

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Tuesday 8 June 2021** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Due to social distancing requirements only committee members are expected to attend in person. Any non-committee members, members of the public or press wishing to attend the meeting need to do so via the TEAMS link at the end of the agenda

Committee membership:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr L Webb	Cllr K Wood
	Cllr S Herron	Cllr D Johncock

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Election of Committee Chairman and Vice Chairman

4. Allotments

5. Tylers Green Common

5.1 Track 4

5.2 Remedial and repair work to Widmer Pond edge and path

6. Playgrounds

6.1 Ashley Drive Recreation Ground

6.1.1 Fencing

6.1.2 Surfacing repairs

6.2 Straight Bit Recreation Ground

6.2.1 Play area fencing

6.2.2 Path repair

6.2.3 Memorial bench for C Leonard

6.3 Boundary Road Recreation Ground

6.3.1 Tree work

7. Orchard Green Hedge Project Update

8. The Queens Green Canopy – 'Plant a tree for the Jubilee'

9. Derehams Lane Recreation Ground

9.1 Step repairs

10. Committee Site Visits

11. Committee Finances

11.1 Yearend Outturn 2020/21

11.2 Current position (Month 2) May

12. Questions from council members and the public

13. Accounts for payment



Wendy Thompson
Clerk to the Council
1 June 2021

Election of Committee Chairman and Vice Chairman

Members are asked to NOMINATE and ELECT a chairman for the committee. Nominations will be taken at the meeting.

Members are also asked to NOMINATE and ELECT a vice chairman for the committee. Nominations will be taken at the meeting.

AGENDA ITEM 4**Allotments**

Members are asked to NOTE that there are two full vacant plots at Ashley Drive. There are currently 10 people on the waiting list.

Ashley Drive 3 (all wanting half plots) and Chapel Road 7.

AGENDA ITEM 5**Tylers Green Common****5.1 Track 4**

Members are asked to NOTE that no further movement has been made on the revised quotation for the small section of track from Rays Lane to the front garden of Homeleigh. However, another contractor with road/track construction experience has been asked to quote for the re-surfacing, taking into consideration drainage issues and levels.

Following receipt of an email from a resident on Track 4 [APPENDIX A](#), members are asked to CONSIDER the contents in order that a formal response can be written. Cllr Forbes will lead the discussion [APPENDIX B](#)

5.2 Remedial and repair work to Widmer Pond edge and path

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations received for the work required to the pond edge and path.

Quote A	£920.00
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Quote B	£1,200.00
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AGENDA ITEM 6**Playgrounds****6.1 Ashley Drive Recreation Ground****6.1.1 Fencing**

Members are asked to NOTE that the play area fencing is installed.

6.1.2 Surfacing repairs

Members are asked to NOTE that repairs to the surfacing at the above play area are required to comply with health and safety standards, quotations have been requested from companies, however we have only been in receipt of one. The quote includes removal and re-instatement of grass matting to the cable way. Repair and replacement of the surfacing around the trampoline and the replacement of the surfacing over the tunnel.

The cost of the works for consideration: £4,773.50.

6.2 Straight Bit Recreation Ground**6.2.1 Play area fencing**

Members are asked to NOTE that the previously approved fencing has been ordered and will be installed in early July, hopefully prior to the school Summer holidays.

6.2.2 Path Repair

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations below for the relaying of the path leading to the play area. It is intended that the path is widened to allow for disabled access.

Quote A	£6,480.00
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Quote B	£5,342.00
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Quote C	£4,950.00
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6.2.3 Memorial Bench C Leonard

Members are asked to CONSIDER, and if so minded, APPROVE a request for a memorial bench for Carolyn Leonard who had served on the parish council. Suggestions for the bench's position have been supplied by the Flackwell Heath Residents Association of which she was also an active member. [APPENDIX C](#)

6.3 Boundary Road Recreation Ground

6.3.1 Tree work

Members are asked to CONSIDER and, if so minded, APPROVE one of the two quotations received for the reduction in height by 50% of the line of conifers, thinning of a hornbeam, re-pollarding of 2 willows and raising a hawthorn on the bank.

Quote A £3,300.00

Quote B £3,120.00

AGENDA ITEM 7

Orchard Green Hedge Project Update

Members are asked to NOTE that the hedging for the project is on target for a start date in October.

AGENDA ITEM 8

The Queen's Green Canopy

The Queen's Green Canopy (QGC) is a unique tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022 which invites people from across the United Kingdom to **"Plant a Tree for the Jubilee."**

Everyone from individuals to Scout and Girlguiding groups, villages, cities, counties, schools and corporates will be encouraged to play their part to enhance our environment by planting trees from October, when the tree planting season begins, through to the end of the Jubilee year in 2022.

Members are asked to CONSIDER being included in this project and are asked to NOTE that this would be a self-funded project.

AGENDA ITEM 9

Derehams Lane Recreation Ground

Members are asked to CONSIDER and, if so minded, APPROVE one of the quotations for the replacement of the steps at the site indicated on [APPENDIX D](#)

Top car park down to football pitch (Orange)

Removal of old sleepers, replace with new oak sleepers forming stringer to side, fill treads with scalpings dust and compact.

Quote A £5,200.00

Quote B £6,500.00

Quote C £5,540.00

Existing pavilion down to MUGA (Yellow)

Remove damaged steps and replace as above.

Quote A £1,100.00

Quote B £1,500.00

Quote C £1,280.00

AGENDA ITEM 10

Committee Site Visits

Members are asked to CONSIDER a date for the site visit which will take place during office hours. Members are also asked to CONSIDER for inclusion on the site visit the following, however members are encouraged to suggest other sites:

- Tylers Green Common as a whole (front and back)
- Railway Land, Loudwater

AGENDA ITEM 11

Committee Finances

11.1 Yearend Outturn 2020/21

Members are asked to NOTE the yearend position for the committee (2020/21) [APPENDIX E](#)

11.2 Current position 2021/22

Members are asked to NOTE the committee income and expenditure to Period 2 (May). [APPENDIX F](#)

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

Accounts for payment

Accounts for payment were circulated prior at the meeting for councillors to note.

Date and time of next meeting: Tuesday, 31 August 2021 @ 7.30pm

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+44 1494 362643,,140890229#](#) United Kingdom, High Wycombe

Phone Conference ID: 140 890 229#