

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

Meeting to be held on Thursday 24 September 2015 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Committee Membership:	Cllr L Willis - Chairman	Cllr K Wood
	Cllr J Bailey - Vice Chairman	Cllr J Johnson
	Cllr S Digby	Cllr M Wilkes
	Cllr B Sadler	Cllr C Jordan
	Cllr J Gurney	

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence
2. Declarations of members' interests in Items on the agenda
3. Track to Scout Hut, Ashley Drive
4. Straight Bit Recreation Ground
 - 4.1 Flackwell Heath Bowls Club - Height Barrier
 - 4.2 Anti-social Behaviour – Car Park Gate
5. Derehams Pavilion
 - 5.1 Works
 - 5.2 Redevelopment
 - 5.3 Water
6. Community Orchard
7. Allotments
 - 7.1 Competition
 - 7.2 Chapel Road update
 - 7.3 Ashley Drive update
 - 7.4 Allotment Boundary (Ashley Drive)
8. Playground Feedback
9. Committee Site Visits
 - 9.1 Ashley Drive Recreation Ground – perimeter fencing
10. Committee Finances
11. Questions from council members and the public
12. Accounts for payment



Wendy Thompson
Clerk of the Council
17 September 2015

AGENDA ITEM 3

Track to Scout Hut, Ashley Drive

Members are asked to NOTE the following extract from the report of the Leisure Facilities Committee meeting on 28 May 2015

'Members were asked to note that as previously discussed a further quote with provision of a soakaway had been received for the above, however members were advised that since the track had been re-laid with granite chippings there had been no pooling of water over the winter period on the track.'

Cllr Sadler advised that he had visited the track and grass was now growing through and it would only be time before the track was a problem again. He proposed that a decision on further work to the track be deferred and review in the autumn.

***It was RESOLVED that;
the works to the track be deferred for further review in the autumn'***

The track has been monitored over the summer and a photograph was taken on 17 September 2015 (**APPENDIX A**) following an afternoon/evening of heavy rain. Members are now asked to CONSIDER whether to proceed with further works or continue to monitor the track.

AGENDA ITEM 4

Straight Bit Recreation Ground

4.1 Flackwell Heath Bowls Club – Height Barrier

Members are asked to NOTE that the height barrier has been installed. A new padlock has been fitted and a key has been passed to Mr M White, Chairman of the Flackwell Heath Bowls Club.

4.2 Anti-social Behaviour – Car Park Gate

Members are asked to NOTE that no reports of anti-social behaviour have been received over the summer period in the office.

AGENDA ITEM 5

Derehams Pavilion

5.1 Works

Members are asked to NOTE that the works discussed at the committee site visit have been completed; namely replacement water heater to the kitchen and repaired referees door. The cleaning required to the sinks and toilets (Ladies) has been undertaken by the new owner of the playgroup.

Members are asked to CONSIDER a request from the playgroup to relay the slabs to the front of the building; some are broken and uneven. Members are asked to NOTE that the previous owner of the playgroup re-laid some of the slabs prior to opening in October 2012.

5.2 Redevelopment

Members are asked to CONSIDER as a long term goal, the redevelopment of the Derehams Lane site; to replace the pavilion with a brick structure that could incorporate an indoor facility (netball/badminton court) and a change to the entrance layout. **APPENDIX B** shows the current layout of the site.

5.3 Water

Members are asked to NOTE that the water supply is currently being investigated by Thames Water after a report from Cllr Jordan that the Bowls Club has not been receiving bills.

AGENDA ITEM 6

Community Orchard

Further to the last full Council meeting on 24 June, members are asked to NOTE that quotes for the requested water supply to the Orchard are awaited.

Members are asked to NOTE that the Chair of the Orchard Group sent through an update on 23 June as follows;

- The membership of the group has now stabilised with a committed core of 13 adults and 3 children.
- There has been increased Facebook and email activity, however this has not translated into active members, which are needed.
- The conclusion has been reached that there are no more new members from Loudwater even after a leaflet drop. The Orchard Group would like to extend membership to Tylers Green and Flackwell Heath residents.

Members are asked to CONSIDER a request to divert funds that would have been made available to Tylers Green and Flackwell Heath to the Loudwater Orchard Group, this would allow members to concentrate on recruitment to the Group rather than fund raising.

AGENDA ITEM 7

Allotments

Members are asked to NOTE that the allotment 'get togethers' over the summer were a great success; the barbecue at Chapel Road and the picnic at Ashley Drive. The winners at each site are attached at **APPENDIX C**, certificates were handed out at the respective barbecue and picnic events

Members are asked to NOTE that all the renewal forms have been sent out from the database.

7.1 Competition

Members are asked to NOTE that Tania Rhodes, from Flowerland, had offered to judge the allotment competition this year, however, when the date arrived she had been rushed into hospital and Terry Dalby and Cllr Willis stepped into her place.

7.2 Chapel Road update

Members are asked to NOTE that the long awaited work to the 'H' posts and electricity cables is underway at the allotment site. It is expected that the work will be completed by the end of the month.

A risk assessment relating to the knotweed present on site was undertaken by ADAS UK Ltd prior to the works starting, so that all mitigating measures could be in place – the knotweed has been fenced off and disinfecting of vehicles and workwear will be undertaken.

7.3 Ashley Drive update

Members are asked to NOTE that the second section of the compost area has been constructed and is already in use. The compost accelerator has also been applied.

7.4 Allotment Boundary (Ashley Drive)

Following the committee site visit it was apparent that the boundary between 50 New Road, the Scout Hut and the allotment site was not properly fenced. This had been highlighted following a request from the Scouts to repair the fence to the rear of the Scout Hut.

Members are asked to NOTE that the Scouts HQ Lease states that they are to '...maintain the fence in a good repair and condition at all times'.

Members are asked to NOTE that to date only one quote has been obtained for a 22 metre run of 1.8 metre high fencing which would include the rear of the Scout Hut up to where the boundary is intact. The quote is as follows:

Palisade	£1,300.00
Weldmesh	£880.00
Chainlink	£800.00

Members are asked to CONSIDER the next course of action and being mindful that a further planning application has been submitted to develop the 50 New Road site.

AGENDA ITEM 8

Playground Feedback

Members are asked to RECEIVE feedback and an update from the playground working groups.

AGENDA ITEM 9

Committee Site Visit – Thursday, 7 July

9.1 Ashley Drive Recreation Ground – perimeter fencing

Further to the committee site visit, members are asked to NOTE that the fence along the right hand boundary of the recreation ground is missing. It is, however, clear where the boundary sits and after further conversations with the neighbour the boundary will be temporarily remarked at the end of September.

At present, the boundary is overgrown by laurel trees which will need to be taken back by the property owner before any type of fence could be installed. The hard pruning will take place after their current building work is finished.

AGENDA ITEM 10

Committee Finances

Members are asked to NOTE the current committee expenditure and income. **APPENDIX D**

AGENDA ITEM 11

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 12

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date of the next meeting: Thursday, 3 December 2015 at 7.30pm





Junior Football Pitch

Senior Football Pitch

Loudwater Bowls Club

Orchard

MUGA

Existing Pavilion

Top Car Park

2003

© 2015 Google

Image © 2015 The GeoInformation Group

Imagery Date: 11/1/2003

51°36'43.15" N 0°41'50.33" W elev 92 m eye alt 421 m

Derehams Ln Google Earth

CHEPPING WYCOMBE PARISH COUNCIL
ALLOTMENT COMPETITION WINNERS 2015
FLACKWELL HEATH

1st Place and Master Gardener

Mr R J Smith

Plot 69

2nd Place

Mrs M Lewis

Plot 29

Highly Commended

Mrs A Smith

Plot 19

Mr D Nicholls

Plot 9

Mrs L Lewis

Plot 28

CHEPPING WYCOMBE PARISH COUNCIL
ALLOTMENT COMPETITION WINNERS 2015
TYLERS GREEN

1st Place

Miss D Davis

Plot 13

2nd Place

Mr P King

Plot 17

Highly Commended

Mrs I Green

Plot 16

Mrs I Green

Plot 15

Mrs C Slingerland

Plot 18B

Detailed Income & Expenditure by Budget Heading 31/08/2015

Month No : 5

Committee Report

Leisure Facilities

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	<u>ASHLEY DRIVE ALLOT'T</u>							
4012	WATER	312	41	500	459		459	8.1 %
4037	GROUND'S MAINTEN'CE	373	377	200	-177		-177	188.3 %
4907	ALLOTMENT FENCING	387	0	500	500		500	0.0 %
	ASHLEY DRIVE ALLOT'T :- Expenditure	1,073	417	1,200	783	0	783	34.8 %
1001	INCOME - RENTS	1,736	40	1,900	-1,860			2.1 %
	ASHLEY DRIVE ALLOT'T :- Income	1,736	40	1,900	-1,860			2.1 %
	Net Expenditure over Income	-662	378	-700	-1,078			
203	<u>CHAPEL ROAD ALLOT'TS</u>							
4012	WATER	582	0	800	800		800	0.0 %
4037	GROUND'S MAINTEN'CE	694	106	800	694		694	13.3 %
4907	ALLOTMENT FENCING	1,302	0	0	0		0	0.0 %
	CHAPEL ROAD ALLOT'TS :- Expenditure	2,578	106	1,600	1,494	0	1,494	6.6 %
1001	INCOME - RENTS	2,903	13	2,700	-2,688			0.5 %
	CHAPEL ROAD ALLOT'TS :- Income	2,903	13	2,700	-2,688			0.5 %
	Net Expenditure over Income	-325	94	-1,100	-1,194			
204	<u>Community Orchard</u>							
4037	GROUND'S MAINTEN'CE	0	0	500	500		500	0.0 %
	Community Orchard :- Expenditure	0	0	500	500	0	500	0.0 %
	Net Expenditure over Income	0	0	500	500			
211	<u>ASHLEY PARK</u>							
4037	GROUND'S MAINTEN'CE	44	0	500	500		500	0.0 %
	ASHLEY PARK :- Expenditure	44	0	500	500	0	500	0.0 %
	Net Expenditure over Income	44	0	500	500			
212	<u>DEREHAMS PARK</u>							
4012	WATER	1,088	902	800	-102		-102	112.7 %
4014	ELECTRICITY	1,320	215	1,000	785		785	21.5 %
4025	INSURANCE	0	0	600	600		600	0.0 %
4036	PROPERTY MAINTEN'CE	44	0	1,000	1,000		1,000	0.0 %
4037	GROUND'S MAINTEN'CE	4,031	3,184	7,400	4,216		4,216	43.0 %

CWP C (2015/16)

Detailed Income & Expenditure by Budget Heading 31/08/2015

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038	MAINTENANCE CONTRACT	30	72	300	228		228	24.0 %
	DEREHAMS PARK :- Expenditure	6,512	4,373	11,100	6,727	0	6,727	39.4 %
1001	INCOME - RENTS	5,041	2,306	5,400	-3,095			42.7 %
1002	INCOME - PERMITS	1,677	172	3,200	-3,028			5.4 %
1004	INCOME - SERVICE CHS	0	0	600	-600			0.0 %
	DEREHAMS PARK :- Income	6,718	2,478	9,200	-6,723			26.9 %
	Net Expenditure over Income	-206	1,896	1,900	4			
<u>214</u>	<u>STRAIGHT BIT REC</u>							
4037	GROUND'S MAINTEN'CE	175	2,233	3,000	767		767	74.4 %
	STRAIGHT BIT REC :- Expenditure	175	2,233	3,000	767	0	767	74.4 %
1002	INCOME - PERMITS	396	84	1,000	-916			8.4 %
1079	OTHER COST RECOVERED	0	280	0	280			0.0 %
	STRAIGHT BIT REC :- Income	396	364	1,000	-636			36.4 %
	Net Expenditure over Income	-221	1,869	2,000	131			
<u>215</u>	<u>GREEN DRAGON LANE SG</u>							
4036	PROPERTY MAINTEN'CE	0	0	600	600		600	0.0 %
4037	GROUND'S MAINTEN'CE	1,575	0	0	0		0	0.0 %
4038	MAINTENANCE CONTRACT	0	0	600	600		600	0.0 %
	GREEN DRAGON LANE SG :- Expenditure	1,575	0	1,200	1,200	0	1,200	0.0 %
1079	OTHER COST RECOVERED	2,387	0	120	-120			0.0 %
	GREEN DRAGON LANE SG :- Income	2,387	0	120	-120			0.0 %
	Net Expenditure over Income	-812	0	1,080	1,080			
<u>216</u>	<u>BOUNDARY PARK</u>							
4014	ELECTRICITY	84	20	100	80		80	19.7 %
4037	GROUND'S MAINTEN'CE	0	0	2,500	2,500		2,500	0.0 %
	BOUNDARY PARK :- Expenditure	84	20	2,600	2,580	0	2,580	0.8 %
1002	INCOME - PERMITS	46	0	0	0			0.0 %
1004	INCOME - SERVICE CHS	0	0	100	-100			0.0 %
	BOUNDARY PARK :- Income	46	0	100	-100			0.0 %
	Net Expenditure over Income	38	20	2,500	2,480			

CWP C (2015/16)

Detailed Income & Expenditure by Budget Heading 31/08/2015

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>220</u>	<u>GENERAL RECREATION</u>							
4013	RENT	291	0	0	0		0	0.0 %
4401	DOG BIN EMPTYING	3,973	966	3,500	2,534		2,534	27.6 %
	GENERAL RECREATION :- Expenditure	<u>4,265</u>	<u>966</u>	<u>3,500</u>	<u>2,534</u>	<u>0</u>	<u>2,534</u>	<u>27.6 %</u>
	Net Expenditure over Income	<u>4,265</u>	<u>966</u>	<u>3,500</u>	<u>2,534</u>			
<u>221</u>	<u>PLAY AREAS</u>							
4042	EQUIPMENT MAINTEN'CE	4,347	0	3,000	3,000		3,000	0.0 %
4060	OTHER PROF FEES	2,658	0	1,500	1,500		1,500	0.0 %
	PLAY AREAS :- Expenditure	<u>7,005</u>	<u>0</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>	<u>4,500</u>	<u>0.0 %</u>
1083	THIRD PARTY CONTRIBUTION	10,000	0	0	0			0.0 %
	PLAY AREAS :- Income	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	Net Expenditure over Income	<u>-2,995</u>	<u>0</u>	<u>4,500</u>	<u>4,500</u>			
	Leisure Facilities :- Expenditure	<u>23,311</u>	<u>8,116</u>	<u>29,700</u>	<u>21,584</u>	<u>0</u>	<u>21,584</u>	<u>27.3 %</u>
	Income	<u>24,186</u>	<u>2,894</u>	<u>15,020</u>	<u>-12,126</u>			<u>19.3 %</u>
	Net Expenditure over Income	<u>-875</u>	<u>5,223</u>	<u>14,680</u>	<u>9,457</u>			