

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

Meeting to be held on Thursday 3 December 2015 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:

Cllr L Willis - Chairman	Cllr C Jordan
Cllr J Bailey - Vice Chairman	Cllr J Johnson
Cllr S Digby	Cllr M Wilkes
Cllr B Sadler	Cllr J Gurney

Also present: Cllr J White, Cllr J Herschel and Cllr I Forbes

LF/15/025 **Apologies for absence**
Apologies for absence were received from Cllr Wood (meeting)

LF/15/026 **Declarations of members' interests in Items on the agenda**
Cllr Bailey declared a personal interest in item 7.1 - being an allotment holder

Cllr Willis asked for Standing Orders to be suspended and asked members to approve item 6 on the agenda – Community Orchard be brought forward; it was approved.

LF/15/027 **Community Orchard**
Members received an update from Cllr White requesting to make the Loudwater Orchard a parish-wide orchard as it was central to all three wards and could be a centre for the education of residents in the art of developing modern orchards with fruit trees and soft fruits for growing in local gardens. Also offering natural history education through talks and visits to facilities around the country as well as encouraging the use of the orchard produce for presentation, jam making, juice pressing and even wine making.

Extending the membership to the whole parish would inject extra man power which in turn would help the group realise some of their more challenging plans. The request to make funds available to the orchard was also discussed.

It was RESOLVED that;
There was no resistance to the Loudwater Orchard being open to all residents and that they should be encouraged to apply for a grant from the parish council to assist financially.

Cllr White left the meeting at 7.58pm

LF/15/028 **Track to Scout Hut, Ashley Drive**
Members were asked to consider whether to proceed with further works or continue to monitor the track.

It was RESOLVED that;
The track be monitored with a review to the condition of the drainage and surface in the Spring.

LF/15/029 **Straight Bit Recreation Ground**
1 Car Park Surface
Members were asked to note that quotes were being obtained to remove leaf build up from the surface of the car park. Leaf mould had become compacted on the surface and this was making the car park slippery. The work will be undertaken by a Community Payback team along with a contractor with a sweeper.

Derehams Pavilion

1 Works

Members were asked to consider a request from the playgroup to relay the slabs to the front of the building; some are broken and uneven.

It was RESOLVED that;

as it was a Health & Safety issue the work should be undertaken under delegated action by the Clerk and Chairman of the committee.

2 Redevelopment

Members were asked to consider the redevelopment of the Derehams Lane site; to replace the pavilion with a brick structure that could incorporate an indoor facility (netball/badminton court) and a change to the entrance layout.

It was RESOLVED that;

the committee were supportive of the redevelopment of the site and that a working party be set up for the redevelopment project to include members from each ward and also residents.

3 Water - Community Orchard

Members were asked to note that a quote is still awaited from Thames Water for a connection from the main in the road to the boundary of the site. A quote had been obtained in the sum of £2,150 for the connection from the boundary down to the orchard, with installation of a standpipe.

Allotments

1 Chapel Road update

Members were asked to note that the eco-toilet had been installed at the allotment site, however, it was not useable as yet as some crucial parts had not been delivered. The toilet was purchased with funds granted to the Flackwell Heath Allotment Association by the Lottery.

Members were asked to note that the work to the 'H' posts and electricity cables at the allotment site had been completed. A follow up site visit was undertaken with the Clerk, Warden and two representatives from SSE, snagging items have been agreed and a further follow up meeting has been diarised for March 2016 to check on the known areas of knotweed.

Members were asked to consider an amendment to the Allotment Tenancy Agreement, clause 7f, for the Chapel Road site, which currently reads;

'A bonfire for the disposal of diseased material is permitted upon the tenant's own plot but only between 1st September and 31st May. Any bonfire is to be supervised by the tenant and is not to be left in a lit state;'

The allotment holders at Chapel Road allotments would like a reduction to the time allowed for bonfires and would like the clause to read; between 1st September and 30th April.

It was RESOLVED that;

A recommendation to amend Clause 7f to read as above would be taken to the next full Council meeting for approval.

2 Ashley Drive update

Members were asked to note that quotes were being obtained for the removal of cherry trees opposite the shed as they have become a potential hazard. It was suggested that cut lengths of timber should be left on site.

3 Allotment Boundary (Ashley Drive)

Members were asked to note that the agreed 6ft chain link fencing had been ordered.

It was noted that Cllr Sadler advised that the developer of the site adjacent to the allotments would be erecting close board fencing along the boundary and perhaps the chain link fencing along the whole boundary would not be necessary.

LF/15/032 Playground Feedback

Members were asked to receive feedback and an update from the playground working groups.

Flackwell Heath: awaiting further quotes for the Straight Bit next phase.

Loudwater: awaiting quotes for some small play equipment and fitness equipment for Derehams.

Tylers Green: work underway and nearly finished on the adventure play area.

LF/15/033 Signage

Members were asked to consider the design for the ladder boards at each recreation/sports ground owned by the parish council.

Cllr Herschel advised that there had been an agreed design for the ladder boards with wording and that he would pass this to the Clerk.

It was RESOLVED that;

Following satisfactory amendment quotes would be obtained and taken to the Works Services & Planning Committee for approval.

LF/15/034 Draft Committee Budget 2016/17

Members were asked to note the draft Leisure Facilities committee budget and to consider projects for inclusion. Following any insertions, the budget to be revised and taken to the next Finance and General Purposes Committee for recommendation to full Council for approval.

It was noted that the Ashley Drive allotment site boundary fence could be put forward as a project.

LF/15/035 Committee Finances

Members were asked to note the current committee expenditure and income.

Members were also asked to note the current position of the Committee EMRs.

LF/15/036 Questions from committee members and the public

There were no members of the public present.

Cllr Sadler highlighted the state of the No Parking sign located in Bank Road.

LF/15/037 Accounts for payment

The accounts for payment were circulated for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 8732 to 8741 be signed and that the BACS payment to Barclays Payflow and direct debits to Shell, EE, and Southern Electric be approved for payment.

The chairman of the committee thanked members for their attendance and closed the meeting at 8.59pm

Date of the next meeting: Thursday, 25 February 2016 at 7.30pm

Signed:  Dated: 26 January 2016

Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
8732	9156/2015	Active Pest Control	Rodent Inspection Nov	40.00	0.00	40.00
8733	HW064099	Adams & Pages Ltd	All Terrain Tyres - Isuzu	476.00	95.20	571.20
8734	15648	GDT (Fire Extinguishers) Ltd	Derehams Pavilion Service	30.00	6.00	36.00
8735		J Herschel	Broadband April-Oct	105.00	0.00	105.00
8736	0357	Polaris Groundcare	Fertiliser Application x 2 Quad x 1	330.00	66.00	396.00
	676292089	Screwfix (Trade UK)	Vacuum cleaner (Office)	35.82	7.16	
8737	670234028	Screwfix (Trade UK)	Safety Boots (JK) Trousers (GC) PPE	73.32	6.66	122.96
8738	557022	SSE Contracting Ltd	Maintenance Nov (Footway Lighting)	1,263.13	252.63	1,515.76
8739	149693	TBS Hygiene Ltd	Dog Waste collection Oct	374.00	74.80	448.80
8740		W Thompson	Travel Expenses Sept - Nov	22.73	0.00	22.73
8741	SI6309055	Tilhill Forestry Ltd	Woodland Management Session	312.50	62.50	375.00
DD	1159499328	EE	Wardens mobile Nov	18.43	3.69	22.12
BACS		Payflow	Salaries Nov	7,636.22	0.00	
			Pensions Nov	1,482.35	0.00	9,118.57
DD	1195687	Shell (Fuel Card Services)	Vehicle fuel (Nov)	253.57	50.71	304.28
DD		Southern Electric	Footway Lighting	3,143.20	618.10	3,761.30
			TOTAL	15,596.27	1,243.45	16,839.72

Income received since last committee meeting:

CR		HMRC	VAT Reclaim Oct	1,843.43	0.00	1,843.43
CR		Beacon Funerals/Memorials	Memorial & burial charges	848.00	0.00	848.00
CR		HE Bull	Burial charges	952.00	0.00	952.00
CR		Sunnydays	Derehams Pavilion Hire	567.00	0.00	567.00
TOTAL				4,210.43	0.00	4,210.43

Signed J. (Marty) Signed Lawrence

Date 3.12.15 Date 3-12-15

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice details against the cheques, direct debit and payflow payments as above, which agree, and have therefore signed the cheques.