

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday 25 February 2021** at **7pm via Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

The meeting was open to members of the public and press

Present:

Cllr K Wood – Chairman	Cllr R Wilks
Cllr L Willis - Vice-chairman	Cllr M Wilkes
Cllr C Jordan	Cllr J Herschel
Cllr A Barron	Cllr H Darch
Cllr I Forbes	Cllr C Dodds
Cllr J White	Cllr D Johncock
Cllr S Herron	Cllr L Johncock
Cllr J Gurney	Cllr B Kin

Also present: Cllr J Baker (Chairman Hazlemere PC) and Cllr P Fleming (Hazlemere PC)

FC/20/070 **Apologies for Absence**

There were no apologies for absence. Cllr S Digby was not present.

FC/20/071 **Declarations of Interest and Code of Conduct**

Cllr Darch declared an interest in agenda item **11.1 Grants** – Tylers Green First School being a governor at the school and also agenda item **9 E-scooter Trial** being a resident in Wheeler Avenue.

The chairman suspended Standing Orders and with the agreement of the members present changed the order of the meeting as follows;

The chairman welcomed Cllr J Baker and Cllr P Fleming from Hazlemere Parish Council.

FC/20/072 **Hazlemere Neighbourhood Plan**

Cllrs Baker and Fleming advised on what had spurred Hazlemere Parish Council to start the process of a neighbourhood plan. They explained what they had done so far and how they were proceeding and wanting to keep their neighbouring parishes involved and updated. The next step for them was to formally appoint a consultant who would drive the initiative forward. The end goal being to be able to contribute effectively to the Buckinghamshire Local Plan giving Hazlemere a voice.

Council was asked to consider appointing a representative to assist.

It was RESOLVED that;

Cllr D Johncock would act as a formal link between the two parishes. His contact details to be forwarded.

It was noted that a discussion on a parish neighbourhood plan would be referred to the Finance & General Purposes Committee.

Cllr Baker and Cllr Fleming thanked the chairman for inviting them and left the meeting at 7.35pm

FC/20/073 **Council Minutes**

FC/20/055 King's Wood car park – nothing had been heard from Mr Charles Brocklehurst since the meeting on 17 December.

It was RESOLVED that;

the minutes of the Council meeting held on Thursday 17 December 2020 be approved as an accurate record of the meeting.

FC/20/074 **Open Spaces Committee**

OS/20/037 Derehams Lane Recreation Ground – redevelopment – Cllr Willis asked if the design boards had been received. The clerk advised that she would continue to chase.

OS/20/039 Community Board -Cllr Willis apologised for not having contacted the Chiltern Rangers in relation to the Orchard at Derehams Lane. This would be done as soon as possible.

It was RESOLVED that;

The report from the Committee meeting held on Tuesday 12 January be approved.

FC/20/075

Work & Services Committee

WS/20/028 2 Bus shelters; Cllr Dodds advised that the replacement of the bus shelter opposite Beckings Way, Flackwell Heath had been approved.

WS/20/028 3 Depot Roof; Cllr Barron advised that he was getting frustrated with the lack of progress, he was still waiting for the quote for the solar panels and was not getting any replies.

It was noted that there had been a leak in the office building from the rising main which would need remedial work and therefore hold up any reconfiguring that was being planned. This would be covered by the insurance company – quotes would be obtained.

It was RESOLVED that;

The report from the Committee meeting held on Thursday 28 January 2021 be approved.

FC/20/076

Finance & General Purposes Committee

FGP/20/029 1 Flackwell Heath Scouts & Guides; Cllr Herschel asked if the clerk had approached the Executive Committee with the suggestion of a parish council representative. The clerk advised that contact would be made following the meeting.

FGP/20/035 Questions; Cllr Barron advised that as the Community Board representative he would circulate his notes from the last meeting.

It was RESOLVED that;

the report from the Committee meeting held on Thursday 11 February 2021 be approved.

FC/20/077

Planning Meetings

It was RESOLVED that

the reports of the Planning Meetings held on Tuesday 15 December, Tuesday 12 January 2021, Tuesday 26 January 2021 and 9 February 2021 be noted.

FC/20/078

E-Scooter Trial

Council was asked for their input regarding the possibility of extending the Buckinghamshire Council Zipp e-scooter project to include Tylers Green as a suitable location.

Council was asked to note that rigorous testing, had deemed some roads too steep these include Cock Lane and Hammersley Lane. These would be restricted using the geo-fencing which would stop the scooters.

Potential parking bay locations had been suggested however after reading the information provided it appears that these areas need to be well lit and the Tylers Green area has no street or footway lighting. The scooters trail is being funded by the Department of Transport and therefore there is no cost the bear locally. After the initial trial feedback will be requested. It was noted that as this was a trial no public consultation was necessary.

It was RESOLVED that;

The chairman and clerk would work on a response for Buckinghamshire Council.

The vote was equally balance neither for not against.

FC/20/079

Internal Auditor Appointment

Council was asked to consider the recommendation from the Finance and General Purposes Committee to re-appoint of Mr E Newhouse as Internal Auditor for the financial year 2020/21.

It was RESOLVED that;

Mr E Newhouse be re-appointed as Internal Auditor for the financial year 2020/21.

FC/20/080

Grants

1. Tylers Green First School

Council was asked to approve the recommendation from the Finance & General Purposes committee of an award of 50% of the cost of the wi-fi alarm, up to a total of £2,000.

It was RESOLVED that;

An award of 50% of the cost of the wi-fi alarm, up to a total of £2,000 be approved.

Cllr Darch abstained from the vote

2 Flackwell Heath Scouts & Guides

Council was asked to approve the recommendation from the Finance & General Purposes committee that the grant request of £1,500 as a contribution towards the waste-water treatment plant be re-instated and paid.

It was RESOLVED that;

The grant of £1,500 as a contribution to the waste water treatment plant be approved.

FC/20/081

Earmarked Reserves

1 Works & Services committee - Cemeteries EMR

Council was asked to approve the recommendation from the Finance & General Purposes committee to increase the year end transfer by £10,000 into the Cemeteries EMR. The transfer to be made up from the surplus in the Cemeteries income budget line.

It was RESOLVED that;

The year end transfer into the Cemeteries EMR of £10,000 be approved.

2 Open Spaces committee – Play Equipment EMR

Council was asked to approve the recommendation from the Finance & General Purposes committee to transfer £40,000 from the General Reserve into the Play Equipment EMR to complete the Straight Bit Recreation Ground in Flackwell Heath.

It was RESOLVED that;

The transfer of £40,000 from the General Reserve to the Play Equipment EMR be approved.

FC/20/082

Green Dragon Lane Recreation Ground - Mast

Council was asked to approve for signature the Licence to Assign relating to the mast at the above site. The licence to assign permits the current leaseholders, EE and Hutchison 3G to assign the lease to On Tower UK Ltd. On Tower will pay £3,000 to the parish council on completion and pay the legal costs of dealing with this licence.

It was RESOLVED that;

The Licence to Assign for the mast at Green Dragon Lane Recreation Ground be approved for signature.

It was noted that there would be an increase in income.

FC/20/083

Woodmans Cottage, Totteridge Common

Council was asked to approve for signature the Deed of Grant for access to the above property over one of the council owned tracks on the Village Green. The owners of the property have covered all the legal fees relating to the Deed.

It was RESOLVED that;

The Deed of Grant relating to Woodman's Cottage access be approved for signature.

It was noted that monies for the Deed had been received over 18 months ago as this had been dragging on for over two years.

FC/20/084

Questions by Members of the Council

- Cllr Forbes advised that there had been a huge amount of email traffic relating to the E-scooter trial also advised the need for draft minutes to be uploaded prior to approval.

- Cllr Herschel agreed with Cllr Forbes and added that there were very rarely any changes made to the draft minutes/reports.
- Cllr Darch highlighted the noticeboard opposite the Village Hall – the doors had seized up some months ago and therefore it should have a notice advising that it is not in use.
- Cllr Darch also asked about the road closures in the area and whether we should put them up on our website – however this was regarded as duplication.
- Cllr Jordan advised that the trees he had highlighted some months ago in Rayners Close were extremely high and causing concern. The clerk would investigate their ownership and report back.

FC/20/085

Public Participation

There were no members of the public present.

FC/20/086

Accounts for Payment

Accounts for payment were circulated for councillors to note.

It was RESOLVED that;

Cheque numbers 10410 to 10416 and direct debit payments to Barclays and Shell (Fuel Card Services) be approved.

The chairman thanked members for their attendance and closed the meeting at 20:37hrs.

Time and Date of Next meeting: Thursday 29 April 2021 @ 7pm via TEAMS

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Report of the Open Spaces meeting held on **Tuesday 9 March 2021** at **7pm** via **Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice

The meeting was open to members of the public and press

Present:

Cllr L Willis (Chairman)	Cllr I Forbes
Cllr L Johncock (Vice-chairman)	Cllr C Jordan
Cllr J Gurney	Cllr S Digby
Cllr M Wilkes	Cllr K Wood
Cllr S Herron	Cllr B Kin

Also present: Cllr A Barron, Cllr D Johncock, Mr G Christie (Warden CWPC) and 3 Tylers Green residents

OS/20/043 Apologies for absence
All committee members were present.

OS/20/044 Declarations of members' interests in Items on the agenda
There were none.

OS/20/045 Delegated Actions
Members were asked to note that since the last committee meeting in January the following actions had been taken.

Emergency tree work in King's Wood removal of 2 x Ash trees on property boundary and removal of a rotten Beech tree hanging over a path totalling £750.00.

OS/20/046 Allotments
Members were asked to note that there are no vacant plots. There are currently 10 people on the waiting list - Ashley Drive 3 and Chapel Road 7.

It was highlighted by Cllr Digby that there were a few plots at the Chapel Road allotment site that were covered in black plastic with no sign of any work being undertaken. This will be investigated.

OS/20/047 Tylers Green Common
1. Track 4
Members were asked to review the revised quotation for the small section of track from Rays Lane to the front garden of Homeleigh. As this section of track is used by all residents living in that area (14 houses), the clerk will be approaching all for a contribution towards the cost (Track 4 and Track 5) once the council is satisfied.

Concern was raised that the quote was a minimum estimate and there was a long list of itemised exceptions that had no costings against them. The residents present advised that any contributions would only be forthcoming when the waste lorry situation had been resolved – a smaller, lighter vehicle that would not impact the new surface. This has been an ongoing issue for nearly 3 years with the Joint Waste Team and we are yet again awaiting a response to recent emails. It was noted that the level of contribution towards the works would be considered at a further meeting however the project would not fall if one household did not contribute.

It was RESOLVED that;

The contractor be asked to provide a maximum costing for the work.

Thanks was noted for the assistance provided by one of the track residents.

Resident left the meeting at 7.26pm closely followed by another at 7.27pm

Playgrounds

Members were asked to note that a deep clean will be undertaken on all the parish owned play areas. Members were asked to approve the quotation received of £1,760.00 for all play areas supplied by the contractor who did this work a couple of years ago.

It was RESOLVED that;

The quotation in the sum of £1,760.00 for the cleaning of the play areas be approved.

The last resident left at 7.32pm

1 Ashley Drive Recreation Ground - fencing

Members were asked to note that the play area fencing at the above site will be installed by the end of March.

2 Straight Bit Recreation Ground**2.1 Play area fencing**

Members were asked to consider a revised quote for the fencing of £12,880, this is for bow top fencing and two soft close gates. Previous quotes had been in the region of £16,000.

It was RESOLVED that;

The revised quotation of £12,880 for the play area fencing be approved.

2.2 Path and tree removal

Members were asked to note the entrance path to the play area. The path has become a trip hazard due to the cherry tree roots lifting the tarmac. Members were therefore asked to consider the proposal to remove the cherry tree and relay the path.

It was noted that the path needed to be widened to 1.5 metres, as it is not DDA compliant.

It was RESOLVED that;

Quotations for the path be obtained.

A request to re-direct the path around the tree roots was noted, this will be revisited.

Railway Land - Dog Waste Bin

Members were asked to consider a request from the warden to install a new dog waste bin at the Treadaway Hill entrance of the above site at a cost of £189.00. Dog faeces are being left in bags at the gate entrance.

It was RESOLVED that;

A dog bin be purchased for installation at the Treadaway Hill entrance

Green Dragon Lane Recreation Ground – Boiler replacement

Members were asked to note that the boiler at the above site needed replacement. Members were asked to consider delegating the replacement of the boiler to the clerk; currently the lowest quote received is £1,988.00.

It was RESOLVED that;

The replacement of the boiler be delegated to the clerk to not exceed £1,988.00.

Tylers Green Management Plan – Tree works

Members were asked to approve one of the quotations received for the following works in line with the Management Plan now that planning permission had been granted;

Back Common – opposite Horse and Jockey

Crown lift the copper beeches (2) and crown thin and remove epicormic growth from the lime trees (4).

It was RESOLVED that;

Quote A in the sum of £1,100.00 be approved

Triangle opposite the Village Hall

Crown lift and crown thin the two copper beeches.

*It was RESOLVED that;
Quote A in the sum of £380.00 be approved.*

OS/20/052 **Orchard Green Hedge Project Update**
Members were asked to note that the hedging for the project had been put on hold until later in the year, the delay was COVID related. It is hoped that the work will start in October.

OS/20/053 **Derehams Lane Recreation Ground – redevelopment**
Members were asked to note that it was hoped that design boards would be ready for consideration showing possible workable options for the replacement of the pavilion. However, at the time of agenda writing they had not been received so this item will be brought back to the next committee meeting.

Members are reminded that a previous working party had made the following suggestions for the redevelopment; possibly move the office complex to the site, improve the Nursery provision, improve the car parking, creation of a sports hall for badminton, tennis, squash, cricket training.

OS/20/054 **Magpie Wood – Tree work**
Members were asked to consider the quotations received to remove one cherry one sycamore and one beech overhanging a property boundary. The trees appear to have slipped due to the excess water in the ground.

*It was RESOLVED that;
Quote B in the sum of £500.00 be approved.*

It was noted that Cllr Jordan highlighted a few more tree branches hanging over property boundaries in Magpie Wood. The warden would investigate.

OS/20/055 **Flackwell Heath Golf Club**
Members were asked to consider suggested sign positions for the golf club. Members are reminded that the club have approached the parish council before and at that time they were wanting to install 7 signs and we advised that we were unable to support so many and asked for a reduced number. The golf club is only looking for parish council support for the signs so that they can approach Buckinghamshire Council.

*It was RESOLVED that;
Two of the three signs could be supported. The sign pointing down Swains Lane was the rejected sign as the right hand turn across Treadaway Hill could be dangerous and should not be encouraged.*

OS/20/056 **Community Board**
Members were asked to note that following the last meeting in January when it was suggested that the Chiltern Rangers be approached with a view to involving them in the upkeep of the Community Orchard at Derehams Lane Recreation Ground, it appears that there are still a few people involved in the Orchard Group. Cllr White offered to provide the clerk with contact details to follow this up.

OS/20/057 **Committee Finances**
Members were asked to note the committee income and expenditure to Period 10 (January). Income is lower than in a normal year – this has been due to football being cancelled and the nursery at Derehams Lane being closed during the pandemic.

OS/20/058 **Questions from committee members and the public**
Cllr Forbes asked the following questions on behalf of Cllr Darch who was not present;

- Kingswood Road Gate; Have we any plans to make the very muddy path leading down to it more substantial and more accessible?
- Track exit onto New Road opposite Ashley Drive; whilst the work done last year has improved the path this its first winter has already eroded it and we should consider 'topping up' the surface material. Also we need to improve the end away from the road which is still a muddy

mess - better drainage/run off channels to take the water running down the slope are needed to finish this work properly.

- Rubbish problems around Widmer Pond will only get worse as the weather improves. Should we ask JJ's to take more ownership of the problem largely caused by their customers; it is not too much to ask them to get out and pick up the extra rubbish around each bin at the end of each day? We might also consider getting them to pay for a large 'dumpster' bin of the sort we have at St Margaret's Church? And as this is not just our problem but a community one, consider approaching maybe the Middle School and the Scouts for weekend bin emptying duties in return for some contribution to their funds?

The questions would be considered and the resulting actions/plans would be communicated to all committee members.

- Cllr Barron asked if the swings at the Straight Bit play area could be lubricated as they were pulling to one side.

OS/20/059

Accounts for payment

Accounts for payment were circulated prior at the meeting for councillors to note.

It was RESOLVED that;

Cheque numbers 10420 to 10431, BACS payment to Barclays Payflow and direct debit payments to EE, E-ON and Unicom be approved.

The chairman thanked members for their attendance and closed the meeting at 8.03pm

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Report of the meeting held on Thursday 25 March 2021 commencing at 7.00pm via Microsoft Teams

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

Present: Cllr C Dodds – Chairman
Cllr J Herschel – Vice-chairman
Cllr L Johncock
Cllr H Darch
Cllr R Wilks

Cllr A Barron
Cllr I Forbes
Cllr C Jordan
Cllr K Wood

Also present: Cllr D Johncock

WS/20/036 **Apologies for absence**
There were none.

WS/20/037 **Declarations of members' interests in Items on the agenda**
There were none.

WS/20/038 **Delegated Action**
Members were asked to note that since the last committee meeting in January there had been no delegated actions taken by the chairman of the committee or clerk.

WS/20/039 **Committee Projects**
1 Office Refurbishment
Members were asked to note that this project is on hold. Members would now be aware that the leak in the ladies WC from the rising main had caused significant damage to the floor level and to adjacent plaster work which would need significant work to remedy once the area has dried out. The clerk had lodged a claim with our insurance company and would be working with them to agree what work would need to be undertaken to rectify the situation. Bucks Council Building Control had asked for further notes to be added to the original application. This is being done now so that we can tender the work on their approval.

It was noted that the payment for work done to repair the office water leak could not be reclaimed from the insurance company because they only cover the remedial work and not the repair cost.

2 Bus Shelters

Members were asked to note that the replacement bus shelter for Northern Woods, Flackwell Heath (opposite Beckings Way) had been ordered at a cost of £6,313.63 and the work was scheduled for 15 and 16 April.

Members were asked to note that, due to the COVID-19 pandemic, the rider numbers that we received were not an accurate reflection so we would not be progressing this project at this time.

It was noted that, according to an article in the Bucks Free Press, the Flackwell Heath College campus was to be relocated to Wycombe town centre and may now have an effect on the rider numbers for the bus stops in Heath End Road in the future.

3 Depot Roof

Members were asked to note that we would NOT be progressing the installation of the PV panels on the depot roof as the company who we were looking at had been unable to tender for the panels and installation. The Salix grant scheme on which we would have depended for a cost-neutral project had been oversubscribed and now closed and central government had yet to make any decision about new green infrastructure funding for local authorities.

Cllr Barron expressed his frustration with the roofing company for not replying to his emails or text messages. Cllr Dodds thanked him for his efforts. The deputy clerk would circulate Cllr Barron's report.

It was noted that a new Salix grant scheme had opened but that it was primarily for heating and wouldn't apply to PV panels. As a result, we would be proceeding with the roof replacement as we originally planned.

In order to quickly progress the original roof replacement works, the deputy clerk had approached the original tenderers to obtain updated costs as our previous quotes were out of time. Sadly, tenderer A had decided to close the business and take early retirement and would not be interested in tendering. Tenderer B was not in a position to provide another tender as the company had over 9 month's work and he was concerned that material costs are unstable at the moment.

The deputy clerk would now have to seek new quotations for the proposed works to the roof which are to include:

- replacing the outer roof sheet with PVC plastisol-coated steel sheets fixed to the existing steel framework which, having been examined, is in good condition and which will be cleaned and painted when the roof sheeting is replaced
- providing suitable insulation of recommended thickness and insulation value
- the roof lights to be replaced with heat saving double glazed units.

It was noted that the specification was the same.

Members were asked to note that once the new roof is in place, it is intended that a second phase be brought forward for approval which would update internal works including new lighting, new heating to changing room areas, deep cleaning of the depot, painting and replacement of the steel storage bays.

4 Street Litter Bins – Flackwell Heath

Members were asked to note that, due to staff shortages at Buckinghamshire Council, we would not be able to proceed with the refurbishment of the street litter bins at this time.

It was noted that it was unlikely that Buckinghamshire Council would refurbish the bins owing to the time and cost involved and it was suggested that Community Payback may paint the bins once it restarted. It was thought that the proposal might not be possible in view of the degree of work required to repair and prepare the bins.

It was raised that a couple of our bins were in the wrong place. The deputy clerk would look into it.

WS/20/040 LED Footway Lighting

Members were asked to note that the lighting contractor had cut back the remaining trees obscuring our LED footway lights at a cost of £600. A further survey of our lights would be carried out later in the year.

It was noted that a light in Green Crescent was completely obscured by a fir tree and had not been cut back. The deputy clerk would look into it and request the resident to cut back the tree branches.

Members were asked to note that the trees and shrubs having an effect on the spill of light onto the path between Hedley Road and Straight Bit (behind Cherrywood Gardens) are the responsibility of Buckinghamshire Council and had been reported to the Rights of Way team by Cllr D Johncock.

Members were asked to note that, further to a survey carried out by the clerk and deputy clerk, we had received a credit from SSE for £1,693.99.

The Deputy Clerk was asked to do an annual audit of the footway lighting figures every April.

WS/20/041 Cemeteries

Members were asked to consider and, if so minded, approve one of the quotes below to lay self-binding gravel on the lower paths (to match the upper path) at Altona Road Cemetery and to create a granite circle.

***It was RESOLVED that;
Quote C at £4,120 be approved.***

Members were asked to note that the warden would provide a planter with plants to be placed on the new granite circle at a cost not to exceed £500.

Members were asked to note that the hedging along the back boundary of Altona Road Cemetery required replacing. Members were asked to approve the estimated planting cost of £2,242 for 60m of holly hedging for the back boundary and to infill a number of gaps. This work would be undertaken during the next planting season, ie November.

***It was RESOLVED that;
The estimated planting cost of £2,242 for holly hedging be approved. It would come out of EMR.***

The enquiry was made whether Orchard Green hedge could be completed before Altona Road Cemetery. Cllr Forbes reported that it had been discussed at the Open Spaces meeting. The Deputy Clerk would email FH members with an update.

It was requested that the W&S minutes be circulated to all councillors. As it stands now the deputy clerk will copy the draft minutes (once signed off by the committee chairman and vice chairman) to the committee members - all in accordance with our current procedure.

WS/20/042 War Memorial – Flackwell Heath

Members were asked to note that Cllr L Johncock had contacted and received advice from RHS Wisley for planting ideas for the war memorial. With or without the help of volunteers, the responsibility for the maintenance of the war memorial now falls to us.

Photos of the plants recommended by RHS Wisley were circulated prior to the meeting. Cllr L Johncock spoke about the plants. Following on from a mail-drop she had done, we had no volunteers to help maintain the site. A meeting would be set up with the warden and FH members to discuss the planting and maintenance.

It was noted that the footpath from the road to the war memorial became muddy at the annual Armistice Day Service. This would be discussed at the planned on-site meeting.

WS/20/043 Committee Finances

Members were asked to note the committee's income and expenditure to February.

Cllr Forbes stated that income is higher than in a normal year – due to the income from cemeteries. Footway lighting expenditure will need to be amended to take into actual costs being incurred after being upgraded to LED luminaires.

WS/20/044 **Questions from committee members and the public**

There were no members of the public present at this point of the meeting.

Cllr Jordan stated that serious flooding had occurred on Station Rd, LW during the torrential rain.
Cllr Wood would look into this.

Cllr Barron was delighted with the brilliant work done to cover up the tree roots on the path between Hedley Rd and Straight Bit. Cllr D Johncock confirmed it was dealt with by the LAT and was in fact a Highways issue.

WS/20/045 **Accounts for payment**

Accounts for payment were sent via email prior to the meeting for consideration.

Referring to the accounts for payment, it was enquired as to which property had been affected by the leaning beech tree. The property is in Kingswood on the track between 15 Ways Car Park and The Beech Tree.

It was asked why some lines in the accounts for payment had blank amounts and why other lines didn't total correctly. The deputy clerk explained that this was the case when one cheque was made out for multiple invoices from the same company. This was the way it had been done in the past but it was decided that Cllr Forbes would speak with the clerk to see how it can be made clearer.

It was RESOLVED that;

The accounts for payment be approved and cheques numbered 10432 to 10445 be signed and direct debits to Shell (Fuel Card Services) and SSE be approved for payment.

The chairman thanked members for their attendance and closed the meeting at 7.54pm

Date and time of next meeting: tbc

Signed:

Dated:

CHEPPING WYCOMBE PARISH COUNCIL

Report of the **Finance & General Purposes** committee meeting held on **Thursday 15 April 2021** at **7pm via Microsoft Teams**
Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)
(England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit
their own needs, without the requirement for further notice

The meeting was open to members of the public and press

Present:	Cllr I Forbes – Chairman	Cllr M Wilkes
	Cllr R Wilks	Cllr L Willis
	Cllr B Kin	Cllr J Gurney
	Cllr H Darch	Cllr D Johncock
	Cllr C Dodds	Cllr K Wood (ex-officio)

Also present: Cllr A Barron, Cllr L Johncock and Cllr C Jordan

FGP/20/037 Apologies for absence

Apologies for absence were received and approved from Cllr Herschel (holiday)

Cllr Forbes asked Cllr Wood, in her capacity a chairman of the council, to say a few words of condolence, remembering Prince Phillip, The Duke of Edinburgh. Followed by a minute's silence.

A letter of condolence has been prepared and will be sent to Her Majesty The Queen.

FGP/20/038 Declarations of members' interests in agenda items

Cllr Wood declared a personal interest in agenda item 12 being in receipt of an expense's payment.

FGP/20/039 Staff Matters

1 Staff Absence Report

Members received a verbal report from the clerk on the sickness absence of staff since the last committee meeting in February. The clerk advised that one member of the grounds team had been absent for a period of 4 weeks following a flare up of a pre-existing condition.

2 National Living Wage 2021/22

Members were asked to note that the national living wage rate for 2021/22 was £8.91 per hour. This figure only effects the position of office cleaner, an increase of 19p per hour and an expenditure increase of £39.52 per annum.

FGP/20/040 Policies and Procedures

Members were asked to consider for recommendation for re-adoption at the next full council meeting the following policy documents available on the parish council website www.cwpc.org.uk. Members were asked to note that no changes were proposed.

- 1 Information & Data Protection Policy**
- 2 Retention & Disposal Policy**
- 3 Management of Transferable Data Policy**
- 4 Data Breach Policy**
- 5 Standing Orders 2019**
- 6 Financial Regulations**
- 7 Publicity Policy**
- 8 Complaints Procedure**

It was RESOLVED that;

The above policies be recommended to full council for re-adoption.

9 Distribution of draft reports/minutes

Members were asked to consider the distribution of draft reports/minutes to all members of the council following approval from the chairman and vice chairman of the respective committees.

It was RESOLVED that;

Where practicable the draft reports/minutes would be circulated to committee members and attendees in the first instance and after a week, following any amendments, to then be sent out to all councillors. The reports/minutes would still be draft until being formally approved at the next full council meeting.

FGP/20/041 Health & Safety

1 Report of any incidents

Members were asked to note that there have been no incidents since the last committee meeting in February.

It was noted that it would be beneficial to note when the last incident had taken place.

2 Face to face meeting

With face to face meetings set to resume after 6 May, members were asked to consider a response to the Call for Evidence relating to the decision to not extend the emergency legislation allowing remote meetings of local councils to take place.

It was RESOLVED that;

All members be given a copy of the questionnaire for completion and return to the clerk by Friday 23 April for a joint response to be sent.

It was noted that the planning meeting would continue to be remote as this is not a standing committee.

FGP/20/042 Grants

Members were asked to note that there was £1,466 remaining in the budget line at year end.

FGP/20/043 Website

Members were asked to note that the website was still to be handed back to the parish council and until face-to-face training can be undertaken all uploading was being done by the web designer.

FGP/20/044 Calendar of Meetings

Members were asked to consider the schedule of meetings dates going forward from May 2021.

It was RESOLVED that;

The meeting schedule be recommended for approval at full council.

FGP/20/045 Annual Return and Governance Statement

Members were asked to consider the completed annual return with association documentation and governance statement with a view to recommendation for approval at full council.

It was RESOLVED that;

The annual return and governance statement be recommended for approval at full council.

Thanks was noted to the clerk for her work on the return and managing to get the internal auditor Mr Newhouse in to review it by the 9 April as it had been a particularly tight timetable bearing in mind the Easter dates in 2021.

It was also noted that Mr Newhouse had given us a clean bill of health despite new requirements being imposed.

FGP/20/046 Budget

1 Council Finances (Period 12) Outturn

Members were asked to note the summary of income and expenditure by committee. Cllr Forbes gave an overview of the outturn.

2 Community Infrastructure Levy (CIL)

Members were asked to note that the current CIL total stands at £32,374.66 after having £12,860 committed for fencing around the play area at Ashley Drive. The remaining funds need to be spent as follows;

£12,958.58 by 2022/23

£19,416.08 by 2023/24

FGP/20/047 Questions from council members and the public

- It was noted that there were three new candidates standing for election which was welcomed. Two wards were being contested (Flackwell Heath and Loudwater)
- Cllr Jordan advised that he was having difficulty with remote meetings due to an issue with Microsoft 365.
Advice was given to find some tech support.

FGP/20/048 Accounts for Payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 10460 to 10469 and direct debits to E-on, E-on Next, Shell and SSE be approved and signed.

It was noted that Cllr Wood abstained from the vote

- Cllr Dodds highlighted the cleaning of the bus shelter, there had been an instant improvement and they now look great.
- Cllr Gurney publicly thanked the warden and the grounds team for the installation of the memorial bench at Derehams.

The chairman of committee thanked members for their attendance and closed the meeting at 19.53

Date and time of next meeting: Thursday 23 September 2021 @ 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on 23 February at **10.00am via Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

Cllr D Johncock acted as chairman of the meeting.

Attendees: Cllr R Kin, Cllr C Dodds, Cllr H Darch, Cllr A Barron, Cllr R Wilks, Cllr L Johncock, Cllr S Digby, Cllr C Jordan and one member of the public from Flackwell Heath.

1. **Apologies for Absence**
S Herron, M Wilkes
2. **Declarations of Interest and Code of Conduct**
none
3. **Applications for consideration**

WDC Reference	Property Address	Proposal	Comment
21/05187	17 Oakwood Flackwell Heath Bucks HP10 9DW	Householder application for construction of pitched roof and infilled linked walkway in connection with garage conversion to create habitable accommodation	No objection. However, CWPC wish to make the observation that parking is an issue in Oakwood.
21/05197	15 Fassetts Road Loudwater Bucks HP10 9UW	Householder application for demolition of garage, construction of single storey front extension & two storey side and rear extension	No comment
21/05234	3 Meadow Walk Tylers Green Bucks HP10 8DG	Householder application for part single, part two storey side extension, front porch extension in connection with garage conversion and insertion of two roof lights to existing side roof slope	No comment
21/05274	41 Southcote Way Tylers Green Bucks HP10 8JS	Reduce back to boundary overhang by 3m and height by 3m due to excessive overhang and shading x 2 trees (T1 and T2)	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant. CWPC question whether the owner of the trees is content with the proposal.
21/05137	24 Robinson Road Loudwater Bucks HP13 7BL	Erection of two storey front/side/rear extension and single storey rear extension to lower ground to create one pair of 4-bed semi-detached dwellings	No comment
21/05230	28 - 30 Kings Ride Tylers Green Bucks HP10 8BL	Erection of fixed canopy to front (Retrospective)	We acknowledge that the applicant provides an excellent service with huge benefits to the community. However, we have a concern that the fixed canopy restricts access to the windows and frontages of the flats above for cleaning, repairs and decorating, and in the event of a fire. The original

			retractable awning mitigated this. If the canopy is to remain a coat of white paint or varnish would improve its impact on the street scene.
21/05282	22 School Road Tylers Green Bucks HP10 8EF	Householder application for construction of single storey detached garden room building	No comment
21/05300	24 New Road Tylers Green Bucks HP10 8DJ	Erection of 2 x semi-detached dwellings and detached carport following demolition of existing house	CWPC objects to this application based on the street scene. There will be two semis on a narrow site in a prominent position, all other properties are detached. It is an over development of the site. 2.5 car parking spaces per semi is adequate (as per Parking Statement) but seems impracticable. Need to recheck bedrooms per property. The facing materials should be similar to adjacent properties.
21/05248	19 Willow Close Flackwell Heath Bucks HP10 9LH	Householder application for raising of roof, construction of two storey side/rear extension and installation of 2 x front dormer windows and 1 x box dormer to the rear in connection with loft conversion	CWPC don't object in principle to the application as many of the surrounding properties have done similar loft extensions. However, we would ask the case officer to review the height of the roof and the bulk and size of the extension as it appears over the top. We also query whether there is adequate parking.
21/05327	15 Green Crescent Flackwell Heath Bucks HP10 9JQ	Householder application for construction of part single, part two storey side and rear extensions	No objection. However, CWPC query whether the first floor rear window nearest to the neighbour should be obscured to protect the neighbour's privacy.
21/05366	12 Lancaster Ride Tylers Green Bucks HP10 8DU	Householder application for construction of single storey rear extension, external works to rear garden and alterations to fenestrations	No comment

The chairman thanked members for their attendance and closed the meeting at 10.50am.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on 9 March at **10.00am via Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

Cllr H Darch acted as chairman of the meeting.

Attendees: Cllr C Dodds, Cllr C Jordan, Cllr D Johncock, Cllr L Johncock, Cllr M Wilkes, Cllr R Wilks, Cllr A Barron, Cllr J Herschel, Cllr R Kin.

1. **Apologies for Absence**
Cllr S Herron
2. **Declarations of Interest and Code of Conduct**
none
3. **Applications for consideration**

WDC Reference	Property Address	Proposal	Comment
21/05395	Rose Cottage Common Road Flackwell Heath Bucks HP10 9NS	Fell x 1 Cherry tree	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant. CWPC would be delighted if the tree was replaced.
21/05345	25 Fennels Farm Road Flackwell Heath Bucks HP10 9BP	Householder application for construction of a single storey rear and side extension, front porch, insertion of 4 x dormers to front and rear roof slopes, insertion of 1 x roof light to front roof slope in connection with loft conversion and fenestration alterations	No comment
21/05410	Park House 38 Station Road Loudwater Bucks	Reduce overall crown by 1.5-2M and lift crown to 3.5m to restore crown to a suitable size in a limited space location and prevent encroachment x 1 Sycamore (T1)	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05310	36 Buckingham Way Flackwell Heath Bucks HP10 9EE	Householder application for construction of single storey side and rear extensions	No comment
21/05425	34 Buckingham Way Flackwell Heath Bucks HP10 9EE	Householder application for construction of single storey rear extension	No comment
21/05380	173 Blind Lane Flackwell Heath Bucks HP10 9LE	Householder application for construction of rear and side extensions following demolition of existing Garage, raising of roof to create first floor accommodation with front and rear dormer windows, alterations to fenestrations with internal alterations and new front boundary wall with gates	No comment

21/05291	34 Sedgmoor Road Flackwell Heath Bucks HP10 9AP	Householder application for raising of roof and roof alterations including insertion of 2 x rooflights to front, 2 x rooflights to rear (4 x rooflights in total) and 2 x dormer windows to rear all in connection with conversion of loft to habitable accommodation, single storey side and rear extensions and associated external alterations	CWPC objects to this application because the loft conversion - providing what is in effect a three-storey house - will cause the property to be too bulky and overbearing both in the front elevation in Sedgmoor Rd and the back and side elevations as you approach the property up Hedley Rd. The raising of the roof will result in an unwelcome dominating view in the street scene and also overshadow the adjacent house. The Velux windows in the proposed front elevation are unsightly and not in keeping with the street scene.
21/05378	Claremont Beacon Hill Penn Bucks HP10 8NJ	Raise canopy and prune back lower canopy by approximately 1.5 m to 1 x Oak at rear on left hand side of rear garden to allow more light	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05501	2 The White House Church Road Tylers Green Bucks HP10 8EG	Fell x 2 Conifer (T1, T2), prune back 2.5 metres x 1 Silver Birch, x 1 Horse Chestnut (T3, T4) and prune back to boundary x 1 Poplar (T5)	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05508	3 London Road Loudwater Bucks HP10 9RA	Householder application for construction of rear conservatory and front dormer window	No comment

The chairman thanked members for their attendance and closed the meeting at 10.21am.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on 23 March at **10.00am via Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

Cllr C Dodds acted as chairman of the meeting.

Attendees: Cllr C Jordan, Cllr R Kin, Cllr H Darch, Cllr A Barron, Cllr D Johncock, Cllr L Johncock, Cllr M Wilkes, Cllr R Wilks, Cllr S Digby, Cllr J Herschel

1. **Apologies for Absence**
Cllr S Herron
2. **Declarations of Interest and Code of Conduct**
Cllr C Dodds declared an interest in 21/05616
3. **Applications for consideration**

WDC Reference	Property Address	Proposal	Comment
21/05519	3 Home Meadow Drive Flackwell Heath Bucks HP10 9JY	Householder application for construction of front storm porch, single storey side and rear extensions and extension to driveway	No comment
21/05373	16 Norwood Road Loudwater Bucks HP10 9UX	Householder application for construction of part single, part two storey rear extension following demolition of existing single storey extension	No comment
21/05576	Moss Grove Kingswood Road Tylers Green Bucks HP10 8JE	Householder application for construction of single storey rear extension, decking and fencing	No comment
21/05383	763 London Road Loudwater Bucks HP11 1HH	Reduce by 5 metres x 1 Ash and 2.5 -3 metres x 1 Sycamore tree as the trees are growing too high for their close proximity to building	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05562	Minchins Treadaway Road Flackwell Heath Bucks HP10 9PD	Householder application for construction of garden room	No comment
21/05614	6 Silverdale Close Tylers Green Bucks HP10 8JP	Householder application for construction of lower ground floor and ground floor rear extensions following demolition of existing rear conservatory and associated external alterations	No comment
21/05616	8 Magpie Close Flackwell Heath Bucks HP10 9DZ	Reduce by 6 metres height and width due to risk of injury x 1 Oak (T1)	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05564	25 Hammersley Lane High Wycombe Bucks HP13 7BN	Householder application for loft conversion to main bungalow with dormer windows to front and rear with balcony to create first floor, raise existing garage roof height with front and rear dormers to form habitable accommodation and internal alterations	No comment

21/05638	Fairlawn Sandpits Lane Tylers Green Bucks HP10 8HD	Householder application for construction of part two storey/part single storey rear extension, garage conversion to habitable accommodation, roof alteration to existing front and side flat roofs and creation of parking spaces	No comment
21/05655	50 Ashley Drive Tylers Green Bucks HP10 8BE	Householder application for construction of single storey front extension and two storey side extension	No comment
21/05074	Land To The Rear Of Bramblewood Rayners Avenue Loudwater Bucks HP10 9SL	Construction of dwelling with creation of access from Magpie Lane	No comment
20/08322	2 Clayfields Tylers Green Bucks HP10 8AT	Householder application for construction of detached front garage, dropped kerb and alterations to hardstanding	No comment
21/05653	19 Woodlane Close Flackwell Heath Bucks HP10 9EP	Householder application for construction of single storey side/rear extension and integral garage, hip to gable loft conversion with x 2 front dormer and x 1 rear dormer	No comment
21/05675	22 Rugwood Road Flackwell Heath Bucks HP10 9EZ	Householder application for construction of first floor rear extension, infill side extensions, roof alterations to existing side outbuilding and fenestration alterations	No comment

The chairman thanked members for their attendance and closed the meeting at 10.43am.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on 6 April at **10.00am via Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

Cllr H Darch acted as chairman of the meeting.

Attendees: Cllr C Jordan, Cllr A Barron, Cllr R Kin, Cllr C Dodds, Cllr R Wilks, Cllr D Johncock, Cllr L Johncock, Cllr J Herschel

1. **Apologies for Absence**
Cllr S Herron, Cllr M Wilkes
2. **Declarations of Interest and Code of Conduct**
Cllrs D Johncock & L Johncock expressed an interest in 21/05791.
3. **Applications for consideration**

WDC Ref	Property Address	Proposal	Comment
21/05755	34 Highlea Avenue Flackwell Heath Bucks HP10 9AH	Householder application for raising of roof, roof alterations and extensions, construction of attached garages, single storey front and side extensions, part single/part two storey rear extension, first floor side extension, partial garage conversion, fenestration, external and internal alterations following demolition of existing conservatory	CWPC strongly object to this application for a number of reasons. Its extreme bulk and orientation are out of character with the street scene generally which is made up of modest chalet bungalows and we have particular concerns about its visual impact on Chiltern Green opposite, a unique feature of this part of the village. The extension and garage on the south west side is being brought forward, filling a currently open space used for car parking and will consequently have a negative impact on the light and amenity of the adjacent property, no 35 Highlea Avenue, including a glazed front door to the property providing light into the hallway and rooms beyond and a window providing natural light into the toilet. The proposed extension will also have the effect of turning what is, at present, an open aspect walk to the front door into a dark tunnel. On these grounds alone we believe this very unsatisfactory application should be refused. The council has very strong reservations about the impact the proposed development is already having on the street scene and on Chiltern Green opposite. The council acknowledges that the grassed area between the tarmac footpath and the brick fence in the front garden area is part of the site. However this area has, since the first development of Highlea Avenue, been a 'protected area'. The front walls of the gardens of the houses on either side of No.34 are all set well back and the green strip is a major part of the visual appeal of Chiltern Green and also the surrounding area, provided in the first instance to 'secure a satisfactory external appearance in the context of

			the street scene'. It is disappointing that in the last few days this grassed area has been taken up and hardcore placed, so as to provide a car parking area. This provision of car parking outside the present garden footprint inevitably calls into question the plans for car parking submitted with the application. The plans show two garages and three car parking spaces in the front garden. With five spaces already on the site (two in the garages and three on the existing hard surfaces) where is the rationale for yet another two on the grassed 'protected area' in front of the existing low brick wall, rather than as planned within the paved and grassed area between the existing brick fence and house? Note that the width of the drive for two spaces in the front garden will, if the extensions are permitted, not be wide enough to allow entrance and egress. We should, at the very least, like to see what plans the applicant has to address this issue. Is the front wall to be taken down and the drive way widened? If the planning authority is, in spite of the council's very strong objections to this over development of the site, minded to allow the application then we ask that it is conditioned so that: 1. the grassed area is re-instated once building works have been completed and a bond put up to secure its provision and not used for off-street parking; and 2. the two garages are not to be used for habitable space, now or in the future.
21/05760	Corner Cottage 63 New Road Tylers Green Bucks HP10 8DN	Householder application for construction of car port to front	No comment
21/05772	76 Straight Bit Flackwell Heath Bucks HP10 9NA	Householder application for construction of single storey rear extension and fenestration alterations	No comment
21/05797	11 Chilton Close Tylers Green Bucks HP10 8AQ	Householder application for conversion of garage to habitable use	No comment
21/05791	4 Highlea Avenue Flackwell Heath Bucks HP10 9AD	Householder application for construction of two storey front and rear extensions, front porch canopy and alterations to roof at front	No comment
21/05782	1 Snakeley Close Loudwater Bucks HP10 9QP	Householder application for insertion of gates, creation of hardstanding and dropped kerb	No comment

21/05850	Eastwood Channer Drive Tylers Green Bucks HP10 8HJ	Prune overhanging branches for more light by 3 metres x 2 Beech Trees and height reduction by 8 metres due to disease x 1 Beech	CWPC note that this house is in a TPO area. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05880	2 St Hildas Way Flackwell Heath Bucks HP10 9DE	Householder application for construction of front porch, two storey side/front extension, single storey rear extension and roof alterations (part retrospective)	No comment
21/05892	Penn School Church Road Penn Bucks HP10 8LZ	Remove soil piled around base of tree to prevent disease x 1 Ash (T2), fell as in poor condition x 1 Wild Cherry as dead (T3), fell x 1 European Lime (T5), x 1 Beech (T7), x 1 Turkey Oak (T8) and reduce height to approximately 25m, reduce lateral spread to west by approximately 3m x 1 English Oak (T9)	CWPC note that there are TPOs on some of the trees. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
21/05889	15 Green Crescent Flackwell Heath Bucks HP10 9JQ	Householder application for construction of single storey side and rear extension	No comment
21/05746	9A Buckingham Way Flackwell Heath Bucks HP10 9EH	Householder application for construction of rear roof dormer in connection with loft conversion	No comment
21/05909	179 Blind Lane Flackwell Heath Bucks HP10 9LE	Householder application for construction of front infill extension, front porch, single storey rear extension, pitched roof to existing garage, fenestration alterations, loft conversion including hip to gable roof extension, rear dormer extension, raising of roof ridge, crown roof, installation of 2 x dormers to front and insertion of 2 x rooflights	CWPC object to this application. It is an overdevelopment of the site and its size and bulk will have a negative effect on the neighbouring properties.

The chairman thanked members for their attendance and closed the meeting at 10.20am.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on 20 April at **10.00am via Microsoft Teams**

Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

Cllr C Dodds acted as chairman of the meeting.

Attendees: Cllr C Jordan, Cllr M Wilkes, Cllr D Johncock, Cllr L Johncock, Cllr R Wilks, Cllr A Barron, Cllr R Kin, Cllr H Darch, Cllr S Digby

1. Apologies for Absence

Cllr S Herron, Cllr J Herschel

2. Declarations of Interest and Code of Conduct

Cllrs D Johncock & L Johncock expressed an interest in 21/05922 and declined to comment

Cllr A Barron expressed an interest in 20/05797

3. Applications for consideration

WDC Ref	Property Address	Proposal	Comment
21/05883	Treadaway Technical Centre Treadaway Hill Loudwater Bucks	Installation of 4 x lamp posts to illuminate the rear car park at night for safety and security	CWPC strongly objects to this application. The lighting scheme with 4m high lamp columns is wholly inappropriate for such a small area, it is not a road with pavements! We suggest low level lighting using 1m high bollards would be more suitable. Although the installation of light shades will reduce some of the light spill on the adjacent properties, the lights will still be too bright and have a negative impact on the area.
21/05922	34 Highfield Road Flackwell Heath Bucks HP10 9AN	Householder application for construction of two storey side extension	CWPC objects to this application as we are concerned that the parking area designated on the Block Plan is not large enough for 3 cars.
20/05797	Car Park Old Kiln Road Flackwell Heath Bucks	Redevelopment of the existing car park to include the construction of four semi-detached houses and five flats, landscaping and parking	CWPC strongly objects to this planning application. The lack of car parking in Flackwell Heath is a huge issue. The car park pertaining to 20/05797 has been, for over 45 years, extensively used by villagers accessing the retail units and by parents dropping off and collecting children from the local school. The closure of this car park in 2016 was not through lack of use by the public and has resulted in motorists parking inconsiderately, dangerously and illegally in the surrounding little roads. The loss, if planning permission is granted, will continue the decline of the retail outlets nearby (attributable to the closure of the car park) and the centre of the village will die. This planned development will undermine the vitality and viability of Flackwell Heath. In the Planning Statement the developer states that the original condition that required the parking to

			be maintained "is no longer relevant and is unenforceable". CWPC would like to challenge this statement; there is a desperate shortage of parking in the village, the condition should still stand and the car park should remain. Even if the current condition, that this site remains a car park, cannot be enforced in anyway, CWPC still strongly objects to the proposal. The application to put residential properties on this site under its present design is a gross overdevelopment of the site and has an unneighbourly impact on the residents of Old Kiln Rd. The roof height of the houses and block of flats will be much higher than the roof ridge of the existing houses thereby dwarfing them. The flats in particular give rise to overlooking of personal space with a distinct loss of the privacy and amenity they have enjoyed to date. The proposed flats have insufficient car parking spaces allocated within the development and therefore should be reduced in number to allow additional parking spaces. The development will be a carbuncle on the village, out of character with the locality. We note that in the revision to this application, the houses have been moved further away from each other so as to be 25m back to back, excluding any conservatories that have been added on. However, the block of flats has been moved closer to the existing houses, thereby not meeting the 25m local policy rule. The terraced houses surrounding the site have access from their back gardens onto a Right of Way footpath which runs through the car park. How will these residents be able to carry out maintenance in their back gardens that they've enjoyed for years? A number of trees are to be planted around the site. Who will have responsibility for the maintenance of these trees?
21/05984	6 Hammersley Lane High Wycombe Buckinghamshire HP13 7BN	Householder application for installation of dormer windows to 1 x front, 1 x side and 1 x rear in connection with loft conversion	No comment but we note that the Roofing Plan is not on the website.
21/06011	22 Northern Woods Flackwell Heath Bucks HP10 9JL	Householder application for construction of part two storey/part single storey rear extensions and fenestration alterations	No comment.

21/06019	21 The Greenway Tylers Green Bucks HP10 8BX	Householder application for construction of single storey front extension, single storey extension to rear detached garage, alterations to boundary fence and associated external alterations	CWPC objects to this application owing to the lack of parking spaces. The existing garage is being extended to what appears to be a garden room with bi-fold doors. With the lounge being converted to a master bedroom, this property should have space for 3 cars and we believe there will only be space for 1. CWPC would also like to comment on the inadequacy of the sanitary arrangements. We question the internal design from a practical point of view; does the property not need better facilities eg, a shower and hand basin on the ground floor?
21/06048	66 New Road Tylers Green Bucks HP10 8DL	Householder application for construction of two storey rear/side extensions and associated internal alterations	CWPC objects to this application based on the inadequate parking arrangements. We are concerned that there is insufficient space for the 3 car parking spaces that this 4-bedroom house should have. CWPC would also like to comment on the negative impact that the 2-storey building will have on the light for the bungalow next door. An extension needs to complement the character of the existing building and we question whether 'powder coated aluminium', as mentioned in the Design & Access Statement', is in character with this pretty house.

The chairman thanked members for their attendance and closed the meeting at 10.54am.

COMMITTEE MEETING DATES 2021 2022

	Date	Meeting	Venue
2021			
Tuesday	01-Jun	Planning	TEAMS
Tuesday	08-Jun	Open Spaces	
Tuesday	15-Jun	Planning	TEAMS
Thursday	24-Jun	Works & Services	
Tuesday	29-Jun	Planning	TEAMS
Thursday	08-Jul	COUNCIL	
Tuesday	13-Jul	Planning	TEAMS
Tuesday	27-Jul	Planning	TEAMS
Tuesday	10-Aug	Planning	TEAMS Only if necessary
Tuesday	24-Aug	Planning	TEAMS Only if necessary
Tuesday	31-Aug	Open Spaces	
Tuesday	07-Sep	Planning	TEAMS
Thursday	09-Sep	Works & Services	
Tuesday	21-Sep	Planning	TEAMS
Thursday	23-Sep	Finance & General Purposes	
Tuesday	05-Oct	Planning	TEAMS
Tuesday	12-Oct	COUNCIL	
Tuesday	19-Oct	Planning	TEAMS
Tuesday	26-Oct	Open Spaces	
Tuesday	02-Nov	Planning	TEAMS
Thursday	11-Nov	Works & Services	
Tuesday	16-Nov	Planning	TEAMS
Thursday	25-Nov	Finance & General Purposes	
Tuesday	30-Nov	Planning	TEAMS
Tuesday	14-Dec	Planning	TEAMS
Thursday	16-Dec	COUNCIL	

Wednesday	29-Dec	Planning	TEAMS	only if necessary
Tuesday	11-Jan	Planning	TEAMS	
Tuesday	11-Jan	Open Spaces		
Tuesday	25-Jan	Planning	TEAMS	
Thursday	27-Jan	Works & Services		
Tuesday	08-Feb	Planning	TEAMS	
Thursday	10-Feb	Finance & General Purposes		
Tuesday	22-Feb	Planning	TEAMS	
Thursday	24-Feb	COUNCIL		
Tuesday	08-Mar	Planning	TEAMS	
Tuesday	08-Mar	Open Spaces		
Tuesday	22-Mar	Planning	TEAMS	
Thursday	24-Mar	Works & Services		
Tuesday	05-Apr	Planning	TEAMS	
Thursday	14-Apr	Finance & General Purposes		
Tuesday	19-Apr	Planning	TEAMS	
Thursday	28-Apr	COUNCIL		
Tuesday	10-May	ANNUAL COUNCIL MEETING		

PLEASE NOTE:

**MEMBERS OF THE PUBLIC ARE ABLE TO ATTEND ALL THE ABOVE MEETINGS
ALL SCHEDULED PLANNING MEETINGS ARE SUBJECT TO CHANGE**

v2

Annual Internal Audit Report 2020/21

Chepping Wycombe Parish Council

www.cwpc.org.uk

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")			
L. If the authority has an annual turnover not exceeding £25,000, it publishes information on a website/webpage up to date at the time of the internal audit in accordance with the Transparency code for smaller authorities.			
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

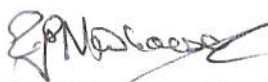
Date(s) internal audit undertaken

09/04/2021

Name of person who carried out the internal audit

ERNEST NEWHOUSE.

Signature of person who carried out the internal audit



Date

09/04/2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

Chepping Wycombe Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	☒	☐	<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	☒	☐	<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	☒	☐	<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	☒	☐	<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	☒	☐	<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	☒	☐	<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	☒	☐	<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	☒	☐	<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	☐	☐	☒

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

and recorded as minute reference:

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

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Section 2 – Accounting Statements 2020/21 for

Chepping Wycombe Parish Council

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	599,403	620,532	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	354,429	355,523	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	59,339	53,615	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	166,047	171,402	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	15,185	15,185	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	211,407	205,017	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	620,532	638,066	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	628,871	646,163	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1,807,254	1,844,285	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	45,555	30,370	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Wendy Thompson

Date

08/04/2021

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved

ANNUAL RETURN - ENGLAND
FOR THE YEAR ENDED 31 MARCH 2021
Chepping Wycombe Parish Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer Date

I confirm that these accounts are approved by the Council and recorded as council minute reference Dated

Signed on behalf of the above Council (Chair) Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	599,403	620,532	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2	Annual Precept	354,429	355,523	Total amount of Precept income received in the year
3	Total other receipts	59,339	53,615	Total income or receipts as recorded in the cashbook minus the Precept
4	Staff costs	166,047	171,402	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5	Loan interest/Capital repayments	15,185	15,185	Total expenditure or payments of capital and interest made during the year on borrowings
6	Total other payments	211,407	205,017	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7	Balances carried forward	620,532	638,066	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total Cash & Investments	628,871	646,163	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9	Total Fixed Assets	1,807,254	1,844,285	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10	Total Borrowings	45,555	30,370	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Chepping Wycombe Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2021	Current A/c	31,339.84	DR
30/09/2019	Petty Cash	250.00	
31/03/2021	Business Account	548,510.07	DR
			580,099.91

Other Cash & Bank Balances

76,460.32 *AR*

656,560.23

Unpresented Payments

10,397.57

646,162.66

All Cash & Bank Accounts

1	Current Bank A/c	20,942.27
2	Petty Cash	250.00
3	Business Account	548,510.07
Other Cash & Bank Balances		76,460.32
Total Cash & Bank Balances		646,162.66

Chepping Wycombe Parish Council

Income and Expenditure Account for Year Ended 31st March 2021

31st March 2020		31st March 2021
	Operating Income	
2,744	King's Wood	748
1,669	Tylers Green Common & Pond	660
5,273	Allotments	5,608
0	General Recreation	533
10,231	Derehams	3,168
0	Works Depot, Office & Wardens	200
20,256	Cemeteries	27,737
1,750	Partnership Working	0
354,429	Salaries & Other Staff Costs	355,523
17,417	F & GP Rents	14,960
413,768	Total Income	409,138
	Running Costs	
6,090	General Amenity	6,914
4,522	Railway Land & Magpie Wood	7,750
6,900	King's Wood	9,950
6,764	Tylers Green Common & Pond	3,919
8,941	Allotments	4,059
8,657	General Recreation	8,238
11,535	Derehams	11,065
5,932	Dog Bins	4,604
20,001	Projects	19,274
14,450	Works Depot, Office & Wardens	14,877
16,408	Vehicles Tools & Equipment	15,627
2,224	Litter, Rubbish & Graffiti	2,896
3,190	Cemeteries	1,439
1,374	War Memorial & Closed Churchya	654
140	Footpaths & Street Furniture	72
6,955	Footway Lighting	9,607
11,603	Partnership Working	2,853
195,119	Salaries & Other Staff Costs	202,331
5,000	Projects	0
2,497	Holding Funds	2,800
15,185	Salix	15,185
12,231	EMR Open Spaces	33,957
30,946	EMR Works & Services	28,396
(4,024)	EMR F & GP	(14,864)
392,639	Total Expenditure	391,604
	General Fund Analysis	
349,610	Opening Balance	328,680
413,768	Plus : Income for Year	409,138
763,378		737,818
392,639	Less : Expenditure for Year	391,604
370,739		346,214
42,059	Transfers TO / FROM Reserves	73,504
328,680	Closing Balance	272,710

31st March 2020

31st March 2021

31st March 2020		31st March 2021	
Current Assets			
4,059	VAT Control A/c	2,306	
438	Prepayments	0	
0	Current Bank A/c	20,942	
553,772	Business Account	548,510	
76,193	Term Deposits	76,460	
250	Petty Cash	250	
634,712		648,469	
634,712	Total Assets	648,469	
Current Liabilities			
1,343	Current Bank A/c	0	
688	Creditors	4,478	
11,149	Accruals	5,925	
1,000	Deposits	0	
14,180		10,403	
620,532	Total Assets Less Current Liabilities	638,066	
Represented By			
328,680	General Reserves	272,710	
33,294	EMR Cemeteries	38,179	
51,401	EMR Vehicles	49,401	
11,582	EMR Plant & Equipment	10,542	
2,784	EMR Office Equipment	2,295	
14,650	EMR Play Equipment	31,440	
17,197	EMR Depot	20,197	
2,054	EMR Common Management	0	
29,067	EMR Footway Lights	35,567	
6,000	EMR Elections	7,500	
32,755	EMR Street Furniture	38,755	
498	EMR Warden House	288	
32,440	EMR Derehams Park	42,440	
2,020	EMR Derehams Lane Pavilion	2,020	
4,785	EMR Railway Land & Magpie Wood	4,785	
9,228	EMR Kingswood Improvement	14,228	
11,988	EMR Office Refurbishment	17,746	
30,109	EMR CIL	45,235	
0	EMR Community Board	4,738	

08/04/2021

Chepping Wycombe Parish Council

08:37

Balance Sheet as at 1 April 2019

31st March 2020

31st March 2021

620,532

638,066

The above statement represents fairly the financial position of the authority as at 1 April 2019 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial
Officer

Date : _____

CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

Name of smaller authority: **Chepping Wycombe Parish Council**

County Area (local councils and parish meetings only): _____

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on **Monday 14 June 2021**

and ending on **Friday 23 July 2021**

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days (i.e. Monday – Friday only, and not Bank Holidays) inclusive and must include the first 10 working days of July 2021 (i.e. Thursday 1 July – Wednesday 14 July).

We have suggested the following dates: Monday 14 June – Friday 23 July 2021. The latest possible dates that comply with the statutory requirements are Thursday 1 July – Wednesday 11 August 2021.)

Signed: Wendy Thompson

Role: Clerk/RFO

This form is only for use by smaller authorities subject to a review:

Please submit this form to PKF Littlejohn LLP with the AGAR Part 3 and other requested documentation – this form is not for publication on your website.

Your Business Current Account

At a glance

26 Mar - 01 Apr 2021

Date	Description	Money out £	Money in £	Balance £
26 Mar	Start Balance			38,845.16
	 Cheque Issued Ref: 010423	746.95		38,098.21
	 Cheque Issued Ref: 010433	858.00		37,240.21
29 Mar	 Cheque Issued Ref: 010441	2,040.00		35,200.21
	 Direct Credit From Little Buddies Pre Ref: Sunnysdays March21		486.00	35,686.21
30 Mar	 Cheque Issued Ref: 010444	9.36		35,676.85
	 Cheque Issued Ref: 010448	402.00		35,274.85
31 Mar	 Cheque Issued Ref: 010440	300.00		34,974.85
	 Cheque Issued Ref: 010449	2,831.51		32,143.34
	 Cheque Issued Ref: 010450	803.50		31,339.84
1 Apr	 Direct Debit to EE Limited Ref: Q24971996210297571	21.20		31,318.64
	 Direct Debit to Salix Finance Ltd Ref: Salixfin008051	7,592.40		23,726.24
	 Direct Debit to Bucks Revenue Inco Ref: 1000105513	325.44		23,400.80
	 Direct Debit to Bucks Revenue Inco Ref: 1000106591	7,984.00		15,416.80
	 Direct Debit to Bucks Revenue Inco Ref: 1000106644	65.09		15,351.71

Start balance £38,845.16

Money out £23,979.45

► Commission charges £0.00

► Interest paid £0.00

Money in £492.05

End balance £15,357.76

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Continued

Your Active Saver

At a glance

Date	Description	Money out £	Money in £	Balance £
25 Feb	Start Balance			593,510.07
5 Mar	to Account 40262919 at 20-40-71 Internet Banking	15,000.00		578,510.07
9 Mar	to Account 40262919 at 20-40-71 Internet Banking	15,000.00		563,510.07
24 Mar	to Account 40262919 at 20-40-71 Internet Banking	15,000.00		548,510.07
24 Mar	Balance carried forward			548,510.07
	Total Payments/Receipts	45,000.00	0.00	

25 Feb - 24 Mar 2021

Start balance	£593,510.07
Money out	£45,000.00
Money in	£0.00
► Gross interest earned	£0.00
End balance	£548,510.07

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

M72/J1044747000

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Business Select Instant Access Account

Summary

Account title
**CHEPPING WYCOMBE
PARISH COUNCIL**

Sort code
089250

Account number
68694076 50

Statement date
29 March 2021

Statement number
12

Page number
1 of 1

Statement opening balance
76,192.54

Total withdrawals
0.00

Total deposits
267.78

Statement closing balance
76,460.32

Date	Description	Withdrawals	Deposits	Balance
31 MAR 20	OPENING BALANCE			76,192.54
3 APR 20	INTEREST		189.96	76,382.50
5 OCT 20	INTEREST		77.82	76,460.32
Statement closing balance				76,460.32

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction
Fee. Details of calculations of interest charged are available on request.

Current gross interest rates*

0.03%

(AER 0.03%)

Assets of Community Value

Flackwell Heath	Loudwater	Tylers Green
Budgens Site	Derehams Inn	Horse & Jockey Public House
Carrington Schools	Happy Union Public House	Old Queens Head Public House
Catholic Chapel	Loudwater Boys Club/Centre	
Community Centre	Royal British Legion	
Fennels Wood		
Green Dragon Public House		
Juniper Hill School		
Oakwood Copse		
Oakwood Recreation Ground		
Royal British Legion		
Three Horseshoes Public House		
Wilks Park		