

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Meeting to be held via Microsoft Teams on **Tuesday 25 August 2020** commencing at **7.00pm**
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr M Wilkes	Cllr K Wood
	Cllr S Herron	Cllr B Kin

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Actions

4. Allotments

4.1 Ashley Drive – Tenancy Agreement changes

4.2 Chapel Road – shed repair

4.3 Fencing to Scout Hut boundary

5. Tylers Green Common

5.1 Track 4 Trial holes report

6. Tree works

7. Playground Updates

7.1 Ashley Drive Recreation Ground

7.2 Straight Bit Recreation Ground

7.3 Incident at Straight Bit

8. Dog Bins

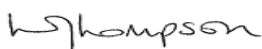
9. Green Dragon Lane Recreations Ground/Flackwell Heath Minors FC

10. Railway Land

11. Committee Finances

12. Questions from council members and the public

13. Accounts for payment



Wendy Thompson
Clerk of the Council
18 August 2020

Delegated Actions

Members are asked to NOTE that since the last committee meeting in March there have been no delegated actions taken by the chairman of the committee and clerk.

AGENDA ITEM 4

Allotments

Members are asked to NOTE that the following vacancies exist at the allotment sites:

Chapel Road – No vacancies

Ashley Drive – 1 full plot

There are currently 11 people on the waiting list.

4.1 Ashley Drive – Tenancy Agreement change

Members are asked to CONSIDER and, if so minded, APPROVE changing the tenancy agreement to re-instate the permission for allotment holders to have fires on their plots. The compost heap idea has not worked as all sorts of rubbish has been dumped making the area non-viable and it has also become costly to remove.

Currently the Ashley Drive agreement reads;

'A compost area for the disposal of material is to be used. No bonfires are permitted at the allotment site'.

To be replaced with;

'A bonfire for the disposal of diseased material is permitted upon the tenant's own plot but only between 1st September and 31st May. Any bonfire is to be supervised by the tenant and is not to be left in a lit state'

4.2 Chapel Road – Shed repair

Members are asked to NOTE that the broken window in the shed has been repaired free of charge.

4.3 Fencing to Scout Hut boundary

Members are asked to NOTE that the fencing has been ordered as approved at the remote Council meeting held on 9 July 2020 and will be installed week beginning 24 August.

AGENDA ITEM 5

Tylers Green Common

5.1 Track 4 Trial holes report

Members are asked to CONSIDER the report attached at [APPENDIX A](#)

Members are asked to NOTE that a further meeting with the contractor on site has been requested to agree the best option due to the finding of contaminated materials, namely coal tar.

AGENDA ITEM 6

Tree works

Members are asked to CONSIDER, and if so minded, APPROVE quotes for the following tree works;

Fire Ride, Tylers Green – to remove one Ash tree and reduce one Ash tree away from resident's garden

Quote A £650

Quote B £850

Quote C £1,320

Clearbrook/Beechwood Close Amenity Area – to reduce Norway maple by 25% away from resident's garden and remove Whitebeam;

Quote A £800

Quote B

Straight Bit, Flackwell Heath – removal of 2 Sycamores and 1 Cherry.

Quote A £950

Quote B £900

Playground Updates

Members are asked to NOTE that a general review of our fitness equipment will be undertaken shortly with a view to perhaps adding further disciplines.

Members are asked to receive updates from the working parties.

7.1 Ashley Drive Recreation Ground

Members are asked to NOTE that quotations for the bow top fencing for the play area are in the region of £20k.

Members are asked to CONSIDER and, if so minded, APPROVE one of the two quotes received for the replacement of the surface under the zip wire.

Quote A £3,000.72 – Grass mat & turf

Quote B £2,178.75 – Grass mat

7.2 Straight Bit Recreation Ground

Members are asked to CONSIDER and, if so minded, APPROVE one of the two quotes received for the replacement of the play surface under the large tower. The surface has been patch repaired over the last two years, however there is now considerable shrinkage causing some trip hazards.

Quote A £17,726.78

Quote B £16,530.27

Members are asked to NOTE that there have been requests for the removal of the parkour area due to it being used by youths as a meeting point; broken glass is often found around the equipment.

7.3 Incident at Straight Bit

Members are asked to NOTE that there has been a notified incident on a piece of equipment in the small children's play area. A young boy was playing on the equipment when a splinter became lodged in his chest. We are not sure when the incident occurred, possibly 12 or 13 August. The parent posted the incident on the Flackwell Heath Facebook page on Thursday 13 August in the evening and telephoned the office on Monday 17 August leaving a message on the answerphone at about 4pm. We advised that the equipment at the site is checked on a weekly basis and has not had any notifiable issues. The warden and Cllr Willis have independently inspected the equipment following the notification and neither could find any evidence of splintering.

AGENDA ITEM 8

Dog Waste Bins

Members are asked to CONSIDER a request for an additional dog waste bin at the Treadaway Hill entrance of Fennels Wood.

Members are also asked to REVIEW a request from a Tylers Green resident to move the site of the dog bin at the Church Road end of the fire ride. The resident has been suffering from increased flies in the back garden.

AGENDA ITEM 9

Green Dragon Lane Recreation Ground/Flackwell Heath Minors FC

Following the last committee meeting in March when;

It was RESOLVED that;

the committee were supportive of the football club and the refurbishment of the clubhouse and car parking area and would make a recommendation to the Finance & General Purposes committee of a 10 year lease with a 5 year break clause, which would hopefully assist in further grant applications.

Members are now asked to NOTE that the Club are looking to start the works, they have sent an application to Building Control along with a drawing/specification of the intended works to the pavilion at [APPENDIX B](#). The Club have been advised that no work should be undertaken until full approval from Building Control has been received.

It is believed that the Club have enough funds to undertake the works to the pavilion. Members are asked to NOTE that a further grant application has been received for monies in the region of £20k - £25k for the car park works this will be taken to the next Finance & General Purposes Committee for consideration.

AGENDA ITEM 10

Railway Land

Members are asked to CONSIDER and APPROVE one of the quotes received for the tree works required behind Woodside Close.

Quote A	£1,500
Quote B	£2,700
Quote C	£4,340

AGENDA ITEM 11

Committee Finances

Members are asked to NOTE the committee income and expenditure to Period 4 (July). [APPENDIX C](#)

AGENDA ITEM 12

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 13

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date and time of next meeting Tuesday 27 October 2020 @ 7.00pm via TEAMS

Meeting link

[Join Microsoft Teams Meeting](#)

+44 1494 362643 United Kingdom, High Wycombe (Toll)

Conference ID: 580 816 903#