

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

Notes of the meeting held on Thursday 24 September 2015 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:

Cllr L Willis - Chairman	Cllr K Wood
Cllr J Bailey - Vice Chairman	Cllr J Johnson
Cllr M Wilkes	Cllr B Sadler
Cllr C Jordan	Cllr J Gurney

Prior to the start of the meeting members were reminded that **no decisions** could be made, due to the technical issues of the agenda circulation.

LF/15/013 **Apologies for absence**
Apologies for absence had been received from Cllr Sadler (attending another meeting).
Late apologies were received from Cllr Digby (Hospital)

LF/15/014 **Declarations of members' interests in Items on the agenda**
Cllr Willis declared a personal interest in item 12 – expenses cheque.

LF/15/015 **Track to Scout Hut, Ashley Drive**
Members were asked to note an extract from the report of the Leisure Facilities Committee meeting on 28 May 2015, regarding the monitoring of the condition of the track to the scout hut.

The photograph taken after heavy rain showed the track to be well drained further monitoring would take place and the item was **deferred** to the next Leisure Facilities meeting.

LF/15/016 **Straight Bit Recreation Ground**
1. Flackwell Heath Bowls Club – Height Barrier
Members were asked to note that the height barrier had been installed. A new padlock had been fitted and a key had been passed to Mr M White, Chairman of the Flackwell Heath Bowls Club.

Mr White had visited the office to ask for a code for the padlock key in order to get a copy made, however the Warden did not have the code.

2 Anti-social Behaviour – Car Park Gate

Members were asked to note that no reports of anti-social behaviour had been received over the summer period in the office.

LF/15/017 **Derehams Pavilion**
1. Works
Members were asked to note that the works discussed at the committee site visit had been completed; namely replacement water heater to the kitchen and repaired referees door. It was important to note that the cleaning required to the sinks and toilets (Ladies) had been undertaken by the new owner of the playgroup.

Members were asked to consider a request from the playgroup to relay the slabs to the front of the building; some are broken and uneven. Members noted that the previous owner of the playgroup had re-laid some of the slabs prior to opening in October 2012. This item would be **deferred** for further consideration at the next Leisure Facilities meeting after quotes for possible resurfacing/relaying slabs had been obtained.

2. Redevelopment

Members were asked to consider as a long term goal, the redevelopment of the Derehams Lane site; to replace the pavilion with a brick structure that could incorporate an indoor facility (netball/badminton court) and a change to the entrance layout.

Following an extensive discussion this item was **deferred** to the next Leisure Facilities meeting for members to bring back ideas.

3. Water

Members were asked to note that the water supply was currently being investigated by Thames Water after a report from Cllr Jordan that the Bowls Club had not been receiving bills.

LF/15/018

Community Orchard

Further to the last full Council meeting on 24 June, members were asked to note that quotes for the requested water supply to the Orchard were awaited.

Members were also asked to note that the Chair of the Orchard Group had sent through an update on 23 June, advising of the membership of the group; increased Facebook and email activity which had not translated into active members and that the group would like to extend membership to Tylers Green and Flackwell Heath residents .

Cllr Willis advised that following the picnic at the Ashley Drive allotment he had been contacted by a small group of people from Tylers Green who were interested in starting an orchard.

Members were asked to consider a request to divert funds that would have been made available to Tylers Green and Flackwell Heath to the Loudwater Orchard Group, this would allow members to concentrate on recruitment to the Group rather than fund raising. This item was **deferred** to the next Leisure Facilities meeting.

LF/15/019

Allotments

Members were asked to note that the allotment 'get togethers' over the summer had been a great success; the barbecue at Chapel Road and the picnic at Ashley Drive. The allotment competition winners certificates were handed out at the respective barbecue and picnic events

Members were asked to note that all the renewal forms had been sent out from the database.

1. Competition

Members were asked to note that Tania Rhodes, from Flowerland, had offered to judge the allotment competition this year, however, when the date arrived she had been rushed into hospital and Terry Dalby support by Cllr Willis stepped into her place.

2. Chapel Road update

Members were asked to note that the long awaited work to the 'H' posts and electricity cables was underway at the allotment site. It was expected that the work would be completed by the end of the month.

A risk assessment relating to the knotweed present on site had been undertaken by ADAS UK Ltd prior to the works starting, so that all mitigating measures were in place – the knotweed had been fenced off and disinfecting of vehicles and workwear would be undertaken.

Members were advised that since the agenda had been produced information had been received from Dalcour Maclaren, Chartered Surveyors working on behalf of SSE, that the knotweed situation was worse than initially reported.

At completion of the works - all spoil from the excavations will be removed from the site and replaced with clean soil. ADAS UK Ltd have been tasked with surveying the site which will provide up to date knotweed information. This survey will be at the cost of SSE.

3. Ashley Drive update

Members were asked to note that the second section of the compost area had been constructed and was already in use. The compost accelerator had also been applied.

4. Allotment Boundary (Ashley Drive)

Following the committee site visit was apparent that the boundary between 50 New Road, the Scout Hut and the allotment site was not properly fenced. This had been highlighted following a request from the Scouts to repair the fence to the rear of the Scout Hut.

Members were asked to note that the Scouts HQ Lease stated that they were to ‘..maintain the fence in good repair and condition at all times’.

Members were asked to note the quote obtained for a 22 metre run of 1.8 metre high fencing which would include the rear of the Scout Hut up to where the boundary was intact.

As a further planning application had been submitted to develop the 50 New Road site further quotes are to be obtained and the item to be taken to the Full Council meeting on 3 November for consideration.

LF/15/020

Playground Feedback

Members were asked to receive updates from the playground working groups.

Cllr Bailey advised that the Flackwell Heath working party would be meeting on 2 October. They had been offered £2.5k by the Flackwell Heath Residents Association towards the next phase of the play equipment. The next phase would probably be the tarmac pad area and a third quote would be obtained.

Cllr Wood advised that the fitness equipment had been installed – this had been purchased with the lottery monies. The EIBE order had been placed and a start date was awaited.

Cllr Willis advised that designs for play equipment and a trim trail were being sought, as this would be a new installation a lottery application would be completed.

LF/15/021

Committee Site Visit – Thursday, 7 July

1. Ashley Drive Recreation Ground – perimeter fencing

Further to the committee site visit, members were asked to note that the fence along the right hand boundary of the recreation ground was missing. It is, however, clear

where the boundary sits and after further conversations with the neighbour the boundary will be temporarily remarked at the end of September.

The boundary is currently overgrown by laurel trees which will need to be taken back by the property owner before any type of fence could be installed. The hard pruning would take place after the current building work has finished.

LF/15/022

Committee Finances

Members were asked to note the current committee expenditure and income. Members of the committee were happy with the committee position.

LF/15/023

Questions from committee members and the public

There were no members of the public.

Cllr Wilkes asked if the Green Dragon Lease had been returned.

The Clerk advised that it had been sent and believed it would be signed off at a meeting of the Football Club.

LF/15/024

Accounts for payment

The accounts for payment were circulated for consideration by councillors.

Cllr Johnson queries the payment for knotweed removal at the Biffa Site as it was not parish council owned land.

The Clerk advised that Cllr Herschel had deemed this site important as it was on the stream and the knotweed could spread onto our land.

Cllr Wood asked what part of Oakwood the licence payment of £1.00 was for.

The Clerk and Cllr Bailey explained which piece of land the licence was attached to, the amenity area behind the Ring Road and Oakwood.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 8675 to 8686 be signed and that direct debits to Shell, EE, E-ON Thames Water and Southern Electric be approved for payment.

Date of the next meeting: Thursday, 3 December 2015 at 7.30pm

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8675	6093573	Alto Digital	Photo copy charges-August2015	52.02	10.40	62.42
	659871025	Trade UK	Topsoil/anchor bolts	17.80	3.56	
	660442779	Trade UK	Tap/brushes/white spirit	20.78	4.16	
8676	65866080	Trade UK	Padlock - height barrier S/B	17.89	3.58	67.77
8677	SI-12112	Hon RFJ&V Carrington	Licence -Oakwood	1.00	0.00	1.00
8678		L Willis	Expenses	88.59	0.00	88.59
8679	9932/15	Gough Contractors	Repairs to water heater/pavilion	110.00	22.00	132.00
8680		HMRC	Nl & Tax Sept 15	2,311.72	0.00	2,311.72
8681		Post Office	Road Tax - Isuzu	225.00	0.00	225.00
8682	536921	SSE Contarcting	Maintenance - August 2015	1,263.13	252.63	1,515.76
8683		Thompsons Garden services	Ground Maintenance	65.00	0.00	65.00
8684		TRS Locks	Key cutting	24.50	0.00	24.50
8685	Void					
	TP/13/674A	TP SOLUTIONS	Knotweed 3/3 Totteridge Common	590.00	118.00	
	TP/13/674B/3	TP SOLUTIONS	Knotweed 3/3 Biffa	290.00	58.00	
	TP/13/674C/3	TP SOLUTIONS	Knotweed 3/3 Loudwater Boys Club	590.00	118.00	
8686	TP/13/674D/3	TP SOLUTIONS	Knotweed 3/3 Back Common	330.00	66.00	2,160.00
D.D		Shell	Vehicle Fuel Aug	237.44	47.50	284.94
D.D		E.E	Groundsman Mobile	18.43	3.69	22.12
D.D		E.ON	Gas - Office Aug	17.25	0.86	18.11
D.D		Thames Water	Altona Road Cemetery	7.88	5.15	13.03
D.D		Southern Electric	Footway Lighting August	1,248.99	249.79	1,498.78
			TOTAL	7,527.42	963.32	8,490.74

Income received since last committee meeting:

CR		WDC	2nd Half of Precept	175,541.00	0.00	175,541.00
CR		Ayres Fayre	Permit	971.00	194.20	1,165.20
CR		HMRC	VAT reclaim August	9,771.66	0.00	9,771.66
TOTAL						186,477.86

TOTAL

Signed _____ Signed _____

Date 24.9.15

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.