

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Tuesday 6 September** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Committee membership:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr L Webb	Cllr H Darch
	Cllr S Herron	Cllr D Johncock
	Cllr K Wood (ex officio)	

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Actions

4. Allotments

4.1 Allotment Picnic and BBQ

4.2 Allotment Competition

5. Tylers Green Common

5.1 Bench request

5.2 New Road path

6. Playgrounds

6.1 Ashley Drive Recreation Ground

6.1.1 Surfacing requirements

6.2 Straight Bit Recreation Ground

6.2.1 Security

6.3 Flackwell Heath Play Equipment sub-group

6.4 Play Inspection Report Issues

7. Treeworks

8. King's Wood

9. Derehams Lane Recreation Ground

10. Railway Land

11. Flackwell Heath Golf Club Brown Signs

12. Committee Finances

13. Questions from council members and the public



Wendy Thompson
Clerk to the Council
30 August 2022

Delegated Actions

Members are asked to NOTE the following delegated action by the Chairman of committee and the clerk:

- the pedestrian access gate for Green Dragon Lane Recreation ground was ordered at a cost of £980.00

AGENDA ITEM 4**Allotments**

Members are asked to NOTE that the following vacancies exist at the allotment sites:

Chapel Road – 1 full plot

Ashley Drive – 1 half plot and 3 full plots

There are currently 13 people on the waiting list for Chapel Road. Members are asked to NOTE that the tenancy renewals have just been sent out.

4.1 Allotment Picnic and BBQ

Members are asked to NOTE that the picnic at Ashley Drive went ahead as planned on Saturday 23 July with Cllr Forbes acting as the parish representative, standing in for Cllr Willis.

The BBQ at Chapel Road was held on Friday 5 August, Cllr Willis attended the event. It was noted that compared to last year only half the number of people attended.

4.2 Allotment Competition

Members are asked to NOTE that the allotment competition was judged this year by Cllr Roger Wilks and Cllr Katrina Wood. The certificates were awarded for First place, Second place, Third place and highly commended at both sites along with the overall winner's cup. **APPENDIX A**

AGENDA ITEM 5**Tylers Green Common****5.1 Bench Request**

Members are asked to CONSIDER and, if so minded, APPROVE a request from a resident on the Back Common to place a bench as illustrated at **APPENDIX B** near the tree that holds the rope swing.

5.2 New Road path

Members are asked to NOTE that the grounds team will be undertaking some remedial work to the path leading from New Road up to the Back Common. The path requires raising so as not to allow water pooling and mud.

AGENDA ITEM 6**Playgrounds****6.1 Ashley Drive Recreation Ground****6.1.1 Surfacing requirements**

Members are asked to NOTE that the quotations for the surfacing highlighted at the last committee meeting have been requested and are awaited.

6.2 Straight Bit Recreation Ground

Members are asked to NOTE that no further positive information has been received regarding the last arson attack on the boat. Members are asked to NOTE that repairs to the surfacing will be undertaken, however due to the high temperatures we are now on a list waiting for a date.

Members are asked to CONSIDER and, if so minded, APPROVE an offer of sponsorship from a local company to replace the piece of play equipment at the site. Members are asked to NOTE that the company would want their contact details on the equipment along with their corporate branding.

6.2.1 Security

Members are asked to CONSIDER the ongoing security requirements for the site, with a view to continuing with the security company but also investigating the installation of palisade fencing along the frontage and side behind the Tennis and Bowls Clubs. Consultation with the neighbouring properties would be required due to their gates onto the site which would have to be blocked.

Members are asked to CONSIDER a quotation for the installation of CCTV equipment at a cost of £2,851.00 with a £15/month charge for a 4G SIM.

6.3 Flackwell Heath Play Equipment sub-group

Members are asked to NOTE that the sub-group met on 16 June 2022, notes attached at **APPENDIX C**.

Member are asked to CONSIDER the proposal brought to the committee for two pieces of equipment **APPENDIX D** with associated surfacing at a cost of £12,820.96.

6.4 Play Inspection Report Issues

Members are asked to NOTE the attached issues highlighted by the independent inspector **APPENDIX E**. All highlighted moderate or above issues have been noted and are being dealt with.

AGENDA ITEM 7

Treeworks

Members are asked to NOTE that planning permission has been received for the removal of the hawthorn/holly and hazel on the Back Common as requested at the committee site visit.

Members are asked to NOTE that the memorial trees and the cherry trees will be ordered shortly.

AGENDA ITEM 8

King's Wood

Members are asked to NOTE the Annual Report provided by Tilhill our management company **APPENDIX F**

AGENDA ITEM 9

Derehams Lane Recreation Ground

Members are asked to CONSIDER and, if so minded, APPROVE a quotation received from the company assisting with the office refurbishment to undertake the design and plans for the renovation of the site.

Up to RIBA stage 2 – concept design and pre-planning application advice - £4,100.00

RIBA Stage 3 – Spatial co-ordination and planning application - £2,400.00

AGENDA ITEM 10

Railway Land

Members are asked to NOTE that following the committee site visit it was highlighted that the railings at the Bridge Bank Close end of the site needed to be replaced, this will be undertaken by the grounds team shortly.

AGENDA ITEM 11

Flackwell Heath Golf Club Brown Signs

Members are asked to CONSIDER and if so minded, APPROVE to support the Golf Club in their attempts to raise the profile of the club. Members are asked to NOTE that there has been no request for funding.

The new Commercial Director has been in contact with their proposals **APPENDIX G**.

AGENDA ITEM 12

Committee Finances

Members are also asked to NOTE the committee income and expenditure to Period 4 (July) **APPENDIX H**

AGENDA ITEM 13

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

Date and time of next meeting: Tuesday 1 November 2022 @ 7.30pm