

CHEPPING WYCOMBE PARISH COUNCIL

AMENITY LAND COMMITTEE

Meeting to be held on Thursday 10 September 2015 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Committee Membership:	Cllr I Forbes - Chairman	Cllr L Willis
	Cllr C Jordan - Vice Chairman	Cllr L Johncock
	Cllr B Sadler	Cllr S Digby
	Cllr H Darch	Cllr L Pinner
	Cllr J White	Cllr K Wood (ex-officio)

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence
2. Declarations of members' interests in items on the agenda
3. Widmer Pond
4. Railway Land
 - 4.1 Burst Water Main
5. Tylers Green Common
 - 5.1 Boulders on Back Common
 - 5.2 Tracks
 - 5.3 Front Common double height setts
6. King's Wood
 - 6.1 Site Visit Update
7. Signage
8. Magpie Wood, Loudwater
9. Committee Site Visit
10. Committee Finances
11. Questions from council members and the public
12. Accounts for payment.



Wendy Thompson
Clerk of the Council
2 September 2015

AGENDA ITEM 3

Widmer Pond

Members are asked to NOTE that the remedial work to the pond path has been ordered and we are awaiting a start date.

AGENDA ITEM 4

Railway Land

Members are asked to NOTE the Tree Safety Survey provided by the Warden. **APPENDIX A**

Members are asked to APPROVE one of the following quotes for necessary safety works on trees 10 & 10A on the Tree Safety Survey:

Quote A:	£360.00
Quote B:	£550.00
Quote C:	£500.00

Members are asked to RECEIVE a short report from Mr B Turnock on the initial ideas for a management plan for Magpie Wood.

4.1 Burst Water Main

Members are asked to NOTE that on 28 July a mains leak at the Bridge Bank Close end of the Railway Land was reported, which has closed footpath 30 temporarily. (**APPENDIX B**) Area of the leak marked with a red cross. The report received from Thames Water advised that a visible leak had been found on the 12" main and a repair was required.

A large beech tree was in the middle of the site which was posing a danger to the workforce. An ecologist visited the site to carry out an inspection of the tree, checking for animal nests. The tree was then felled by Thames Water's Ground Control team and works to repair the main started.

The signage to warn walkers that the footpath was closed was set on fire and it appears the site safety was a main concern. It did not impact our land except that the exit to Bridge Bank Close was closed.

Members are asked to receive a short update from Cllr White on the current position.

AGENDA ITEM 5

Tylers Green Common

5.1 Boulders on Back Common

Members are asked to NOTE that the boulders to protect the edge of the Common are still on order, and will be installed as soon as practicably possible on receipt.

5.2 Tracks

Members are asked to CONSIDER a recommendation from the committee site visit to make provision for an annual maintenance budget for the tracks over the Common to run on a 3-4 year rotational maintenance programme.

Members are asked to NOTE that the regrading and installation of a drainage channel to the track opposite the Village Hall has been ordered and the work is expected to start week commencing 21 September.

Members are asked to NOTE that the grounds team have dug out the drain at the bottom of the track.

5.3 Front Common double height setts

Members are asked to NOTE that the double height setts have been installed to the edge of the Common as agreed.

AGENDA ITEM 6

King's Wood

6.1 Committee Site Visit Update

Members are asked to NOTE that following the last meeting and the committee site visit quotes have been obtained for the works required to bring the wood back into line with the current level of Management Grant; the quotes range from £6,600 to £14,000. These works had been highlighted in the report received from UPM Tilhill under the section – Proposed Works for Annual Management Grant, which had been produced for the last meeting. During the site visit members walked the areas that were suggested in the report for further attention.

Members are asked to NOTE a short report with cashflow (**APPENDIX C**) received from our Forest Manager explaining the options set before the council.

AGENDA ITEM 7

Signage

Members are asked to NOTE that the second tranche of fingerposts have been ordered, this order includes the remaining King's Wood posts and the posts for Tylers Green Common.

AGENDA ITEM 8

Magpie Wood, Loudwater

Members are asked to NOTE the Working Party report at **APPENDIX D**, which includes observations from the committee site visit.

Members are asked to APPROVE the purchase and installation of a dog waste bin at a cost of £179.00. To be positioned at the Robinson Road entry to the wood.

Members are also asked to APPROVE the felling of two trees overhanging the boundary of a neighbouring property in The Rise. Quotes have been obtained and are as follows:

Quote A:	£430.00
Quote B:	£480.00
Quote C:	£600.00

AGENDA ITEM 9

Committee Site Visit

Tree and Fence issue on the path next to the Village Hall

Members are asked to NOTE the recommendation from the committee site visit to submit a planning permission request to remove the overhanging stem of the crab apple tree leaning on the fence and of a property in Wheelers Close. Planning permission request has been submitted and quotes will be obtained on receipt of permission from Wycombe District Council.

AGENDA ITEM 10

Committee Finances

Members are asked to NOTE the current committee expenditure and income. **APPENDIX E**

AGENDA ITEM 11

Questions from council members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the

chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting.

Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

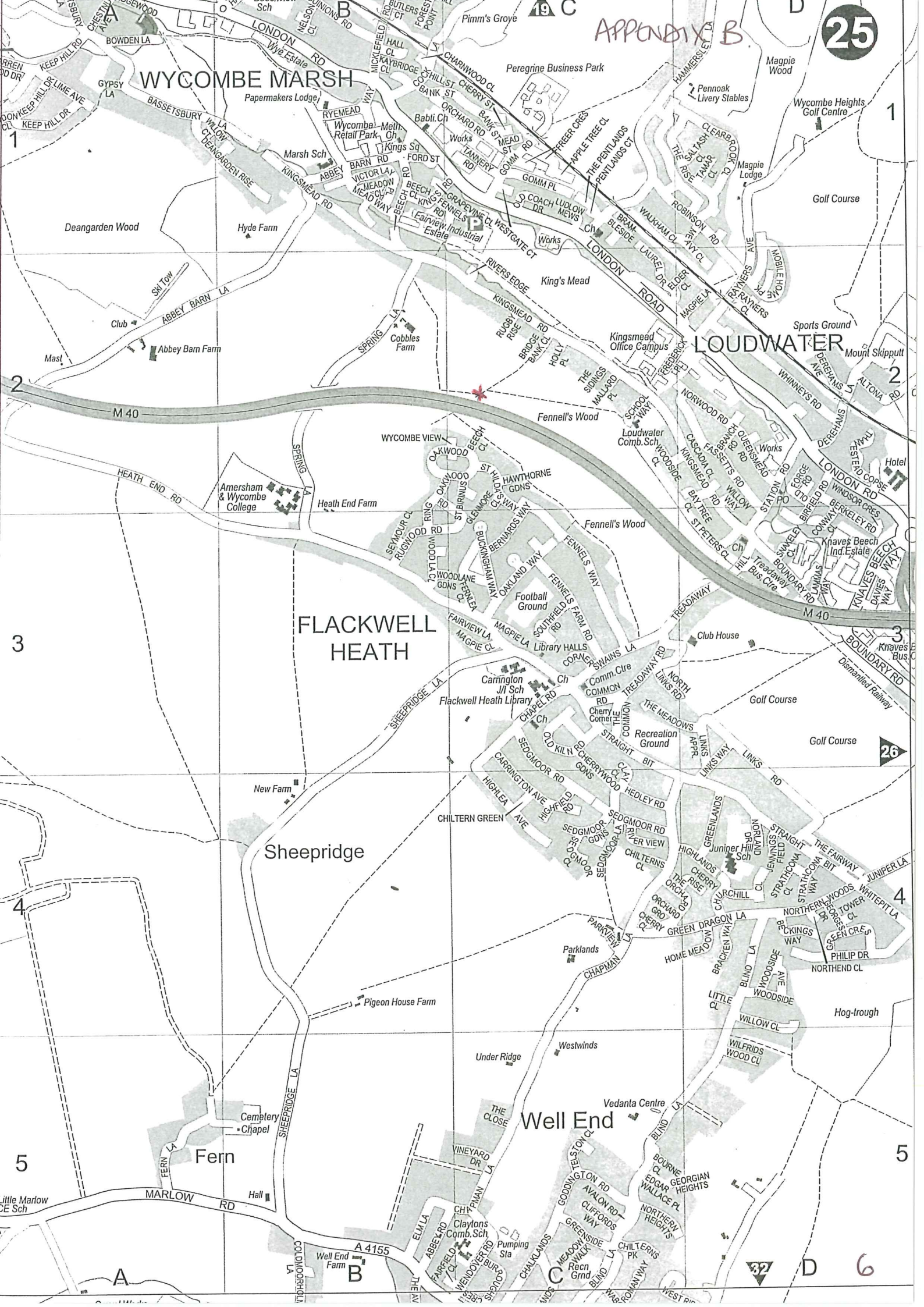
AGENDA ITEM 12

Accounts for Payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date of the next meeting: Thursday, 19 November 2015 at 7.30pm

[illegible]



APPENDIX B

25

WYCOMBE MARSH

LOUDWATER

FLACKWELL HEATH

Sheepridge

Well End

Fern

Little Marlow CE Sch

Wycombe Heights Golf Centre

Golf Course

Sports Ground

Knaves Beech Ind. Estate

Golf Course

Hog-trough

Vedanta Centre

Claytons Comb. Sch

Well End Farm

MARLOW RD

A 4155

A

B

C

D

6

32

5

4

26

3

2

1

1(1)

26 August 2015

Our ref: 1371/250815

Your ref:

Re Kings Wood Woodland Operations

Kings Wood has received grant funding towards enhancing and maintaining the woodland habitat.

The original grant contract was reviewed after one year in view of the fact that items specified on the contract were deemed to be impractical for the Parish council to complete without considerable expense. The item in question was ride maintenance, which could not be carried out to the proposed '3 zone' system without substantial felling of mature trees adjacent to the path to open the canopy.

The following options were given on 23rd April 2015 by Richard Pearce of the Forestry Commission:

1: Stop and close scheme and undertake reclaim

The reclaim would be of all money paid to the Parish Council under EWGS 33139 Woodland Management Grant, totalling £2,184.90 in 2014.

2: Amend the contract and reduce the total amount of grant to reflect the reduced area of work. This implies carrying on with current annual ride management as before, and amend the grant contract to allow for these operations instead of the proposed 3 zone system. The exact equivalent grant amount for the current level of annual work undertaken has not yet been calculated, but is estimated at £8,500 over the 5 years, rather than £10,924.50.

It is assumed that other items on the grant contract would continue to be carried out. The remaining balance, of around £6,300 would be paid over the following 4 years, coming to (estimated) £1,575 per year.

3: Amend the contract to remove the rides and add other activates into the scheme to maintain the same value of grant income.

A member of the UPM Group

UPM Tilhill
Turner House
9-10 Mill Lane
Alton
Hampshire
GU34 2QG
Tel: 01420 592470
Fax: 01884 841506
www.upm-tilhill.com

Registered in England
Number 3242286

Registered Office
Unit 1, Birchden Farm
Broadwater Forest Lane
Groombridge
Kent TN3 9NR

An amended contract has been proposed to allow the full grant to continue to be paid at the current rate. The amended items include:

Path strimming – in areas inaccessible to flail mower, including around the pond

Tree/scrub cutting – cutting of scrub areas in open glades

Tree/scrub cutting – cutting back of holly

Tree/scrub cutting – coppicing of younger broadleaves

Ride management 2 zone – annual mowing and cutting of rideside scrub on 2-3 year rotation

On my last inspection, the holly appears to be successfully cut back by teams operating under the Parish Council. Strimming and mowing of the central rides is also assumed to be carried out as part of regular annual management by council employees/contractors.

The '2 zone' ride management implies continued cutting of rideside scrub on 2-3 year rotations depending on the speed of regrowth, commencing in 2017/18, along with the cutting back of scrub in open glades.

This information is accurate as far as I can tell; however, since providing these options in April, Richard Pearce has now moved to another district, and the Forestry Commission is currently under a large backlog of work, so I cannot guarantee how long it would take to amend the contract as suggested!

I have enclosed an indicative cash flow for the remaining term of the grant, summarising the items additional to the normal annual management undertaken by the council required to fulfil the grant contract. Please note that operations beyond 2015 are estimates and only include operations to fulfil the grant contract, and not any additional items that may be recommended.

Also enclosed are quotations for the proposed operations to be completed this year.

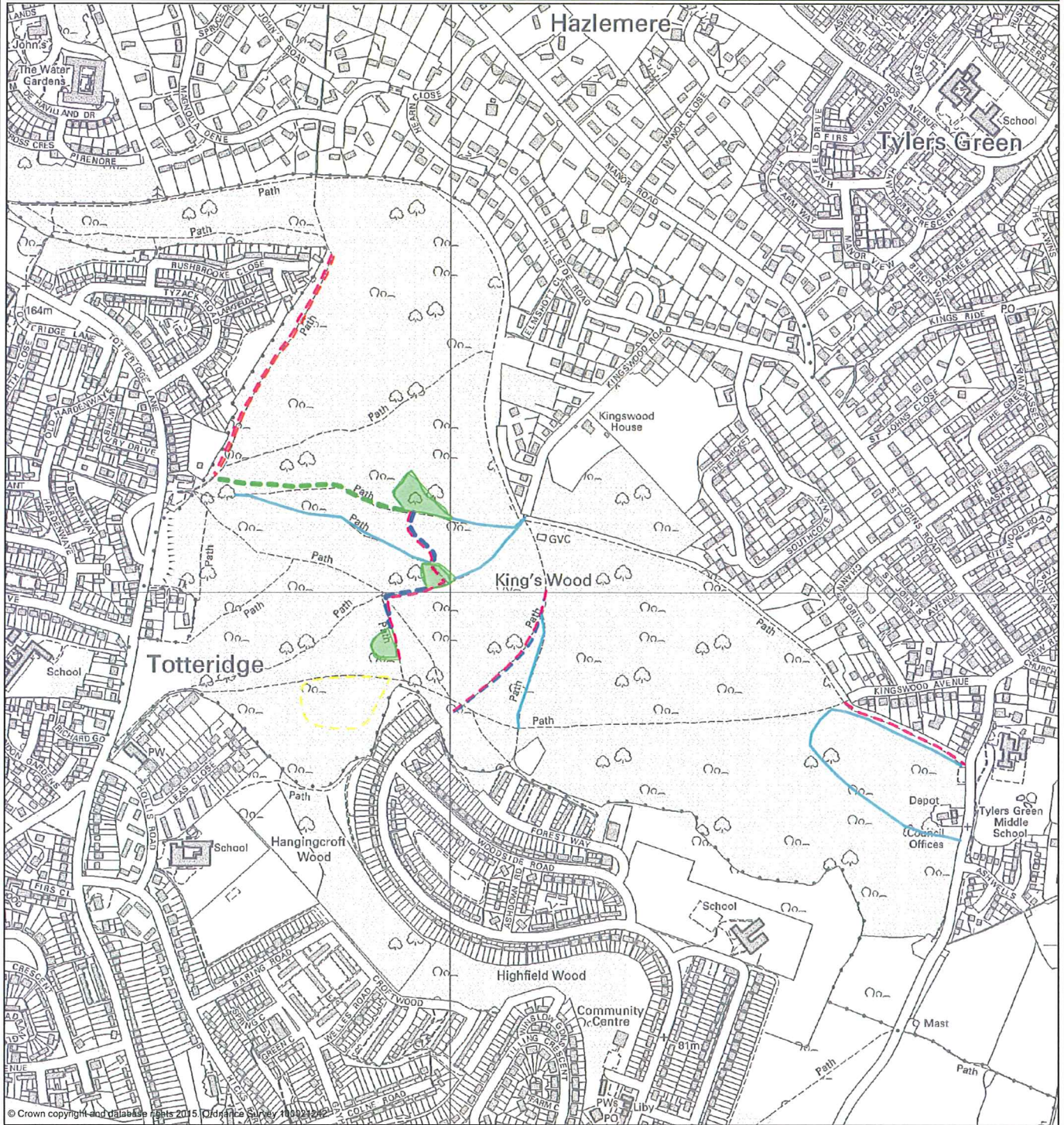
If you require any further clarification feel free to contact me. To accept the quotations please respond by email detailing the items you wish to proceed with.

INDICATIVE 5 YEAR CASH FLOW TO ACHIEVE FULL GRANT FUNDING

OPERATION	2014	2015	2016	2017	2018	TOTAL
EXPENDITURE						
Coppicing along ride edges		(2,700)	(800)			(2,700)
Thinning of 2 ha in cpt 8						(800)
Coppicing of 0.3 ha in cpt 5		(2,200)		(2,000)		(2,200)
Scrub cutting with forestry mulcher						(2,000)
Flail mowing on steep glade		(500)				(500)
Mowing of central rides	PC	PC	PC	PC	PC	0
strimming	PC	PC	PC	PC	PC	0
tree safety remedial works on veteran trees	PC	PC	PC	PC	PC	0
coppicing of 0.1 ha in cpt 8	completed					0
TOTAL EXPENDITURE	0	(5,400)	(800)	(2,000)	0	(8,200)
INCOME						
Annual management grant	Received	2185	2185	2185	2185	8740
timber revenue from thinning of 2 ha	0		400		0	400
TOTAL INCOME	0	2,185	2,585	2,185	2,185	9,140
NET INCOME	0	(3,215)	1,785	185	2,185	940
CUMULATIVE CASH FLOW	0	(3,215)	(1,430)	(1,245)	940	

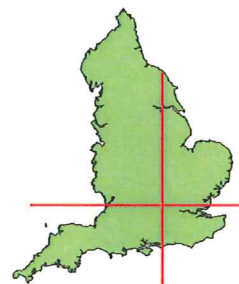
NOTE

PC - normal annual management by Parish Council



Purple Dash line: 2 zone ride management
Red Dash - scalloping
Light Blue: Strimming

Blue dash: ride widening
Yellow: Coppice
Green: Glade management



England



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MONDAY JULY 20TH 2015

MAGPIE WOOD WORKING GROUP

ITEMS RAISED

ANCIENT WOODLAND

There would appear to be no issues with Ancient Woodland as the oldest trees are only around 60 years old. The Rose history describes the area as open as well.

No Further Action

BRIDLEWAY

The Bridleway runs on the north side of the wood on the edge of our boundary up in to the housing estate, and to the east side Rayners Avenue and then up our metalled track.

No Further Action

PATHWAYS

It has been suggested to leave the pathways as they are and possibly add another path along the top of the slope

No Further Action (until Plan is completed)

DOG BINS

Proposal for a dog bin to be put on the top pathway at the Robinson Road end of the wood. To be proposed at the next Amenity Land committee September 10th.

Also to clear the temporary bin arrangement.

For approval at Amenity Land

FELLING

Two trees to be cut down on the west side of the woodland as they are overhanging a property.

For approval at Amenity Land

TOILET AREA

Toilet area to be filled in some time.

Warden to undertake as soon as is practicable. **COMPLETED**

ACCESSES

Accesses from properties entering on to the woodland, to be looked at in due course.

Action for future years.

FORMULATING A PLAN FOR THE WOODLAND

Brian has been working on a plan for Magpie Wood and mapped the Woodland into roughly five compartments so we will be able to work it section by section with the volunteers in clearance work when we are ready to start.

Priority to be given to the flat area. Review of flora and fauna to be done. The plan will initially look ahead to the next 5 - 10 years.

Brian to present outline ideas to a future Amenity Land meeting

SIGNS

Temporary signs to be erected at the entrances to the wood.

Text suggested

Chepping Wycombe Parish Council

Magpie Wood

The Council recently purchased this wood and all are welcome to enjoy it.

Do take care as much work is needed.

A Plan is being drawn up and if you want to help improve the wood please contact the Clerk on

.....

For approval at the next Amenity Land meeting

VOLUNTEERS

It has been recommended that the volunteers don't start tidying up the wood until late September or Autumn due to the wild life and the nesting of birds and the formulation of a draft plan.

Clive to email the volunteers to let them know what's been happening.

Clive Jordan 21st July 2015

Detailed Income & Expenditure by Budget Heading 31/07/2015

Month No : 4

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Amenity Land</u>								
101	<u>GEN AMENITY AREAS</u>							
4013	RENT	0	0	15	15		15	0.0 %
4037	GROUND'S MAINTEN'CE	3,198	660	9,200	8,540		8,540	7.2 %
	GEN AMENITY AREAS :- Expenditure	3,198	660	9,215	8,555	0	8,555	7.2 %
1083	THIRD PARTY CONTRIBUTION	30	0	0	0			0.0 %
	GEN AMENITY AREAS :- Income	30	0	0	0			
40		245	0	0	0		0	0.0 %
	GEN AMENITY AREAS :- Income	245	0	0	0	0	0	
	Net Expenditure over Income	3,412	660	9,215	8,555			
102	<u>FENNELS WOOD & RAILWAY LAND</u>							
4013	RENT	250	0	250	250		250	0.0 %
	FENNELS WOOD & RAILWAY LAND :- Expenditure	250	0	250	250	0	250	
	Net Expenditure over Income	250	0	250	250			
103	<u>RAILWAY LAND</u>							
4037	GROUND'S MAINTEN'CE	0	350	1,000	650		650	35.0 %
	RAILWAY LAND :- Expenditure	0	350	1,000	650	0	650	35.0 %
	Net Expenditure over Income	0	350	1,000	650			
104	<u>KINGSWOOD</u>							
4037	GROUND'S MAINTEN'CE	7,208	535	5,750	5,215		5,215	9.3 %
4059	FORESTRY FEES	3,240	585	3,000	2,415		2,415	19.5 %
4902	KINGSWOOD PATHS	0	0	750	750		750	0.0 %
	KINGSWOOD :- Expenditure	10,448	1,120	9,500	8,380	0	8,380	11.8 %
1002	INCOME - PERMITS	387	109	0	109			0.0 %
1005	INCOME - WOOD SALES	6,450	0	0	0			0.0 %
1077	GRANTS RECEIVED	2,331	2,904	3,000	-96			96.8 %
	KINGSWOOD :- Income	9,168	3,013	3,000	13			100.4 %
	Net Expenditure over Income	1,280	-1,893	6,500	8,393			
105	<u>TYLERS GREEN COMMON</u>							
4014	ELECTRICITY	143	17	150	133		133	11.5 %

CWP C (2015/16)

Detailed Income & Expenditure by Budget Heading 31/07/2015

Month No : 4

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4037	GROUND'S MAINTEN'CE	895	153	2,600	2,447		2,447	5.9 %
	TYLERS GREEN COMMON :- Expenditure	<u>1,038</u>	<u>171</u>	<u>2,750</u>	<u>2,579</u>	<u>0</u>	<u>2,579</u>	<u>6.2 %</u>
1001	INCOME - RENTS	0	0	50	-50			0.0 %
1002	INCOME - PERMITS	1,060	588	900	-313			65.3 %
1004	INCOME - SERVICE CHS	37	8	150	-142			5.1 %
	TYLERS GREEN COMMON :- Income	<u>1,097</u>	<u>595</u>	<u>1,100</u>	<u>-505</u>			<u>54.1 %</u>
	Net Expenditure over Income	<u>-58</u>	<u>-425</u>	<u>1,650</u>	<u>2,075</u>			
<u>106</u>	<u>WIDMER POND</u>							
4012	WATER	378	20	600	580		580	3.3 %
4037	GROUND'S MAINTEN'CE	0	0	3,000	3,000		3,000	0.0 %
	WIDMER POND :- Expenditure	<u>378</u>	<u>20</u>	<u>3,600</u>	<u>3,580</u>	<u>0</u>	<u>3,580</u>	<u>0.5 %</u>
1078	MAINT COST RECOVERED	181	0	300	-300			0.0 %
	WIDMER POND :- Income	<u>181</u>	<u>0</u>	<u>300</u>	<u>-300</u>			<u>0.0 %</u>
	Net Expenditure over Income	<u>197</u>	<u>20</u>	<u>3,300</u>	<u>3,280</u>			
<u>107</u>	<u>SPRING LANE</u>							
4037	GROUND'S MAINTEN'CE	0	0	500	500		500	0.0 %
	SPRING LANE :- Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>			
<u>108</u>	<u>OLD FORGE BANK</u>							
4037	GROUND'S MAINTEN'CE	0	0	250	250		250	0.0 %
	OLD FORGE BANK :- Expenditure	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>			
	Amenity Land :- Expenditure	<u>15,557</u>	<u>2,320</u>	<u>27,065</u>	<u>24,745</u>	<u>0</u>	<u>24,745</u>	<u>8.6 %</u>
	Income	<u>10,476</u>	<u>3,608</u>	<u>4,400</u>	<u>-792</u>			<u>82.0 %</u>
	Net Expenditure over Income	<u>5,081</u>	<u>-1,288</u>	<u>22,665</u>	<u>23,953</u>			