

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

Report of meeting held on Thursday 25 February 2016 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present: Cllr L Willis - Chairman Cllr J Johnson
Cllr S Digby Cllr M Wilkes
Cllr B Sadler Cllr C Jordan
Cllr J Gurney

Also present: Cllr J White, Cllr J Herschel and Cllr I Forbes

LF/015/038 **Apologies for absence**
Apologies for absence were received from Cllr Wood (WDC meeting) and Cllr J Bailey (Sickness)

LF/015/039 **Declarations of members' interests in Items on the agenda**
Cllr Willis declared an interest in Item 5.1 as one of the quotes received was from a personally known contractor.

LF/015/040 **Track to Scout Hut, Ashley Drive**
Following the last committee meeting when it was agreed to further monitor the track, members were asked to consider a daytime site visit during the week beginning 14 March 2016.

It was RESOLVED that;
a site visit be undertaken on Friday 19 March 2016 at 2.30pm

LF/015/041 **Straight Bit Recreation Ground**
1 Car Park Surface
Members were asked to note that the surface of the car park has been cleaned.

It was reported by Cllr Digby that cars were being parked in the car park on an all-day basis. Cllr Herschel volunteered to repeat a survey of the car park.

Derehams Park
1 Pavilion
Members were asked to consider the quotes received for the relaying of the slabs to the front of the building. The slabs had been highlighted as an issue during an Ofsted Inspection of the nursery.

It was RESOLVED that;
Quote C be accepted and the Clerk was asked to contact the nursery for a contribution towards the works.

2 Redevelopment
Members were asked to nominate ward representatives to be part of the working party to take the redevelopment of the Derehams Lane site forward.

It was RESOLVED that;
The working party be made up of Cllr Gurney, Cllr Herschel, Cllr Willis, Cllr White, Cllr Jordan and Cllr Johnson plus members of the Loudwater Forum.

It was noted that the Working party would make recommendations and report back to the Leisure Facilities Committee.

3 Water - Community Orchard

Members were asked to note that a quote was still awaited from Thames Water for a connection from the main in the road to the boundary of the site. Members were asked to consider whether to proceed further with this item.

Cllr White advised that he had met with the Vice Chairman of the Orchard Group and they had agreed that the cost of the supply could not be justified at this time.

The item would be removed from future agendas.

Cllr White left the meeting at 7.53pm

LF/015/042 Ashley Drive Recreation Ground Dog Bins

Members were asked to consider requests from residents to create some hardstanding around the two dog waste bins at the above site. Over the last few months the recreation ground had been prone to surface water due to the excessive rain and the ground, particularly around the bins, had been extremely muddy.

It was RESOLVED that;

Paving slabs be laid, stepping stone style, to allow ease of access to the bins in poor weather.

LF/015/043 Allotments

1 Chapel Road update

Members were asked to note that the required remedial works had been undertaken by the Ecotoilet company, however, the Flackwell Heath Allotment Association were still waiting for a detailed work description. The floor of the toilet had not been stable and there had also been concerns with gapping and a trip hazard.

2 Allotment Boundary (Ashley Drive)

Members were asked to note that the chain link fence had been erected to the rear of the scout hut as agreed at the full Council meeting in November. The Clerk was in the process of requesting a contribution towards the cost of the fence from the Scouts as per their lease.

3 Ashley Drive Update

Members were asked to note that quotes were still awaited for the removal of the cherry trees.

LF/015/044 Playground Feedback

Members were asked to receive updates from the playground working groups.

Loudwater:

Members were asked to consider the two designs and quotes received for a fitness trail and small play area at Derehams Park. It was noted that all the play equipment could be uplifted in case it needed to be moved to another part of the site.

It was RESOLVED that;

The proposed designs be referred for further consideration to the newly formed Derehams Working Party.

Flackwell Heath:

Members had been asked to receive an update from Cllr Bailey, however he was absent from the meeting, therefore no update was available.

Tylers Green:

Members were asked to consider the two quotes for fencing and gates to the new adventure area. A further quote had been requested, the Clerk had met with the contractor on 22 February. The Adventure Play area is currently closed by temporary fencing as the ground is extremely muddy.

The quotes comprised of three gate points – one for the site team to access with machinery and two pedestrian access points with fencing to be erected to either side of the gated access leading from the junior play area from the path.

The current budget position was reviewed.

It was RESOLVED that;

the Clerk be given responsibility for processing the order for the gates if the third quote came within budget.

LF/015/045

Signage

Members were asked to consider the two quotes for ladder boards for the recreation areas of the parish council, namely Derehams Park, Boundary Road Recreation Ground, Green Dragon Lane Sports Ground, Straight Bit Recreation Ground and Ashley Drive Recreation Ground.

It was noted that identical quotes were impossible to get, as different treatments to the wood were being used.

It was RESOLVED that;

the signage issue be referred back to the working party which would include Cllr Wilkes, Cllr White and Cllr Herschel.

LF/015/046

Draft Committee Budget 2016/17

Members were asked to consider any changes within the overall net sum of the draft committee budget prior to final approval in March.

It was RESOLVED that;

The budget be accepted and be taken for formal approval.

LF/015/047

Committee Finances

Members were asked to note the current committee expenditure and income and the current position of the committee's earmarked reserves.

LF/015/048

Questions from committee members and the public

There were no members of the public present.

Cllr Jordan advised that when at the last Loudwater Bowls Club meeting they had not been happy with their mention in the newsletter.

LF/015/049

Accounts for payment

The accounts for payment were circulated for consideration by councillors.

*It was RESOLVED that;
the accounts for payment be approved and cheques numbered 8797 to 8806 be signed
and direct debits to E-ON, N-Power and Unicom be approved for payment.*

The chairman of the committee thanked members for their attendance and closed the meeting at 8.57pm

Date of the next meeting: Tuesday, 24 May 2016 at 7.30pm

Signed: *Kathrin S Alwood* Dated: 14 April 2016

Pending expenditure transactions

25-Feb-16

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
160216A	8797	GCG1-16	BALC	'Good Councillors' Guide	53.00	0.00	53.00
080116A	8798	6536	B P Bennett	Shed roof - Ashley Drive Allotments	180.00	36.00	216.00
020216A		290369	G Browns Ltd	Ransomes Parkway trade in	-4,645.00	-929.00	
	8799	279880	G Browns Ltd	KUBOTA Mower & Trimax	18,273.00	3,654.60	16,353.60
	8800	1602216	Triumph Technologies	IT Network Support	1,170.00	234.00	1,404.00
	8801	571094	SSE Contracting	Lighting /Maintenance January 2016	1,263.13	252.63	1,515.76
	8802		Post Office	Vehicle tax OU07 ZNG	225.00	0.00	225.00
	8803		VOID		0.00	0.00	0.00
041215B		4655	Peacock Tree Ecology	Tree works - Railway Land	577.50	115.50	
	8804	4654	Peacock Tree Ecology	Tree works - Railway Land	890.00	178.00	1,761.00
020216B		0694340812	Trade uk	B&Q -Screws/Sandpaper	18.30	3.66	
280116A		0693358181	Trade uk	B&Q -Bow Saw/Loppers	57.94	11.58	
200116A	8805	477582	Trade uk	B&Q Steps/Bolt/Heater	30.73	6.14	128.35
100216A	8806	798669	Viking	Stationery/Office	209.95	8.19	218.14
	DD	H1284F0778	E.ON	Gas Bill/Office	222.74	0.00	222.74
	DD		N POWER	Nov - Feb	470.99	23.55	494.54
	DD	9330218	Uni-Com	LandLine/Office	84.25	16.85	101.10
				TOTAL	19,081.53	3,611.70	22,597.13

Income received since last committee meeting over £500.00

CR		HMRC		VAT Reclaim January	4,034.95	0.00	4,034.95
CR		WDC - Cllr Lawrence Wood		Contribution towards Derehams Park	800.00	0.00	800.00
				TOTAL	4,834.95	0.00	4,834.95

Signed:

Signed:

Date: 25.2.16

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The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques