

CHEPPING WYCOMBE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 1st November 2011 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

UNCONFIRMED

Present:-	Cllr J Herschel - Chairman	Cllr C Jordan
	Cllr I Forbes - Vice Chairman	Cllr D Onslow
	Cllr S Digby	Cllr B Sadler
	Cllr C Dodds	Cllr J White
	Cllr J Gurney	Cllr M Wilkes
	Cllr S Herron	Cllr L Willis
	Cllr D Johncock	Clerk: Mrs L Turner
	Cllr J Johnson	

There were no members of the public present.

- 1. Apologies for Absence.**
C11.31 - Apologies for absence were accepted from Cllr Bailey, Cllr Patel & Cllr Woods. Cllr Forbes had sent apologies that he would be arriving late, due to traffic delays.
- 2. Declarations of Members' Interests in Items on the Agenda.**
None.
- 3. Minutes of the previous meeting held on Thursday 30th June 2011.**
C11.32 – RESOLVED as a true record of the meeting and duly signed by the Chairman.
- 4. Matters Arising.**
None.
- 5. Amenity Land Committee.**
C11.33 - In the Chairman's absence, Cllr Johnson reminded members about the opening of the all-ability path at Kingswood, scheduled for Saturday 5th November and details were noted. There were no other items that required clarification and the report of the Amenity Land Committee meeting held on 8th September 2011 was then received and **ACCEPTED**.
- 6. Leisure Facilities Committee.**
C11.34 - Cllr Willis spoke to this item and mentioned that most issues covered are still works in progress. The allotments at Tylers Green no longer have a waiting list and the Flackwell Heath waiting list is down to about 11, where they have been waiting for approximately 18 months. It was confirmed that the new plots are in use, except for two that have been sprayed again for knotweed. There will be a further inspection in early spring, to ensure that standards are maintained. It was **NOTED** that the play areas in Tylers Green have still to be discussed and this should take place during November, as previously reported. There were no further questions and the report of the Leisure Committee meeting held on 22nd September 2011 was then received and **ACCEPTED**.
Cllr Forbes arrived during this item at 7.35pm.
- 7. Works, Services & Planning Committee.**
C11.35 - Cllr Herschel informed members that there had been some further information regarding 'abandoned' graves and this was being followed up by staff. He confirmed that an application to remove a very large conifer from the grave site at St Margaret's Church has been submitted to WDC (as it is in a conservation area) and, subject to permission, this will be removed as soon as possible. It was **NOTED** that the roadway to the Altona Road cemetery is in a dreadful condition and complaints are being received from family members. Cllr Herschel confirmed that further quotes are being sought and the work will be done as soon as possible.
There were no further questions and the report of the Works, Services & Planning Committee meeting held on 6th October 2011 was then received and **ACCEPTED**.

8. Finance & General Purposes Committee.

C11.36 - The Clerk mentioned that the further amendments for the standing orders were not yet prepared and she may ask the Regulations and Policies Working Group to meet and consider these, prior to bringing these to the next suitable committee meeting.

There were no further questions and the report of the Finance & General Purposes Committee meeting held on 20th October 2011 was then received and **ACCEPTED**.

9. Propositions.

None received.

10. Questions by Members of the Council.

C11.37 - Cllr Johncock asked about Cllr Forbes acting as Proper Officer during the summer, when the Acting Clerk was absent and prior to the new Clerk's appointment. Cllr Forbes confirmed that he had on a couple of occasions had to sign paperwork as Proper Officer and it was **UNANIMOUSLY RESOLVED** to retrospectively sanction and thank Cllr Forbes for taking on the role of Proper Officer, where required. It was **NOTED** that a Councillor can act as Proper Officer in the Clerk's absence as long as they weren't being paid.

C11.38 - Cllr Onslow asked, as he is the new NAG Chairman, how he should report back to Council about the working at the NAG meetings. It was **NOTED** that any outside group can provide a report for members, which can be sent to the Clerk for circulation. It was **FURTHER NOTED** that the NAG minutes are circulated to members via email.

C11.39 - Cllr Digby reported that she still had not received details of the meetings regarding the Green Dragon Lane Sports Ground and the Clerk agreed to follow up on this issue.

C11.40 - Cllr Jordan asked about the knotweed in Rayners Avenue and was informed that this has been sprayed by BCC and will then be burnt off. Cllr Jordan reported that another batch appears to be growing under the bridge on Rayners Avenue. It was **NOTED** that BCC have not done the area by the Loudwater Boys Club or the area by Biffa.

C11.41 - Cllr Johnson spoke about the damage caused by lorries at the front common at Tylers Green and it was **AGREED** that the Clerk would write to the householder asking them to repair the verges, now that their building work is completed.

C11.42 - Cllr Herron spoke about the community payback group and an issue regarding language used whilst clearing an area near the office at the weekend. Cllr Herschel agreed to bring the matter to the supervisor's attention, for action.

C11.43 - Cllr Dodds apologised for missing the last F&GP meeting and asked about the litter pickers. Cllr Herschel confirmed that Brian Turnock had had to discontinue clearing sections of the back stream.

C11.44 - Cllr Willis asked about the length of the road that was being considered for repair at Green Dragon Lane, Flackwell Heath, mentioning that the quote received seemed disproportionate compared to that required at the Altona Road cemetery. The Chairman informed the members that the lengths were very different but that further quotations are still being sought and will be brought to committee for further consideration.

11. Public Participation.

There were no questions from members of the public.

12. Accounts for Payment.

C11.45 - It was **RESOLVED** to accept the accounts for payment and for the cheques to be signed - details attached to these minutes. Cllr Johnson & Wilkes declared an interest in cheques numbered 7247 and 7248 as these were expenses payments and Cllr Herschel declared an interest in cheque no 7245 as this was a refund for his wife, who had purchased a map cabinet for the Council archives.

13. Date of the next meeting.

The next meeting is scheduled for Tuesday 17th January 2012.

There being no further business, the meeting closed at 8.30pm.

Signed: Date:

Chepping Wycombe Parish Council - Payments/Credits for Council meeting on 1st November 2011

Pending expenditure transactions

01-Nov-11

Cheque	Detail	Amount
7236	Flackwell Heath Scouts - Newsletter Delivery	165.00
7237	Loudwater Guides - Newsletter Delivery	115.00
7238	Penn & Tylers Green Evening WI - Newsletter Delivery	115.00
7239	Royal British Legion - Flackwell Heath (Remembrance Wreath)	25.00
7240	Royal British Legion - Loudwater (Remembrance Wreath)	25.00
7241	Royal British Legion - Hazlemere & District (Remembrance Wreath)	25.00
7242	Spaldings Ltd - ear plugs (box of 200)	77.28
7243	npower - electricity supply for workshop	286.15
7244	Adams & Page Ltd - two front tyres for Ranger-R752 VVC	234.00
7245	Mrs D Herschel - reimbursement for plan chest for Council Chamber	361.04
7246	Siemens Financial Services Ltd - quarterly rental for photocopier	359.36
7247	J Johnson - members' expenses to 31/8/11	45.00
7248	M Wilkes - members' expenses to 31/10/11	180.00
7249	Mr A Siedlewski - refund from Network Rail re grazing land	500.00
7250	E. A'Court - accounting services - October	450.00
7251	Clerical and Medical (member of staff AVC)	50.00
7252	HM Revenue & Customs - Tax & NI for October salaries	2,542.54
7253	Southern Electric - supply for TG front common	31.34
7254	Flackwell Heath Residents Association - grant for Christmas tree	300.00
DD	Unicom - phone and broadband charges - HW 814600	74.76
	Payflow - staff salaries (October)	7,203.97
Total £		13,165.44

Credits Received since the last meeting

Allotment Rents	2,443.50
Burial fees	2,015.00
HM Revenue & Customs - Vat refund to 31/8/11	3,120.79
Total £	7,579.29

We have compared the invoice details against the cheques, direct debits and payflow payments, as above, which agree, and have therefore signed the cheques.

Signed

Signed.....

Date