

CHEPPING WYCOMBE PARISH COUNCIL

WORKS, SERVICES & PLANNING COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Meeting to be held on Thursday 8 October 2015 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Committee Membership:	Cllr J White - Chairman	Cllr C Jordan
	Cllr J Herschel – Vice-chairman	Cllr B Sadler
	Cllr C Leonard	Cllr H Darch
	Cllr C Dodds	Cllr L Pinner
	Cllr K Wood	

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence
2. Declarations of members' interests in Items on the agenda
3. Church Road East, Tylers Green
4. Signage
5. Footway Lighting Update
6. Ecclesiastical Boundary Stones
7. War Memorials
 - 7.1 Flackwell Heath
8. Cemeteries
 - 8.1 Hammersley Lane Path
 - 8.2 Cock Lane Cemetery grass verge
 - 8.3 Cock Lane Cemetery – cremation sites
9. Local Community Partnership
10. School Road, Tylers Green – Verge on the Common
11. Planning Submission
12. Proposition
 - Sheepridge Lane and Heath End Road Green Footpaths
13. Delegated Action
14. Committee Projects for next 4 years
15. MVAS - Permission Request to Loan to Abbey & Ryemead NAG
16. Committee Finances
17. Questions from committee members and the public
18. Accounts for payment



Wendy Thompson
Clerk of the Council
30 September 2015

AGENDA ITEM 3

Church Road East, Tylers Green

Following the last committee meeting in June, at which the suggestion from the Penn & Tylers Green Residents Society to cosmetically improve the appearance of the above site with planters was agreed, members are asked to NOTE that the planters are now in situ and have been sponsored by the ALB Nursery on Hammersley Lane. ALB will also be undertaking the ongoing maintenance.

AGENDA ITEM 4

Signage

Members are asked to NOTE that four of the fingerposts that were been installed in King's Wood have been either removed or have been damaged.

Members are asked to APPROVE a delayed re-instatement of the fingerposts in the hope that this will not attract further unwanted attention.

AGENDA ITEM 5

Footway Lighting Update

Members are asked to NOTE that Cllr Herschel and Cllr Dodds have completed a survey of the footway lighting and are continuing to work on the project.

Members are asked to NOTE that over the summer the Clerk had a meeting with CU Phosco Lighting and they will be providing information and possible scheme which will assist in the completion of the SALIX bid. Work has been started on a Tender Invitation document.

AGENDA ITEM 6

Ecclesiastical Boundary Stones

Members are asked to NOTE that the Clerk is chasing quotes for the heritage disc.

Members are asked to CONSIDER and, if so minded, APPROVE the opening of a dialogue between the Parish Council and Wycombe Heights Golf Club relating to the removal and re-siting of the boundary stone that is being enveloped in a tree. It is believed that the works will require the removal of the tree.

AGENDA ITEM 7

War Memorial

7.1 Flackwell Heath

Members are asked to NOTE that the Clerk has received one quote for the addition of the missing names and is finding it difficult to obtain further quotes. The Clerk has contacted Mr Dewey from the Flackwell Heath & Loudwater History Group, who had previously made representations to the committee on the addition of the names, to obtain agreement to proceed with the work. Mr Dewey will speak with the History Group and the Royal British Legion, who have both offered to contribute a third to the cost of the works, and let the parish council know as soon as possible.

Members are asked to CONSIDER the recommendation from the committee site visit to take no further action on the request for paving to the front of the war memorial, as a match has been impossible to find.

AGENDA ITEM 8

Cemeteries

8.1 Hammersley Lane Church Path

Members are asked to CONSIDER the following quotes for the relaying/repair of the paths leading to the church as indicated at **APPENDIX A**

	Path A	Path B	Whole Job	Patch Repair
Quote A			£9,540.00	
Quote B	£2,850.00	£5,000.00	£7,300.00	
Quote C	£3,800.00	£4,500.00	£7,800.00	£2,050.00

The recommendation would be to undertake a remedial patch repair to the path where the slabs on the sides have sunk and to re-grout the whole path.

8.2 Cock Lane Cemetery Grass Verge

Following the committee site visit, members are asked to CONSIDER the recommendation to install bollards to demarcate the grass verge to protect against vehicles cutting the corner.

Members are asked to NOTE that SSE have offered the old 'H' posts from the allotment site, they have offered to cut the posts to the required lengths. These would provide a sturdy bollard to which reflectors could be attached for visibility purposes.

8.3 Cock Lane Cemetery – Cremation Sites

Members are asked to NOTE that the cremation area in Cock Lane is nearly full and looking forward members are asked to CONSIDER where and how cremation plots could be treated. Members are asked to RECEIVE a short report from Cllr Herschel.

AGENDA ITEM 9

Local Community Partnership

Members are asked to CONSIDER small projects within Chepping Wye Valley that could be proposed to use any small amounts left nearing the end of the financial year.

Members are asked to NOTE that the only small works project that is currently known about is the refurbishment of pedestrian crossings throughout the Chepping Wye Valley Area.

AGENDA ITEM 10

School Road, Tylers Green – Verge on the Common

Members are asked to NOTE that the double height setts have been installed to the edge of the Common.

AGENDA ITEM 11

Planning Submissions

Members are asked to NOTE the planning submissions made by the Council since the last committee meeting in June. **APPENDIX B**

AGENDA ITEM 12

Proposition:

Sheepridge Lane and Heath End Road Green Footpaths

Members are asked to CONSIDER the proposal from Cllr White seconded by Cllr Herschel ;
To write to Bucks County Council Rights of Way Team asking them to adopt both footpaths and to make them definitive.

Members are asked to NOTE that the footpaths marked on **APPENDIX C** form part of a circular walk and would be of benefit to the community.

AGENDA ITEM 13

Delegated Action

Members are asked to NOTE that the office has been inhabited by Glis Glis over the summer. A pest control specialist was asked to attend and live traps were instigated. The Clerk contacted the Chairman and Vice Chairman of the committee to advise of the required action.

AGENDA ITEM 14

Committee Projects for the next 4 years

Members are asked to CONFIRM that the agreed policy four years ago to become a stile free parish was still current. We have replaced about 20 stiles, but there are still a number that could be replaced with gates. The work carried out on behalf of the County Council is undertaken by volunteers from the

Chiltern Society. The cost, about £300.00 a gate, is funded from the committees Partnership Working Budget.

Members are also asked to bring ideas for new projects for the next four years.

AGENDA ITEM 15

MVAS - Permission Request to Loan to Abbey & Ryemead NAG

Members are asked to CONSIDER and, if so minded, APPROVE a request from the Abbey & Ryemead NAG to borrow the Loudwater MVAS. It is proposed that the MVAS will be on Abbey Barn Road for two weeks, one week in each direction; Daws Hill Lane for two weeks in each direction and Fair Ridge likewise, two weeks in each direction. The purpose is to do a vehicle count with speeds, but not as a speed indicator.

The information will be used to validate the traffic model for Abbey Barn South and Abbey Barn North with the objective of ensuring the necessary improvements for the road infrastructure are funded and made before the traffic generated by those sites swamps Wycombe March and Loudwater.

Both the Daws Hill Lane and Fair Ridge sites are again to validate the traffic model and ensure appropriate improvements are identified and made which will impact the traffic from Abbey Barn South.

The request has been generated by the concern that Kingsmead Road, London Road and Abbey Barn Road do not become gridlocked because of the proposed developments.

AGENDA ITEM 16

Committee Finances

Members are asked to NOTE the current committee expenditure and income. **APPENDIX D**

AGENDA ITEM 17

Questions from committee members and the public

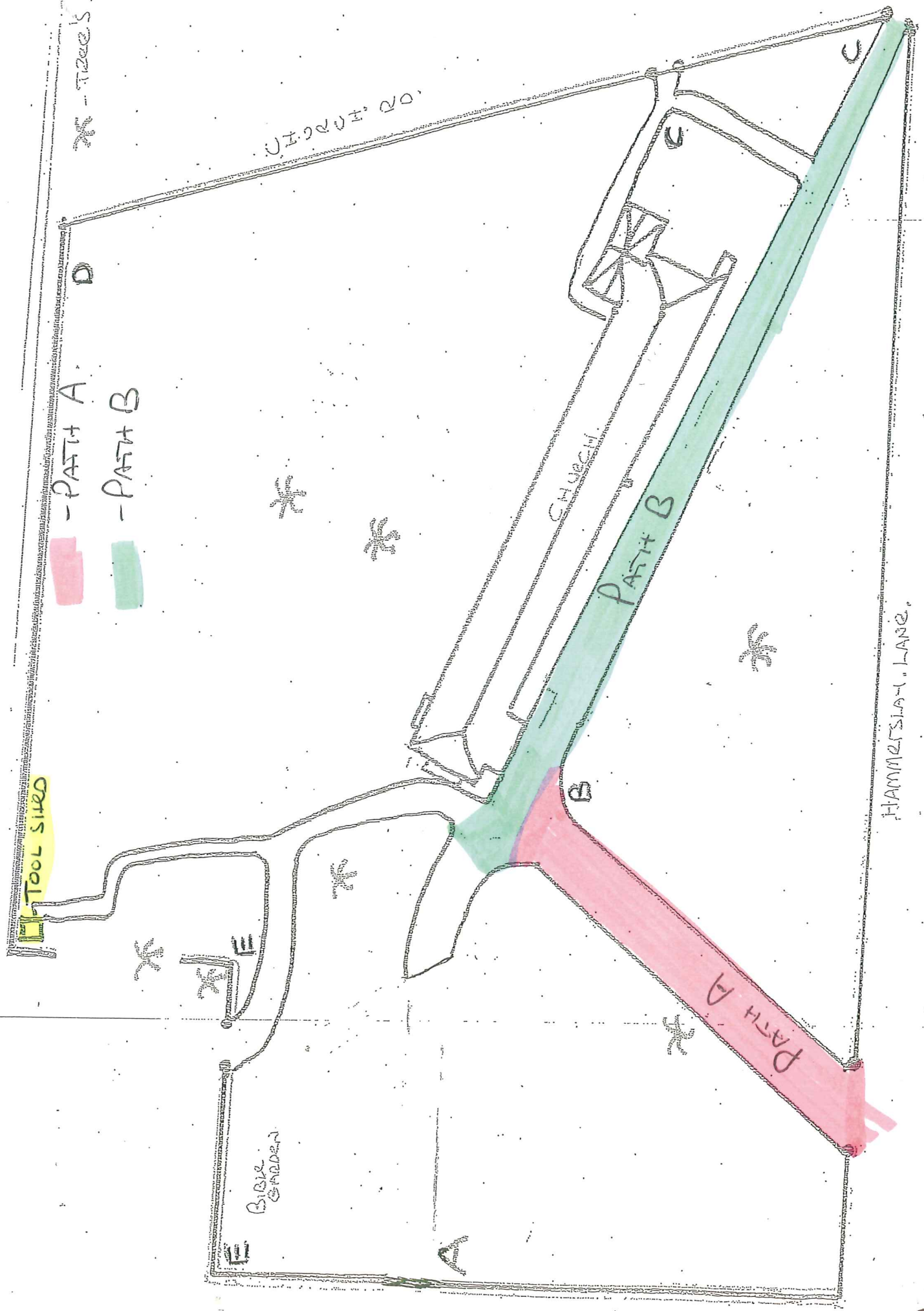
A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 18

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date of the next meeting: Tuesday, 15 December 2015 at 7.30pm



CHEPPING WYOMBE PARISH COUNCIL

SERVING THE COMMUNITIES OF TYLERS GREEN, LOUDWATER AND FLACKWELL HEATH

Tylers Green - June 2015

15/06171	Beechwood, Church Road, Tylers Green	A lovely tree which should be replaced in the grounds by a less invasive species
14/0760	Wedgewood, Hammersley Lane	No Comment
15/06213	26 Kite Wood Road, Tylers Green	No Comment
15/06291	47 St Johns Road, Tylers Green	No Comment
15/06305	19 The Greenway, Tylers Green	All works with approval of WDC
15/06311	70 Ashley Drive, Tylers Green	No Comment
15/06426	17 Hillside Road	All works with approval of WDC
15/06442	2A Wheeler Avenue, Tylers Green	All works with approval of WDC
15/06454	8 The Thicket, Tylers Green	No Comment

Loudwater - June 2015

15/06386	Sanfoin Farm, Loudwater	Objection to this application for a variation of planning condition 1 which was part of the approved planning application 13/06927 for the following reasons: The council believe that the additional size and room is planning creep and should not be allowed within AONB and green belt land. The original conditions should be adhered to.
----------	-------------------------	--

Flackwell Heath - June 2015

15/05870	19 Sedgmoor Road, Flackwell Heath	No Comment
15/06202	Land adjacent to Way Down, Treadaway Hill	Given this area is zone 4 accessibility, we expect maximum parking standards and matching of those in the 'Pinetrees' development, ie 4 spaces for each 4 bed dwellings. Clearly no garage is proposed in the amended site plan. Plot 2 has only two designated spaces. It is surprising there is such a disparate parking provision proposed for 2 x 4 dwellings on the same site. It is inevitable that overspill parking will occur on Treadaway Road, a busy road giving access to the east side of the village. There also appears to be insufficient space occupied for the manoeuvring of vehicles to egress the site in forward gear. No provision for refuse/recycling bins - Flackwell Heath has 5 bins per household. This development could be viewed as an over development of the site.
15/06113	Pin High, Treadaway Hill	No Comment

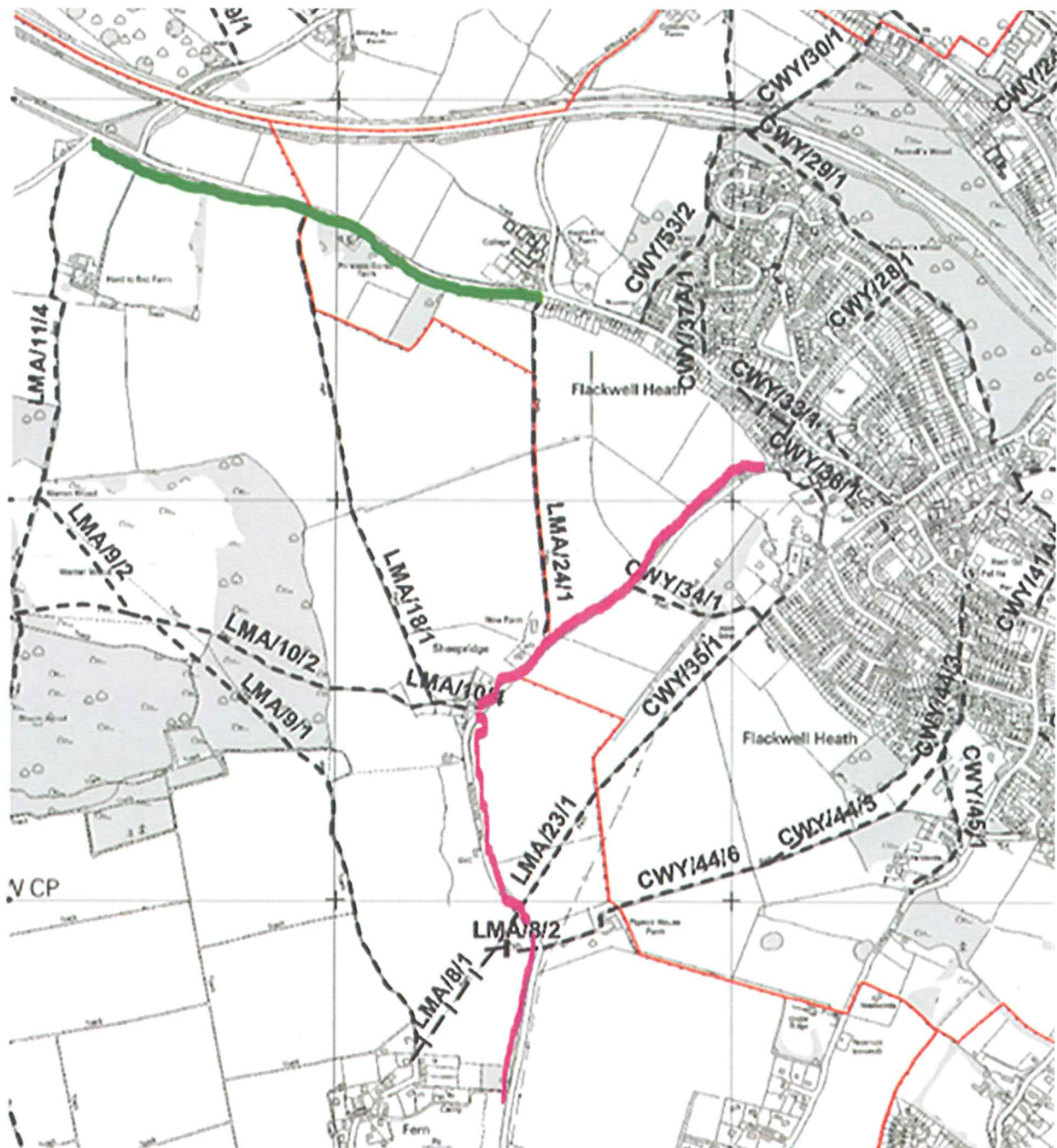
CHEPPING WYOMBE PARISH COUNCIL

SERVING THE COMMUNITIES OF TYLERS GREEN, LOUDWATER AND FLACKWELL HEATH

Tylers Green - July 2015

15/06534	The Laurels	It is essential that all building facing materials used fully match the property
15/06548	Greenhaven, Tylers Green	No Comment
15/06650	47 Southcote Way, Tylers Green	No Comment
15/06646	17 Hillside, Tylers Green	No Comment
15/06707	48 New Road, Tylers Green	No Comment
15/006719	32 St Johns Road, Tylers Green	All works with the full approval of WDC
15/06521	Penn Oak Farm, Hammersley Lane	We strongly object to the setting up of a shop on this site. Increased traffic in and out of the site's already dangerous access coupled with additional noise to the neighbours would prove totally unacceptable.
15/06453	20 The Greenway, Tyles Green	No Comment
15/06582	26 New Road, Tylers Green	No Comment
14/08042	Chiltern Yard, Hammersley Lane	All working hours to be as laid out by WDCs Control of Pollution Consultant
15/06877	3 Elmshott Close, Tylers Green	All works with approval of WDCs Tree Consultant

SHEEPBRIDGE LANE AND HEATH END ROAD GREEN FOOTPATHS



Green – Heath End Road

Pink – Sheepbridge Lane

CWP C (2015/16)

Detailed Income & Expenditure by Budget Heading 31/08/2015

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Works Service & Planning</u>								
301	<u>WORKS DEPARTMENT</u>							
4011	RATES	3,474	3,540	3,500	-40		-40	101.1 %
4012	WATER	140	92	200	108		108	46.1 %
4014	ELECTRICITY	853	395	800	405		405	49.3 %
4036	PROPERTY MAINTEN'CE	1,428	20	1,500	1,480		1,480	1.3 %
4038	MAINTENANCE CONTRACT	0	66	300	234		234	22.1 %
	WORKS DEPARTMENT :- Expenditure	5,895	4,113	6,300	2,187	0	2,187	65.3 %
1001	INCOME - RENTS	0	0	0	0	150		0.0 %
	WORKS DEPARTMENT :- Income	0	0	0	0			
	Net Expenditure over Income	5,895	4,113	6,300	2,187			
302	<u>WARDENS HOUSE</u>							
4012	WATER	0	0	200	200		200	0.0 %
4036	PROPERTY MAINTEN'CE	122	11	300	289		289	3.6 %
4038	MAINTENANCE CONTRACT	140	0	175	175		175	0.0 %
	WARDENS HOUSE :- Expenditure	262	11	675	664	0	664	1.6 %
1004	INCOME - SERVICE CHS	0	0	200	-200			0.0 %
	WARDENS HOUSE :- Income	0	0	200	-200			0.0 %
	Net Expenditure over Income	262	11	475	464			
303	<u>OFFICE</u>							
4011	RATES	3,474	3,540	3,500	-40		-40	101.1 %
4012	WATER	140	92	200	108		108	46.1 %
4014	ELECTRICITY	853	395	800	405		405	49.3 %
4015	GAS	1,093	407	1,300	893		893	31.3 %
4017	CLEANING & REFUSE	449	164	400	236		236	41.0 %
4036	PROPERTY MAINTEN'CE	643	84	1,000	916		916	8.4 %
4037	GROUPS MAINTEN'CE	268	0	100	100		100	0.0 %
4038	MAINTENANCE CONTRACT	545	66	700	634		634	9.5 %
	OFFICE :- Expenditure	7,464	4,748	8,000	3,252	0	3,252	59.4 %
	Net Expenditure over Income	7,464	4,748	8,000	3,252			
304	<u>VEHICLES TOOLS & EQUIPMENT</u>							
4010	MISC STAFF COSTS	260	29	800	771		771	3.6 %
4037	GROUPS MAINTEN'CE	-52	0	0	0		0	0.0 %

CWP C (2015/16)

Detailed Income & Expenditure by Budget Heading 31/08/2015

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4041	EQUIPMENT HIRE	2,000	1,000	2,150	1,150		1,150	46.5 %
4042	EQUIPMENT MAINTEN'CE	3,674	369	3,500	3,131		3,131	10.5 %
4043	VEHICLE MAINTENANCE	1,408	567	2,000	1,433		1,433	28.4 %
4044	VEHICLE FUEL	4,256	1,746	4,500	2,754		2,754	38.8 %
4045	VEHICLE TAX & INSURE	2,350	0	3,000	3,000		3,000	0.0 %
4046	SMALL TOOLS & EQUIPT	2,284	477	2,500	2,023		2,023	19.1 %
4050	CHEMICALS	0	126	400	274		274	31.4 %
VEHICLES TOOLS & EQUIPMENT :- Expenditure		16,180	4,314	18,850	14,536	0	14,536	22.9 %
1075	SALE OF ASSETS	550	0	0	0			0.0 %
VEHICLES TOOLS & EQUIPMENT :- Income		550	0	0	0			
Net Expenditure over Income		15,630	4,314	18,850	14,536			
305 LITTER, RUBBISH & GRAFFITI								
4017	CLEANING & REFUSE	1,908	627	2,000	1,373		1,373	31.4 %
4018	LITTER SCHEME	410	0	600	600		600	0.0 %
LITTER, RUBBISH & GRAFFITI :- Expenditure		2,318	627	2,600	1,973	0	1,973	24.1 %
Net Expenditure over Income		2,318	627	2,600	1,973			
311 HAMMERSLEY LANE CEM								
4011	RATES	35	36	45	9		9	80.0 %
4012	WATER	67	44	45	1		1	98.7 %
4037	GROUNDS MAINTEN'CE	0	0	200	200		200	0.0 %
HAMMERSLEY LANE CEM :- Expenditure		102	80	290	210	0	210	27.7 %
1031	INCOME - IN PARISH BURIALS &	692	210	250	-40			84.0 %
1032	INCOME - OUT OF PARISH	318	1,208	0	1,208			0.0 %
HAMMERSLEY LANE CEM :- Income		1,010	1,418	250	1,168			567.2 %
Net Expenditure over Income		-908	-1,338	40	1,378			
312 LOUDWATER CEMETERY								
4011	RATES	177	180	175	-5		-5	102.9 %
4012	WATER	29	22	60	38		38	37.5 %
4037	GROUNDS MAINTEN'CE	2,970	681	3,000	2,319		2,319	22.7 %
LOUDWATER CEMETERY :- Expenditure		3,176	884	3,235	2,351	0	2,351	27.3 %
1031	INCOME - IN PARISH BURIALS &	2,320	864	2,500	-1,636			34.6 %
1032	INCOME - OUT OF PARISH	3,654	0	3,000	-3,000			0.0 %
LOUDWATER CEMETERY :- Income		5,974	864	5,500	-4,636			15.7 %
Net Expenditure over Income		-2,798	20	-2,265	-2,285			

CWP C (2015/16)

Detailed Income & Expenditure by Budget Heading 31/08/2015

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
313	<u>KINGSWOOD CEMETERY</u>							
4012	WATER	0	0	65	65		65	0.0 %
4037	GROUND'S MAINTEN'CE	98	11	300	289		289	3.8 %
	KINGSWOOD CEMETERY :- Expenditure	98	11	365	354	0	354	3.1 %
1031	INCOME - IN PARISH BURIALS &	3,615	826	2,000	-1,174			41.3 %
1032	INCOME - OUT OF PARISH	13,374	3,610	2,500	1,110			144.4 %
	KINGSWOOD CEMETERY :- Income	16,989	4,436	4,500	-64			98.6 %
	Net Expenditure over Income	-16,891	-4,425	-4,135	290			
314	<u>WAR MEM & CL C'YARDS</u>							
4012	WATER	50	1	40	39		39	3.7 %
4036	PROPERTY MAINTEN'CE	0	0	570	570		570	0.0 %
4037	GROUND'S MAINTEN'CE	318	340	500	160		160	67.9 %
4040	MEMORIAL MAINTEN'CE	2,613	0	0	0		0	0.0 %
	WAR MEM & CL C'YARDS :- Expenditure	2,980	341	1,110	769	0	769	30.7 %
	Net Expenditure over Income	2,980	341	1,110	769			
321	<u>F'PATHS & STR FURN</u>							
4037	GROUND'S MAINTEN'CE	1,907	1,273	500	-773		-773	254.7 %
	F'PATHS & STR FURN :- Expenditure	1,907	1,273	500	-773	0	-773	254.7 %
1079	OTHER COST RECOVERED	2,112	773	0	773			0.0 %
	F'PATHS & STR FURN :- Income	2,112	773	0	773			
	Net Expenditure over Income	-205	500	500	0			
322	<u>FOOTWAY LIGHTING</u>							
4014	ELECTRICITY	15,647	6,626	18,000	11,374		11,374	36.8 %
4038	MAINTENANCE CONTRACT	14,644	5,053	16,000	10,947		10,947	31.6 %
4066	STREET LIGHT REPAIRS	4,129	299	3,500	3,201		3,201	8.5 %
	FOOTWAY LIGHTING :- Expenditure	34,420	11,977	37,500	25,523	0	25,523	31.9 %
	Net Expenditure over Income	34,420	11,977	37,500	25,523			
341	<u>PARTNERSHIP WORKING</u>							
4061	PARTNERSHIP WORKING	4,202	5,583	5,000	-583		-583	111.7 %
	PARTNERSHIP WORKING :- Expenditure	4,202	5,583	5,000	-583	0	-583	111.7 %
1079	OTHER COST RECOVERED	0	17,966	0	17,966			0.0 %
	PARTNERSHIP WORKING :- Income	0	17,966	0	17,966			
	Net Expenditure over Income	4,202	-12,383	5,000	17,383			

CWP C (2015/16)**Detailed Income & Expenditure by Budget Heading 31/08/2015****Month No : 5****Committee Report**

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Works Service & Planning :- Expenditure	79,005	33,964	84,425	50,461	0	50,461	40.2 %
Income	26,635	25,457	10,450	15,007			243.6 %
Net Expenditure over Income	52,370	8,507	73,975	65,468			