

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 26 MAY 2011

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AGENDA

THURSDAY 26 MAY 2011

The meeting which is open to the public and press will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

L Willis (Chairman)
C Jordan (Vice-Chairman)
J Gurney
B Sadler
I Forbes

Mrs S Herron
M Patel
Mrs S Digby
D Onslow
J Herschel (ex-officio)

INDEX

- 1. APOLOGIES FOR ABSENCE:** At the time of agenda despatch, apologies for absence have been received from Jem Bailey.
- 2. DECLARATIONS OF INTEREST:** To receive any declarations of interest by members pertaining to agenda items.
- 3. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES (agenda page 2)**
- 4. SPORTS GROUNDS (agenda pages 2-3)**
- 5. RECREATION GROUNDS AND PARKS (agenda pages 3-4)**
- 6. ALLOTMENTS (agenda pages 4-5)**
- 7. PUBLIC PARTICIPATION (agenda pages 5-6)**
- 8. QUESTIONS BY MEMBERS OF THE COUNCIL (agenda page 6)**
- 9. COMMITTEE FINANCES (agenda page 6)**
- 10. ACCOUNTS FOR PAYMENT (agenda page 6)**

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 26 MAY 2011

C J Norris
Acting Clerk of the Council
19 May 2011

AGENDA ITEM 3

Appointment of representatives to outside bodies

The Council has asked the Committee to appoint representatives to the following bodies for the 2011/12 year:

- Flackwell Heath Bowling Club
- Flackwell Heath Sports Club
- Flackwell Heath Tennis Club
- Loudwater Bowls Club
- Loudwater Football Club

AGENDA ITEM 4

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

SPORTS GROUNDS

Derehams Park Sports Centre

Potholes in MUGA - INFORMATION

The Warden reports that several potholes that had appeared in the MUGA over the winter have now been filled in and repaired.

Lease for Derehams Lane Sports Ground – INFORMATION

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 26 MAY 2011

The Committee is asked to receive a verbal update from the Chairman of the Committee on the progress of agreeing the lease between the Council and Loudwater Football Club.

Report from meetings with Loudwater FC - INFORMATION

The Committee is asked to receive a verbal report from Clive Jordan on meetings with Loudwater FC in March and April 2011.

Community Payback work at Derehams - INFORMATION

The Council's Community Payback scheme has lost one of its two teams, which over recent months has been carrying out maintenance work at Derehams Sports Ground amongst other areas. The Warden asks the Committee to note, therefore, that maintenance works will not be able to be carried out to the same extent for the foreseeable future.

Green Dragon Sports Ground

Enquiry from Flackwell Heath Minors re Fence Line – CONSIDERATION

The Council has received correspondence from Flackwell Heath Minors who use Green Dragon Sports Ground. This email refers to a) moving the fence and posts that mark out the datum line, and b) moving the fence line between the grounds and the woods to the “proper” boundary as opposed to the tree line.

The Committee is asked to advise on what action, if any, to take on these matters.

AGENDA ITEM 5

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

RECREATION GROUNDS AND PARKS

All Sites

All Sites: Playground Safety Inspections - CONSIDERATION

Wycombe District Council is offering to arrange RoSPA safety inspections for all parish council play areas in 2011 at a cost of £64 per site plus VAT. Last year's inspections raised useful issues which enabled us to improve the safety of our play areas.

The Committee is asked to approve the arrangement of these inspections via WDC.

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 26 MAY 2011

All Sites: Playground equipment upgrades – INFORMATION

The Committee is asked to receive a verbal update from the Chairman on progress in securing funding for upgrades to play areas.

All Sites: BMX riding

The Committee is asked to note that the Council has been asked to support a proposal by Thames Valley Police for BMX biking in Fennels Wood, or to consider provision of alternative sites. The Committee is asked to receive a verbal report from the Chairman on this issue.

Straight Bit Recreation Ground

Work to Lime Trees - CONSIDERATION

The Council has received a verbal quotation from Rob Hawker for £2,000, and another from Peacock Tree Ecology for £1,700 (both plus VAT), for necessary works to 11 Lime trees at the car park at Straight Bit Recreation Ground.

The Committee is asked to decide which, if any, quote to accept.

AGENDA ITEM 6

The Council can provide allotments under the Small Holdings and Allotments Act 1908.

ALLOTMENTS

Deceased Tenant - CONSIDERATION

A long time tenant of the Flackwell Heath Allotments, Mrs Lada, has sadly died recently. She has been frail for several years and unable to manage both of her two allotments fully although she has continued to tend parts to the best of her ability. She was however very reluctant to give them up and her son has spent a considerable amount of time and money restoring both plots to a very good standard. Now that Mrs Lada has passed away, the tenancy strictly comes to an end and the Council is able to re-allocate the two plots to people on the waiting list. However, given the circumstances and the considerable amount of effort made by Mrs Lada's son, David Johncock is asking the committee to consider waiving the rules in this specific case and allowing Mrs Lada's son to be officially allocated one of the plots.

Motion: To permit Mrs Lada's son to retain one of her plots and to permit him to formally become the tenant.

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 26 MAY 2011

New Plots at Flackwell Heath - INFORMATION

The new half-sized plots at Flackwell Heath have all been marked out and sprayed; we are awaiting hire of the machinery to rotivate them before inviting applications from people on the waiting list to take them on.

Letter of complaint – Flackwell Heath Allotments - CONSIDERATION

We have received a letter from an allotment holder raising the following issues:

- Damage by rabbits and deer and the need to install rabbit-proof fencing
- The alleged refusal of the Council to turn on the water supply to facilitate early planting during unseasonably warm weather in March
- The correspondent is asking for a meeting with Councillors to discuss these issues.

The Committee is asked to comment on these issues so that the Clerk can draft an appropriate response.

Ashley Drive Allotments - INFORMATION

The Council has arranged for the removal of a huge quantity of accumulated debris and rubbish from the allotment site at Ashley Drive, which took place on 27 April.

AGENDA ITEM 7

PUBLIC PARTICIPATION

Members of the public are permitted to make representations, ask and answer questions, as well give evidence in respect of any item of business included in the agenda. A fifteen minute period is permitted in total. If the Chairman of meeting agrees representations and questions may be taken at the beginning of the meeting.

Members of the public wishing to speak at the beginning of the Council meeting should approach the Clerk with this request as soon as possible.

Members of the Council are reminded that on occasion it is **not** in the public interest for the public and press to be present when discussion of tendering for work, legal or staff-related issues are considered. In that event a resolution giving reasons for their exclusion should be put and voted on. The outcome of the discussion forms part of the public minutes of the meeting.

AGENDA ITEM 8

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 26 MAY 2011

QUESTIONS BY MEMBERS OF THE COUNCIL

At the time of agenda dispatch no questions from members have been received.

AGENDA ITEM 9

COMMITTEE FINANCES

Income and Expenditure – INFORMATION

Members will find attached a copy of the detailed income and expenditure report for the Committee to the end of the 2010/11 financial year.

Members are asked to note the contents of the report and to be updated by the Clerk, as appropriate.

Where questions arise on the Committee's finances, it is extremely helpful if these can be put to the office at least two days before the date of the Committee meeting in order to allow any research to be carried out or external advice to be obtained.

AGENDA ITEM 10

ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.