

CHEPPING WYCOMBE PARISH COUNCIL



COUNCIL AGENDA

Thursday 29 April 2021

Members of the council are summoned to attend the meeting to be held at **7pm via Microsoft Teams** Under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (4 April 2020) allowing Local Authorities flexibility to hold meetings at a time, day and frequency to suit their own needs, without the requirement for further notice.

The meeting is open to members of the public and press

1. Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of Interest and Code of Conduct

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Council Minutes

To CONSIDER the attached minutes of the Council meeting held on Thursday 25 February 2021 (Pages 3 -6)

4. Open Spaces Committee

To CONSIDER the attached report from the Committee meeting held on Tuesday 9 March 2021 (Pages 7 -10)

5. Work & Services Committee

To CONSIDER the attached report from the Committee meeting held on Thursday 25 March 2021 (Pages 11-14)

6. Finance & General Purposes Committee

To CONSIDER the attached report from the Committee meeting held on Thursday 15 April 2021 (Pages 15-17)

7. Planning Meetings

To CONSIDER the attached reports of the Planning Meetings held on Tuesday 23 February 2021, Tuesday 9 March 2021, Tuesday 23 March 2021, Tuesday 6 April 2021 and 20 April 2021 (Pages 18-29)

8. Policies and Procedures

Council is asked to CONSIDER the recommendation from the Finance & General Purposes Committee to re-adopt the following policy documents which can be found on the parish council website www.cwpc.org.uk, however if anyone would like to have a copy prior to the meeting please contact the office. Council is asked to NOTE that no changes are proposed.

8.1 Information & Data Protection Policy

8.2 Retention & Disposal Policy

8.3 Management of Transferable Data Policy

8.4 Data Breach Policy

8.5 Standing Orders

8.6 Financial Regulations

8.7 Publicity Policy

8.8 Complaints Procedure

9. Calendar of Meetings

Council is asked to CONSIDER the recommendation from the Finance & General Purposes Committee to approve the schedule of meeting dates going forward from May 2021. **APPENDIX A** (Pages 30-31)

10. Annual Return and Governance Statement

Council is asked to CONSIDER the recommendation from the Finance & General Purposes Committee to approve for signature the completed annual return and governance statement. **APPENDIX B** (Pages 32-43)

11. Community Right to Bid

Assets may be nominated for Asset of Community Value Status again before or after their previous listing has expired. All nominations will be processed in accordance with the Council's Assets of Community Value Policy, which is now on-line, and relevant parties will be notified accordingly.

Council had previously nominated properties as listed on **APPENDIX C** (Page 44) in all three wards and is now asked to CONSIDER re-submitting the relevant documentation to re-instate the listing.

12. Questions by Members of the Council

At the time of agenda dispatch, no questions by members have been received.

13. Public Participation

Members of the public are permitted to make representations, ask and answer questions, as well as give evidence in respect of any item of business included in the agenda. A fifteen-minute period is permitted in total.

Members of the public wishing to speak at the beginning of the Council meeting should approach the Clerk with this request as soon as possible.

14. Accounts for Payment

Accounts for payment to be circulated for councillors to note.



Wendy Thompson
Clerk of the Council
22 April 2021

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+44 1494 362643,,404218953#](#) United Kingdom, High Wycombe

Phone Conference ID: 404 218 953#