

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Meeting to be held on Thursday 27 September 2018 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Committee Membership:	Cllr C Dodds - Chairman	Cllr C Jordan
	Cllr J White – Vice-chairman	Cllr Johnson
	Cllr L Johncock	Cllr H Darch
	Cllr M Wilkes	Cllr K Wood
	Cllr J Herschel	Cllr S Digby

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence
2. Declarations of members' interests in Items on the agenda
3. Delegated Action
4. Restoring the Record
5. Committee Projects
 - 5.1 Bus Shelter – Kingsmead Road, Loudwater
 - 5.2 Altona Road Cemetery - Extension Path
 - 5.3 Cock Lane Cemetery – Standpipe Extension
 - 5.4 Cock Lane Picnic Area – Path to Council Offices
 - 5.5 Disabled Access to Bench – Queensmead Road
6. Boundary Stone Update – Wycombe Heights Golf Club
7. LED Footway Lighting
8. Purchase of CAT Scanner
9. Trailer
10. Local Area Forum
11. Community Payback Update
12. Revive the Wye – Back Stream
13. Altona Road Cemetery – Update on Complaint
14. Cock Lane Cemetery – cremation plots
15. BCC Household Recycling Centres - Public Consultation
16. Committee Finances
17. Questions from committee members and the public
18. Accounts for payment



Wendy Thompson
Clerk of the Council
20 September 2018

Delegated Action

Members are asked to NOTE that there have been no delegation actions taken since the last committee meeting in July.

AGENDA ITEM 4

Restoring the Record

Members are asked to RECEIVE an update from Cllr White.

AGENDA ITEM 5

Committee Projects

5.1 Bus Shelter – Kingsmead Road, Loudwater

Members are asked to NOTE that a meeting with Paul Goodwin from BCC Passenger Transport is being arranged on site to discuss the position and requirements of a new bus stop.

5.2 Altona Road Cemetery - Extension Path

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations received for the replacement of the surfacing to the extension path at Altona Road cemetery. The quotes include the removal of the existing shingle and the laying of a self-binding gravel to create a firm surface.

Quote A £5,400.00

Quote B £5,200.00

Quote C £18,840.00

5.3 Cock Lane Cemetery – Standpipe Extension

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations received for the standpipe extension.

As suggested at the site visit the quotes are for one extra standpipe at the extension entrance and then a further run to the end of the extension being capped off until required.

Quote A £1,450.00 – one extra standpipe

Quote B £1,350.00

Quote A £1,800.00 – one extra standpipe and further run

Quote B £1,600.00

5.4 Cock Lane Picnic Area – Path to Council Offices

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations received for the creation of a path through the picnic area to the Council Offices. The suggested route for the path can be seen at **APPENDIX A**. The quotes include matching the surface of the existing path and making a ramp to access the car park to the front of the Council Offices.

Quote A £3,900.00

Quote B £3,500.00

Quote C £4,828.40

Further works will include the removal of a tree.

5.5 Disabled Access to Bench – Queensmead Road

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations received for the creation of a pathway for disabled access to the bench at the above site.

Quote A £2,400.00

Quote B £1,800.00

Quote C £1,575.00

AGENDA ITEM 6

Boundary Stone – Wycombe Heights Golf Club

Members are asked to NOTE that the interpretation board for the boundary stone has now been finalised and order at a cost of £900.00 which is less than the originally approved figure of £1,500.

AGENDA ITEM 7

LED Footway Lighting

Members are asked to NOTE that the next phase of the project will be to set up a maintenance contract for the new lights. One quote has been received to date but it is necessary to obtain a further two.

AGENDA ITEM 8

Purchase of a CAT Scanner

Members are asked to CONSIDER the purchase of a CAT scanner. The one that was on long term loan from Transport for Bucks has had to be returned.

Quotes have been obtained as follows;

Quote A	£830.00	CAT4 with imperial depth & strike alert
Quote B	£556.10	CAT4 Cable avoidance
Quote C	£555.00	CAT4 with depth estimation capability

AGENDA ITEM 9

Trailer

Members are asked to NOTE that the trailer for transporting the mowers has been delivered and been taken out on its first trip with great success.

AGENDA ITEM 10

Local Area Forum

Members are asked to NOTE that an application was submitted prior to the deadline date of 31 August for bollards to the entrance of Wheeler Avenue, Tyldesley Green.

Members are asked to NOTE an update on the yellow lines received from Cllr Willis who attended the Chepping Wye Valley LAF meeting on 19 September. Cllr Willis had been originally advised that the lines would be started in mid-August, however this has now slipped and they will now be started in mid-October. The work was approved in August and then ordered and now letters are again being sent out to residents to advise of when and where the yellow lines will be painted.

AGENDA ITEM 11

Community Payback Update

Members are asked to NOTE the work undertaken by the Community Payback teams since the last committee meeting in May. **APPENDIX B**

AGENDA ITEM 12

Revive the Wye – Back Stream

Members are asked to RECEIVE an update from Cllr Dodds and Cllr White following a meeting with the Revive the Wye team in relation to the clearance of the Back Stream.

AGENDA ITEM 13

Altona Road Cemetery

Members are asked to NOTE that following the report of vandalism to a child's grave at the above cemetery – no further reports have been received.

AGENDA ITEM 14

Cock Lane – cremation plots

Following the committee site visit in July when an informal discussion was held relating to the next area to be used for cremation plots. It was generally felt that the lower section would be opened.

Members are asked to CONSIDER, as an option, the layout at **APPENDIX C**, used in the Garden of Rest at Four Ashes.

Members are asked to APPROVE the next course of action.

AGENDA ITEM 15

BCC Household Recycling Centres - Public Consultation

Members are asked to NOTE the consultation at www.buckscc.gov.uk/hrc-review and are reminded that the closing date is Monday 22 October.

AGENDA ITEM 16

Committee Finances

Members are asked to NOTE the committee's income and expenditure to Month 5 (August). **APPENDIX D**

AGENDA ITEM 17

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 18

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date and Time of next meeting: Thursday 22 November 2018 at 7.30pm