

CHEPPING WYCOMBE PARISH COUNCIL



COUNCIL AGENDA

Members of the council are summoned to attend the Council meeting to be held on **Thursday, 16 December 2021 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Members of the public are permitted to make representations, ask and answer questions, in respect of any item of business included in the agenda. A fifteen minute period is permitted in total.

1. Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of Interest and Code of Conduct

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Council Minutes

To CONSIDER the attached minutes of the Council meeting held on Tuesday, 12 October 2021 (Pages 4-7)

4. Open Spaces Committee

To CONSIDER the attached report of the Committee meeting held on Tuesday 26 October 2021 (Pages 8-11)

5. Works & Services Committee

To CONSIDER the attached report of the Committee meeting held on Thursday 11 November 2021. (Pages 12-14)

6. Finance & General Purposes Committee

To CONSIDER the attached report of the Committee meeting held on Thursday 25 November 2021 (Pages 15-18)

7. Planning Meetings

To CONSIDER the attached reports of the Planning Meetings held on Tuesday 5 October (Page 19) Tuesday 19 October (Pages 20-22), Tuesday 2 November (Pages 23-24), Tuesday 16 November (Pages 25-26), and Tuesday 30 November (Page 27).

Council is also asked to NOTE the schedule of applications from May to October 2021 **APPENDIX A** (Pages 28 -30), showing eventual outcomes of the parish council submitted objections.

8. Fees & Charges 2022/23

Council is asked to CONSIDER the recommendation from the Finance & General Purposes committee to APPROVE the Fees and Charges for 2022/23 [APPENDIX B](#) (Pages 31-34). There has been an increase of 3.1% applied in line with the CPI for September.

9. Calendar of Meetings

Council is asked to CONSIDER the recommendation from the Finance & General Purposes committee to APPROVE the meeting dates for 2022 [APPENDIX C](#) (Page 35)

10. Virement from the General Reserve

Members were asked to CONSIDER, and if so minded, APPROVE the recommendation from the Works & Services Committee to vire up to £15,000 from the general reserve for the completion of the depot project. The works to which include painting of the steel beams and floors, new roller shutter door, replacement LED lighting and the infilling of the inspection pit.

11. Potholes – track opposite the Village Hall, Tylers Green

Council is asked to NOTE that in mid-November there was an incident on the above track when a resident turned their ankle in a pothole. The incident happened in the dark, however this has highlighted the issue with potholes on this section of tarmacked track.

Council is asked to CONSIDER and, if so minded, APPROVE one of the quotations received to repair the potholes:

Quote A	£2,850.00
Quote B	£3,715.00
Quote C	£5,480.00

12. Risk Register

Council is asked to CONSIDER the revised Risk Register [APPENDIX D](#) (Pages 36-40). Further work is to be done on the register in relation to mitigation, adding an extra column for a more realistic score, this will be taken to the next Finance & General Purposes committee in February. Council is reminded that the Risk Register is a live document that will be constantly adjusted to reflect changes in potential risk.

13. Community Board Projects

Council is asked to NOTE the list of agreed projects currently going through the Community Board [APPENDIX E](#) (Page 41). Also, to NOTE further projects submitted to the Community Board [APPENDIX F](#) (Page 42).

All members of the Council are encouraged to bring forward possible projects for submission to the Community Board and are also asked to APPROVE support for the current projects.

14. Council Budget and Precept 2022/23

Council is asked to NOTE that additional work has been done on the budgets for all areas. Version 4.03 [APPENDIX G](#) has shown that if small reductions are made to a few budget lines and significant changes are made to our EMR plans it is possible to release £25k for a range of projects without drawing further on the General Reserve.

The Precept modeller has now been received and shows that there is an increase of 0.6% in the numbers of equivalent Band D properties and that is only just above the 0.5% increase assumed which is of no significance.

Council is asked to CONSIDER and APPROVE the Precept being increased by a showing a 3.1% uplift in the amount paid to the parish by individual households and the Budget v 4.03.

15. Questions by Members of the Council

At the time of agenda dispatch, no questions by members have been received.

16. Public Participation

Members of the public wishing to speak at the beginning of the Council meeting should approach the Clerk with this request as soon as possible.

17. Accounts for Payment

Accounts for payment are to be circulated to NOTE at the meeting, due to Christmas post they were processed a week earlier than the meeting.

A handwritten signature in black ink, appearing to read 'W. Thompson'.

Wendy Thompson
Clerk of the Council
9 December 2021