

CHEPPING WYCOMBE PARISH COUNCIL



COUNCIL AGENDA

Thursday 30 August 2018

Members of the council are summoned to attend the meeting to be held at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press.

- 1. Apologies for Absence**
- 2. Declarations of Interest and Code of Conduct**
Council is asked to receive any declarations of personal or prejudicial interest by members relating to items on the agenda.
- 3. Council Minutes**
To CONSIDER the attached minutes of the Council meeting held on Tuesday 26 June 2018 (Pages 4-6).
- 4. Open Spaces Committee**
To CONSIDER the attached report of the Committee meeting held on Tuesday 10 July 2018. (Pages 7-11)
- 5. Works & Services Committee**
To CONSIDER the attached report of the Committee meeting held on Tuesday 24 July 2018. (Pages 12-14)
- 6. Planning Meetings**
To CONSIDER the attached reports of the Planning Meetings held on Tuesday 26 June 2018 (Pages 15-16), Tuesday 10 July 2018 (Pages 17-18), Tuesday 24 July 2018 (Pages 19-20) and August A (Page 21). A late comment was submitted to Wycombe District Council following further consideration of application 18/06559 Carport at May Cottage, Hammersley Lane (Page 22).
- 7. Co-Option to the Council**
Flackwell Heath Membership

A casual vacancy for a Flackwell Heath member arose in February 2018 following the resignation of Lenny White.

Written notification was provided to the District Council's Electoral Services division under the provisions of the Local Government Act 1972 s 84(c). The by-election possibility period of 14 days

following the date of notification expired without any names put forward to the Council for candidates for the vacant post. This District Council confirmed that the Parish Council may now fill the post by way of co-option.

Nominations are invited at the meeting.

The successful candidate will be duly appointed once he/she signs the Declaration of Acceptance of Office to agree to abide by the Parish Council's Code of Conduct. New members of the council will also be required to sign a Declaration of Interest statement.

8. Track 6 Re-surfacing – top section to car park

Council is asked to further CONSIDER and, if so minded, APPROVE the recommendation to proceed with Quote B for the re-surfacing of the above track as at cost of £14,000. The works to include;

- Regrading surfacing removing any unrequired spoil – being aware of levels of neighbouring properties.
- Compacting surface making good uneven areas – firming up area at car park entrance
- Spraying compacted sub base
- Laying shingle and rolling in
- Installation of drain with soakaway
- Car park – re-graded

Council is asked to NOTE that contributions are being sought from the residents living along the track to assist with the overall cost.

9. Railway Land – Sustrans Feasibility Study

Council is asked to NOTE the attached letter and plan received from Sustrans who have been asked to undertake a feasibility study on behalf of Bucks County Council on the creation of a shared use walking and cycling path along the disused railway line. **APPENDIX A**

10. Permit Request

Council is asked to CONSIDER a request from a company to fly a drone over the Common making a short film on behalf of a local business. The company have their own in-house registered drone pilot and are fully compliant and up to date with CAA training.

Council is asked to NOTE that in the past a similar request has been denied and therefore further consideration is required at this stage. Council is asked to APPROVE the next course of action.

11. King's Wood Car Park

Council is asked to CONSIDER and, if so minded, APPROVE the installation of two height barriers and 10 bollards at the car park above. This installation would secure the car park from any commercial parking during the day or night.

Quotes received for the potential installation of the height barriers and bollards for consideration are as follows;

Quote A	£4,500
Quote B	£4,200
Quote C	£4,580

Height barriers direct from the supplier at a cost of £2,650 including delivery

Bollards with a reflective band direct from the supplier range up from £108.00 each

12. Trailer

Council is asked to CONSIDER and, if so minded, APPROVE a request from the Warden for the purchase of a trailer to transport both the Kubota and Stiga mowers to our sites.

During the cutting season when the mowers have needed to go to sites via the road, the grounds team have on several occasions experienced near misses with other vehicles on the road, through no fault of their own and the general condition of the road surfaces is also having a detrimental effect. Therefore, a recommendation to purchase a trailer under health and safety grounds is being brought for consideration. The Warden has provided information of a suitable trailer;

1264 General Purpose Trailer to include spring assisted ramp tailboard, alloy treadplate floor and wheel clamp with a retail price of £2,960.00.

It is hoped that if the purchase is approved this price would be discounted by one of our suppliers.

13. LAF Application

Council is asked to CONSIDER and, if so minded, APPROVE a match funded application to be submitted for bollards at the entrance of Wheeler Avenue, Tylers Green. This approval is being requested as in principle, subject to costings being received from Transport for Bucks.

Council is asked to NOTE that other sources of funding will also be sought.

14. Royal British Legion, Queensmead Road

Following the inclusion of the above building on the Asset of Community Value register, Council is asked to NOTE that a further sale notification has been received **APPENDIX B**

Council is reminded of the decision made at the Special Council meeting held on Thursday 9 February 2017 were - *It was RESOLVED that; an expression of interest be sent to Wycombe District Council which would allow for a further 6 month period to elapse before the sale – giving time to raise community based interest.*

Council is asked to APPROVE the next course of action.

15. Queensway Cemetery

Council is asked to CONSIDER and APPROVE formal consent to Wycombe District Council's proposal for a cemetery. Minutes of the meeting held at Wycombe District Council were noted at the last Finance & General Purposes meeting in June.

16. Informal Council Meeting

Council is asked to NOTE the date set for the Informal Council meeting is Tuesday 16 October 2018 at 7.30pm. Members are asked to suggest items for consideration at the meeting or to subsequently notify the Clerk or Chairman of Council.

17. Questions by Members of the Council

At the time of agenda dispatch, no questions by members have been received.

18. Public Participation

Members of the public are permitted to make representations, ask and answer questions, as well as give evidence in respect of any item of business included in the agenda. A fifteen minute period is permitted in total. If the Chairman of Council agrees, questions can be taken at the beginning of the Council meeting. Members of the public wishing to speak at the beginning of the Council meeting should approach the Clerk with this request as soon as possible.

19. Accounts for Payment

Any accounts for payment are to be circulated at the meeting for the approval of members. Members are reminded to declare any personal or personal and prejudicial interests in any items submitted.



Wendy Thompson
Clerk of the Council
23 August 2018

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting to be held on 26 June 2018 at 7.30 pm at the Council Office, Cock Lane,
Tylers Green, High Wycombe, Bucks HP10 8DS

Present:

Cllr K Wood - Chairman	Cllr C Leonard
Cllr L Willis - Vice-chairman	Cllr Herschel
Cllr L Johncock	Cllr J White
Cllr M Wilkes	Cllr C Jordon
Cllr J Johnson	Cllr H Darch
Cllr P Miller	Cllr S Digby
Cllr C Dodds	

Also present: Cllr D Johncock (WDC)

FC/18/001 Apologies for Absence

Apologies for absence were received and approved from Cllr I Forbes (holiday) and Cllr J Gurney (medical).

FC/18/002 Declarations of Interest and Code of Conduct

Cllr Willis declared a personal interest in Accounts payable as he knows both recipients of the cheques 9552 and 9561

FC/18/003 Council Minutes

It was RESOLVED that;

the minutes of the Council meeting held on Tuesday 13 March 2018 and the Annual Council meeting held on Tuesday 1 May 2018 be true and accurate records.

FC/18/004 Open Spaces Committee

OS/18/007 Orchard Green Cllr Willis advised that the Clerk had communicated with the residents overlooking the hedge. Responses had been received which had been circulated to the members of the committee. The residents concerned are not wanting the hedge removed but infilled. The discussion to be taken to the next Open Spaces committee for further consideration.

OS/18/005 3 Tylers Green Management Plan Cllr Wood confirmed that along with Cllr Johnson a site visit had been undertaken and a report would be taken to the next Open Spaces committee for consideration.

OS/18/008 Jubilee Gardens Planter Cllr L Johncock confirmed that the planter had now been planted and was looking really good. Cllr Herschel concurred. There was now a request for water butts to ease the watering.

It was RESOLVED that;

the report of the committee meeting held on Thursday 17 May 2018 be approved.

FC/18/005 Works & Services Committee

WS/18/013 Site Visit Cllr Dodds pointed out that there was only one venue suggested for the site visit and asked members present for any other suggestions. None were forthcoming.

It was RESOLVED that;

the report of the Committee meeting held on Thursday 31 May 2018 be approved.

- FC/18/006 **Finance & General Purposes Committee**
FGP/18/009 Neighbourhood Action Group Cllr Herschel advised that a concatenated version of the minutes of the NAG meeting had been requested rather than the whole document.
- It was RESOLVED that;*
the report of the meeting held on Thursday 14 June 2018 be approved.
- FC/18/007 **Planning Meetings**
 Cllr Darch advised that the process of the meetings was currently working well and members were reasonably content.
- It was RESOLVED that;*
the reports of the Planning Meetings held on Thursday 17 May 2018, Thursday 31 May 2018 and Thursday 14 June 2018 be approved.
- FC/18/008 **Annual Return and Annual Governance Statement**
 Council was asked to approve the recommendation from the Finance and General Purposes Committee for the Chairman of Council to sign the Annual Return and Governance Statement.
- It was RESOLVED that;*
the Annual Return and Annual Governance Statement be approved for signature of the Chairman of the Council.
- FC/18/009 **Policies & Procedures**
 Council was asked to approve the recommendation from the Finance & General Purposes Committee to adopt the following policies;
1. Information & Data Protection Policy
 2. Retention & Disposal Policy
 3. Management of Transferable Data Policy
 4. Electronic Communication Policy
 5. Data Breach Policy
 6. Standing Orders 2018
- It was RESOLVED that;*
the above policies be approved and adopted.
- FC/18/010 **Grants**
 Council was asked to approve the recommendation from the Finance & General Purposes Committee to provide the following grants;
- The P&TGRS Village Pre-School - **Grant award £250.00**
- Flackwell Heath & Loudwater Age Concern Day Centre - **Grant award £1,000.00**
- Tylers Green Middle School are celebrating the 50th anniversary of the school - **Grant award £250.00 for time capsule**
- Crosses on the Common - **Grant award £200.00**
- Following further consideration;
- It was RESOLVED that;*
the recommendation from the Finance & General Purposes committee for the grants be approved.

It was noted that Cllr Darch abstained from the vote.

FC/18/011 Councillors Email Addresses

Council was asked to consider the recommendation from the Finance & General Purposes Committee to set up either a gmail.com or outlook.com email address for each councillor as a 'for council use only' email.

Cllr Darch and Cllr Miller had already set up new gmail accounts for council work.

Cllr Miller offered assistance with the setting up of new email addresses and it was noted that Cllr Forbes had previously offered assistance.

The email addresses would be used for a trial period of a year.

FC/18/012 Informal Council Meeting

Council was asked to note that the date set for the Informal Council meeting was Tuesday 16 October 2018 at 7.30pm.

Members were asked to suggest items for consideration at the meeting or to subsequently notify the Clerk or Chairman of Council.

FC/18/013 Questions by Members of the Council

Cllr Miller asked who would be representing the parish council at the Hearing Session relating to the Wycombe Local Plan. He offered to attend and would contact the Clerk with his availability.

Cllr Jordan advised of a legal case involving knotweed. The parish council would be vigilant in relation to knotweed on land.

Cllr White advised of the Loudwater School Fete being held on 14 July – all were welcome.

FC/18/014 Public Participation

Cllr D Johncock advised that there was £1,500 of S106 monies for Flackwell Heath that had not been allocated. The Clerk was asked to contact Gerard Coll in relation to the monies with a project.

Cllr D Johncock also asked the Clerk to provide a statement of account for the Jubilee Gardens as there was more planting required.

FC/18/015 Accounts for Payment

Accounts for payment were circulated at the meeting for the approval of members.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 9546 to 9561 be signed and that the BACS payment to Payflow and direct debits to Unicom and SSE be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 8.05pm

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Report of meeting held on Tuesday 10 July 2018 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present: Cllr L Willis (Chairman) Cllr C Jordan
Cllr J Gurney Cllr M Wilkes
Cllr J Johnson

Also present: Cllr C Leonard, Cllr C Dodds, Cllr J Savage (WDC) and Mr G Christie (CWPC Warden), 2 Flackwell Heath residents and 2 Tylers Green residents

OS/18/018 **Apologies for absence**

Apologies for absence were received and approved from Cllr I Forbes (holiday), Cllr J Herschel (holiday), Cllr L Johncock (holiday) and Cllr K Wood (personal)

OS/18/019 **Declarations of members' interests in items on the agenda**

There were none.

OS/18/020 **Orchard Green**

1 Collated response from residents

Members were asked to consider the responses to the request for opinions on work to the hedge bordering Orchard Green on Green Dragon Lane.

Members were asked to consider the above with the following agenda item.

2 Draft Plan – Hedge Renewal

Members were asked to consider and review the draft plan for the hedge renewal.

Members were asked to note that a verbal quotation had been received for the removal and stump grinding of the whole hedge which was in the region of £12,000.

It was noted that it was suggested that there would be no intention to remove the whole hedge immediately and that the final plan would consist of a 2 - 3 year rejuvenation programme.

It was RESOLVED that;

a working party be set up to rework the plan to initially consist of Cllr Wilkes, Mr Christie and Cllr Willis with a view to opening up membership to councillors not present. The hedge would be fully inspected at the committee site visit on 26 July.

3 Bollards on the verges on Green Dragon Lane

Members were asked to consider the addition of bollards and 'no parking' signs along the verge of Green Dragon Lane to dissuade parking which is damaging the verges.

It was RESOLVED that;

in the first instance, the clerk should contact the football club asking for support with the verge parking.

A sum of £1,000 be made available following the site visit on 26 July to purchase some signage and bollards – if approved.

It was noted that the lease for Green Dragon Lane does in fact have a clause under Tenant's Obligations as follows;

'4.12 To ensure that members/visitors parking vehicles do so without causing a nuisance to local residents and do not park on the grass or other verges whether the car park is full or not.'

OS/18/021 **Jubilee Gardens Planter**
Members were asked to note that the planting had been completed.

Cllr Savage left the meeting at 8pm

OS/18/022 **Allotments**
Members were asked to note that at the time of agenda writing the following vacancies exist at the allotment sites:

Chapel Road – 1 half plots and 9 full plots

Ashley Drive – 2 full plots

There was currently no one on the waiting list.

1 Chapel Road Allotments

Members were asked to approve the cost of rubbish removal following the clearance that had been undertaken on the empty plots at the site. Estimated cost £2,000 – grab lorry removal.

The rubbish had accumulated over time and the plots had been lying vacant – some since September last year.

It was RESOLVED that;

the rubbish be removed and that a new clause in the tenancy agreement be added to advise that after leaving the allotment plot a fine would be payable for none removal of rubbish.

It was noted that a grab lorry was to be used in favour of hiring in skips as in the past they had been abused being filled prior to the job in question being started.

1.1 Fencing

Members were asked to note that the continuation of the stock and rabbit fencing to the bottom of the site had been completed. A gap in the hedging between the old and new fencing would be filled in the late Autumn/early Winter.

2 residents from Flackwell Heath left the meeting at 8.10pm

OS/18/023 **Magpie Wood**
Members were asked to receive an update from Cllr Jordan.

Cllr Jordan advised that he had visited the wood on 29 June and it was generally tidy, there were some small branches on the ground but these would be removed when the work in the wood restarted in October.

It was important that the boundary fencing be repaired and replaced where necessary – this would be further considered at the site visit.

OS/18/024 **King's Wood**
1 Ride widening on northern boundary

Members were asked to note that signs had been purchased and would be placed along the ride advising of the works being undertaken for a month prior to their start in September.

Members were asked to note the Management Report from Tilhill and were asked to approve the new estimate for signing.

It was RESOLVED that;

the new estimate be approved for signing.

OS/18/025

Playground Updates

1 Updates

Members were asked to receive updates from the Playground Working Parties.

Tylers Green: Members were asked to note that the re-painting of the swings had been completed, the teacup and safety surfacing would be installed at the end of the summer holidays (early September). Quotes were currently being obtained for the 'squaring off' of the play area with a small piece of equipment and safety surfacing prior to fencing being installed.

Flackwell Heath: Members were asked to consider the quotation for the refurbishment of the climbing frame and replacement of the safety surfacing.

It was RESOLVED that;
the quotation be approved and the works ordered.

2 Green Dragon Lane

Members were asked to note that a meeting was being arranged with a play consultant and the Chairman of the football club to discuss the possible position and content for a small play area on the site.

The meeting took place on Monday 9 July initial designs are currently awaited.

OS/18/025

Tylers Green Common

1 Track 6

Members were asked to consider the two quotes received for the top of track 6 (track opposite the village hall). The quotes matched the works already completed to the bottom of the track.

Members were asked to consider the next course of action.

It was RESOLVED that;
Quote B be taken to full council on 30 August for further consideration and approval.

Following a question from a Tylers Green resident – when approval was given to the quote, when would the treatment be rolled out to the other tracks.

The Clerk advised that once approved and with contributions from residents being forthcoming it was planned to roll the work out as soon as practicable.

2 Tracks Maintenance Policy

Members were asked to note that no further progress had been made on the policy however, it would be brought back to the next committee meeting for review in September.

3 Tylers Green Management Plan

Members were asked to note that Cllr Wood and Cllr Johnson had completed an inspection of the Common and made recommendations for future management, this had been passed to the Warden for comment prior to being brought back to the next committee meeting in September.

4 Security of the Common

Members were asked to consider a concern brought to the office by a concerned resident of the Back Common, relating to the general security of the common from illegal parking.

Members were asked to approve the next course of action.

It was RESOLVED that;
as these events are not a regular occurrence the parish council would not, at this current time, be placing logs at possible entrances or making bunds.

OS/18/026 **Railway Land**

Members were asked to consider the quotations received to remove trees overhanging a garden in Bay Tree Close. The garden had been visited by the Warden and Clerk and recommendation to the committee following the visit was for selected tree removal to allow light into the garden and onto the rear of the property.

It was RESOLVED that;

Quote B be approved and the works ordered.

It was noted that the property and garden had suffered from damp due to the dense nature of the canopy and it was felt that it should be done prior to the site visit.

OS/18/027 **Footpath Diversion Order – CWY/47/1 Flackwell Heath**

Members were asked to consider a Footpath Diversion Order and to decide whether to make a representation or objection to the Order by 6 August 2018.

It was RESOLVED that;

initial feeling was that an objection be sent on the grounds of safety due to a 90 degree angle being in the path as this would not benefit walkers.

The Clerk and Warden to visit the site and advise members of actual situation prior to making an objection.

OS/18/028 **Committee Site Visit**

Members were asked to consider the following suggestions for the committee site visit on Thursday 26 July 2018 to start at 7pm

- Orchard Green - hedge
- Green Dragon Lane Recreation Ground – play area site
- Railway Land – selected trees for removal
- Magpie Wood – boundary fence
- King's Wood – Thrills and Spills

It was RESOLVED that;

the sites be approved, however King's Wood Thrills and Spills would only be visited if time allowed.

OS/18/029 **Committee Finances**

Members were asked to note the committee income and expenditure to Period 3 (June).

OS/18/030 **Questions from committee members and the public**

Mr Christie advised that following a recent issue with overnight parking of commercial vehicles on the King's Wood car park, could a recommendation be taken to council for two height barriers and bollards to stop this from happening further.

Quotation to be taken to council for consideration.

Cllr Leonard advised that there had been a water leak in Fennels Wood, she had been in contact with the owner of the wood who wanted to visit. Cllr Leonard had offered to accompany her on the visit. Thames Water had been advised and gave assurances that the leak would be handled.

OS/18/031

Accounts for payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 9562 to 9575 be signed and direct debits to EE, E-ON, Shell (Fuel Card Services) and SSE be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 8.57pm

Date and time of next meeting: Thursday, 13 September 2018 @ 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Report of meeting held on Tuesday 24 July 2018 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

Present:	CLlr C Dodds - Chairman	CLlr C Jordan
	CLlr J White – Vice-chairman	CLlr Johnson
	CLlr L Johncock	CLlr H Darch
	CLlr M Wilkes	CLlr K Wood

Also present: CLlr L Willis and Mr G Christie (CWPC warden)

WS/18/016 Apologies for absence
No apologies were received.

WS/18/017 Declarations of members' interests in Items on the agenda
CLlr Johnson declared a personal interest in agenda item 14 having an expenses cheque.

WS/18/018 Delegated Action
Members were asked to note that a new water pump had been purchased to replace the broken pump under delegated actions since the last meeting at a cost of £325.00.

WS/18/019 Restoring the Record
Members were asked to receive an update from CLlr White.

CLlr White offered two dates for a meeting on the project – 14 or 21 August at his house. The clerk was asked to convey these dates to CLlr Miller and CLlr Herschel.

CLlr White stressed that if anyone knew of any paths under potential threat of closure could they let him know prior to 14 August.

CLlr Darch advised that after investigation there would appear to be no paths of concern within the Tylers Green area.

CLlr White advised of two paths – the path passing the cemetery on Altona Road and the Kingsmead Road path along the stream which had not been consistently marked.

WS/18/020 Footway Lighting Update
Members were asked to note that the last few outstanding items should be completed by SSE on 7 August 2018. Following a final snagging inspection the retention held by the parish council of £18,912.50 would be paid to Zeta completing the project.

CLlr Dodds advised that he had undertaken a check in Flackwell Heath about 3 weeks ago and had noted 4 or 5 columns not working – these had been rectified. He had not carried out a check during the day to note lanterns which were on continuously.

CLlr Wilkes asked about the timing controls on the lamps - CLlr Dodds advised that the timing on the lamps was part of the factory setting of the photocell. The parish council had ordered all night or part night photocells with a dimming regime.

WS/18/021 War Memorial
1 Flackwell Heath

Members were asked to note that the 'stone' piers holding the chain around the war memorial had been painted by the British Legion. It had been highlighted by a member of the parish council that the posts were made of stone and therefore should not have been painted.

Members were asked to note that investigation which included contact with the British Legion, the stonemason who cleaned the monument, Historic England who listed the monument and Wycombe District Council, culminated in advice that no further action is to be taken at this stage. Once the paint starts to flake the officer from Wycombe District Council will advise on the next course of action.

2 Loudwater

Members were asked to note that the ordered re-enamelling of the names on the war memorial would be undertaken and completed prior to the Armistice events in November.

WS/18/022 Local Area Forum

Members were asked to note that following lengthy discussions between Cllr Willis and Cllr Appleyard (BCC) the yellow lining project should proceed by mid-August.

WS/18/023 Community Payback Update

Members were asked to note the work undertaken by the Community Payback teams since the last committee meeting in May.

It was noted that a complaint had been received about the Community Payback team working at the allotment site in Flackwell Heath – this was currently under review by the manager at Thames Valley CRC. A report will be brought back to the next committee meeting in September.

WS/18/024 Revive the Wye – Back Stream

Members were asked to note that the Revive the Wye team have gained support from volunteers to undertake the work required to clear the Back Stream.

Members were asked to consider funding a grab lorry to assist with the removal of rubbish from the bank at £800.00 for two loads. The funds to be taken from the Partnership Working budget line.

It was noted that the Community Payback team had undertaken the stream clearance about 10 years ago and had done a good job.

It was noted that it should be made clear that the funding is a one off and that the parish council should be advised of the extent and nature of the work to be undertaken.

It was RESOLVED that;

the funding of a grab lorry for removal of two loads of rubbish be approved to the sum of £800.00.

WS/18/025 Altona Road Cemetery

Members were asked to note that vandalism had been reported to the office at the above cemetery. Ornaments on a child's grave had been broken – this has been the third occasion. No other acts of vandalism to other graves had occurred during this period.

Members were asked to approve the next course of action.

It was RESOLVED that;

no action could be taken by the parish council to reimburse for the broken items, as items placed on the grave were done at owner's risk.

It was noted that a resident close to the cemetery would be asked to keep a watching brief.

WS/18/026 Committee Finances

Members were asked to note the committee's income and expenditure to Month 3 (June).

It was noted that the rates were paid upfront and that the equipment maintenance was high due to a couple of breakdowns early in the cutting season.

Committee Projects

Members were asked to consider the following projects to be taken forward within this financial year. Members were encouraged to bring forward further projects throughout the year;

Bus shelter – Kingsmead Road. The Cherrymead Surgery moved from Flackwell Heath some years ago. A request made to the Practice Manager to assist with the cost of a bus shelter for residents of Flackwell Heath who remained patients at the Loudwater based surgery, had been turned down. The need for the bus shelter still exists.

It was RESOLVED that;

in the first instance, the clerk should investigate the possibility of the bus shelter becoming a match funded project with the LAF, completing the form prior to 31 August 2018 for inclusion on the next round of funding.

Cllr Dodds advised that the bus shelter on Station Road was in a terrible condition and not being helped by a large sycamore. Cllr Dodds to investigate the TPO on the sycamore and speak with the neighbours.

Path through picnic area – Cock Lane. This path would assist with the safety of residents and members accessing the office. The path would be an extension of the existing path, a cut through in the hedgeline would be required and steps down the bank.

It was noted that an option of a ramp would need to be part of the quotation.

It was RESOLVED that;

the clerk and warden obtain quotations for the work for further consideration at the next committee meeting.

Altona Road Cemetery – To replace the cemetery extension shingle paths laid in June 2015 with a self-binding gravel to allow disabled access. It was noted that the committee decision in 2015 was to use shingle and this matched the existing paths in the cemetery.

It was RESOLVED that;

Quotations for the work be obtained for further consideration.

Cock Lane Cemetery – items to be covered at site visit following the meeting.

Questions from committee members and the public

Cllr Jordan asked about the possibility of the creation of a path leading from the pavement to the bench at the Loudwater Memorial.

This item to be added to the list of committee projects.

Accounts for payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 9576 to 9590 be signed and BACS payment to Payflow, direct debits to Barclays and Unicom be approved for payment.

The chairman of the committee thanked members for their attendance and closed the meeting at 8.23pm

Date and Time of next meeting: Thursday 27 September 2018 at 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

All Members are summoned to attend the first Planning Meeting to be held on Tuesday 26 June 2018 commencing at **6.45pm** in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

Present: Cllr C Leonard Cllr L Willis
Cllr C Dodds Cllr L Johncock
Cllr H Darch Cllr S Digby

Cllr Leonard was chairman of the meeting

PM/18/009 **Apologies for Absence**
Cllr Johnson, Cllr Forbes, Cllr Miller, Cllr White and Cllr Gurney

PM/18/010 **Declarations of members' interests in items on the agenda**
There were none.

PM/18/011 **Applications for consideration**

WDC Reference	Property Address	Proposal	Comment
18/06270	69 Ashley Drive Tylers Green Bucks HP10 8AZ	Householder application for construction of single storey rear extension, raised roof and insertion of window to front in connection with garage conversion and new canopy roof to porch	No comment
18/06483	20 New Road Tylers Green Bucks HP10 8DJ	Householder application for construction of single storey rear extension following demolition of existing rear extension (alternative scheme to pp 18/05554/FUL)	No comment
18/06485	Rowarden Rayners Avenue Loudwater Bucks HP10 9SL	Householder application for raising of roof, roof extension/alterations in connection with first floor living accommodation, single storey rear/side extension and new front porch with steps	No comment
18/06041	Eastwood Channer Drive Tylers Green Bucks HP10 8HJ	Demolition of existing dwelling and erection of 1 x 6 bed dwelling with attached garage	No comment
18/06458	26 Cherrywood Gardens Flackwell Heath Bucks HP10 9AX	Householder application for construction of single storey side granny annexe extension	This extended property has land to the right hand side as you view it from the street which cannot be seen due to the high boundary treatment and hedge within the site. The Granny Annex although wider than the present garage, which is to be removed, would be subservient and also being single storey would not dominate the dwelling or the street scene given its position. We note three parking spaces are proposed

			in line with the adopted parking standards however we wonder if the front garden could be remodeled to create separate ingress and egress points so that vehicles could always move in forward gear. We do not object however to this proposal if the Case Officer is satisfied it meets all planning requirements.
18/06575	Annesley Lodge 13 St Johns Close Tylers Green Bucks HP10 8HX	Reduce by approximately 15% (2m), shape and remove dead wood to 1 x Beech tree (T1) and reduce by approximately 15-20% (2-2.5m), shape and remove dead wood to 1 x Oak tree (T2) to stop the branches pulling down the phone lines and to provide more light into gardens	Any works to be carried out only with the full approval of the WDCs tree consultant
18/06479	Four Winds Hammersley Lane Tylers Green Bucks HP10 8HG	Demolition of existing dwelling and erection of 2 x 4 bed detached dwellings with integral garages and a pair of 4 bed semi-detached dwellings with the construction of new vehicular accesses	We are concerned that this could be seen as an overdevelopment of the site. There would appear to be no provision to store bins. Parking for 3 cars is tight with insufficient room to manoeuvre. This could be eased if the semis were to be moved further back from the road. A full traffic management plan should be part of the conditions if this development were to be approved in order not to create more of a problem with traffic flow along an already busy Hammersley Lane.
18/06609	30 Ashley Drive Tylers Green Bucks HP10 8BQ	Householder application for construction of single storey side extension	No comment

PM/18/012 Have your say on sustainable settlement in Gomm Valley

It was drawn to members attention that a community engagement and design event was being held about a new sustainable settlement in the Gomm Valley, from Friday 29 June to Sunday 1 July.

Three members would be in attendance over the weekend.

PM/18/013 Hearing sessions in relation to Wycombe Local Plan Response

Following the representation made by the parish council to the Wycombe Local Plan an invitation as a representor had been received.

Members were asked to contact the clerk prior to Friday 29 June to advise if they would be attending any of the hearing sessions.

The meeting closed at 7.05pm

Date and time of next meeting: Tuesday 10 July 2018 @ 7.00pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on Tuesday 10 July 2018 commencing at **7.00pm** in the Council Chamber,
Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

Present: Cllr C Leonard
Cllr H Darch
Cllr C Dodds
Cllr L Willis
Cllr J Gurney
Cllr C Jordan

Also present: Mr G Christie (CWPC Warden)

Cllr Leonard was chairman of the meeting

PM/18/014 Apologies for Absence

Apologies for absence were received and approved from Cllr I Forbes (holiday), Cllr L Johncock (holiday), Cllr J Herschel (holiday) and Cllr K Wood (personal)

PM/18/015 Declarations of members' interests in items on the agenda

There were none.

PM/18/016 Applications for consideration

Members were asked to consider the following applications, comments to be sent to Wycombe District Council.

WDC Reference	Property Address	Proposal	Comment
18/06559	May Cottage Hammersley Lane High Wycombe Bucks HP13 7BZ	Householder application for construction of carport in front of existing detached garage	No comment
18/06596	1 Saltash Close Loudwater Bucks HP13 7BE	Householder application for construction of single storey rear extension and rear box dormer in connection with loft conversion	No comment
18/06655	7 Parkview Flackwell Heath Bucks HP10 9BE	Fell 1 x Sycamore as the tree has several large Ganoderma spp brackets and internally the tree has a large cavity	We have no objection to this work if the Tree Officer is satisfied the work is necessary and it is carried out by an approved contractor
18/06512	143 Heath End Road Flackwell Heath Bucks HP10 9ES	Householder application for erection of part infill/part two storey rear extension & conversion of garage to habitable accommodation (Part Retrospective)	Looking at this application the proposed rear extension would have an outlook to open fields, however it would also have the effect of increasing the number of bedrooms from 3 to 4. We note with the proposal to create habitable space in the garage it is proposed to create a third parking space by replacing the small front garden with hardstanding, this would be uncharacteristic for the area where the properties have front gardens. Heath End Road is a very busy road being one of the main access routes to and from Flackwell Heath and although a third parking space is being

			proposed in line with the adopted parking standards it does not appear that manoeuvring space would be available to allow vehicles to ingress and egress in forward gear. Hence we have reservations regarding this application and would particularly ask the Case Officer and Highway Authority to check on this aspect of the application.
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The chairman thanked members for their attendance and closed the meeting at 7.06pm

Date of next meeting: Tuesday, 24 July 2018

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on Tuesday 24 July 2018 commencing at **7.00pm** in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

Present: Cllr D Dodds Cllr C Leonard
Cllr H Darch Cllr L Johncock
Cllr L Willis Cllr C Jordan

Also present: Mr G Christie (CWPC Warden)

Cllr Dodds was chairman of the meeting

PM/18/017 Apologies for Absence

Apologies for absence had been received from Cllr K Wood, Cllr M Wilkes and Cllr J Herschel.

PM/18/018 Declarations of members' interests in items on the agenda

There were none.

PM/18/019 Applications for consideration

Members were asked to consider the following applications, comments to be sent to Wycombe District Council.

WDC Reference	Property Address	Proposal	Comment
18/06772	5 Sedgmoor Road Flackwell Heath Bucks HP10 9AU	Reduce the Crown in line with the work that has already been carried out to ensure that the tree is balanced and looks even.	We are pleased this Oak tree has been recently protected with a TPO as it adds character to this area of Sedgmoor Road. Unfortunately, it was very poorly 'pruned' last year and is now somewhat uneven hence we have no objection to this work if the Tree Officer is satisfied the work proposed would benefit the tree's appearance and it is carried out by an approved contract.
18/06633	Tesco Stores London Road Loudwater Bucks HP10 9RT	Display of 1 x non-illuminated externally mounted di-bond graphic panels to front elevation, 1 x internally illuminated totem sign to entrance area, 4 x non-illuminated information flag signs in car park	No comment
18/06668	781 London Road Loudwater Bucks HP10 9TB	Householder application for construction of part two storey, part single storey front extension with canopy & steps and single storey rear extension	No comment
18/06658	1 Conway Close Loudwater Bucks HP10 9TR	Householder application for construction of single storey front, side and rear extensions	No comment
18/06673	Angelica Hammersley Lane High Wycombe Bucks HP10 8HG	Demolition of existing dwelling and erection of 3 x 5 bed detached dwellings with garages and alterations to form a new access	We are concerned that this could be seen as an overdevelopment of the site. A full traffic management plan should be part of the conditions if this development were to be approved in

			order not to create more of a problem with traffic flow along an already busy Hammersley Lane. Construction traffic would also need to be managed.
18/06711	15 The Meadows Flackwell Heath Bucks HP10 9LX	Householder application for erection of chimney, raise one side of gym roof slope & insertion of 3 pairs of velux rooflights to each side of roof slope & new door & window to rear - alternative scheme to 18/05575/FUL	This application is for work to the rear of the property and is an alternative to an application already given permission; hence we would raise no objection should the case Officer be satisfied that all aspects of the application meet planning requirements
18/06882	Fairlight 1 School Road Tylers Green Bucks HP10 8EF	Fell 1 x Elder	Any works to be carried out only with the full approval of the WDCs tree consultant
18/06860	Fernlea Gardens Straight Bit Flackwell Heath Bucks	Reduce laterals by 1m (2m on N side) and reduce height to 4m to form a smaller bush that can be managed with regular hedge trimming to 1 x Yew tree (T1)	This Yew tree has grown considerably and is now encroaching upon the space the Oak tree in front of it needs under its canopy. Hence we would have no objection to this proposal if the Tree Officer is satisfied the proposed work is appropriate and it is carried out by an approved contractor.
18/06878	Beechwood Hse Bridge Bank Close Loudwater Bucks HP11 1JG	Tree works as per schedule	No comment

The chairman thanked members for their attendance and closed the meeting at 7.21pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

All Members are summoned to attend the Planning Meeting to be held on xxxxxxxx 2018 commencing at **7.00pm** in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting is open to members of the public and press

1. Apologies for Absence
2. Declarations of members' interests in items on the agenda
3. Applications for consideration

WDC Reference	Property Address	Proposal	Comment
18/06908	32 St Johns Road Tylers Green Bucks HP10 8HU	Fell 2 x Oak trees (T2 & T3) as remedy to the differential foundation movement at the neighbouring property and to ensure the long-term stability of the building	Any works to be carried out only with the full approval of the WDCs tree consultant
18/06907	30 St Johns Road Tylers Green Bucks HP10 8HU	Fell 1 x Oak (T1) as remedy to the differential foundation movement at the neighbouring property and to ensure the long-term stability of the building	Any works to be carried out only with the full approval of the WDCs tree consultant
18/06716	5 Lower Hammersley Lane Loudwater Bucks HP13 7DA	Householder application for construction of two storey rear extension	CWPC consider the proposed rear extension to be an overdevelopment when neighbouring properties are taken into account and therefore we object to the proposed development.
18/06728	50 New Road Tylers Green Bucks HP10 8DL	Erection of 2 x 4 bed detached dwellings following demolition of existing house and garage	We consider this still represents an over development of what is a small site and creates loss of privacy for surrounding properties; there would appear to be nothing in this new application that warrants changing our stance and therefore we object to the development
18/06948	Nimbletree Wood Hammersley Lane Tylers Green Bucks	Fell 1 x Poplar Tree	Any works to be carried out only with the full approval of the WDCs tree consultant
18/06789	67 Clearbrook Close Loudwater Bucks HP13 7BP	Householder application for construction of part single storey, part two storey front/side extension	CWPC consider the proposed front, side and 1 st floor extensions may well be overdevelopment even though next door has a similar floor plan and therefore we remain neutral – i.e. not approving nor objecting to the application.

Dear Ms May,

Chepping Wycombe Parish Council originally did not comment on the above planning application when invited to under the consultee comments.

However, since the planning application was approved on the 2nd of August and we have had time to view the conditions attached to the approval, CWPC would like to note the following:

1. There appears to be regular engineering works being undertaken for 3rd parties inside the double garage including cutting, welding, forming, etc., which presumably is a trade or commercial operation within domestic premises – has WDC knowledge of this and has it given its approval?
2. There is no condition restricting the possibility of the occupant expanding the works into the carport area and hence parking vehicles on the entrance road to the detriment of neighbouring properties – can WDC add a condition or monitor the situation?

27 June 2018

Chepping Wycombe Parish Council
Council Office
Cock Lane
Tylers Green
HP10 8DS

High Wycombe to Bourne End – Disused Railway Line Assessment

Sustrans has been commissioned by Buckinghamshire County Council to assess the feasibility of creating a shared use walking and cycling path along the old, dismantled railway line track bed.

The old track bed is now in private ownership and to this end the County Council has asked us to contact landowners. Much of the track bed is concealed by vegetation and some sections are not however we did manage to inspect the section owned by the Parish Council.

In truth our investigations have identified numerous challenges along the way in terms of bringing the old railway line back into public use as a shared walking and cycling path.

Ground levels and stability, the position of the gas mains supply pipe, accessibility, agreements and permissions along the way will determine what outcomes could be achieved in future years subject to funding.

Land Registry records show that you own a section of the dismantled railway line, please see plans attached.

I would be pleased to elaborate further by telephone or email or indeed visit.

Yours sincerely

David Young

Network Development Manager, England South

Telephone ~~01733 529742~~ – Mobile ~~07710 110894~~ – ~~david.young@sustrans.org.uk~~

Land Registry Ownership Polygons



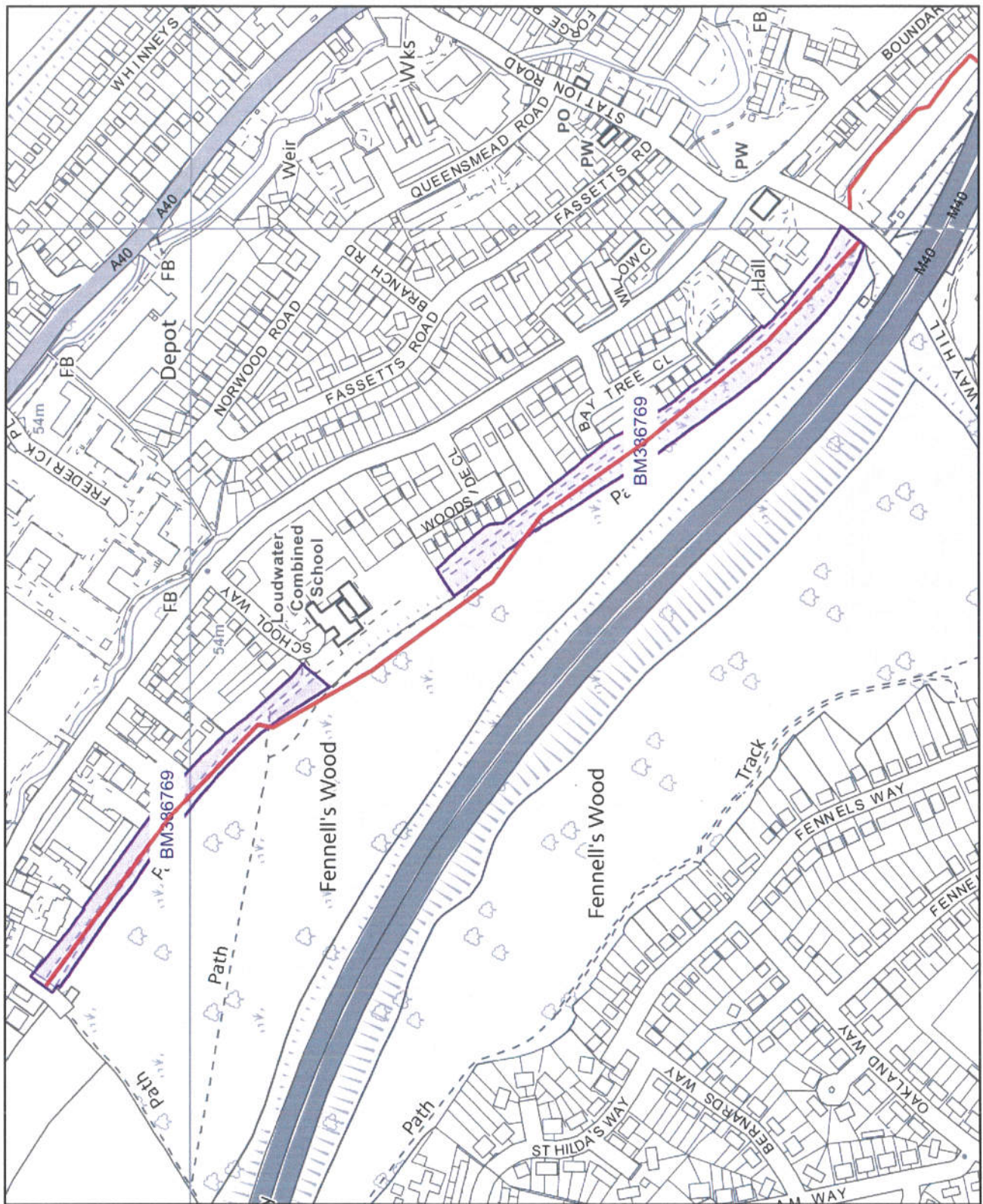
BM386769

Project Data

Basemap



OSVML_HighWycombe



Produced by David Young
on 29 January 2018
Scale 1:5000

Enquiries to: John Lockhart
Email: communityrights@wycombe.gov.uk
Direct line: ()
Our ref: 080
Date: 22 August 2018

Chepping Wycombe Parish Council
Cock Lane
Tylers Green
High Wycombe
HP10 8DS

Dear Cllr Wood,

**Asset of Community Value – Open market sale of The Royal British Legion,
Queensmead Road, Loudwater, High Wycombe, Bucks, HP10 9TX**

The owners of The Royal British Legion, Loudwater has informed Wycombe District Council it is to be offered 'For Sale' on the open market. This notification was received on the 17th August 2018.

In accordance with section 95 of the Localism Act regulations a 6 week moratorium is now in place in which time the owner is not permitted to dispose of The Royal British Legion. During this 6 week first moratorium period, eligible community interest groups can request in writing to Wycombe District Council to be considered as a potential bidder for the property. If none come forward in this 6 week first moratorium period, the owner is free to sell on the open market when this 6-week period is over until the 18 month Protection Period comes to an end.

If Wycombe District Council receive a written request from an eligible community interest group wanting to be treated as a potential bidder, a 6 month second moratorium period will then be triggered. During this 6 month second moratorium period, community groups have time to prepare their bids, and in which time the owner cannot sell the property (unless it is to an eligible community interest group). At the end of the 6-month second moratorium period, the owner is free to dispose of the property to any buyer of their choosing, provided they do so within the 18 month Protected Period. The owner is under no obligation to accept any community group's offer.

For clarity, the relative dates are:

Close of the 6 week first moratorium period – 17:00 28th September 2018
Close of the 6 month second moratorium period – 17:00 17th February 2019
Close of the 18 month protection period – 17:00 18th August 2019

Yours sincerely

John Lockhart

Community - Elaine Jewell Head of Service

Wycombe District Council, Queen Victoria Road, High Wycombe, Bucks HP11 1BB
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