

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Meeting to be held on Thursday 8 November 2018 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Committee Membership:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr M Wilkes	Cllr K Wood
	Cllr J Johnson	Cllr J Herschel

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence
2. Declarations of members' interests in Items on the agenda
3. Delegated Actions
4. Allotments
 - 4.1 Ashley Drive Allotments
5. Magpie Wood
6. King's Wood
 - 6.1 Ride widening on northern boundary
7. Tylers Green Common
 - 7.1 Track Policy
 - 7.2 Tracks 6
 - 7.3 Tracks 4, 5 and 2
8. Playground Updates
 - 8.1 RoSPA Play Inspection Reports
 - 8.2 Green Dragon Lane Recreation Ground
9. Derehams Lane Recreation Ground
 - 9.1 Trial holes
10. Orchard Green Hedge
11. Budget 2019/20 – projects for inclusion
12. Committee Finances
13. Questions from council members and the public
14. Accounts for payment



Wendy Thompson
Clerk of the Council
1 November 2018

AGENDA ITEM 3

Delegated Actions

Members are asked to NOTE that since the last committee meeting in September the following delegated actions have been taken by the chairman of the committee and clerk;

Emergency tree works in King's Wood in the sum of £850.00

Emergency tree works in Magpie Wood and King's Wood rear of Rushbrooke Close in the sum of £1,080.00

AGENDA ITEM 4

Allotments

Members are asked to NOTE that at the time of agenda writing the following vacancies exist at the allotment sites:

Chapel Road – 2 half plots and 7 full plots

Ashley Drive – 2 full plots

There is no one currently on the waiting list.

4.1 Ashley Drive Allotments

Members are asked to CONSIDER and, if so minded, APPROVE one of the two quotations received for the replacement shed at the above site;

Quote A £5,250.00.

Quote B £6,500.00

AGENDA ITEM 5

Magpie Wood

Members are asked to NOTE that rubbish clearance work has been undertaken by Community Payback, Cllr Jordan advised that he was extremely pleased with their enthusiasm and progress.

Members are also asked to NOTE that a site visit to the wood will be organised to assess the boundary fencing.

AGENDA ITEM 6

King's Wood

6.1 Ride widening on northern boundary

Members are asked to NOTE that the above approved works have been delayed due to the chosen contractor pulling out. Our Forestry Manager is currently searching for an alternative contractor to undertake the work.

Members are asked to NOTE that confirmation has been received from Wycombe District Council that historic CiL monies had been allocated towards this project in the sum of £8,205.75.

AGENDA ITEM 7

Tylers Green Common

7.1 Track Policy

Members are asked to CONSIDER and, if so minded, APPROVE the draft Track Policy with the minor amendments suggested at the committee meeting in May. **APPENDIX A**

7.2 Track 6

Members are asked to NOTE that the approved works to the above track have been ordered. Due to the time of year and weather constraints the drainage channel will be undertaken as a priority, leaving the laying of the surfacing to the judgement of the contractor.

7.3 Tracks 4, 5 and 2

Members are asked to CONSIDER and, if so minded, APPROVE improvement works as requested by residents to Tracks 4 and 2. **APPENDIX B** has been supplied for clarity.

Track 4 (pink) residents have requested an improvement to the surface and a drainage solution. Members are asked to CONSIDER whether to wait for the completion of the work on Track 6 prior to rolling out improvement works to other tracks, undertaking temporary pothole filling where necessary.

Track 5 (yellow) residents have requested that no further action be taken on the surface, however the trees overhanging the track need attention.

Members are asked to NOTE that planning permission has been gained for the tree works, however they are not owned by the parish council and any work needs to be with permission from the resident at Fir Tree Cottage. A meeting to discuss and arrange the tree works is to be held in the latter part of November.

Track 2 (green) has a shingle surface which is constantly rutted by car movements in and out of drives. This short track was regraded and the potholes filled last year, however the surface has once again rutted and potholes have re-appeared.

AGENDA ITEM 8

Playground Updates

Members are asked to RECEIVE updates from the Playground Working Parties.

8.1 RoSPA Play Inspection Reports

Members are asked to NOTE the Safety Inspection Reports. The reports have been passed to the Warden who will be working through the Inspector's findings on each site. Members are asked to NOTE that the Findings Information has been provided due to the size of the reports. **APPENDIX C**

8.2 Green Dragon Recreation Ground

Members are asked to NOTE that two designs for the above site have been received to date. A third company is still to provide a design.

AGENDA ITEM 9

Derehams Lane Recreation Ground

9.1 Trial Holes

Members are asked to NOTE that the trial holes were dug on Monday 22 October. The feedback received at **APPENDIX D** clearly shows that the existing entrance cannot be lowered.

Members are asked to NOTE that a site visit will be arranged to assess the feasibility of moving the entrance higher up the lane thus making entry onto the site easier.

AGENDA ITEM 10

Orchard Green Hedge

Members are asked to NOTE the report and recommendations from the Working Party meeting held on 28 September on site. **APPENDIX E**

In light of the report and recommendations, members are asked to CONSIDER and, if so minded, APPROVE one of the contractor quotes for clearing and preparing the ground and either Option 1 or 2 for the replanting of the hedge. **APPENDIX F**

AGENDA ITEM 11

Budget 2019/20 – projects for inclusion

Members are asked to CONSIDER for inclusion in next year's budget the following;

- Path from Track 6 to New Road canopy opening - **£5/6k**
Rejuvenate the surface of the path with self-binding gravel - **£4/5k**
- Allotment site – increase budget to allow for rubbish removal - **£4k**
- Set up Ash Die Back EMR -we have been advised that all our ash trees need to be assessed and taken down before they die - **£10k**
- Work on footpath and fence running along Scout Hut F/H - **£3.5k**
- Orchard Green hedge – next section **£5k**
- Derehams Re-development project – increase EMR **£10k/year**

- Magpie Wood boundary fencing – unknown as yet

Members are encouraged to bring forward ideas.

AGENDA ITEM 12

Committee Finances

Members are asked to NOTE the committee income and expenditure to Period 6 (September). **APPENDIX G**

AGENDA ITEM 13

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 14

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday, 31 January 2019 @ 7.30pm