

CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE
"Cherish the past, adorn the present, construct for the future"

AGENDA

THURSDAY 3 DECEMBER 2009

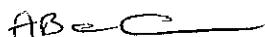
The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

J Herschel Chairman (TG)	D Johncock (FH)
C Dodds Vice-Chairman (L)	Ms J Johnson (TG)
Mrs J Chalmers (FH)	C Jordan (L)
J Eadon-Smith (FH)	R Smith (L)
C Harriss (TG)	M Wilkes (FH)

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1. **APOLOGIES FOR ABSENCE:** At the time of the agenda distribution, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **COMMITTEE TERMS OF REFERENCE** (page 2)
4. **LOCAL COMMUNITY PARTNERSHIP (LCP)** (page 3)
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AB 

Ali Banham
Deputy Clerk of the Council
23 November 2009

AGENDA ITEM 3

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Under the provisions of the Local Government Act 1972 s.101, a Parish Council can arrange to have any of its functions, except the issuing of a precept, exercised by a Committee which can, in turn, arrange to have them exercised by a Sub-Committee.

The authority, powers and scope exercised by Committees and Sub-Committees should be clearly set out in Terms of Reference.

COMMITTEE TERMS OF REFERENCE

Review of Committee Terms of Reference – INFORMATION

Following the Finance & General Purposes Committee Meeting on 29 October 2009, a meeting of the Regulations and Policies Working Group is being set up to discuss the Review of the Committee Terms of Reference.

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**CHEPPING WYCOMBE PARISH COUNCIL
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LOCAL COMMUNITY PARTNERSHIP (LCP)

2010 Chepping Wye Valley Local Community Partnership Meetings - INFORMATION

2010 Chepping Wye Valley Local Community Partnership Meetings are on the following dates at 7.00pm and venue:

26 January 2010	Cedar Barn Hazlemere
20 April 2010	Bourne End Community Centre
6 July 2010	To be arranged
19 October 2010	Chepping Wycombe Parish Council

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STREET LIGHTING

Annual Meeting with Southern Electric Contracting (SEC) – INFORMATION

Members have at various times in the past expressed a desire that the Council consider LED footway lighting options.

At the Annual Meeting with Southern Electric Contracting (SEC) to be arranged with SEC in the New Year, it is intended to discuss with them the feasibility of a trial in one or more locations where the Council will at some stage or another need to replace lighting luminaries that contains asbestos material.

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The Parish Council has the power to repair and maintain Public Footpaths and Bridleways under the provisions of the Highways Act 1980 s.43 and s.50.

FOOTPATHS AND BRIDLEWAYS

Footpaths between Loudwater and Flackwell Heath - INFORMATION

Early in the New Year Bucks County Council Rights of Way Team together with the Chiltern Society Path Maintenance Volunteers intend to start work in replacing stiles with gates on footpaths between Loudwater and Flackwell Heath. The gates are being funded by Chepping Wycombe Parish Council but the Chiltern Society are bearing the cost of installation.

Sheepridge Footpath, Flackwell Heath improvement programme – INFORMATION

The planned finger posts and signs to be provided by us will also be set up on the Sheepridge Lane paths in Flackwell Heath.

Transport for Buckinghamshire (previously Bucks Highways) have also undertaken a survey of the planned Sheepridge Lane path extension both north to Flackwell Heath and south to Well End. Costs are being obtained.

The Chairman of the Committee has met with a representative of Little Marlow Parish Council to discuss the options of continued joint working to improve the Sheepridge Conservation Area where four footpaths join the Chiltern Way. Transport for Buckinghamshire are drawing up and costing a scheme.

Little Marlow Parish Council have said they plan to replace the stile on Sheepridge Lane opposite the entrance to Pigeon House Farm towards Fern Lane with a gate.

Fennels Wood footpath underpass - INFORMATION

The Chiltern Society are making a renewed effort to have the lighting restored in the tunnel beneath the M40 and have asked if the Parish Council would lend support to their initiative by writing to Bucks County Council and the Highways Agency.

Fennels Wood Request replacement gate – INFORMATION

The gate across the public footpath at the entrance to Fennels Wood off Swains Lane is broken. The agent who manages the wood on behalf of the late Mrs Olsen has asked if the Council would, as part of its footpath improvement programme, replace the gate.

If the new gate was placed further back in the entrance a small turning/parking area would be created improving safety for users of the wood for which Chepping Wycombe Parish Council pays an annual access licence.

Members are asked to consider this request and advise accordingly.

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STREET FURNITURE AND OTHER COMMUNITY ASSETS

Planter in Flackwell Heath - CONSIDERATION

A letter has been received from the Flackwell Heath Residents' Association to erect a planter at the corner of Chapel Road and Heath End Road by the Methodist Chapel, permission is being sought from Bucks County Council (APPENDIX A).

Members are asked to consider any actions necessary to be carried out in view of the request in the letter from Flackwell Heath Residents' Association.

Signage - CONSIDERATION

Members are asked to receive a verbal update report from the Committee Chairman.

Members are asked to consider any actions necessary to be carried out in view of the verbal report.

Benches - INFORMATION

County Councillor David Shakespeare has agreed to donate a new bench, as he has in the past, to replace one in very poor condition beside the River Wye and matching two others on the opposite side of the London Road that he donated earlier this year.

Benches that have been replaced since the last meeting:

Queensway	Southampton seat
Widmer Pond	Southampton seat in memory of Betty Lay donated by the Penn & Tylers Green Residents Society
Ashley Drive Park	Southampton seats (2)
Cock Lane Cemetery	Eastgate seat (replacement)
Kingswood	A memorial seat is being installed this week in Kingswood in memory of Anthony Hernandez

Benches on order for replacement:

Boundary Park	Four new seats are on order
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The principle jurisdiction for Highways issues rests with Bucks County Council as Highways Authority.

HIGHWAYS

Closure of Church Road Tylers Green – CONSIDERATION

A letter has been received from a Tylers Green Resident requesting the Council's support for the closure of Church Road. The Council is committed to ensuring that it can do all that it can, within its powers, to promote road safety. It also seeks to enhance the amenity area of Tylers Green Common in order to provide an attractive living area for its residents. However, the Council is also mindful that closing roads inevitably has a knock on effect in terms of traffic flow and unless appropriate measures are taken or all relevant factors considered, the solution to a problem in one area can create one in another (APPENDIX B).

Members are asked to consider any actions necessary to be carried out in view of the request in the letter from a Tylers Green Resident.

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LITTER SCHEME

Scheme Members - INFORMATION

The following Members have agreed to take part in the Council's litter scheme for 2009 – 2010:

Lady Heath	School Road/B474 Church Road, Tylers Green
Miles Green	Village Green & Widmer Pond, Tylers Green
Brian Turnock	Boundary Road Recreation Ground, riverside path, Loudwater
Ms Alex Smith	Footpath between Oakwood and Buckingham Way, Ring Road Flackwell Heath
Jeff Herschel	Straight Bit and Juniper Lane, Flackwell Heath

COMMITTEE BUDGETS

Attached are:

- Projected variance for 2009/10 (APPENDIX C)
- The Budget detailed report (APPENDIX D)
- Budget analysis (APPENDIX E)
- Ear marked reserves (APPENDIX F)

2009/10 Budget - INFORMATION

The projected expenditure for 2009/10 is £850 under budget. The variances are detailed on the projected variances spreadsheet.

2010/11 Budget - CONSIDERATION

The proposed Budget figures for 2010/11 include

Altona Road Cemetery extension path & tree work	3,000
Cock Land Cemetery Extension Improvements	5,000
Benches, signs, stiles and kissing gates	4,000
Street light replacement	10,000
Partnership working	4,000
Vehicle plant & equipment reserve depreciation	16,145

42,145

The Draft Council Budget shows expenditure £14,899 over the budgeted income for 2010/11 if there is a zero percent increase in Precept. Currently the exceptional items for this Committee are £42,145 and a total of £73,145 for all Committees.

The Committee is asked to examine the proposed Budget. The Finance & General Purposes Committee on 29 October 2009 recommended that all Committees consider reductions to their Budgets and to make a final Budget recommendation to the Finance & General Purposes Committee Meeting on 7 January 2010. The Finance & General Purposes Committee will then consider the Council Budget for 2010/11 and recommend a Precept to the 19 January 2010 Council Meeting.

As set out in the report, the proposed net expenditure for 2010/11 is £189,270 i.e. an increase of £2,018 from the 2009/10 budget for this Committee.

Against this background, the Committee is asked to review the draft budget for 2010/11 and refer any recommendations or comments to the Finance & General Purposes Committee for the 7 January 2010 meeting.

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ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.

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DELEGATED ACTION

Delegated Action - INFORMATION

Since the last meeting the Committee, the Chairman, Vice-Chairman of the Committee and Clerk have authorised no delegated action.