

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Meeting to be held on **Thursday 16 January 2020** commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr M Wilkes	Cllr K Wood
	Cllr H Darch	Cllr B Kin

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Actions

4. Allotments

4.1 Hedge/tree works Scout Hut/Chapel Road Allotment site path

5. Magpie Wood, Loudwater

6. Straight Bit Recreation Ground, Flackwell Heath

6.1 Flackwell Heath Bowls Club Car Park

6.2 Recreation Ground car park pothole repairs

7. Tylers Green Common

7.1 Track 4 and Track 2

7.2 Pothole repairs – Bank Road & Rays Lane

7.3 Tylers Green Management Plan

7.4 Tree works

8. King's Wood, Tylers Green

9. Loudwater Bowls Club

10. Playground Updates

10.1 Ashley Drive Recreation Ground

11. Orchard Green Hedge, Flackwell Heath

12. Railway Land

13. Tree Planting Programme

14. Environmental Policy

15. Committee Finances

16. Questions from council members and the public

17. Accounts for payment



Wendy Thompson
Clerk of the Council
8 January 2020

Delegated Actions

Members are asked to NOTE that since the last committee meeting in October there have been no delegated actions taken by the chairman of the committee and clerk.

AGENDA ITEM 4

Allotments

Members are asked to NOTE that the following vacancies exist at the allotment sites:

Chapel Road – 4 full plots

Ashley Drive – 2 full plots and 1 half plot

There is no-one currently on the waiting list.

4.1 Hedge/tree works to Scout Hut/Allotment path

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations obtained for the work required to the hedge running down the side of the Scout Hut site at Chapel Road.

Quote A £1,750.00

Quote B £1,920.00

The works to include reduce overhanging trees from the allotment site, fell any low leaning stems, sever any ivy growth, raise trees in hedge line to 3-4 metres – removing all arisings from site.

AGENDA ITEM 5

Magpie Wood

Members are asked to NOTE that Cllr Jordan is continuing to keep the wood tidy.

AGENDA ITEM 6

Straight Bit Recreation Ground, Flackwell Heath

6.1 Flackwell Heath Bowls Club Car Park

Following the meeting in October when the committee resolved to obtain a 'ballpark' figure for the 11m by 60m area for a single row of parked cars, members are now asked to CONSIDER the costing obtained of between £30k - £35k for the works with a view to determining the feasibility of the project.

6.2 Recreation Ground car park pothole repairs

Members are asked to CONSIDER and, if so minded APPROVE one of the quotations obtained for the repair of the potholes currently in the car park.

Quote A £2,640.00

Quote B £2,500.00

The works to include cutting out the damaged areas of tarmac, re compact sub base and lay tarmac. Sealing all edges.

AGENDA ITEM 7

Tylers Green Common

7.1 Track 4 & Track 2

Members are asked to NOTE the ongoing problems with potholes on the above tracks. Remedial pothole filling will be undertaken to assist with the uneven surfaces.

Track 4 – Members are asked to NOTE that, with the assistance of a resident, further quotations are being obtained for a new surface and drainage. The first quotation received is in the sum of £22,500 this would cover the track from the Rays Lane junction to May Cottage a stretch of 100 metres, the contractor advises that this would leave a porous surface therefore further drainage is probably not necessary. Two further quotations are expected, but were not available for inclusion on the agenda.

7.2 Pothole repairs – Bank Road & Rays Lane

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations obtained to repair the potholes at the above sites.

	Bank Road	Rays Lane
Quote A	£690.00	£1,560.00
Quote B	£730.00	£1,650.00

The works to include cutting out the damaged areas of tarmac, re compact sub base and lay tarmac. Sealing all edges.

7.3 Tylers Green Management Plan

Members are asked to NOTE the extracts from the Management Plan at **APPENDIX A**, showing works completed and in hand for the year 2019/20 in Compartment 1 and works scheduled for 2020/21 in Compartments 2 and 3.

7.4 Tree works

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations obtained for the following works to the Memorial trees on the Front Common.

Quote A	£1,150.00
Quote B	£700.00
Quote C	£795.00

Works consisting of 3 Lime trees crown raised to 3 metres, removing deadwood 20mm and larger from the crown.
One Red Oak tree crown raised to 4 metres, removing deadwood 20mm and larger from the crown.

AGENDA ITEM 8

King's Wood, Tylers Green

Following the last committee meeting in October when members were advised that works would need to be started on the removal of ash trees suffering from ash die back, members are now asked to CONSIDER and APPROVE one of the quotations obtained for the following works;

King's Wood boundary with Cock Lane/depot and picnic area

Quote A	£2,970.00
Quote B	£4,950.00
Quote C	£3,500.00

Works to consist of removal of all sprayed trees displaying the disease – approximately 40.

Fifteen Ways Car Park

Quote A	£1,150.00
Quote B	£950.00

Works to consists of sectional dismantling of 5 ash trees

AGENDA ITEM 9

Loudwater Bowls Club

Members are asked to NOTE that the Bowls Club have requested a repair to the slope leading from their car park. The Clerk and Warden will visit the site and instigate the necessary maintenance works.

AGENDA ITEM 10

Playground Updates

Members are asked to receive updates from the working parties.

10.1 Ashley Drive Recreation Ground

Members are asked to NOTE that the play equipment has now been installed. The play area fencing will now be re-addressed.

AGENDA ITEM 11

Orchard Green Hedge

Members are asked to NOTE that the contractor started the next phase of the hedge removal on Monday 6 January. The new hedging will be replanted by the grounds team during the week beginning 13 January 2020.

AGENDA ITEM 12

Railway Land

Members are asked to CONSIDER and APPROVE one of the quotations obtained to complete the tree work to the rear of Bay Tree Close.

Quote A	£1,820.00
Quote B	£1,700.00

Works to consist of felling 2 ash trees to the rear of 12 Bay Tree Close, felling 1 field maple and coppicing 4 hazels behind 16/17 Bay Tree Close, felling 1 field maple behind 18 Bay Tree Close, felling a buddleia and cutting back bramble behind 19 Bay Tree Close, Felling ivy clad stem of field maple, 12 ash and 2 leaning hawthorn stems and coppicing large hazels behind 22 Bay Tree Close.

AGENDA ITEM 13

Tree Planting Programme

Members are asked to CONSIDER a suggestion that, as part of the tree planting programme, trees could be planted along the back common boundary behind the doctors' surgery up to Church Road, also in the cemeteries and on the allotment sites. Members are encouraged to bring suggestions along to the meeting for areas that need new or replacement trees.

AGENDA ITEM 14

Environmental Policy

Members are asked to CONSIDER the attached draft policy at **APPENDIX B** with a view to recommending it for adoption at full council.

AGENDA ITEM 15

Committee Finances

Members are asked to NOTE the committee income and expenditure to Period 8 (November). **APPENDIX C**

AGENDA ITEM 16

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 17

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date and time of next meeting to be confirmed.