

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Meeting to be held on Thursday, 31 May 2018 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8D5

The meeting is open to members of the public and press

Committee Membership:	Cllr J White	Cllr C Jordan
	Cllr J Herschel	Cllr C Dodds
	Cllr S Digby	Cllr H Darch
	Cllr L Johncock	Cllr K Wood
	Cllr J Johnson	Cllr M Wilkes

Members of the committee are summoned to consider the following business:

AGENDA

1. Apologies for absence
2. Declarations of members' interests in Items on the agenda
3. Election of Chairman of Committee
4. Election of Vice Chairman of Committee
5. Delegated Action
6. Boundary Stone Update
7. Restoring the Record
8. Cock Lane Cemetery
 - 8.1 Use of the path
 - 8.2 Cremation plots
9. Footway Lighting Update
 - 9.1 New energy supply charges
10. Local Area Forum
11. Street Scene Issues
 - 11.1 Street Name Signs
 - 11.2 Litter Bins
12. Community Payback Update
13. Committee Site Visit
14. Questions from committee members and the public
15. Accounts for payment

 G V V

Wendy Thompson
Clerk of the Council
22 May 2018

AGENDA ITEM 3

Election of Chairman of Committee

Members are asked to ELECT a Committee Chairman to serve until the new council year.

Members are asked to CONSIDER the following suggestions put forward for the position of Chairman:

Cllr Chris Dodds

Cllr John White

The procedure for electing the chairman and vice chairman of the committee will be by secret ballot, suspending Standing Orders, as resolved at the last full council meeting held on 13 March 2018

AGENDA ITEM 4

Election of Vice Chairman of Committee

Members are asked to ELECT a Committee Vice Chairman to serve until the new council year.

Members are asked to CONSIDER the following suggestions put forward for the position of Vice Chairman

Cllr Mike Wilkes

Cllr John White

AGENDA ITEMS

Delegated Action

Members are asked to NOTE that internal plastering was undertaken to the warden's house. The works included re-plastering the stairwell wall that had crazed and replacing part of the landing ceiling that was badly stained and bowing at a cost of £1,035.

AGENDA ITEM 6

Boundary Stone Update

Members are asked to NOTE that the order has been placed for the interpretation board, currently awaiting a delivery date.

AGENDA ITEM 7

Restoring the Record

Members are asked to RECEIVE an update from Cllr White and a date for the next meeting of the project representatives.

AGENDA ITEM 8

Cock Lane Cemetery

8.1 Use of the path

Members are asked to NOTE that the office has received a complaint again about the use of the path by pupils from Sir William Ramsey School. The pupils have been abusive when challenged and items on the plots have been scattered around the cemetery.

Members are asked to NOTE that the Clerk has been in contact with the school to report the issue and the Warden has in the past gone down to the cemetery on odd days to redirect the pupils.

Members are asked to CONSIDER if there are any mitigating actions that could be instigated to discourage this distressing behaviour

8.2 Cremation Plots

Members are asked to NOTE that the small area just inside the gate, set aside for cremation plots, is nearly full. Members are asked to CONSIDER where future cremation plots should be sited. **APPENDIX A**

AGENDA ITEM 9

Footway Lighting Update

9.1 New energy supply charges

Members are asked to NOTE that the new monthly charges for the footway lighting will be £395.00 as opposed to the £1,800 per month for the old lighting.

AGENDA ITEM 10

Local Area Forum

Members are asked to NOTE the draft action notes from the last Local Area Forum meeting held on Thursday 1 February 2018. [APPENDIX B](#)

AGENDA ITEM 11

Street Scene Issues

11.1 Street Name Signs

Road name signs

Members are asked to NOTE that the signs in poor condition that had been highlighted to Wycombe District Council have been replaced as follows;

Flackwell Heath

- | | |
|--|---------|
| - Georges Drive leading to Tower Close | 2 sign |
| - Ring Road outside No 2 | 1 sign |
| - Hammersley Lane off London Road | 2 signs |
| - Highfield Road junction with Carrington Avenue | 1 sign |

Members are asked to NOTE that there is one outstanding query on the sign at Green Crescent off Philip Drive.

AGENDA ITEM 12

Community Payback Update

Members are asked to NOTE the work undertaken by the Community Payback teams since the last committee meeting in June. [APPENDIX C](#)

AGENDA ITEM 13

Committee Site Visit

Members are asked to CONSIDER the following area for addition to the site visit and to bring any other suggestions to the meeting.

- Cock Lane Cemetery

AGENDA ITEM 14

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 15

Accounts for payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Tuesday 24 June 2018 @ 7.30pm