

CHEPPING WYCOMBE PARISH COUNCIL

AMENITY LAND COMMITTEE

Report of meeting held on Thursday 10 September 2015 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS.

Present:

Cllr I Forbes - Chairman	Cllr L Willis
Cllr L Johncock	Cllr S Digby
Cllr J White	Cllr L Pinner
Cllr K Wood (ex-officio)	

Also present: Sarah Elderton, Mr & Mrs McDonagh, Mr & Mrs Furness, Mr & Mrs Wistdale, Mr K Harris (Tilhill), Mr B Turnock, Mr C Smith, Mr G Christie

AL/15/14 Apologies for absence

Apologies for absence were received from Cllr Jordan (holiday), Cllr Darch (holiday), and Cllr Sadler (holiday).

AL/15/15 Declarations of members' interests in items on the agenda

There were none.

Cllr Forbes asked for Standing Orders to be suspended and asked members to approve items 6, 8, and 5.2 be brought forward in that order and it was approved.

AL/15/16 King's Wood

6.1 Site Visit Update

Mr Kasten Harris of Tilhill gave a report outlining the services they provide and in particular;

- the Forest Commission grant at risk and being debated is now a bio-diversity grant;
- he clarified the position with regard to Forestry Commission requirements in order to maintain the grant in that the mature specimens would remain generally but a few smaller trees would be felled to allow light through the canopy on the path by the Dolphin;
- he provided indicative costs (normally within 5% correct) regarding the works required to be carried out.

It was RESOLVED that;

The Clerk, the Warden, and Mr Kasten Harris would provide further quotes in line with requirements.

Mr Harris left the meeting at 8:05pm.

AL/15/17 Magpie Wood, Loudwater

Members were asked to NOTE the Working Party report, which included observations from the committee site visit.

Members were asked to NOTE that the toilet area had been filled in.

Members were asked to APPROVE the purchase and installation of a dog waste bin at a cost of £179.00. It will be positioned at the Robinson Road entry to the wood.

Members were also asked to APPROVE one of the three quotes received for the felling of two trees overhanging the boundary of a neighbouring property in The Rise.

***It was RESOLVED that;
the purchase and installation of a dog waste bin for £179.00 be approved;***

and that Quote A for £430.00 for the felling of two trees also be approved.

Members received a short report from Mr B Turnock on suggestions as to its future management. In particular;

- seventeen tree species predominantly beech, sycamore, ash, and maple;
- oldest tree is a lime that is approximately 150 years old;
- no evidence as yet that the wood can be defined as Ancient Semi Natural Woodland;
- wood to be divided into compartments (possibly five) for ease of management;
- objectives and methodology were proposed.

Cllr White noted that a meeting with PABA would be useful and that we ought to consider widening the bridal path.

Members noted that working parties of local volunteers would soon be going into the wood to remove litter, make good the former house site, and take down some of the saplings and tidy the timber into wood piles.

The chairman thanked Mr Turnock, who left the meeting at 8:35pm.

AL/15/18

Tylers Green Common

5.2 Tracks

Members were asked to CONSIDER a recommendation from the committee site visit to make a provision for an annual maintenance budget for the tracks over the Common to run on a 3-4 year rotational maintenance programme.

***It was RESOLVED that;
No provision be made for a separate maintenance budget for the tracks on the Common.***

Members were asked to NOTE that the installation of a drainage channel to the track opposite the Village Hall had been ordered and the work was expected to start week commencing 21 September.

Members were asked to NOTE that the grounds team had dug out the drain at the bottom of the track.

Mrs Elderton acted as spokesperson for the residents;
They were pleased that the drain had been dug out and that the new drainage channel was soon to be installed. They reported that at least one child had fallen into the ditch and asked the members to consider whether the ditch could be filled with stones/gravel to prevent further accidents or perhaps marked with posts. They mentioned that the effectiveness of the new drainage channel could not be determined until the New Year. They also mentioned that work was required on the track where the car park is located due to rutting and an exposed manhole cover and to the potholes at the top of the track.

***It was RESOLVED that;
The Clerk and the members will review the effectiveness of the drainage channel prior to the meeting on 9 February 2016.***

Mrs Elderton, Mr & Mrs McDonagh, Mr & Mrs Furness, and Mr & Mrs Wistdale thanked the members and left the meeting at 9.00pm.

- AL/15/19 **Widmer Pond**
Members were asked to NOTE that the remedial work to the pond path had been ordered and we are awaiting a start date.
- AL/15/20 **Railway Land**
Members were asked to NOTE the Tree Safety Survey provided by the Warden.
- Members were asked to APPROVE one of the three quotes for necessary safety works on trees 10 and 10A on the Tree Safety Survey. Members asked that further quotes be obtained for all the other works in the Tree Safety Survey once the position had been clarified over a residents request to have other trees removed.
- It was RESOLVED that;***
Quote A for £360 be approved for necessary safety works as per the Tree Safety Survey.
- 4.1 Burst Water Main**
Members were asked to NOTE that on 28 July a mains leak at the Bridge Bank Close end of the Railway Land had been reported, which temporarily closed footpath 30. The report received from Thames Water advised that a visible leak had been found on the 12" main and a repair was required.
- A large beech tree in the middle of the site was posing a danger to the workforce. An ecologist visited the site to carry out an inspection of the tree, checking for animal nests. The tree was then felled by Thames Water's Ground Control team and works to repair the main started.
- The signage to warn walkers that the footpath was closed was set on fire and it appears that site safety was a main concern. It did not impact on our land except that the exit to Bridge Bank Close was closed.
- Members received a short report from Cllr White. Works were still ongoing and Cllr White had been informed that they should be complete by the end of September 2015.
- AL/15/21 **Tylers Green Common**
5.1 Boulders on Back Common
Members were asked to NOTE that the boulders to protect the edge of the Common were still on order, and would be installed as soon as practicably possible on receipt.
- 5.3 Front Common double height setts**
Members were asked to NOTE that the double height setts have been installed to the edge of the Common as agreed.
- AL/15/22 **Signage**
Members were asked to NOTE that the second tranche of fingerposts had been ordered. This order includes the remaining King's Wood posts and the posts for Tylers Green Common.
- AL/15/23 **Committee Site Visit**
Tree and Fence issue on the path next to the Village Hall
Members were asked to NOTE that a planning permission request had been made to Wycombe District Council in order to remove the overhanging stem of a crab apple tree on the fence of a property in Wheelers Close. Quotes would be obtained on receipt of permission.
- AL/15/24 **Committee Finances**
Members were asked to note the current committee expenditure and income. The Clerk advised that there were no areas of concern.

AL/15/25 **Questions from council members and the public**
There were none.

AL/15/26 **Accounts for Payment**
Accounts for payment were circulated at the meeting for consideration by councillors.

***It was RESOLVED that;
Cheque numbers 8659 to 8674 be approved and duly signed and that the direct debit payment
to Unicom be approved for payment.***

The Chairman thanked members for their attendance and closed the meeting at 9:20pm.

Date of the next meeting: Thursday, 19 November 2015 at 7:30pm

Signed.....*Katrina SA Wood*..... Dated: 3 November 2015

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8659	2015-010	Active Bucks-Milton Keynes Don	Refund booking FEE -venue cancelled	32.00	0.00	32.00
8660		VOID				
8661		VOID				
8662	6808	Clear-Up Skips	Skip for depot August	320.00	64.00	384.00
8663	0/3580	Clives Drives	Kerbing-The Common	4,800.00	960.00	5,760.00
8664	217618	Country Supplies	Ballast	49.89	9.98	59.87
8665		W Thompson	Travel expenses	25.88	0.00	25.88
8666	15432	Hugh Harris Ltd Fresh Air Fitness	50% Fitness Equipment TG	2,678.63	535.73	3,214.36
8667	151301	Rigby Taylor	Fertiliser Derehams/Straight Bit	400.00	80.00	480.00
8668	1042031	Miller Mortors	Isuzu Service	112.01	22.40	134.41
8669	6093180	Alto Digital	Photocopy charges July	51.58	10.32	61.90
8670	086/15	W.C.S.	Window Cleaning - Office	82.00	0.00	82.00
8671		Seaton Leng Funerals	Refund - interment cancelled	636.00	0.00	636.00
8672		Viking	Stationery/CP supplies	214.67	24.54	239.21
	224868	Alpha Packaging	Refuse Sacks	204.96	40.99	245.95
8673	224889	Alpha Packaging	Refuse Sacks	307.44	61.49	368.93
8674	8851/2015	Active Pest	Robert Insp	40-	-	40-
"	8854/2015	" "	" "	40	-	40-
D.D		Unicom	Land line	91.34	18.27	109.61
			TOTAL	10,006.40	1,827.72	11,834.12

CR		Seaton Leng	Internment	636.00	0.00	636.00
				636.00	0.00	636.00

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	325554	Trade UK	Soil -Derehams football pitch	16.67	3.33	
8650	325546	Trade UK	Sealant - for Wardens House	10.79	2.15	32.94
8651	OP/1017086	Centrewire Ltd	Height Barrier F.H.	766.00	153.20	919.20
8652	30121205A	EIBE Play Ltd	Play equipment TG	31,863.82	6,372.76	38,236.59
8653	27074	E & R. Meakes Ltd	Metal post for allotments/Compost	177.06	35.41	212.47
8654		HMRC	NI & TAX August 2015	2,328.54	0.00	2,328.54
8655		Cash	Petty Cash	206.77	0.00	206.77
8656	1677885	Spaldings Limited	Parts for Ransome	24.41	4.88	29.29
8657	531351	SSE Contracting	Maintenance July2015	1,263.13	252.63	1,515.76
8658	16308768	TilHill Forestry	Management fee	425.00	85.00	510.00
D.D		N. POWER	Gas - Council Offices	308.35	15.42	323.77
D.D	v01115271188	EE	Wardens Mobile	18.43	3.69	22.12
D.D	31/07/2015	SSE	Footay Lighting	1,419.09	283.81	1,702.90
D.D		Shell	Vehicle Fuel	331.35	66.26	397.61
			TOTAL	39,159.41	7,278.54	46,437.96

Income received since last committee meeting:

CR		HMRC	VAT Reclaim	1,446.49	0.00	1,446.49
				1,446.49	0.00	1,446.49

Signed _____

Signed Kalene Sawood

Date 3-9-15

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Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8641	15411	Fresh Air Fitness	Ashley Drive - Fitness Equipment	2,678.62	535.72	3,214.34
8642	30121205	Eibe Play Ltd	Ashley Drive - Play Equipment	42,814.04	8,562.81	51,376.85
8643	216297	Country Supplies	Boots/Postcrete/Timber carcassing	221.08	39.09	
	216446 Cr	Country Supplies	Boots	-25.62	0.00	234.55
8644	6890085218	Lyreco Ltd	Stationery	189.87	10.60	200.47
8645	1673286	Spaldings Ltd	Boots/Strimmer cord&head /spark plugs	141.63	28.33	169.96
8646	20	SSE	Front Common Supply	22.62	1.13	23.75
8647	1878	David Stocks	Fence repair - FH Allotments	350.00	70.00	420.00
8648	149504	TBS Hygiene Ltd	Dog Waste collection June	294.80	58.96	353.76
8649		Thompsons Garden Services	Totteridge Common Cut x 1 July	65.00	0.00	65.00
			TOTAL	46,752.04	9,306.64	56,058.68

Income received since last committee meeting:

[illegible]

Signed *Garrett* Signed *Lawless*
Date *21/08/15*

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8642 queried

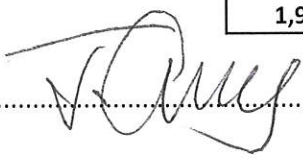
Pending expenditure transactions

16-Jul-15

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8616	1247	BenhamLaw Ltd	Land registry issue - Altona Rd	2,770.75	554.15	3,324.90 ✓
8617	263796	George Browns Ltd	1000 litre water container	50.00	10.00	60.00 ✓
8618	251/2124558	Broker Network	Came & Company insurance	7,813.81	468.82	8,282.63 ✓
8619	214657	Country Supplie	Top soil	32.08	6.42	38.50 ✓
8620	505685	Mr R P Hawker	Tree work - King's Wood	250.00	0.00	250.00 ✓
8621		VOID				
	524903	SSE Contracting	Footway Lighting maintenance June	1,263.13	252.63	
8622	52696	SSE Contracting	Rechargeable repairs Q June	298.55	59.71	1,874.02 ✓
	121/522612	SSE	Pavilion Derehams Q2	107.59	5.37	
8623	351/1250664	SSE	Boundary Road Rec Q1	19.72	3.84	136.52 ✓
8624	149456	TBS Hygiene	Dog waste collection	381.00	76.20	457.20 ✓
8625	94361	Tencer Ltd	240v Socket Straight Bit	280.05	56.01	336.06 ✓
8626		Thompson Garden Service	Grass cutting x 2 Totteridge Common	130.00	0.00	130.00 ✓
8627		Thames Water	Pavilion Derehams	901.81	106.21	1,008.02 ✓
8628		Alto Digital	Photocopy charges June	57.03	11.41	68.44 ✓
8629		Trade uk	Woodstain/Tap/metal paint	65.81	13.18	78.99 ✓
8630		VOID				
8631		VOID				
8632	6779	Clear-UP Skips	Magpie Wood waste removal	300.00	60.00	360.00 ✓
8633	8669	Active Pest Control Services	Rodent inspection office	40.00	0.00	40.00 ✓
8634	SI6308693	Tilhill Forestry	King's Wood -fixed photo/grant/management	585.00	117.00	702.00 ✓
D.D	V01104812619	EE	Grounds mobile	18.43	3.69	22.12 ✓
D.D		Barclays Payflow	Salaries	7,688.85	0.00	7,688.85 ✓
D.D		Barclays Payflow	Pension	1,482.35	0.00	1,482.35 ✓
D.D	1000613	Shell	Vehicle Fuel	234.18	46.84	281.02 ✓
D.D.		SSE	Footway lighting unmetered June	1,291.56	258.31	1,549.87 ✓
D.D.	H11A11DA3C	E.ON	Gas - Office June	32.95	1.65	34.60 ✓
D.D		Thames Water	Altona Road Cemetery Mar-June	15.14	0.00	15.14 ✓
TOTAL				26,109.79	2,111.44	28,221.23

Income received since last committee meeting:

CR	100445	Various	Burial Fees	846.00	0.00	846.00
CR	100446	Creative Memorials	Memorial fees	826.00	0.00	826.00
CR	DC	WDC/ D Johncock	Reimbursement for 240v socket	280.05	0.00	280.05
				1,952.05	0.00	1,952.05

Signed  Signed 

Date 16/7/2015

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