CHEPPING WYCOMBE PARISH COUNCIL
OPEN SPACES COMMITTEE

Report of the meeting held on **Thursday 10 March 2022** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Present:	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr I Forbes
	Cllr K Wood	Cllr S Herron
	Cllr D Johncock	

Cllr L Johncock acted as Chairman of the meeting in the absence of Cllr Willis. Cllr K Wood assisted with the running of the meeting.

OS/21/061 **Apologies for absence**
Apologies were received and approved from Cllr S Digby (holiday), Cllr L Willis (ill) and Cllr L Webb (meeting)

OS/21/062 **Declarations of members' interests in Items on the agenda**
There were none.

OS/21/063 **Delegated Actions**
Members were asked to note that since the last committee meeting in January the following delegated action had been taken by the chairman of the committee and clerk;

- Following Storm Eunice emergency tree works in Forest Way, Micklefield were required at a cost of £800.00.

OS/21/064 **Allotments**
Members were asked to note that the following vacancies exist at the allotment sites at the time of the meeting;

Chapel Road – no vacant plots
Ashley Drive – 2 half plot and 6 full plots

There are currently 9 people on the waiting list for Chapel Road.

OS/21/065 **Tylers Green Common**
1. Track 4
At the last committee meeting in January the clerk was asked to obtain a revised quote for the works to assist with the redirection of water run off on the section of the track outside May Cottage and Greenhaven.

The revised quote received is in the sum of £3,850.00. It was noted that due to the consistency of the ground being clay and virtually non-porous the drain could, fill and overflow. Regular maintenance of this drainage system would be required to keep it as clear as possible.

Members were asked to consider the quotation.

It was RESOLVED that;
A contribution towards the cost of the works would be required prior to progressing any further.

OS/21/066 **Playgrounds**
1 Ashley Drive Recreation Ground
1.1 Benches
Members were asked to note that the Southampton benches had been installed.

2 Straight Bit Recreation Ground

2.1 Security

Members were asked to note that the extension period of two months would be coming to an end on 21 March. Members were asked to note that, at the time of the meeting, there had been no further damage recorded at the site. Members were asked to consider if any further extension was required.

It was RESOLVED that;
The security company be asked to stop patrolling for the moment with a view to a possible restart later in the year.

2.2 Picnic Bench

Members were asked to note that the picnic bench in memory of Carolyn Leonard had been installed inside the play area fencing behind the swing set and tower.

3 Flackwell Heath Play Equipment sub-group

Members were asked to note that the sub-group had met on Monday 7 March to discuss further possible equipment purchases for the site. Members were asked to receive an update from Cllr Liz Johncock.

It was noted that the clerk would be finding some play areas with zip wires for the sub-group to visit. The next meeting would be taken place in April.

OS/21/067 **The Queen's Green Canopy**

At the last committee meeting Cllr Darch suggested to plant memorial trees around the commons in memory of those from the village who gave their lives in the 1939-45 war was agreed; the parish has now received suggestions from the Penn Tylers Green Resident's Society.

The 5 village sign sites in Flackwell Heath for cherry trees has been put on a temporary hold.

Members were also asked to note that the initial 3 trees had been planted in Boundary Road Recreation Ground, Jubilee Gardens, Flackwell Heath and on the triangle opposite the Village Hall in Tylers Green. They have been pinned on the Queen's Green Canopy map and plaques are to follow.

OS/21/068 **Magpie Wood**

Members were asked to note the report from Cllr Jordan on the work undertaken in the wood since October 2021.

Members thanked Clive and Brian Turnock for all their hard work in the wood.

Following a recent training session by the SLCC it was noted that the purchase of Magpie Wood should be specified as being purchased under a statutory instrument – this being the Open Spaces Act 1906.

OS/21/69 **Flackwell Heath Minors Football Club Lease**

Members were asked to consider the lease for signature at the next full council meeting following consideration to the size of the play area as below.

1 Play equipment

Members were asked to consider the layout and suggested equipment received from a play company. Members were asked to note that the area shown was 57m^2 which would need to be removed from the lease.

It was RESOLVED that;
The area for the play equipment of 57m^2 be approved for removal from the lease and the lease be recommended for signature at the next full council.

It was noted that the play equipment would be for a slightly older age group up to 11 years.

OS/21/70 **Derehams Lane Recreation Ground**
Members were asked to note the report from the sub group site visit held on Monday 7 February.

OS/21/071 **Committee Site Visit**
Members were asked to note the date for the committee site visit - Wednesday 29 June @ 10.30am.

Members were asked to suggest sites for inclusion at the meeting. Currently the paths over the Back Common in Tylers Green were the only item. Suggestions received were as follows;

- Railway Land, Loudwater
- Ashley Drive, TG and Chapel Road, FH allotments
- Spring Lane, Flackwell Heath
- Back Common, TG – areas where the memorial trees have been suggested.

OS/21/072 **Committee Finances**
Members were asked to note the committee income and expenditure to Period 10 (January).

OS/21/073 **Questions from committee members and the public**

- Cllr Jordan mentioned the Public Right of Way that cuts through from the A40 to Queensmead Road. A resident had contacted him after getting himself stuck on the impassable footpath.
- Cllr Wood advised that Bucks Councillor Nathan Thomas was already dealing with an issue on the footpath.

OS/21/074 **Accounts for payment**
Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;
the accounts for payment be approved and cheques numbered 10734 to 10746 be signed and direct debits to EE, E-On Next, Shell Fuelcard, Shorts and SSE be approved for payment.

The chairman of the meeting thanked members for their attendance and closed the meeting at 8.38pm

Date and time of next meeting: Tuesday 24 May @ 7.30pm

Signed: Katrina S A Wood **Dated: 28 April 2022**

Chepping Wycombe Parish Council

Pending expenditure transactions

10-Mar-22

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	10734	DH0005	4 Front Security Services Ltd	Security Mobile Patrol - Straight Bit - February (28 nights)	840.00	168.00	1,008.00
	10735	432979	Clarity Copiers Ltd	Photocopier charges - February	67.97	13.59	81.56
x	10736	388321	Country Supplies	Fence materials for Cock Lane Cemetery, Cock Lane Car park & Straight Bit	374.27	74.85	449.12
x	10737	230316	George Browns Ltd	Trimax Flail Mower attachment	5,367.00	1,073.40	
x	10737	230317	George Browns Ltd	Lighter replacement strimmer	300.00	60.00	
x	10737	296799	George Browns Ltd	Stihl helmet & chainsaw gloves	90.83	6.17	
x	10737	230803	George Browns Ltd	Rubber curtain	43.67	8.73	6,949.80
	10738	106372	Hawes Plant Tool Hire Limited	Heras Fence hire - Straight Bit Rec Ground - February	218.00	43.60	261.60
x	10739	5500	K & S Walker Ltd	12 yard skip - depot	320.00	64.00	384.00
x	10740	OASI0004594	Origin Amenity Solutions	15 x 20kg fertiliser; 15 x 20kg feed, weed & mosskiller	890.55	178.11	1,068.66
	10741	16737	Penn Landscapes Limited	Grass cut - Totteridge Common - 29 October	195.00	39.00	234.00
	10742	2203057	Triumph Technologies Ltd	Microsoft Audio Conferencing, Enterprise, Sharepoint - Mar 2022	58.20	11.64	69.84
	10743		S Thompson	1 x whitebeam	54.99	0.00	54.99
	10744	8555309	Viking	Stationery	409.59	22.62	432.21
	10745	36096260222	Wren Davis Ltd	Milk delivery - February	12.75	0.00	12.75
	10746	180	Pureflow Exterior Cleaning	Cleaning of all exterior office windows - February	35.00	0.00	35.00
	BACS						
	DD	V01964932099	EE	Warden's mobile phone - Feb	17.86	3.57	21.43
	DD	KI-031D95C6-0007	E-ON Next	Gas - council offices - Feb	206.81	41.36	248.17
	DD	9002834876	Shell (Fuel Card Services)	Vehicle Fuel - Feb	140.59	28.12	168.71
	DD	175139	Shorts Group Limited	Dog waste collection - Feb - FH	96.00	19.20	
	DD	175140	Shorts Group Limited	Dog waste collection - Feb - TG	208.00	41.60	
	DD	175141	Shorts Group Limited	Dog waste collection - Feb - FH	160.00	32.00	556.80
	DD		SSE	Footway lighting - Feb	621.55	117.00	738.55
					10,728.63	2,046.57	12,775.20

Income received since last committee meeting over £500.00

	CR			Little Buddies	810.00	0.00	810.00
	CR			HMRC VAT Reclaim	1,820.02	0.00	1,820.02
	CR						
					2,630.02	0.00	2,630.02

Signed: Katrina CA Wood ....

Date: 10/3/22 ....

Signed: Ian Parkes ....

Date: 11/3/22 ....

The RFO confirms that all goods and services have been received and that the invoices are accurate.
We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques