

CHEPPING WYCOMBE PARISH COUNCIL



COUNCIL AGENDA

Thursday 27 June

Members of the council are summoned to attend the meeting to be held at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press.

- 1. Apologies for Absence**
- 2. Declarations of Interest and Code of Conduct**
Council is asked to receive any declarations of personal or prejudicial interest by members relating to items on the agenda.
- 3. Council Minutes**
To CONSIDER the attached minutes of the Council meeting held on Thursday 2 May 2019 (Pages 5-8) and the Annual Council meeting held on Tuesday 14 May 2019 (Pages 9-12)
- 4. Open Spaces Committee**
To CONSIDER the attached report of the Committee meeting held on Thursday 30 May 2019. (Pages 13-16)
- 5. Works & Services Committee**
To CONSIDER the attached report of the Committee meeting held on Thursday 13 June 2019. (Pages 17-19)
- 6. Planning Meetings**
To CONSIDER the attached reports of the Planning Meetings held on Thursday 2 May 2019 (Page 20), Tuesday 14 May 2019 (Page 21), Thursday 30 May 2019 (Pages 22-23) and Thursday 13 June 2019 (Pages 24)
- 7. Sentinel speed camera**
Council is asked to receive a presentation on the Sentinel MkII speed camera from members of the NAG and PC Turnham. **APPENDIX A (Page 25)**

Council is now asked to consider and, if so minded, approve the proposal from Cllr Forbes, seconded by Cllr Johncock and Cllr Kin to purchase the Sentinel MkII at an estimated cost of £4,300 for use by the Community Speed Watch volunteers within the Chepping Wycombe Parish boundary. Council is

asked to note that the area would be extended to include the Hazlemere Parish area if/once a contribution has been received.

8. Open Spaces Terms of Reference

Council is asked to CONSIDER and, if so minded, APPROVE the recommendation from the Open Spaces committee to adopt the Terms of Reference at **APPENDIX B (Pages 26-28)**

9. Office Re-configuration

Council is asked to APPROVE the recommendation from the Works & Services committee to appoint a structural engineer to produce a specification and drawings to satisfy building control. Suggested alterations sketched by Cllr Dodds at **APPENDIX C (Page 29)**

10. Purchase of Etesia Attila AK88 Ride on Mower

Council is asked to APPROVE the recommendation from the Works & Services committee to purchase the above ride on mower for the sum of £7,095.00 with the first 50 hour service as part of the package. The funds will be taken from the Earmarked Reserve which currently stands at £8,752.00 and the mower being replaced (Stiga) is expected to be sold for about £1,200.00.

11. Council Insurance Cover

Councils is asked to CONSIDER and APPROVE one of the following quotes;

Quote A £ 7,766.81 inclusive of insurance premium tax, plus one-off £75 admin fee

The policy benefits from addition of:

- Key person cover of £250 per week up to max £2,500 in one year
- Legal Expenses cover of £500,000
- Motor Contingent Liability – Loss of excess or no claims discount up to £250 per claim
- Contract Works cover up to 10% or £100,000
- Internet and Email cover up to £500,000
- Crisis Management cover up to £500,000
- Defibrillators and Cabinets cover up to £5,000
- Hirers Liability of £5,000,000
- Enhanced Libel and Slander cover of £500,00
- Enhanced Personal accident capital benefit of £100,000 and weekly benefit of £500

Quote B £7,116.29 inclusive of insurance premium tax, plus one-off £75.00 admin fee

The policy benefits from addition of:

- Key person cover of £250 per week up to max £2,500 in one year
- Legal Expenses cover of £100,000
- Motor Contingent Liability – Loss of excess or no claims discount up to £250 per claim
- Business travel, cancelation and curtailment up to £1,000 for any one claim
- Contract Works cover up to £75,000
- Internet and Email cover up to £50,000
- Crisis Management cover up to £25,000
- Defibrillators and Cabinets cover up to £5,000
- Libel and Slander cover of £500,000
- Hirers Liability of £5,000,000
- Personal accident capital benefit of £100,000 and weekly benefit of £500

Quote C £7,318.30 inclusive of insurance premium tax, plus one-off £75.00 admin fee

The policy benefits from addition of:

- Key person cover of £400 per week up to 26 weeks
- Libel and Slander cover of £250,000

- Hirers Liability of £2,000,000
- Legal Expenses cover of £250,000
- Equipment breakdown cover

Council is asked to NOTE that all three quotes are tailored for Parish Councils and are from reputable companies sourced by Came & Co. All quotes include as standard:

- Public and Employers' Liability
- Officials' Indemnity
- Fidelity Guarantee
- Personal Accident
- Property cover
- Loss of Revenue
- Commercial Legal expenses
- Increased cost of working

Council is also asked to CONSIDER entering into a three year binding agreement with the chosen company to receive a further 5% discount.

12. Full-time Civil Enforcement Officer - LAF

Following the last full council meeting on 2 May the Clerk was asked to obtain sample data showing where the officer has been within our parish and how many tickets have been given and ask what powers do NSL civil enforcement officers have within the agreement with Bucks. To date this information has not been forthcoming.

At the February LAF it was suggested that £4,845 of LAF funding be allocated to the employment, through Bucks County Council, of a full-time civil parking enforcement officer dedicated to the Chepping Wye Valley LAF area. We have been asked to confirm at the 10 July LAF meeting a decision whether we would like to participate in a one-year pilot and if so how much we would like to contribute.

The full annual cost would be £36,000 a year, with parish councils contributing the difference of £31,115. For every £1,000 contributed by a council they would receive an hour a week. It is proposed that the resource would be allocated according to the contribution of each parish council.

Council is now asked to CONSIDER whether to participate or not in this project using funds from the 'third-party working' budget.

13. Potential devolution of Green Spaces Management (WDC)

Council is asked to CONSIDER an approach from Wycombe District Council in relation to their grounds maintenance contract which is due to end on 31 December 2019. Wycombe District Council are currently going out to tender for a new 4 year grounds maintenance contract and are asking if the parish council wish to accept devolution under a contract agreement, take ownership of the sites via freehold transfer or leave the areas under Wycombe's care. The sites involved at the moment are in Flackwell Heath and Tyles Green; shown on cuttings maps at **APPENDIX D (Pages 30-36)**

Council is asked to NOTE that there is currently no budget as this will be in line with the new contract which is out for tender.

A response has been requested by August 2019.

13. Informal meeting of council members

Council is asked to NOTE that the informal meeting is scheduled to take place on Thursday 3 October 2019. The public and press are excluded from the meeting.

Members are asked to suggest items for consideration at the meeting or to subsequently notify the Clerk or Chairman of Council.

14. Questions by Members of the Council

At the time of agenda dispatch, no questions by members have been received.

15. Public Participation

Members of the public are permitted to make representations, ask and answer questions, as well as give evidence in respect of any item of business included in the agenda. A fifteen minute period is permitted in total.

Members of the public wishing to speak at the beginning of the Council meeting should approach the Clerk with this request as soon as possible.

16. Accounts for Payment

Any accounts for payment are to be circulated at the meeting for the approval of members. Members are reminded to declare any personal or personal and prejudicial interests in any items submitted.



Wendy Thompson
Clerk of the Council
19 June 2019

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on Thursday 2 May 2019 at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press.

Present:

Cllr K Wood - Chairman	Cllr M Wilkes
Cllr L Willis – Vice-chairman	Cllr S Digby
Cllr R Kin	Cllr J Herschel
Cllr J White	Cllr L Johncock
Cllr C Jordon	Cllr P Miller
Cllr J Gurney	Cllr J Johnson
Cllr J Johnson	Cllr H Darch
Cllr I Forbes	Cllr R Wilks
(One FH vacancy)	

Also present: Cllr D Johncock (WDC), Flackwell Heath resident

Before the meeting Cllr Wood advised all present that it was Cllr Johnson's last meeting as she had tendered her resignation from the Council. She was thanked for her 12 years of service and will be missed.

- FC/18/077 **Apologies for Absence**
Apologies for absence were received and approved from Cllr Dodds (holiday)
- FC/18/078 **Declarations of Interest and Code of Conduct**
Cllr Wood declared an interest in agenda item 17 Accounts for Payment – cheque no 9846 expenses.
- FC/18/079 **Council Minutes**
It was RESOLVED that;
the minutes of the Council meeting held on Thursday 28 February 2019 be a true and accurate record.
- FC/18/080 **Open Spaces Committee**
Cllr Willis had nothing more to add to the report.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 7 March 2019 be approved.
- FC/18/081 **Works & Services Committee**
In the absence of Cllr Dodds, Cllr White advised that;
WS/18/077 Boundary Stone had been installed by the grounds team from the golf club.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 21 March 2019 be approved.
- FC/18/082 **Finance & General Purposes Committee**
Cllr Forbes highlighted the;
FGP/18/075 (9) Risk Strategy this was coming up for approval later on the agenda.

It was noted that Cllr Digby had been present at the meeting – an amendment to the members present listing would be made.

It was RESOLVED that;
The report of the Committee meeting held on Thursday 18 April 2019 be approved with the above amendment.

FC/18/083 **Planning Meetings**
It was RESOLVED that;
the reports of the Planning Meetings held on Thursday 28 February 2019, Thursday 7 March 2019, Thursday 21 March 2019, Thursday 18 April 2019 and comments submitted via ward planning reps as no meeting arranged be approved.

It was noted that the Ashwells response be added to the minutes to act as a permanent record. Also that a complaint had been received relating to 10 Wheeler Avenue questioning the due process of the comment. Cllr Wood had been in correspondence with the complainant.

FC/18/084 **Annual Return and Annual Governance Statement**
Council was asked to approve the recommendation from the Finance and General Purposes Committee to sign the Annual Return and Governance Statement.

It was RESOLVED that;
The Annual Return and Governance Statement be approved and signed by the Chairman of Council.

FC/18/085 **Policies & Procedures**
Council was asked to approve the recommendation from the Finance & General Purposes Committee to adopt the following policies;

- 1 Information & Data Protection Policy**
- 2 Retention & Disposal Policy**
- 3 Management of Transferable Data Policy**
- 4 Data Breach Policy**
- 5 Standing Orders 2019**
- 6 Financial Regulations**
- 7 Publicity Policy**
- 8 Complaints Procedure**

It was RESOLVED that;
All the above policies and procedures were approved for re-adoption.

9 Risk Management Strategy
It was RESOLVED that;
The Risk Management Strategy be approved for adoption.

FC/18/086 **Grants**
Council was asked to approve the recommendation from the Finance & General Purposes Committee to provide the following grant;

Flackwell Heath Minors Football Club – grant for improvements to the pavilion with a condition that all outstanding maintenance be completed.
Requested amount £5,000.00 to £10,000.00 towards a quotation of £33,000.00
Recommended grant award £1,000.00

It was RESOLVED that;
The grant award for £1,000.00 be approved on completion of all outstanding maintenance items and once the refurbishments had been completed.

FC/18/087 **S137 – Payment of Grants**
Council was asked to note that under the Local Government Act 1972 S137 (4) (a) the statutory expenditure limit for 2019/20 is £8.12 per elector. S137 enables parish councils to spend a sum, per elector, on activities and projects not specifically authorised by other

powers. Council was asked to note that the current budget allocation for the financial year of £2,500.00 was well below the aforementioned limit.

Upper limit figures for each ward with elector numbers from the 2018 electoral role:

Flackwell Heath	Electors on roll	4675 equates to	£37,961
Tylers Green	Electors on roll	3415 equates to	£27,729
Loudwater	Electors on roll	3207 equates to	£26,041

Cllr Miller highlighted a need to review the grants budget line for the next financial year in light of the S137 limits for possible expenditure. It was also noted that the parish council was not limited to the grants budget line if a project was deemed worthy of support.

FC/18/088 Budget 2019/20

Council was asked to approve the recommendation from the Finance & General Purposes committee to increase the project lines for each committee as below, further reducing the general reserve;

Open Spaces a further £10,000

Works & Services a further £10,000

Finance & General Purposes a sum of £5,000

***It was RESOLVED that;
the above committee project lines be increased as above.***

FC/18/089 Land adjoining King's Wood

Council was asked to consider the possible purchase of a 5.5 acre piece of woodland bordering on King's Wood. The site is attached to the 15 ways entrance at the bottom of Kingswood Road. The vendor has requested that the smaller plots be sold to private buyers, however the agent had advised that the sale of the whole site was an option with an asking price of £200,000. For a quick sale the price could be negotiated.

***It was RESOLVED that;
the parish council had sufficient amenity woodland with King's Wood and therefore asked that the Clerk should contact the vendors agent to advise that there was no interest in the purchase.***

FC/18/090 Full-time Civil Enforcement Officer - LAF

Council was asked to consider and comment on a suggestion from the Chepping Wye Valley Local Area Forum to supplement the existing civil parking enforcement provision by Bucks County Council who are responsible for enforcing parking regulations. Bucks County Council sub-contract the work to NSL who currently provide 34 hours of enforcement per week in the Chepping Wye Valley LAF area – with 15 hours specifically within the parish boundary.

Members were asked to identify hotspot areas.

***It was RESOLVED that;
The clerk contact the LAF team and ask for a 'snapshot' of activity – sample data and how many tickets had been given in order that the final decision for inclusion in the project could be made at the next Works & Services committee meeting.***

FC/18/091 Questions by Members of the Council

- Cllr R Wilks asked about the recycling centres closing.
Cllr Wood advised that the recycling centres included in the closure were the roadside bottle banks not the household waste sites.
- Cllr Jordan advised that the lights in Rayners Close were not working again.
Cllr Wood advised that they should be put onto Fix my Street

FC/18/092

Public Participation

There were no questions from the member of the public, however he commented on how enjoyable the discussions had been.

Cllr D Johncock (WDC) mentioned that he believed that the travel time for the Civil Enforcement Officer was included within the 15 hours quoted for the parish.

FC/18/093

Accounts for Payment

Accounts for payment were circulated at the meeting for the approval of members.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 9837 to 9849 be signed and BACS payment to Barclays Payflow and direct debits to Affinity Water, EE and E-On, be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 8.23pm

Date and time of next meeting: Thursday 27 June 2019 @ 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Annual Council meeting held on Tuesday, 14 May 2019 at 7.30 pm at the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to the public and press.

Present:	Cllr K Wood - Chairman	Cllr C Jordon
	Cllr L Willis - Vice-chairman	Cllr Herschel
	Cllr J Gurney	Cllr L Johncock
	Cllr J White	Cllr M Wilkes
	Cllr I Forbes	Cllr P Miller
	Cllr H Darch	Cllr B Kin
	Cllr R Wilks	

1. Election of chairman of the council

It was proposed by Cllr Ian Forbes and seconded by Cllr Liz Johncock that Cllr Katrina Wood be elected Chairman of the Council until the next Annual Meeting of the Council.

It was proposed by Cllr J Herschel and seconded by Cllr B Kin that Cllr Ian Forbes be elected Chairman of the Council until the next Annual Meeting of the Council.

Recorded votes;
12 votes for Cllr Wood
2 votes for Cllr Forbes
1 spoilt vote

It was RESOLVED that;

According to the ballot of members present, Cllr Wood be elected chairman of council for the year 2019/20.

Cllr Wood signed the declaration of acceptance of office.

2. Election of vice-chairman of the council

It was proposed by Cllr Katrina Wood and seconded by Cllr L Johncock and Cllr C Jordan that Cllr L Willis be elected vice-chairman of the council.

There were no other nominations tabled.

It was RESOLVED that;

Cllr L Willis be elected vice-chairman of Chepping Wycombe Parish Council and Acceptance of Office signed.

3. Apologies for absence

Apologies for absence had been received and approved from Cllr Sue Digby (holiday)

4. Declarations of members' interests in agenda items

Cllr M Wilkes declared a personal interest in agenda item 11 have a payable expenses cheque.

Cllr Les Willis declared an interest in agenda item 11 being a member of St Peter's Loudwater who were receiving a payment for the closed churchyard maintenance.

Council adjourned at 7.38pm to confer in ward groups.

5. Election of standing committees of the council

The following members were elected to serve on the committees as set out below:

Open Spaces	Works & Services	Finance & General Purposes
Cllr Les Willis (LW)	Cllr Chris Dodds (LW)	Cllr Chris Dodds (LW)
Cllr John Gurney (LW)	Cllr John White (LW)	Cllr Les Willis (LW)
Cllr Clive Jordan (LW)	Cllr Clive Jordan (LW)	Cllr John Gurney (LW)
Cllr Bob Kin (FH)	Cllr Jeff Herschel (FH)	Cllr Jeff Herschel (FH)
Cllr Liz Johncock (FH)	Cllr Liz Johncock (FH)	Cllr Bob Kin (FH)
Cllr Sue Digby (FH)	Cllr Sue Digby (FH)	Cllr Roger Wilks (FH)
Cllr Mike Wilkes (FH)	Cllr Roger Wilks (FH)	Cllr Mike Wilkes (FH)
Cllr Ian Forbes (TG)	Cllr Haydn Darch (TG)	Cllr Ian Forbes (TG)
Cllr Haydn Darch (TG)	Cllr Ian Forbes (TG)	Cllr Haydn Darch (TG)
Cllr Katrina Wood (TG)	Cllr Katrina Wood (TG)	Cllr Peter Miller (TG)
		Cllr Katrina Wood (TG) ex officio

It was noted that unless appointed to a committee, the chairman and vice-chairman of the council are in accordance with Standing Orders ex-officio members of all committees, sub-committees and working groups

(a) Election of chairmen and vice-chairmen of committees

So that delegated action could if necessary be taken before the next meeting of committees each committee met in turn to appoint a chairman and vice-chairman.

The council meeting was then reconvened at 7.44pm

The following appointments were reported:

	Chairman	Vice-chairman
Open Spaces Committee	Cllr Les Willis	Cllr Liz Johncock
Works & Services Committee	Cllr Chris Dodds	Cllr Jeff Herschel
Finance & General Purposes Committee	Cllr Ian Forbes	Cllr Jeff Herschel

(b) Planning Applications Committee

Council was asked to consider the following;

- the planning representatives for each ward rotate the chairmanship of the Planning Committee by agreement amongst themselves;
- the membership of the committee will be, as a minimum, the same members of the committee immediately following the Planning Committee – all members being welcome to attend;
- quorum of these meetings will be 3;

It was RESOLVED that;

the above criteria be approved however it should be under review until the meeting was running smoothly.

Council was asked to elect one planning representative from each ward.

It was RESOLVED that;

the following representatives were appointed to the Planning Applications Committee:

<i>Cllr L Johncock</i>	<i>Flackwell Heath</i>
<i>Cllr C Dodds</i>	<i>Loudwater</i>
<i>Cllr H Darch</i>	<i>Tylers Green</i>

(c) Appointment of sub-committees

It was confirmed that appointments to Sub-committees and/or working parties if appropriate would take place at the first meeting of each committee.

(d) CWPC In-House Auditors

The meeting was asked to appoint two members as In-House Auditors or to refer the appointments to the Finance and General Purposes Committee.

*It was RESOLVED that;
the appointment of the In-House Auditors be referred to the first Finance & General Purposes Committee meeting.*

6. Review of assets, risks and policies

A review was undertaken.

*It was RESOLVED that;
that the financial regulations, standing orders, complaints procedure, press and media policy be adopted*

It was noted that the terms of references for committees to be deferred to each committee and insurance cover in respect of all insured risks would be for review at the next full Council meeting on 27 June as the 3 year agreement with the current insurer would be coming to an end in August.

*It was RESOLVED that;
The inventory of land and assets including buildings and office equipment reviewed at the Finance & General Purposes Committee be approved.*

7. Appointment of representatives on other outside bodies

Council was asked to consider appointing representatives to the following organisations:

<u>Organisation</u>	<u>Representatives</u>
Tylers Green & Penn Parish Council Joint Meeting	Tylers Green members and chairman of council
Queensway Joint Committee	Cllr Ian Forbes, Cllr Haydn Darch, chairman and vice chairman of council
Wycombe District Association of Local Councils (x 5 per year)	Cllr Clive Jordan, Cllr Ian Forbes, Cllr Jeff Herschel and Cllr Sue Digby
Local Area Forum (BCC) (x 4 per year)	Cllr Haydn Darch, Cllr Liz Johncock and Cllr Les Willis
Neighbourhood Action Group (NAG) (x 12 per year)	Membership would be deferred to F&GP
Flackwell Heath Residents' Association Executive Committee (x 4 per year)	Cllr Mike Wilkes
Flackwell Heath Community Centre	Cllr Jeff Herschel
Bucks Association of Local Councils (BALC)	Chairman of council

Loudwater Forum
And any other organisation the council believes to be relevant or not included in the above list

Loudwater members
Members as appropriate

It was noted that Cllr White expressed an interest to continue as the NAG representative for Loudwater – this to be advised at F&GP

The meeting is asked to agree the appointments of representatives to the following sports organisations;

It was RESOLVED that;

<i>Flackwell Heath Bowling Club</i>	<i>- Cllr Sue Digby be the representative</i>
<i>Flackwell Heath Tennis Club</i>	<i>- Cllr Sue Digby be the representative</i>
<i>Loudwater Bowls Club</i>	<i>- Cllr Clive Jordan be the representative</i>
<i>Flackwell Heath Minors Football Club</i>	<i>- Cllr Mike Wilkes be the representative</i>

8. Informal meeting of council members

Members were reminded that a date for this meeting would be considered at the next full Council meeting in June.

The public and press are excluded from the meeting.

Members are asked to suggest items for consideration at the meeting or to notify the Clerk or Chairman of Council.

9. Questions from the public

There were no members of the public present.

10. Questions by members of the council

Cllr Miller advised that the Penn & Tylers Green Residents Society AGM was being held on Friday 17 May 2019 at 7pm – all welcome to attend.

Cllr White advised that the Loudwater School Fete would be held on Saturday 6 July 2019 and the parish council would be having a stall.

11. Accounts for payment

The accounts for payment were circulated at the meeting for the approval of members.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 9580 to 9856 be signed and that the direct debits to Castle Water, Shell (Fuel Card Services) and SSE be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 8pm.

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Report of meeting held on Thursday 30 May 2019 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:

Cllr L Willis (Chairman)	Cllr I Forbes
Cllr C Jordan	Cllr J Gurney
Cllr M Wilkes	Cllr K Wood
Cllr H Darch	Cllr B Kin

Also present: Cllr C Dodds, Cllr J Herschel and Cllr A Barron

The meeting start was delayed starting at 7.52pm, due to the previous meeting overrunning.

- OS/19/001 **Apologies for absence**
Apologies for absence were received and approved from Cllr S Digby (holiday) and Cllr L Johncock (holiday).
- OS/19/002 **Declarations of members' interests in Items on the agenda**
There were none.
- OS/19/003 **Delegated Actions**
Members were asked to note that there had been no delegated action taken by the chairman of the committee and clerk since the last committee meeting
- OS/19/004 **Committee Terms of Reference**
Members were asked to consider the draft Terms of Reference, with a view to recommending them to full Council for adoption.

It was RESOLVED that;
The committee Terms of Reference be recommended to full council for adoption.
- OS/19/005 **Allotments**
Members were asked to note that at the time of agenda writing the following vacancies existed at the allotment sites:

Chapel Road – 6 full plots
Ashley Drive – 3 full plots

There was no one currently on the waiting list.

Members were asked to note that the Allotment Competition would be being judged by Cllr Willis and Cllr Johncock on Wednesday, 17 July 2019.

1 Ashley Drive Allotments - Taps
Members were asked to consider one of the quotations received for the extra stand pipe taps at the above allotment site.

It was RESOLVED that;
Quote B in the sum of £1,500.00 be approved

2 Chapel Road Allotments
2.1 Shed Break-in
Members were asked to note that the shed at the site was broken into – the window was removed. Fortunately, nothing was taken.

2.2 BBQ Date
Members were asked to note that the annual Flackwell Heath Allotment BBQ will be held on Saturday, 20 July 2019. All are welcome to attend this enjoyable event.

- OS/19/006 **Magpie Wood**
 Following the site visit in January and the subsequent recommendations for fencing along the boundaries from the last committee meeting in March, members were asked to consider one of the following quotations;
 Replacement of post and wire fencing to Robinson Road/Rayners Avenue/bridleway boundary;
It was RESOLVED that;
Quote A in the sum of £3,600.00 be approved for the post and wire fencing.
 Palisade behind the properties;
It was RESOLVED that;
Quote A in the sum of £3,200.00 be approved for the palisade fencing.
- OS/19/007 **Flackwell Heath Bowls Club**
 Members were asked to note that the Clerk and Warden met with members of the Bowls Club on 2 May 2019. Items covered at the meeting were overhanging trees, sign, footpath to the club gate, assistance with the purchase of a new rink mower and car parking.
 Members were asked to note that the overhanging trees had been handled with the assistance of the Flackwell Heath Local Area Technician and a grant application form had been sent to the club in relation to the mower.
 The site was put forward as part of the annual site visit this year and therefore the car parking item, footpath and sign will be reviewed at that point.
- OS/19/008 **Tylers Green Common**
8.1 Car Parking
 Members were asked to note that following a recent football festival in the village the office had received complaints about the parking. The football club were given permission to park 35 cars on the front common and a permit was raised on the understanding that the parking was for overflow and that it would be marshalled at all times. The Clerk and Warden cordoned off an area for parking over the 2 day event – the cordon was removed.
 Members were asked to consider whether permission should be given again to the football club for future events.
It was RESOLVED that;
A cordoned area of the front common would be made available, however this would only be forthcoming if a cash deposit, over and above the cost of the permit, was received in lieu of the event. The deposit would be non-refundable if there was found to be a breach of the permission.
- OS/19/009 **Playground Updates**
 Members were asked to receive updates from the working parties.
Tylers Green – Cllr Wood advised that she was currently waiting for a quotation for an in-ground trampoline for Ashley Drive.
Flackwell Heath – there would be a meeting of the working party the results of which would be brought to the next committee meeting.
- It was noted that Cllr Darch advised that at Ashley Drive Recreation Ground the crawl tunnel covering was worn and possibly a trip hazard, also the surface at the entrance gate to the adventure play area was very badly worn and in need of attention.
- OS/19/010 **Totteridge Common**
1 Planning
 Members were asked to note that the planning application for the bund and gate had been submitted to Wycombe District Council.

2 Fencing

Members were asked to note that there has been continual fly tipping into King's Wood from the car park at the Dolphin Public House.

Members were asked to consider one of the quotations to erect a fence (approximately 46 linear metres in length) behind the car park making tipping rubbish into the wood at this point impossible.

It was RESOLVED that;

Quote B in the sum of £2,700.00 be approved.

3 Tree works

Members were asked to note that there are three large Beech trees requiring immediate attention on the Totteridge Common side of King's Wood. They are over paths to the edge of the wood.

Members were asked to consider one of the following quotations for the works;

It was RESOLVED that;

Quote C in the sum of £1,300.00 be approved.

OS/19/011

Orchard Green Hedge

Members were asked to note that the post and rail fencing previously agreed had been completed at the above site.

OS/19/012

Railway Land

Members were asked to note that the phased works to the boundary trees behind Bay Tree Close were underway.

OS/19/013

Hedley Green

Members were asked to note that the steps at the site are worn and dangerous, a sign has been erected to advise users of the area to take care when using the steps.

Members were asked to consider one of the quotations to replace the steps;

It was RESOLVED that;

Quote A in the sum of £1,500.00 be approved.

It was noted that the quotation did not include a handrail – this to be added to the quotation and approved via delegated action (Chairman/Vice-chairman of committee and Clerk)

OS/19/014

Committee Site Visit – 4 July 2019

Members were asked to note that currently there were two items for the site visit – Straight Bit and Flackwell Heath Bowls Club.

Members were asked to suggest further sites for inclusion.

It was agreed that Orchard Green and Ashley Drive Recreation Ground be added to the site visit.

It was noted that the site visit would take place on Thursday 4 July and would start at 10.30am – an agenda with the running order will be circulated.

OS/19/015

Committee Finances

Members were asked to note the committee income and expenditure to Period 1 (April).

No questions from the public.

- Cllr M Wilkes asked if a further no parking sign could be installed prior to the Football Festival at the Green Dragon Lane Recreation Ground.
The Clerk confirmed that this would be possible
- Cllr Herschel advised that a bin has been removed from the bus stop near the Community Centre in Flackwell Heath and also one bin from Jubilee Gardens.
The Clerk will contact Wycombe District Council to have them replaced.
- Cllr Kin asked about the plaque (stone) from Ford's Mill which was due to be erected in Boundary Road Recreation Ground.
Cllr Gurney advised that the project had come to a standstill due to a requirement for the plaque (stone) to be 30 metres from the river. There had also been talk of rejuvenating the interpretation board.
- Cllr Barron asked who was responsible for cutting the green verges.
- Bucks County Council are still the responsible authority.
- Cllr Darch highlighted that the noticeboard opposite the Village Hall in Tylers Green was looking worse for wear.
Mr Christie (Warden) advised that work to signs and noticeboards would be taking place in July/August.
- Cllr Forbes asked about progress on the Tracks Project, specifically Track 4.
The Clerk advised that there had been little response to her letter.
- Cllr Jordan advised that the trees in the 3 metre strip around the edge of Magpie Wood were now overhanging and causing issues for pedestrians.
Cllr Wood mentioned that the issue should be put on FixMyStreet for the owners, Bucks County Council, to cut them back.

Accounts for payment

Accounts for payment were circulated at the meeting for the approval of members.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 9857 to 9866 be signed and that the BACS payment to Payflow and direct debits to Barclays, E-ON, Npower and Unicom be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 8.56pm

Date and time of next meeting: Thursday 27 August 2019 @ 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Meeting to be held on Thursday 13 June 2019 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:	Cllr C Dodds - Chairman Cllr H Darch Cllr J White	Cllr I Forbes Cllr R Wilks
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Also present: Cllr L Willis, Cllr B Kin, Cllr A Barron and Mr G Christie (CWPC Warden)

WS/19/001 **Apologies for absence**
Apologies were received and approved from Cllr L Johncock (holiday), Cllr J Herschel (holiday), Cllr K Wood (holiday), Cllr C Jordan (WDALC meeting)

WS/19/002 **Declarations of members' interests in Items on the agenda**
There were none.

WS/19/003 **Delegated Action**
Members were asked to note that since the last committee meeting there had been no delegated actions.

WS/19/004 **Committee Projects**
1 Bus Shelters – Kingsmead Road & Station Road Loudwater
Members were asked to note that an order had been raised for the revised works quotation for the above which had been approved at the Special Council meeting on 30 May 2019.

2 Office Refurbishment
Members were asked to note that the ceiling & lighting replacement had been ordered and the work was due to be undertaken during the first two weeks of July.

Members were also asked to note that the office working party comprising of Cllr Dodds, Cllr Johncock, Cllr Wood and the Clerk met to discuss the possible reconfiguration of the ground floor. Cllr Dodds had produced an initial sketch.

It was noted that a structural engineer would need to be appointed for drawings for building control. This item to be referred to full council for approval.

3 Bus shelter – Flackwell Heath & Loudwater

Members were asked to consider the proposal from Cllr Herschel to provide bus shelters in Robinson Road, Loudwater, Heath End Road, Flackwell Heath and Spring Lane, Flackwell Heath with the aid of matched funding from the Local Area Forum for the real-time electronic displays.

It was RESOLVED that;
any further decisions on bus shelters be deferred until a full and proper bus shelter survey be undertaken of each ward and the ordered bus shelters for Kingsmead Road and Station Road be installed and inspected.

WS/19/005 **LED Footway Lighting**

Members were asked to note that a lighting company had been asked to deal the few lamps either day burning or out (about 5 units out of 522). They had also secured the two leaning columns.

It was noted that these works were being treated as a trial, following the successful completion all quotes received for the maintenance contract will be referred back to committee for recommendation to full council.

WS/19/006 **Local Area Forum**

Members were asked to note that the next LAF meeting is due to be held on 10 July @ 7.00pm.

Members were asked to note that the works to install the bollards at Wheeler Avenue, Tylers Green was being processed by Bucks County Council and we were currently awaiting a start date.

WS/19/007 **Community Payback Update**

Members were asked to note the work undertaken by the Community Payback teams since the last committee meeting in March.

It was noted that there had been several issues with supervisors not being available and the sessions being cancelled.

WS/19/008 **Replacement Small Sit-on Mower**

Members were asked to note that the parish council purchased the small sit-on mower (Stiga) in 2014 and that it had become more unreliable over the last 3 years, a schedule of breakdowns and issues had been attached to the agenda for review.

Members were asked to consider one of the quotes received for a replacement mower. The warden had recommended an ETESIA Attila AK88, following discussions with suppliers, other users and test drives.

***It was RESOLVED that;
a recommendation for approval be made to full council for the purchase of the Estesia Attila AK88 for the sum of £7,095.00 (with first 50 hour service as part of package) from the Earmarked Reserve for the replacement currently standing at £8,752.00.***

It was noted that the Stiga could probably be sold on for approximately £1,200.00.

WS/19/009 **Cemeteries**

1 Procedures and Paperwork

Members were asked to note that two members of the working party attended the Cemetery Compliance training session on 27 March 2019.

2 Cock Lane Cemetery – Height Barrier & Gate

Members were asked to note that there has been fly-tipping down the bank of the cemetery car park into King's Wood.

Members were asked to consider one of the quotations to install a height barrier and gate to the car park at the cemetery which would mirror the barriers at the King's Wood car park and hopefully dissuade further fly-tipping.

***It was RESOLVED that;
the purchase of the height barrier and gate be approved at a cost of £1,300.00 and that quote B be approved in the sum of £2,100 for the installation.***

WS/19/010 **Committee Site Visit**

Members were asked to bring to the meeting suggestions for the site visit in July.

It was agreed that the office would be the sole item for the site visit and therefore the site visit would take place on the same evening as the next committee meeting in September.

WS/19/011 **Committee Finances**

Members are asked to NOTE the committee's income and expenditure to Month 1 (April).

Cllr Barron highlighted a miscoding error, which had been rectified in Month 2 and queried the budget line for water use at the war memorial in Flackwell Heath – the water company had not billed for use since 2017 and had refund the site.

WS/19/012 **Questions from committee members and the public**

There were no further questions

WS/19/013 **Accounts for payment**

The accounts for payment were circulated at the meeting for consideration by councillors.

***It was RESOLVED that;
the accounts for payment be approved and cheques numbered 9867 to 9879 be signed and direct debits to Barclays, Castle Water, EE, Shell (Fuel Card Services) and SSE be approved for payment.***

The chairman of committee thanked members for their attendance and closed the meeting at 8.20pm

Date and Time of next meeting: Thursday 12 September 2019 @ 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

A report of the Planning Meeting held on 2 May 2019
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was chaired by Cllr Miller

Those attending: H Darch, S Digby, L Willis, L Johncock, B Kin, J Herschel, C Jordan, I Forbes, R Wilks, K Wood, J White, M Wilkes. Also attending D Johncock

Declarations of members' interests in items on the agenda - No declarations

Applications for consideration

Members were asked to consider the following applications, comments to be sent to Wycombe District Council.

WDC Reference	Property Address	Proposal	Comments
<u>19/05801</u>	44 Ashley Drive Tylers Green Buckinghamshire HP10 8BE	Householder application for construction of part two storey, part single storey front, side and rear extensions	No Comment
<u>19/05888</u>	Truro Cottage Nursery Lane Tylers Green Buckinghamshire HP10 8LT	Householder application for demolition of existing shed and construction of single storey detached garden room	No Comment
<u>19/05868</u>	4 Taplin Way Tylers Green Buckinghamshire HP10 8DW	Householder application for single storey rear extension, dropped kerb extension and creation of a new parking area	No Comment

The meeting closed at 7.18pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

A report of the Planning Meeting held on 14 May 2019
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was chaired by Cllr Dodds

Those attending: H Darch, L Willis, L Johncock, B Kin, J Herschel, C Jordan, I Forbes, R Wilks, K Wood, J White, M Wilkes, P Miller and J Gurney

Declarations of members' interests in items on the agenda - No declarations

Applications for consideration

Members were asked to consider the following applications, comments to be sent to Wycombe District Council.

WDC Reference	Property Address	Proposal	Comments
<u>19/05902</u>	Buckingham Place Church Road Tylers Green Buckinghamshire HP10 8LN	Change of Use from Office (B1(a)) to residential (C3) with two storey side/rear extension to create 4-bed detached dwelling with integral garage	No Comment
<u>19/05882</u>	Totteridge Common Totteridge Lane High Wycombe Buckinghamshire	Installation of gates and creation of bunds	No Comment
<u>19/05784</u>	45 Clearbrook Close Loudwater Buckinghamshire HP13 7BQ	Householder application for first floor rear extension with chimney amendment for wood burning stove	No Comment
<u>19/06062</u>	16 Nash Place Tylers Green Buckinghamshire HP10 8ES	Householder application for construction of part first floor, part two storey, part single storey side/rear extension, and single storey side extension	No Comment
<u>19/06007</u>	48 Fennels Farm Road Flackwell Heath Buckinghamshire HP10 9BS	Householder application for construction of hip to gable end roof extension, 2 x front dormer windows and 3 x roof lights to rear in connection with loft conversion, construction of side and rear extensions and provision of smooth render finish to side and rear elevation	Objection due to the proximity of wall and loss of light as it can impact the neighbour's vision splay. The Tudor gable to the front will impact on the street scene
<u>19/06041</u>	8 Georges Drive Flackwell Heath Buckinghamshire HP10 9JH	Householder application for single storey side extension	Concern about insufficient parking
<u>19/06078</u>	52 The Rise Loudwater Buckinghamshire HP13 7BD	Householder application for construction of single storey front extension and two storey side extension and external alterations changes to ground levels, steps and creation of parking space to the front	Concern on the parking spaces and the gradient of them. There is also a potential for overdevelopment

The meeting closed at 7.18pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on 30 May 2019
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was chaired by Cllr Dodds

Those attending were: R Kin, J White, L Willis, K Wood, C Jordan, M Wilkes, I Forbes, J Gurney and G Christie

Declarations of members' interests in items on the agenda

Cllr Darch declared an interest in Wheeler Avenue and left the room whilst this item was discussed and returned afterwards

Applications for consideration

Members were asked to consider the following applications, comments to be sent to Wycombe District Council.

WDC Reference	Property Address	Proposal	Comments
<u>19/06060</u>	Corra Linn Kingswood Road Tylers Green Buckinghamshire HP10 8JE	Householder application for construction of open front porch and single storey rear extension	No Comment
<u>19/05988</u>	6 Beckings Way Flackwell Heath Buckinghamshire HP10 9JN	Householder application for construction of single storey side and rear extensions to replace existing conservatories	No Comment
<u>19/06075</u>	Four Winds Hammersley Lane Tylers Green Buckinghamshire HP10 8HG	Variation of condition 2 (plans) attached to PP 18/06479/FUL (demolition of existing dwelling and erection of 2 x 4 bed detached dwellings with integral garages and a pair of 4 bed semi-detached dwellings with the construction of new vehicular accesses) to allow alterations to plans	No Comment
<u>19/06082</u>	54 Fennels Way Flackwell Heath Buckinghamshire HP10 9BY	Householder application for raising of roof, roof extensions/alterations and single storey side and rear extension	No Comment
<u>19/06081</u>	Wilkes Park Magpie Lane Flackwell Heath Buckinghamshire HP10 9EA	Demolition of existing changing rooms and store and erection of new changing facility and stand	No Comment
<u>19/06074</u>	1 Altona Road Loudwater Buckinghamshire HP10 9RW	Householder application for alterations to ground levels in front and rear gardens, extension to existing patio, construction of steps and retaining walls (part retrospective)	No Comment
<u>19/06051</u>	Land Adjacent 9 Wheeler Avenue Tylers Green Buckinghamshire HP10 8EN	Erection of a 1 x 4 bed detached dwelling with associated access and parking	CWPC objects to the application based on the impact on the open and established nature of the Wheeler Ave development.

			The street scene will be changed considerably because the land available for the development is such that the proposed new property will be much closer to the footpath and the road compared to the other neighbouring properties. Point 17 of the Design & Access Statement refers to the pre-planning advice and the concern Officers had about the location of the proposed property and its proximity relative to road. The revised proposal is not sufficiently different and the concerns expressed have not been adequately addressed.
<u>19/06179</u>	Widmer Pond Cottage Bank Road Tylers Green Buckinghamshire HP10 8LA	Reduce height of 1 x Hawthorn and 1 x Hazel to fence line height	Any works to be carried out only with the full approval of the WDCs tree consultant
<u>19/06156</u>	18 St Johns Avenue Tylers Green Buckinghamshire HP10 8HP	Householder application for insertion 2 x dormers within existing roof side elevation	No Comment
<u>19/06139</u>	15 Saltash Close Loudwater Buckinghamshire HP13 7BE	Householder application for construction of single storey side extension	No Comment
<u>19/06140</u>	3 Philip Drive Flackwell Heath Buckinghamshire HP10 9JD	Householder application for construction of two storey side extension and removal of chimney stack	No Comment
<u>19/05996</u>	Wycombe Heights Golf Centre Rayners Avenue Loudwater Buckinghamshire HP10 9SZ	Formation of Irrigation Reservoir in connection with delivering Sustainable Irrigation to the Golf Course	Objection due to aesthetic reasons and deemed unnecessary
<u>19/06197</u>	Emerald House Hammersley Lane Tylers Green Buckinghamshire HP10 8HB	Reduce in height by approximately 2m and prune back lateral growth by 1.75m and shape, raise canopy near footpath by 1.5m to 3 x Sycamores as the trees are growing over the house and footpath and need general maintenance	Any works to be carried out only with the full approval of the WDCs tree consultant

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

A report of the Planning Meeting held on 13 June 2019
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was chaired by Cllr Darch

Those attending were: J White, L Willis, R Wilks, C Dodds, R Kin, A Barron and G Christie

Apologies for absence from L Johncock

Declarations of members' interests in items on the agenda

Cllr Dodds declared an interest in 1 Cascadia Close and withdrew from the room whilst this item was discussed.

Applications for consideration

Members were asked to consider the following applications, comments to be sent to Wycombe District Council.

WDC Reference	Property Address	Proposal	Comments
<u>19/06205</u>	46 Green Dragon Lane Flackwell Heath Buckinghamshire HP10 9JZ	Householder application for construction of single storey rear extension	No Comment
<u>19/06216</u>	5 Clearbrook Close Loudwater Buckinghamshire HP13 7BQ	Householder application for construction of front porch and associated external alterations	No Comment
<u>19/06182</u>	Rosemary Cottage Kingswood Avenue Tylers Green Buckinghamshire HP10 8DR	Householder application for erection of single storey rear & side extensions & two storey front extension (alternative scheme to PP 17/08270/FUL)	No Comment
<u>19/06277</u>	1 Cascadia Close Loudwater Buckinghamshire HP11 1JW	Householder application for demolition of garage, two storey side and single storey rear extension. Creation of 4 parking spaces to the front	Objection. Concerned that this is an overdevelopment of the site and that there will not be enough parking space. Concern that the extension seems to be too close to the bank and ask if the environment agency should be consulted.
<u>19/06256</u>	250 Blind Lane Flackwell Heath Buckinghamshire HP10 9LD	Householder application for demolition of existing conservatory and construction of single storey rear extension and first floor rear extension	No Comment

The meeting finished at 7.20pm

Proposal

- This Council purchases a Sentinel at a cost of circa £4k for use by CSW (Community Speed Watch) volunteers throughout the Chepping Wycombe/Hazlemere NAG area.
- Funding will also be sought from Hazlemere PC, the local LAF's and WDC members.
- The final proposal to this Council will be made when the other sources of funding have been clarified
- Ian Forbes Liz Johncock Rob Kin

TERMS OF REFERENCE OF THE OPEN SPACES COMMITTEE**RESPONSIBILITIES**

1. The Open Spaces Committee (OSC) is responsible for oversight of the Council's amenity and leisure facilities including allotments, woodlands, commons, ponds and sports and recreation grounds. Specific areas of land (both owned and leased) are listed at Appendix 1.

In particular, it is responsible for:

- a. Setting and reviewing policies on the protection, enhancement and maintenance of Council property used for amenity and leisure purposes. This should include professional forestry management where applicable
- b. Undertaking regular inspections of Open Spaces Committee property to ensure that it is being well maintained and recommending improvements where appropriate.
- c. Permitting the use of such facilities for activities that will benefit the community.
- d. Reviewing and commenting on easements and way leaves across open spaces land for the Finance and General Purposes committee to consider and determine.
- e. Reviewing byelaws and property regulations and making recommendations, where appropriate, to the Finance and General Purposes Committee.
- f. Consideration of conservation schemes wherever appropriate.
- g. Ensuring public safety and all aspects of maintenance work, including any work undertaken by contractors, is undertaken in accordance with safety requirements determined by the Finance and General Purposes Committee, which has the overall responsibility for formulating the Council's Health and Safety policy, procedures and working practices.
- h. Develop a rolling 10-year plan for the improvement of open spaces generally and review/update the plan annually.
- i. Annually forming Working Party, in conjunction with the Clerk and Warden, to establish a tree planting programme for the forthcoming year.

REPRESENTATIONS RECEIVED AND CONSULTATION

2. The OSC is required to:
 - a. Consider representations made and to consult with residents, individuals and appropriate organisations, when necessary, about the Committee's responsibilities and service delivery. In particular to consider such matters raised by Sports Organisations and Clubs who are the Council's tenants as they occupy land/buildings that are the Committee's responsibility.
 - b. Appoint Members of the Committee to represent the Council on Sports Organisations and Clubs occupying Council land/premises.

- c. Consider the annual report submitted by RoSPA and to determine what safety measures should be adopted as soon as practicable noting that recommended maintenance will automatically be undertaken by the Council grounds staff at the earliest opportunity.

FINANCE

3. The OSC is required to:

- a. Undertake a regular review of the approved income and expenditure budget of the Committee. The Committee Chairman is to advise the Finance and General Purposes Committee of major variations to the approved budget. The Committee is not to enter into any financial commitment that exceeds the total of the approved budget without the approval of the Finance and General Purposes Committee or a meeting of the Council.
- b. Prepare the Committee's annual estimated budget for submission to the Finance and General Purposes Committee for consideration. These estimates should include proposals for forward planning and the use and setting aside of funds to specific earmarked reserves.
- c. Annually review allotment fees and property rents, and make recommendations to the Finance and General Purposes Committee.
- d. Regularly consider and review service delivery; in particular to consider Best Value principles as directed by the Finance and General Purposes Committee.
- e. To apply any financial directive introduced by the Council.
- f. To seek grant aid and support through the Clerk to the Council.

GENERAL

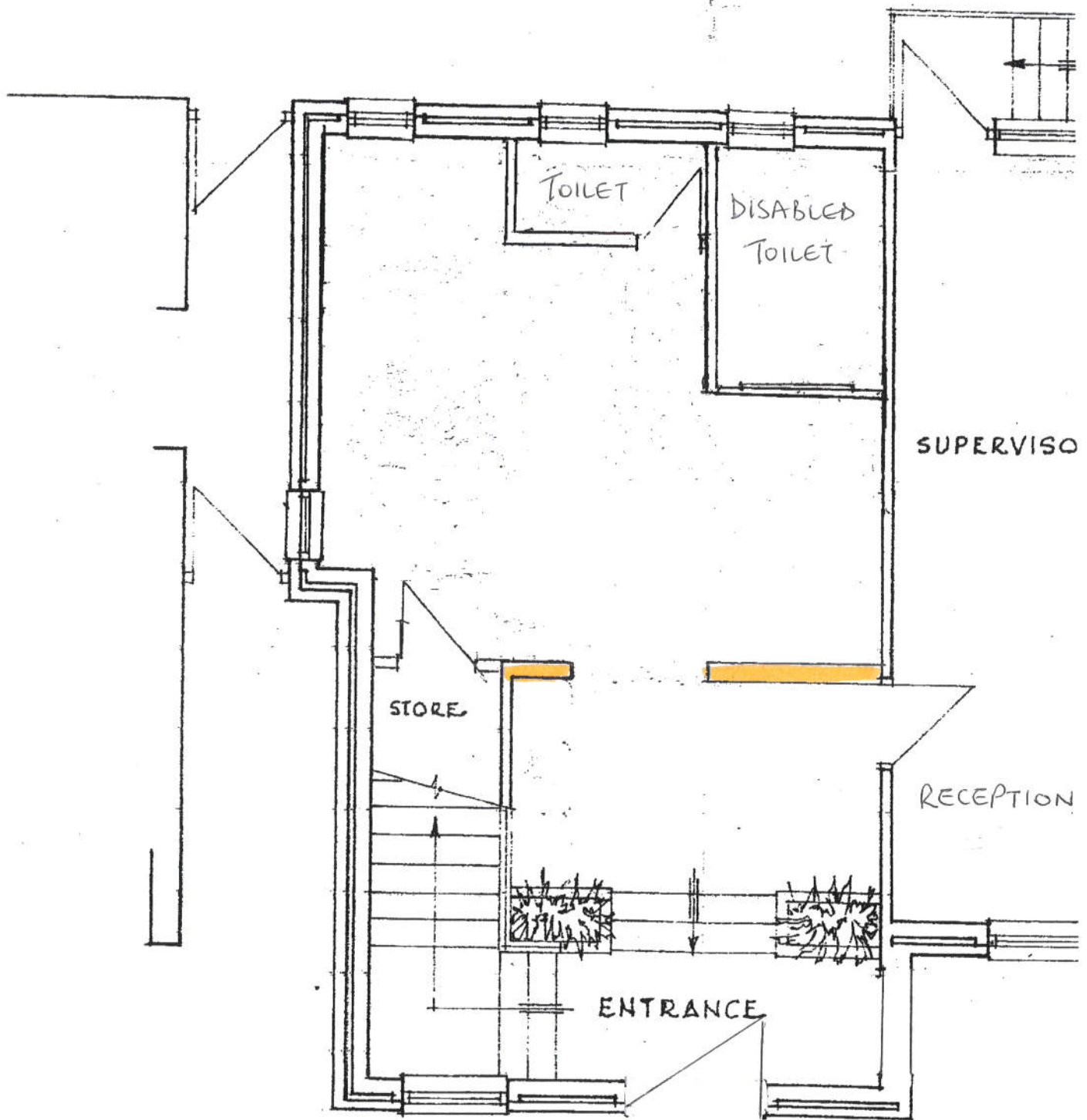
- 4. To apply any policy adopted by the Council to the functions of the Committee such as making as much information freely available to the public as possible and ensuring that any form of discrimination does not take place.

APPENDIX 1

TERMS OF REFERENCE OF THE OPEN SPACES COMMITTEE

The following areas comprise the land for which the Open Spaces Committee is responsible:

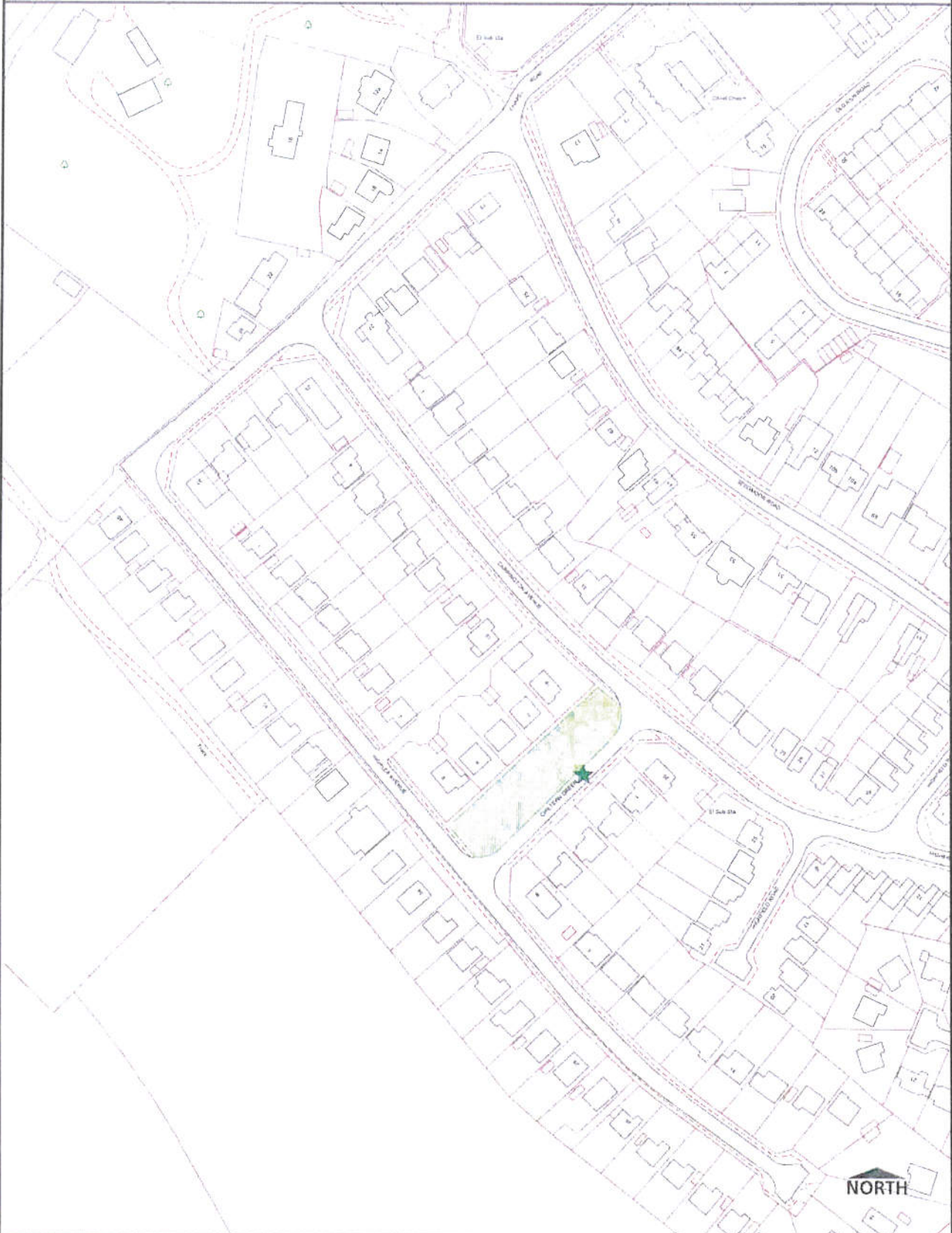
- Ashley Drive Recreation Ground
- Ashley Drive Allotments
- Derehams Lane Recreation Ground
- Boundary Road Recreation Ground
- Straight Bit Recreation Ground
- Chapel Road Allotments
- Green Dragon Recreation Ground
- Oakwood
- King's Wood
- Totteridge Common
- Tylers Green Common (Front & Back) (Front common part owned by Penn PC)
- Pond Wood Copse
- Pistles Pond (looked after on our behalf by Penn PC)
- Beechwood Gardens/Clearbrook Close
- The Rise
- Hedley Green
- Queensmead
- Railway Lane
- Orchard Green
- Jubilee Gardens & Chapel Rd junction
- Fennels Wood access
- Spring Lane
- Magpie Wood



GROUND FLOOR PLAN

Chiltern Green

FLACKWELL



NORTH

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Site Plan for Council Business Use Only

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Date:

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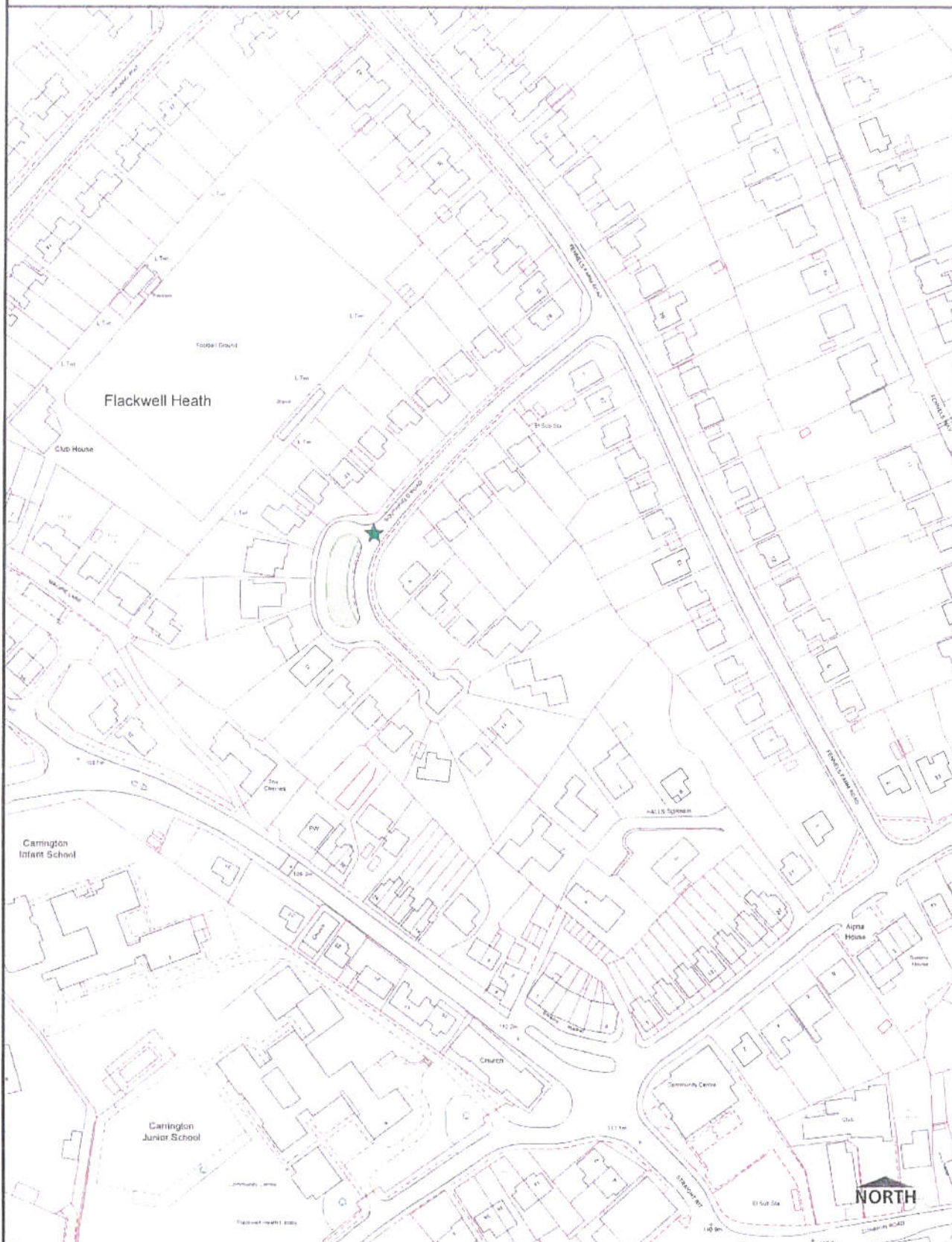
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 ICT Business Systems
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 High Wycombe Bucks HP11 1BB


www.wycombe.gov.uk

Southern Way

SOUTHFIELD ROAD

FLACKWELL



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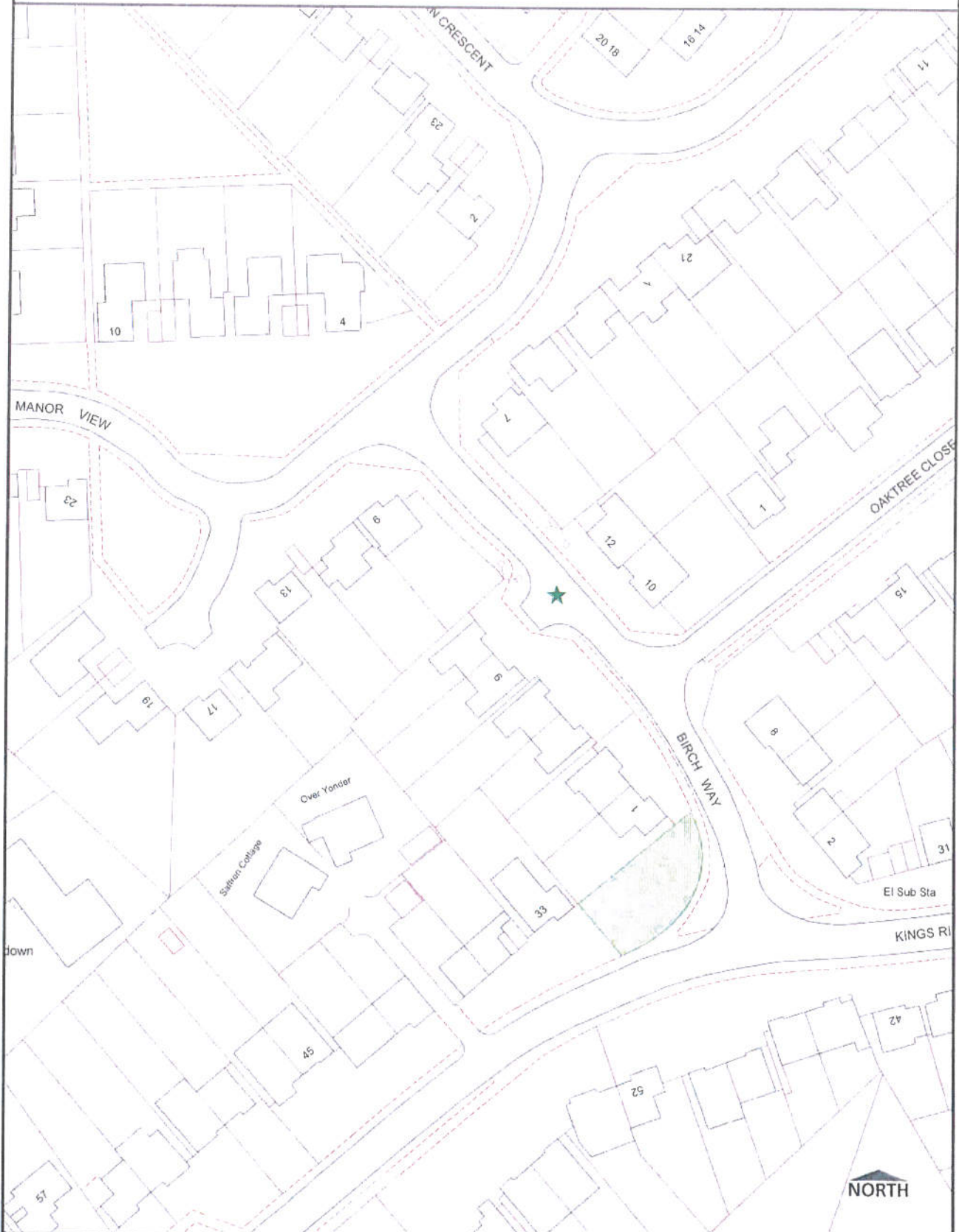
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Birch Way

TG



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Chepping Close

TG



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NORTH



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20/06/2019

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