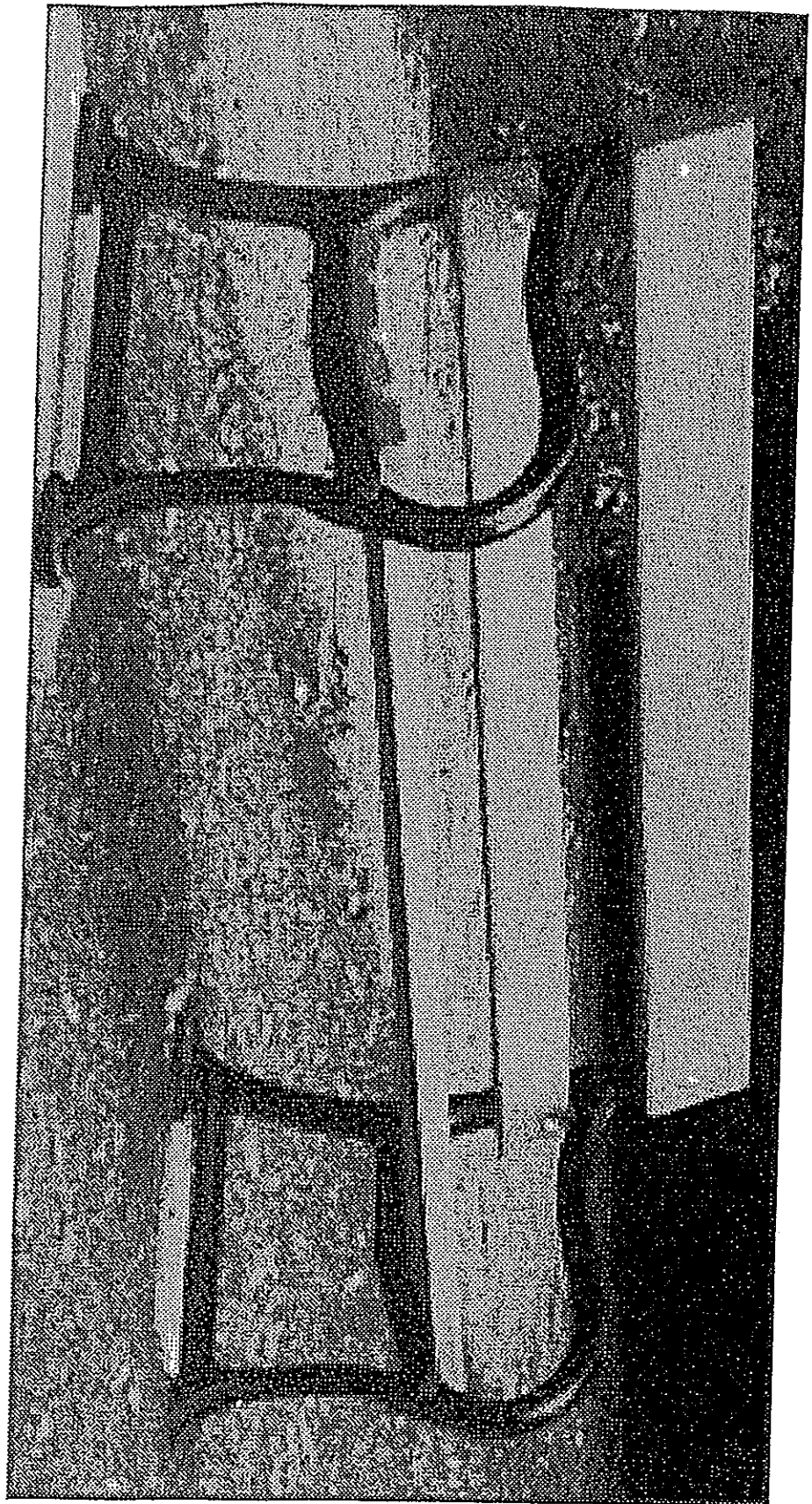
BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ
by 31 December 2009.

British Telecommunications plc
Registered Office:
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Registered in England no. 1800000
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www.bt.com



Note⁷ There are 4 major networks who carry mobile network traffic, O2, Vodafone, T-Mobile and Orange. Where all four of these major networks exist - there is full mobile coverage.

APPENDIX H



Chepping Wycombe Parish Council

Possible Ransome replacement mowers

2009-2010

Part-exchange £4,000 if required

Current machine bought 2001

£ 18,938 +VAT
£ 12, 500 +VAT

List price

£ 21,999 +VAT List price
£ 14,600 +VAT Turney offer price

best price with 2 year guarantee & training
confirm if price is inclusive of road lights and rotating beacon

Ransome

Ransome

Front Line728

Parkway 2250

rotary mower
4 wheel drive

cylinder mower
4 wheel drive

Engine power 19.4kw @3000rpm

25.4kw @ 3000rpm

Speed cutting up to 16 mph (9.7 kph)
road up to 10 mph (16 kph)

7.5 mph (12 kph)
15.5 mph (25 kph)

Width of cut

1.83 m
1.60 m
1.52 m

2.14 m

Height of cut

25.4 mm to
121.0 mm

12.7 mm to
35.7 mm or 61 mm

Cutting productivity

1.83 m head 1.6 ha @ 9kph
4 acres at 5.5 mph
1.60 m head 1.4 ha @ 9kph
3.4 acres at 5.5 mph
1.52 m head 1.3 ha @ 9kph
3.2 acres at 5.5 mph

2.96 ha @18kph
7.3 acres @ 11.2mph
2.58 ha @18kph
6.4 acres @11.2mph
2.46 ha @ 18kph
6.1 acres @ 11.2 mph

2.14 m head
2.3 ha @12 kph
5.7 acres @ 7.5 mph

Operator noise

88.9 dB

85.3 dB

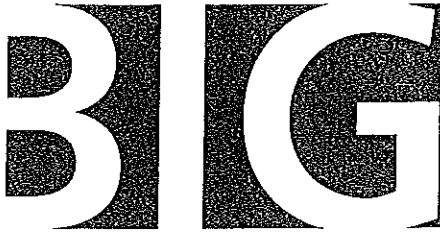
Vibration

0.899 m/s2

0.55 m/s2

0.4 m/s2

APPENDIX I

**MOWER COMPANY****Golf and Municipal machinery specialists****Sales, service and parts to professional mower users**

10/01/2008

Dear Graham,

Please find enclosed prices as discussed for the replacement of your Ransomes 2250+ Triple mower at Chepping Wycombe Parish Council.

The price includes:

1 x 2250+ Triple Mower complete with 6 knife Magna 250 cutting heads

1 x Full lighting kit

1 x Flashing beacon

Payment terms will be within 7 days of invoice.

All prices are valid for 28 days and are subject to VAT at 17.5%.

If you have any queries please do not hesitate to contact us on the usual numbers.

We look forward to hearing from you in the near future

Many thanks

Peter Carter

The Big Mower Company



BIG MOWER COMPANY - PARTS CARD

Job No

QUOTE

Order No

Customer

CHEPPING WYCOMBE PARISH COUNCIL

10/01/2008

Machine

Make RANSOMES

Model 2250+

Serial no

Supplier/Part No	Description	Qty	RRP	Total	NET PRICE
	RANSOMES 2250+				
	CYLINDER MOWER	1	29,024.00	29,024.00	29,024.00
	COMPLETE WITH 6 KNIFE				
	MAGNA 250 CUTTING HEADS				
	FULL LIGHTING KIT	1	510.00	510.00	510.00
	FLASHING BEACON	1	214.00	214.00	214.00
	LESS DISCOUNT	-1	1,498.00	-1,498.00	-1,498.00
	LESS PART EXCHANGE	-1	3,250.00	-3,250.00	-3,250.00

Total 25,000.00 25,000.00

Exc VAT

**P. A. TURNEY LIMITED****Professional Groundcare****RANSOME
JACOBSEN**
A Tennant Company

Northampton Road • Weston-on-the-Green • Bicester. OX25 3TJ

Telephone: (01869) 343292
Fax : (01869) 343583

Our Ref: RIM/cab/Q0117

17 January 2008

Mr Graham Christie
Operations Manager
Chepping Wycombe Parish Council
Cocks Lane
Tylers Green
High Wycombe
HP10 8DS

Dear Graham

I have pleasure in submitting our quotation for the supply of the following:

To supply: The Parkway 2250 Plus ride-on cylinder mower – this machine features a 38hp Kubota 4 cylinder, liquid cooled diesel engine; servo-controlled 4WD hydrostatic transmission; individual cutting unit lift and lower levers; variable weight transfer and adjustable speed; power steering with tilt wheel; fully adjustable, high back suspension seat and complete with Magna 6 knife 250 fixed head cutting units, road lighting kit and rotating beacon.

	£
For the sum of, exc. vat	29,753.00
Less a discount of	<u>5,950.00</u>
Total to pay, exc. vat	23,803.00

Less: Part exchange allowance for your used Ransome Parkway 2250 Plus, 6K Magna 250 fixed head units; Year of manufacture 2001 - serial number WB000811 – registration number KP51 UTT (approximately 850 hours on the clock) 4,000.00

Balance to pay, exc. vat **19,803.00**

Branches at:Unit 5, Worcester Road, Industrial Estate, Chipping Norton, Oxon. OX7 5XW Tel: (01608) 642131 Fax: (01608) 644413
Edmonds Close, Dennington Estate, Wellingborough. NN8 2QY Tel: (01933) 443333 Fax: (01933) 443340~~28~~ Use Way, Aylesbury, Bucks. HP19 8DB Tel: (01296) 612084 Fax: (01296) 433005
New Road, Maulden, Bedford, Beds. MK45 2BG Tel: (01525) 404878 Fax: (01525) 402490**Head Office & Accounts:**

Middleton Stonev. Bicester. Oxon. OX25 4AR Tel: (01869) 343333 Fax: (01869) 343540

In addition:	Vehicle first registration (zero-rated)	50.00
	Supply and fit number plate	<u>20.00</u>
		<u>70.00</u>

Value added tax is extra at standard rate unless indicated otherwise.

Terms: Please note the above machine is offered, subject to payment of the invoice "before or on delivery".

Should you require any further information please do not hesitate to contact me on the above number or 07969 584560.

I trust the above proves acceptable and look forward to receiving your further instructions in due course.

Yours sincerely



Robert Millar
Area Sales Manager - Groundcare

Prices quoted are subject to alteration without prior notice
and are exclusive of Value Added Tax.
Subject to Terms and Conditions of Trading (printed overleaf). E & OE

Note : Leisure Facilities Committee Meeting 24 September 2009

APPENDIX K

		<u>Last Year 2008/09</u>		<u>Current Year 2009/10</u>				<u>Next Year 2010/11</u>	
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>	
<u>Works Service & Planning</u>									
<u>301 WORKS DEPARTMENT</u>									
4001	STAFF SALARIES	11,672	14,789	15,243	15,243	5,521	15,243	15,243	
4010	MISC STAFF COSTS	382	855	500	500	77	500	880	
4011	RATES	2,450	3,063	3,300	3,300	2,110	2,110	3,605	
4012	WATER	103	45	115	115	28	115	118	
4014	ELECTRICITY	557	494	615	615	344	615	633	
4020	MISC ESTABT COSTS	38	0	40	40	0	40	40	
4036	PROPERTY MAINTEN'CE	165	0	2,175	2,175	636	2,175	175	
4038	MAINTENANCE CONTRACT	257	506	435	435	102	435	500	
	OverHead Expenditure	15,624	19,752	22,423	22,423	8,819	21,233	21,194	
1001	INCOME - RENTS	0	0	0	0	0	0	0	
1084	MISC INCOME	150	150	150	150	150	150	150	
	Total Income	150	150	150	150	150	150	150	
	301 Net Expenditure	15,474	19,602	22,273	22,273	8,669	21,083	21,044	
<u>302 WARDENS HOUSE</u>									
4001	STAFF SALARIES	1,239	300	655	655	136	655	655	
4012	WATER	92	193	125	125	59	125	323	

At 09:35

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>			Projected Actual	<u>Next Year 2010/11</u>	
	Budget	Actual		Revised Budget	Actual YTD			Next Year Budget	
4025 INSURANCE	794	787	795	795	789		789	930	
4036 PROPERTY MAINTENANCE	530	294	550	550	117		550	550	
4038 MAINTENANCE CONTRACT	69	110	125	125	0		125	125	
OverHead Expenditure	2,724	1,684	2,250	2,250	1,102		2,244	2,583	
1004 INCOME - SERVICE CHS	92	193	125	125	0		125	198	
Total Income	92	193	125	125	0		125	198	
302 Net Expenditure	2,632	1,491	2,125	2,125	1,102		2,119	2,385	
303 OFFICE									
4001 STAFF SALARIES	2,292	2,897	3,003	3,003	904		3,003	3,003	
4011 RATES	2,450	3,063	3,300	3,300	2,110		2,110	3,605	
4012 WATER	103	45	115	115	28		115	118	
4014 ELECTRICITY	557	494	615	615	344		615	633	
4015 GAS	567	369	1,500	1,500	553		1,500	1,500	
4017 CLEANING & REFUSE	185	217	195	195	51		195	195	
4020 MISC ESTABT COSTS	59	7	65	65	0		65	65	
4025 INSURANCE	3,100	2,930	3,255	3,255	3,255		3,255	3,580	
4036 PROPERTY MAINTENANCE	222	4,076	500	500	284		500	1,000	
4037 GROUNDS MAINTENANCE	84	59	100	100	72		100	100	
4038 MAINTENANCE CONTRACT	518	683	695	695	102		695	825	

At 09:35

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>		Projected Actual	<u>Next Year 2010/11</u>
	Budget	Actual		Revised Budget	Actual YTD		
4041 EQUIPMENT HIRE	0	180	0	0	0	0	0
4048 CONTINGENCY	0	-3,000	0	0	0	0	0
4053 LOAN INTEREST PAID	7,900	4,993	4,772	4,772	2,194	4,388	4,388
4054 LOAN CAPITAL PAID	6,741	8,703	8,081	8,081	4,232	8,464	8,465
OverHead Expenditure	24,778	25,717	26,196	26,196	14,130	25,005	27,477
Total Income	0	0	0	0	0	0	0
303 Net Expenditure	24,778	25,717	26,196	26,196	14,130	25,005	27,477
<u>304 VEHICLES TOOLS & EQUIPMENT</u>							
4001 STAFF SALARIES	6,523	2,990	3,506	3,506	1,635	3,506	3,506
4041 EQUIPMENT HIRE	133	0	100	100	0	100	100
4042 EQUIPMENT MAINTNCE	658	198	700	700	210	700	700
4043 VEHICLE MAINTENANCE	4,456	4,208	4,700	4,700	1,701	4,700	4,700
4044 VEHICLE FUEL	3,607	4,062	4,000	4,000	1,611	4,000	4,000
4045 VEHICLE TAX & INSURE	3,250	3,610	3,250	3,250	1,822	3,250	2,735
4046 SMALL TOOLS & EQUIPT	3,090	2,035	3,000	3,000	702	3,000	3,000
4050 CHEMICALS	412	202	500	500	0	500	500
4993 TFR TO EARMARKED RSV	7,835	0	12,145	12,145	0	12,145	16,145
OverHead Expenditure	29,964	17,303	31,901	31,901	7,682	31,901	35,386
Total Income	0	0	0	0	0	0	0
304 Net Expenditure	29,964	17,303	31,901	31,901	7,682	31,901	35,386

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At 09:35

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>		Projected Actual	<u>Next Year 2010/11</u>	
	Budget	Actual		Revised Budget	Actual YTD		Next Year Budget	
305 LITTER, RUBBISH & GRAFFITI								
4001 STAFF SALARIES	11,449	9,784	12,012	12,012	5,357	12,012	12,012	
4017 CLEANING & REFUSE	3,788	1,602	4,000	4,000	833	4,000	4,000	
4018 LITTER SCHEME	622	620	655	655	0	655	700	
OverHead Expenditure	15,859	12,006	16,667	16,667	6,190	16,667	16,712	
Total Income	0	0	0	0	0	0	0	
305 Net Expenditure	15,859	12,006	16,667	16,667	6,190	16,667	16,712	
311 HAMMERSLEY LANE CEM								
4001 STAFF SALARIES	2,029	2,328	3,003	3,003	1,054	3,003	3,003	
4011 RATES	42	37	40	40	39	40	40	
4012 WATER	30	25	30	30	13	30	31	
4037 GROUNDS MAINTENANCE	138	0	150	150	0	150	150	
4040 MEMORIAL MAINTENANCE	424	0	400	400	0	400	400	
OverHead Expenditure	2,663	2,390	3,623	3,623	1,106	3,623	3,624	
1031 INCOME - IN PARISH BURIALS & M	106	365	110	110	73	110	110	
1032 INCOME - OUT OF PARISH BURIALS	0	49	0	0	339	339	0	
Total Income	106	414	110	110	412	449	110	
311 Net Expenditure	2,557	1,976	3,513	3,513	694	3,174	3,514	

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At 09:35

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>		Actual YTD	Projected Actual	<u>Next Year 2010/11</u>	
	Budget	Actual		Revised Budget	Actual YTD			Next Year Budget	
312 ALTONA ROAD CEMETERY									
4001 STAFF SALARIES	5,411	6,844	6,006	6,006	2,465	6,006	6,006	6,006	
4011 RATES	160	157	170	170	165	165	165	170	
4012 WATER	78	38	80	80	35	80	80	90	
4037 GROUNDS MAINTENANCE	329	565	300	300	53	300	300	300	
4040 MEMORIAL MAINTENANCE	796	0	800	800	0	800	800	800	
4063 EXTENSION	5,000	0	3,000	3,000	0	3,000	3,000	3,000	
Overhead Expenditure	11,774	7,604	10,356	10,356	2,718	10,351	10,366		
1031 INCOME - IN PARISH BURIALS & M	2,060	1,091	2,000	2,000	921	2,000	2,000	2,000	
1032 INCOME - OUT OF PARISH BURIALS	1,751	2,743	2,000	2,000	2,426	2,426	2,426	2,000	
Total Income	3,811	3,834	4,000	4,000	3,347	4,426	4,000		
312 Net Expenditure	7,963	3,770	6,356	6,356	-629	5,925	6,366		
313 COCK LANE CEMETERY									
4001 STAFF SALARIES	3,571	3,775	4,009	4,009	1,805	4,009	4,009	4,009	
4012 WATER	41	19	60	60	10	60	60	70	
4037 GROUNDS MAINTENANCE	111	60	120	120	0	120	120	120	
4913 COCK LANE ACCESS ROAD	0	0	5,000	5,000	0	5,000	5,000	5,000	
4987 TFR TO COCK LANE RD RES	5,000	0	0	0	0	0	0	0	
Overhead Expenditure	8,723	3,854	9,189	9,189	1,815	9,189	9,189	9,199	

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>		Projected Actual	<u>Next Year 2010/11</u>
	Budget	Actual		Revised Budget	Actual YTD		Next Year Budget
1031 INCOME - IN PARISH BURIALS & M	1,030	940	1,080	1,080	0	1,080	1,080
1032 INCOME - OUT OF PARISH BURIALS	4,120	5,169	4,325	4,325	1,726	4,325	4,325
Total Income	5,150	6,109	5,405	5,405	1,726	5,405	5,405
313 Net Expenditure	3,573	-2,255	3,784	3,784	89	3,784	3,794
<u>314 WAR MEM & CL CYARDS</u>							
4001 STAFF SALARIES	5,420	3,311	4,573	4,573	1,685	4,573	4,573
4012 WATER	32	25	32	32	15	32	32
4036 PROPERTY MAINTENANCE	2,000	1,865	0	0	0	0	0
4037 GROUNDS MAINTENANCE	594	1,044	625	625	0	625	625
4986 TFR TO ST MARGARETS WALL RES	1,560	0	5,000	5,000	0	5,000	0
OverHead Expenditure	9,606	6,246	10,230	10,230	1,700	10,230	5,230
1077 GRANTS RECEIVED	0	895	0	0	0	0	0
Total Income	0	895	0	0	0	0	0
314 Net Expenditure	9,606	5,351	10,230	10,230	1,700	10,230	5,230
<u>321 F.PATHS & STR FURN</u>							
4001 STAFF SALARIES	1,364	2,323	4,588	4,588	955	4,588	4,588
4029 BENCHES AND SIGNS	2,000	402	2,000	2,000	0	2,000	2,000

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>		Projected Actual	Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD		
4036 PROPERTY MAINTENANCE	0	30	0	0	0	0	0
4037 GROUNDS MAINTENANCE	433	0	455	455	0	455	0
OverHead Expenditure	3,797	2,755	7,043	7,043	955	7,043	6,588
1077 GRANTS RECEIVED	433	464	455	455	0	455	1,000
Total Income	433	464	455	455	0	455	1,000
321 Net Expenditure	3,364	2,291	6,588	6,588	955	6,588	5,588
322 STREET LIGHTING							
4001 STAFF SALARIES	6,736	4,202	4,497	4,497	1,903	4,497	4,497
4014 ELECTRICITY	7,024	7,757	10,000	10,000	3,263	10,000	10,300
4036 PROPERTY MAINTENANCE	0	455	0	0	0	0	0
4038 MAINTENANCE CONTRACT	19,000	21,512	22,000	22,000	6,615	22,000	22,660
4039 KNOCKDOWNS & REPAIRS	5,013	8,495	2,500	2,500	1,408	2,500	2,575
4066 STREET LIGHT REPAIRS	0	0	4,000	4,000	1,605	4,000	4,120
4996 TFR TO REJUVENATION EMR	14,000	0	10,000	10,000	0	10,000	10,000
OverHead Expenditure	51,773	42,421	52,997	52,997	14,794	52,997	54,152
1011 INCOME - WAYLEAVES	85	87	85	85	0	85	85
1079 OTHER COST RECOVERED	0	1,080	0	0	0	0	0
1080 INS CLAIMS RECOVERED	0	1,139	0	0	0	0	0
Total Income	85	2,306	85	85	0	85	85
322 Net Expenditure	51,688	40,115	52,912	52,912	14,794	52,912	54,067

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Leisure Facilities Committee Meeting 24 September 2009

	<u>Last Year 2008/09</u>		Agreed Budget	<u>Current Year 2009/10</u>		Projected Actual	<u>Next Year 2010/11</u>
	Budget	Actual		Revised Budget	Actual YTD		Next Year Budget
341 PARTNERSHIP WORKING							
4001 STAFF SALARIES	0	0	1,707	1,707	0	1,707	1,707
4061 PARTNERSHIP WORKING	5,000	1,750	3,000	3,000	0	3,000	3,000
OverHead Expenditure	5,000	1,750	4,707	4,707	0	4,707	4,707
341 Net Expenditure	5,000	1,750	4,707	4,707	0	4,707	4,707
Works Service & Planning - Expenditure	182,285	143,483	197,582	197,582	61,012	195,190	197,218
Income	9,827	14,365	10,330	10,330	5,635	11,095	10,948
Net Expenditure	172,458	129,119	187,252	187,252	55,377	184,095	186,270
Total Budget Expenditure	182,285	143,483	197,582	197,582	61,012	195,190	197,218
Income	9,827	14,365	10,330	10,330	5,635	11,095	10,948
Net Expenditure	172,458	129,119	187,252	187,252	55,377	184,095	186,270

BUDGET ANALYSIS 2010/11	
	Budget as set at Council 20 1 09
	2009/10
GENERAL REGULAR REVENUE ITEMS	
GROSS EXPENDITURE	
ROUTINE ITEMS	
AMENITY LAND	35,842
LEISURE FACILITIES	52,732
WORKS SERVICE & PLANNING	155,437
FINANCE & GENERAL PURPOSES	65,301
TOTAL	309,312
CAPITAL, EXCEPTIONAL AND LARGE ITEMS	
Amenity Land	
Benches and signs	1,000
Railway land tree surgery	0
Kingswood benches	1,000
Tylers Green Tracks	1,000
Tylers Green Common management plan	1,000
Widmer pond area improvements	1,500
	5,500
Leisure Facilities	
Ashley Drive rec youth facilities	0
Derehams Sports site rejuvenation	5,000
Derehams Lane pavilion replacement reserve fund	0
St Bit recreation ground 4 litter bins	1,000
Boundary Rd rec plant replacements	2,000
Benches and signs	2,000
Play areas bark replacement	1,500
Ashley Dr aerial runway	0
Play equipment reserve fund	3,000
	14,500
Works Services & Planning	
Depot door & roof repairs	2,000
Office furniture	0
Altona Rd cemetery extension path & tree work	3,000
Cock Land cemetery Extension	5,000
St Peter's Church wall	5,000
Benches, signs, stiles and kissing gates	2,000
Street light replacement	10,000
Partnership working	3,000
Vehicle plant & equipment reserve	12,145
	42,145

BUDGET ANALYSIS 2010/11	
	Budget as set at Council 20 1 09
	2009/10
F & GP	
Contingency	3,000
Grants	2,500
Legal fees	1,500
General reserve	
Publicity	
	7,000
Totals - gross expenditure	
Amenity Land	41,342
Leisure Facilities	67,232
Works and Services Planning	197,582
F & GP	72,301
CWPC - gross	378,457
Totals - income (exc Precept)	
Amenity Land	(2,137)
Leisure Facilities	(15,952)
Works and Services	(10,330)
F & GP	(10,080)
CWPC - income	(38,499)
CWPC TOTAL net	339,958
	3.9%inc
PRECEPT	(330,158)
TRANSFER FROM GEN RES	
Difference	9,800

CHEPPING WYCOMBE PARISH COUNCIL											
	RESERVES 2007/08			RESERVES 2008/09			RESERVES 2009/10			RESERVES 2010/11	
	ALLOCATION	SPEND	AS AT 31/03/2008	ALLOCATION	SPEND	AS AT 31/03/2009	ALLOCATION	SPEND	AS AT 31/03/2010	ALLOCATION	SPEND AS AT 31/03/2011
 earmarked reserves											
SMALL RIDE ON MOWER	600		1,800	600		2,400	350		2,750	350	3,100
RIDE ON MOWER	1,740		10,094	1740		11,834	4,083		15,917	6,083	22,000
LORRY	500		500	500		1,000	2,444		3,444	2,444	5,888
UTILITY VEHICLE	1,283		4,514	1283		5,797	1,926		7,723	1,926	9,649
TRACTOR	3,007		5,561	3007		8,568	2,608		11,176	2,608	13,784
VEHICLE RESERVE	322	7,130	22,469	7130	0	29,559	11,411	0	41,010	13,411	54,421
SIDE FLAIL	400		2,214	400		2,614	627		3,241	627	3,868
DRAWN FLAIL	305		1,121	305		1,426	107		1,533	107	1,640
PLANT RESERVE	323	705	3,335	705	0	4,040	734	0	4,774	734	5,508
COMPUTERS	550		1,542	550		2,092	600		2,692	600	3,292
EQUIPMENT	1,050		3,000	1050		4,050	1,080		5,130	1,000	6,130
OFFICE EQUIP RESERVE	324	1,600	4,542	1600	0	6,142	1,580	0	7,822	1,600	9,422
AMENITY LAND											
COCK LANE RECYCLING	329			1,000		1,000			1,000		1,000
RAILWAY LAND TREES	367		1,000	0		1,000	0		1,000		1,000
KINGSWOOD IMPROVEMENTS	368	-2000	0	8,650		8,650			8,650		8,650
TG COMMON TRACKS	326	2,000	0	1,000		1,000	1,000		2,000	1,000	3,000
TG COMMON MANAGEMENT PLAN	331	-3953	0	2,000		2,000	1,000		3,000	1,000	4,000
TG COMMEMORATIVE TREES	332			1,900		1,900			1,900		1,900
WIDMER POND IMPROVEMENT	369	0	1,000	3,000	0	4,000	1,500		5,500		5,500
LEISURE FACILITIES											
NEW PAVILION DEREHAMS	363	5,000	4,000	5,000		9,000	0		9,000	5,000	14,000
DEREHAMS REJUVENATION	362		3,000	7,000	-2,700	7,300	5,000		12,300		12,300
BASKETBALL	364	500	1,000	0		1,000			1,000		1,000
ST BIT CAR PARK	350	9,000	0	0		0			0		0
GREEN DRAGON FENCE	370	3,920	4,920	3,500	-4,070	4,350			4,350		4,350
PLAY EQUIP RESERVE	325	3,000	9,000	3,000		12,000	3,000		15,000	3,000	18,000
WORKS SERVICES AND PLANNING											
WARDEN'S HOUSE	359										
OFFICE REFURBISHMENT	372	1,270	1,270	0		1,270			0		1,270
ALTONA TREES & EXTENSION											
PATH	361		860	5,000		5,860	3,000		8,860	3,000	11,860
COCK LANE CEMETERY TRACK	366	5,000	2,586	5,000		7,586	5,000		12,586	5,000	17,586
CHURCHYARD ST MARGARET & ST											
PETER'S WALL	321	5,000	8,440	1,560		10,000	5,000		15,000		15,000
BENCHES & SIGNS	354			2,890		2,890			2,890		2,890
STREET LIGHTING	351	10,000	-14446	0	14,000	14,000	10,000		24,000	10,000	34,000
FINANCE & GENERAL PURPOSES											
DEED OF GRANT	357		10,200			10,200			10,200		10,200
LEGAL FEES	371		-5000	0		0			0		0
TOTAL EXCEPTIONAL ITEMS		44,690	48,338	47,276	64,500	105,006	34,500	0	34,500	28,000	28,000
TOTAL EARMARKED RESERVES		54,125	-48,338	77,622	73,935	144,787	48,325		193,112	43,745	236,857
GENERAL RESERVE		12,779	0	90,628	1,635	92,263	-9,800		82,463	-6,899	75,564
TOTAL RESERVES		66,904	-48,338	168,250	75,570	237,050	38,525		275,575	36,846	312,421