

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 16 December 2021 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:	Cllr D Johncock (Vice-Chairman)	Cllr S Herron
	Cllr L Johncock	Cllr I Forbes
	Cllr L Willis	Cllr L Webb
	Cllr R Wilks	Cllr C Jordan
	Cllr A Barron	Cllr H Darch
	Cllr J Gurney	Cllr C Dodds
	Cllr B Kin	

In Cllr Wood's absence the meeting was chaired by Cllr D Johncock, the meeting commenced at 7.26pm

- FC/21/035 **Apologies for Absence**
Apologies for absence were received and approved from Cllr K Wood (medical), Cllr J Herschel (isolating), Cllr S Digby (holiday) and Cllr S Barrett (meeting)
- FC/21/036 **Declarations of Interest and Code of Conduct**
There were none.
- FC/21/037 **Council Minutes**
It was RESOLVED that;
The minutes of the Council meeting held on Tuesday, 12 October 2021 be approved as an accurate record.
- FC/21/038 **Open Spaces Committee**
It was RESOLVED that;
The report of the Committee meeting held on Tuesday 26 October 2021 be approved.
- FC/21/039 **Works & Services Committee**
It was RESOLVED that;
the report of the Committee meeting held on Thursday 11 November 2021 be approved.
- FC/21/040 **Finance & General Purposes Committee**
It was RESOLVED that;
the report of the Committee meeting held on Thursday 25 November 2021 be approved.
- FC/21/041 **Planning Meetings**
It was RESOLVED that;
the reports of the Planning Meetings held on Tuesday 5 October, Tuesday 19 October, Tuesday 2 November, Tuesday 16 November, and Tuesday 30 November be noted.

Council also noted the schedule of applications from May to October 2021, showing eventual outcomes of the parish council submitted objections.
- FC/21/042 **Fees & Charges 2022/23**
Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the Fees and Charges for 2022/23. It was noted that an increase of 3.1% had been applied in line with the CPI for September.

It was RESOLVED that;
The Fees and Charges for 2022/23 be approved.
- FC/21/043 **Calendar of Meetings**
Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the meeting dates for 2022.

***It was RESOLVED that;
The calendar of meeting dates for 2022 be approved.***

FC/21/044

Virement from the General Reserve

Council was asked to consider the recommendation from the Works & Services Committee to vire up to £15,000 from the general reserve for the completion of the depot project. The works to which include painting of the steel beams and floors, new roller shutter door, replacement LED lighting and the infilling of the inspection pit.

***It was RESOLVED that;
The virement of £15,000 from the general reserve for the completion of the depot project be approved.***

FC/21/045

Potholes – track opposite the Village Hall, Tylers Green

Council was asked to note that in mid-November there had been an incident on the above track when a resident turned their ankle in a pothole. The incident happened in the dark, however this has highlighted the issue with potholes on this section of tarmacked track.

Council was asked to consider the quotations received to repair the potholes with a view to proceeding with the repair works.

***It was RESOLVED that;
Quote A in the sum of £2,850.00 be approved and the works ordered.***

FC/21/046

Risk Register

Council was asked to consider the revised Risk Register. It was noted that further work was to be done on the register in relation to mitigation, adding an extra column for a more realistic score, this will be taken to the next Finance & General Purposes committee in February. Council was reminded that the Risk Register is a live document that will be constantly adjusted to reflect changes in potential risk.

Cllr Barron was thanked for his work on the Risk Register.

FC/21/047

Community Board Projects

Council was asked to note the list of agreed projects currently going through the Community Board along with further projects submitted to the Community Board.

All members of the Council were again encouraged to bring forward possible projects for submission to the Community Board. It was noted that the projects HAT 1, 2, 3, 5 and 6 had already been supported and approved with a contribution of £5,000.

FC/21/048

Council Budget and Precept 2022/23

Council was asked to note that additional work had been done on the budgets for all areas. Version 4.03 had shown that, if small reductions were made to a few budget lines and significant changes are made to our EMR plans, it would be possible to release £25k for a range of projects without drawing further on the General Reserve.

The Precept modeller has been received and shows that there has been an increase of 0.6% in the numbers of equivalent Band D properties and that is only just above the 0.5% increase assumed which is of no significance.

Council was asked to consider the Precept being increased by a 3.1% uplift in the amount paid to the parish by individual households and the Budget v 4.03. It was noted that the effect of a 3.1% increase on a Band D property over the year would be £1.71 per household.

***It was RESOLVED that;
The Precept be increased by 3.1% in the amount paid by individual households and that Budget version 4.03 be approved. The increase to be publicised in February.***

FC/21/049

Questions by Members of the Council

Cllr D Johncock re-iterated his call for volunteers for the Skatepark joint working group. Cllr Webb had so far been the only volunteer. Cllr Barron volunteered at the meeting. Members of the group: Cllr Webb, Cllr D Johncock and Cllr Barron to work with councillors from Wooburn and Bourne End Parish Council. Cllr Wilks highlighted the amount of land at Derehams Lane and could the skatepark be part of the redevelopment plans. This idea to be taken forward to the next sub group meeting.

Cllr Jordan advised of the trees at the back of Rayners Close being extremely high. Cllr Wood and the clerk had been in contact with Buckinghamshire Council and Alastair Cunningham had visited to site and advised that works to the trees would be scheduled. Cllr D Johncock advised that he would chase up Alastair Cunningham.

FC/21/050

Public Participation

There were no members of the public present.

FC/21/051

Accounts for Payment

Accounts for payment were circulated to note at the meeting, due to Christmas post they had been processed a week earlier than the meeting. However, a few invoices had been held in the post and the payments for these were circulated at the meeting.

Payments noted: cheque numbers 10646 to 10663 and direct debits to Castel Water, Certas Energy UK Ltd, EE, E-on Next, Grenke, NEST, Shell Fuelcard, Shorts and SSE.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 10664 to 10669 be signed.

The Chairman of the meeting thanked members for their attendance and closed the meeting at 7.53pm

Date and Time of next meeting: Thursday 24 February 2022 @ 7.30pm

Signed:



Dated: 24 February 2022

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
x	10664	2777	D Stocks	Post & rail fencing for hedge protection - Orchard Green	1,000.00	200.00	1,200.00
	10665		Jeff Herschel	Broadband expenses May - Oct 2021	90.00	0.00	90.00
	10666	S251002279	Tilhill Forestry Ltd	Forest Management, quarter ending 31/12/21	495.00	99.00	594.00
x	10667	8098402	Viking	Numatic Vacuum Cleaner, dust bags and batteries	166.48	33.30	199.78
x	10668	2250	Husson UK Ltd	Replacement play equipment - Straight Bit	3,078.57	615.72	3,694.29
x	10669		SW Godliman	Newsletter delivery Flackwell Heath & Loudwater	558.00	0.00	558.00
	DD						
	DD						
					5,388.05	948.02	6,336.07

[illegible]

Signed: 

Date: 17/12/2021

We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques