CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on Tuesday 15 October 2019 at 7.30 pm at the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was open to the public and press.

Present:

Cllr L Willis - Vice-chairman	Cllr Herschel
Cllr J Gurney	Cllr C Jordan
Cllr J White	Cllr M Wilkes
Cllr I Forbes	Cllr P Miller
Cllr B Kin	Cllr L Johncock
Cllr S Digby	Cllr C Dodds

Also present: Cllr D Johncock (WDC)

FC/19/018 **Apologies for Absence**
Apologies for absence were received and approved from Cllr A Barron (holiday), Cllr R Wilks (holiday), Cllr K Wood (holiday) and Cllr H Darch (holiday)

FC/19/019 **Declarations of Interest and Code of Conduct**
Cllr M Wilkes declared a personal interest in agenda item Accounts for Payment as he had an expenses payment (cheque 9980)

FC/19/020 **Council Minutes**
It was RESOLVED that;
the minutes of the Council meeting held on Thursday 27 June 2019 and of the Special Council Meeting held on Thursday 29 August 2019 be true and accurate records.

FC/19/021 **Open Spaces Committee**
OS/19/023 Magpie Wood – it was highlighted that the post and wire fencing at the site had been completed and that the palisade fencing would be undertaken next week.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 29 August 2019 be approved.

FC/19/022 **Works & Services Committee**
WS/19/017 2 Bus shelters Cllr Dodds confirmed that currently the P & TG Residents Society were not interested in having any more bus shelters however Tylers Green will be included with Flackwell Heath and Loudwater in the bus shelter survey being undertaken by Cllr Herschel.
WS/19/018 LED Footway Lighting Cllr Dodds advised that the parish council now had a maintenance contract on a pay as you go basis.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 12 September 2019 be approved.

FC/19/023 **Finance & General Purposes Committee**
FGP/19/005 Legal 1 Railway Land Cllr Dodds asked how the resident had responded to the refused request. The Clerk advised that the resident had accepted the situation.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 26 September 2019 be approved.

FC/19/024 **Planning Meetings**

It was RESOLVED that;

The reports of the Planning Meetings held on Thursday 27 June 2019, Thursday 29 August 2019, Thursday 12 September 2019, Thursday 26 September 2019 and the comments made during the Summer (July & August) be approved.

FC/19/025 **Policies and Procedures**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the following;

1 Code of Conduct - revision

It was RESOLVED that;

the revisions made to the Code of Conduct be approved.

2 Expenses Policy

It was RESOLVED that;

the Expenses Policy be approved and adopted.

FC/19/026 **Deed of Grant**

Council was asked to approve the recommendation from the Finance & General Purposes for the chairman of the council to sign the Deed of Grant relating to the property known as Buckingham Place.

It was RESOLVED that;

The Deed of Grant relating to Buckingham Place be approved and signed.

Two member signatures were required and in the absence of the Chairman of Council, the Vice-chairman of Council and Chairman of Finance & General Purposes signed the Deed.

FC/19/027 **Ashley Drive Play Equipment Virement**

Council was asked to approve the recommendation from the Finance & General Purposes committee to vire £21,312.00 from the General Reserve to cover the costs of the extra play equipment and fencing at the above site.

It was RESOLVED that;

the virement of £21,312.00 be approved for the play equipment.

FC/19/028 **Security of our Sites**

Council was asked to note that during August there had been a potential issue that could have involved the Front Common. The warden and council chairman instigated a temporary bund around both the front and back commons in the hope that this would dissuade incursion. The bunds have since been removed and the grass is growing back well.

In light of the above Council was asked to consider how in future the council owned sites should be protected, whether this be permanent by way of creating formal bunds or bollards or temporary as indicated above.

It was RESOLVED that;

each site should be considered individually with a survey being undertaken or site visits, the be taken to the relevant committee for further consideration.

FC/19/029 **Questions by Members of the Council**

- Cllr Digby asked that when the site visits were being organised to look at security issues all councillors would be advised.

- Cllr L Johncock highlighted the overgrown hedge on the path between Hedley Road and Straight Bit, the lighting along the path was being obscured and making the path dangerous.
  It appears that this hedge is in 'no-man's land' and therefore no clear way forward.
- Cllr Miller also advised of a path running from Wheeler Avenue to the Horse & Jockey public house (CWY/14/1)
  This is a Bucks County Rights of Way path.
- Cllr Jordan highlighted that there were no street lights working in Rayners Close. No-one will take responsibility for them. Cllr Herschel advised that he would look back at his paperwork.

FC/19/030 **Public Participation**

Cllr D Johncock advised that the traveller situation in the Wycombe District Council area had been a costly issue – the injunction served from the High Court was only given, as WDC had historic incursion details. As the parish council had fortunately not had an issue an injunction would probably not be a possibility.

Cllr Johncock also asked when the play area in Flackwell Heath would be completed.
A working party meeting would be arranged with a fresh look at what was required on the site.

FC/19/031 **Accounts for Payment**

Accounts for payment were circulated at the meeting for the approval of members.

It was RESOLVED that;
the accounts for payment be approved and cheques numbered 9970 to 9987 be signed and direct debits to Barclays, BT, EE, E-ON, Grenke and Salix be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 8.12pm

Date & Time of next meeting: Tuesday, 17 December 2019 @ 7.30pm

Signed: Katrina S A Wood Dated: 17 December 2019

Chepping Wycombe Parish Council

Pending expenditure transactions 15-Oct-19

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	9970	SI0028850	Action on Hearing Loss	Service Call & Survey	400.00	80.00	
	9970		Action on Hearing Loss	Credit Note for Invoice SI0028850	-52.00	-10.40	417.60
x	9971	1907	Bowyers Office Equipment	Gresham Cantilever Conference Chair x 20	1,960.00	392.00	2,352.00
x	9972	959793	Briants of Risborough Ltd	Repair & service to HS81RC hedgecutter	143.61	28.73	
x	9972	959795	Briants of Risborough Ltd	Repair & service to HS86T hedgecutter	61.87	12.38	246.59
	9973	395028	Clarity Copiers Ltd	Copy charges September	37.26	7.45	44.71
x	9974	280927	George Browns Ltd	Replacement front wheel for flail mower	174.00	34.80	208.80
x	9975	21112	G White & Son	Bunding - Penn & Totteridge Commons	400.00	80.00	480.00
	9976		TG Evening WI	Delivery of CWPC Newsletters in TG	156.00	0.00	156.00
	9977	90013863	SWARCO Traffic Limited	Repairs to MVAS	173.00	34.60	207.60
	9978	153271	TBS Hygiene Ltd	Dog Waste Collection - September	470.40	94.08	564.48
	9979	SI6311391	Tilhill Forestry Ltd	Kings Wood Management - Quarter 2	475.00	95.00	570.00
	9980		M Wilkes	Expenses April - September	90.00	0.00	90.00
	9981	36096280919	Wren Davis Ltd	Milk - September	18.00	0.00	18.00
	9982	AE430/2019	Active Enviropest	Routine Rodent Inspection	40.00	0.00	40.00
x	9983	5858	Clarke and Allen Gardeners Ltd	Replacement of bearing on Trimax flail mower	119.39	23.88	143.27
x	9984	196236	Fleet (Line Markers) Ltd	Line marking paint x 4	110.20	22.04	132.24
x	9985	15238	Penn Landscapes	Installation & extension fittings to allotment notice boards	486.00	97.20	583.20
	9986	31660759/0031	SSE	Front Common Supply, Bank Road, Penn July - Oct	48.70	2.43	51.13
	9987		Roger Wilks	Car Parking (Course attended in Aylesbury)	8.00	0.00	8.00
					5,319.43	**994.19**	**6,313.62**

Income received since last committee meeting over £500.00

	CR				0.00	0.00
	CR				0.00	0.00
	CR				0.00	0.00
				0.00	**0.00**	**0.00**

Signed: [signature]

Date: 16/10/19

Signed: [signature]

Date: 16/10/19

The RFO confirms that all goods and services have been received and that the invoices are accurate.
We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques

Chepping Wycombe Parish Council

15-Oct-19

Pending expenditure transactions

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	DD		Barclays	Bank Charges August-September	58.31	0.00	
	DC		Barclays	Loyalty Reward	-11.67	0.00	46.64
	DD	Q047ZX	BT	Broadband - Quarter	140.40	28.08	168.48
	DD	V01672781991	EE	Warden's mobile September	17.07	3.41	20.48
	DD	H17A364053	E-ON	Gas - Office Complex - September	45.12	2.26	47.38
	DD	0000371608/2019	Grenke	Photocopier quarterly rental	99.00	19.80	118.80
	DD		Salix	Loan Repayment - LED Lighting (4th payment)	7,592.40	0.00	7,592.40
					7,940.63	**53.55**	**7,994.18**

Income received since last committee meeting over £500.00

			Detail	Net	VAT	Amount
	CR	Little Buddies	Sunnydays pavilion hire	1,539.00	0.00	1,539.00
	CR		Chapel Road Allotments	750.00	0.00	750.00
	CR		Ashley Drive Allotments	575.00	0.00	575.00
				2,864.00	**0.00**	**2,864.00**

Signed: ....

Signed: ....

Date: ....

Date: ....

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