

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Thursday 12 January 2023** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Committee membership:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Johncock (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr L Webb	Cllr H Darch
	Cllr S Herron	Cllr D Johncock
	Cllr K Wood (ex officio)	

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Allotments

3.1 Ashley Drive – Scout HQ

4. Tylers Green Common

4.1 No Entry Sign – Rays Lane

5. Playgrounds

5.1 Ashley Drive Recreation Ground, Tylers Green

5.1.1 Surfacing requirements

5.2 Straight Bit Recreation Ground, Flackwell Heath

5.2.1 Security

5.3 Green Dragon Lane, Flackwell Heath

5.3.1 Flackwell Heath Minors FC – Car Park

5.4 Flackwell Heath Play Equipment sub-group

6. Treeworks

7. Hedges

8. Derehams Lane Recreation Ground

8.1 Derehams Lane Sub-group

9. Committee Finances

10. Questions from council members and the public

11. Accounts for Payment



Wendy Thompson
Clerk to the Council
3 January 2023

Allotments

Members are asked to NOTE that there are no vacancies at either site.

There are currently 2 people on the waiting list for Ashley Drive and 7 on the waiting list for Chapel Road.

3.1 Ashley Drive – Scout HQ

Members are asked to RECEIVE a verbal update on a request received from the Scouts relating to the track/driveway leading to the Scout Hut.

The request advises that the track/driveway has deteriorated and is muddy and slippery – they are asking for a permanent repair to include a soakaway to assist with the surface water.

AGENDA ITEM 4

Tylers Green Common**4.1 No Entry Sign – Rays Lane**

Members are asked to NOTE that following the last committee meeting a note was circulated to all residents who would be impacted by the sign. The responses received were as follows;

Against the No Entry sign	15
For the No Entry sign	3
Undecided	1

AGENDA ITEM 5

Playgrounds**5.1 Ashley Drive Recreation Ground, Tylers Green****5.1.1 Surfacing requirements**

Members are asked to NOTE that the grounds team will be placing concrete slabs under each gate entrance at the site; as these areas have the heaviest traffic – this has been scheduled for week beginning 16 January.

Members are asked to NOTE that a site visit will be taking place with another supplier of surfacing on the 17 January.

5.2 Straight Bit Recreation Ground, Flackwell Heath**5.2.1 Security**

Members are asked to NOTE that the works will be completed by the end of January.

5.3 Green Dragon Lane, Flackwell Heath

Members are asked to NOTE that the play equipment has been installed, an independent safety inspection has taken place and we are now just waiting for confirmation that the issues have been rectified by the supplier.

5.3.1 Flackwell Heath Minors FC – Car Park

Members are asked to CONSIDER and, if so minded, APPROVE the Flackwell Heath Minors Football Club undertaking the re-surfacing of the car park area at the site. Grants and funding will require the parish council's approval being the landowner. The Club has obtained 3 quotations all in excess of £200,000.

5.4 Flackwell Heath Play Equipment sub-group

Members are asked NOTE that the Play Equipment sub-group will be meeting to have initial discussions on the replacement piece following the arson attack at the above site; it is hoped that a proposal and funding stream will be brought back to the next committee meeting in March.

AGENDA ITEM 6

Treeworks

Members are asked to CONSIDER and if so minded, APPROVE the following work;

Railway Land

Removal of 4 conifers/bramble/ring ivy and remove hangers on the back

Quote A	£1,200
Quote B	£1,050

Magpie Wood

Reduce boundary trees/fell 1 Ash & 1 Beech

Quote A £1,540

Quote B £4,500

Altona Rd Cemetery

Reduce 3 Hornbeams/prune to clear buildings

Quote A £630.00

Quote B £450.00

AGENDA ITEM 7

Hedges

Members are asked to CONSIDER and, if so minded, APPROVE the following works to the hedges at:

Straight Bit Recreation Ground – quotations have been received for this work in excess of £6,000. A note will be sent to the residents of the properties backing onto the recreation ground to find out who requires the height reduction. The grounds team feel confident that they will be able to undertake the work as long as it can be done in stages.

Ashley Drive Recreation ground middle hedge – following a discussion with the grounds team this will be undertaken in-house.

Green Dragon Lane Recreation ground – following the last committee meeting when it was agreed that a quotation be obtained for the replacement of part of the hedge with palisade fencing – the quote has been requested however the contractor has not yet been able to attend site.

AGENDA ITEM 8

Derehams Lane Recreation Ground

8.1 Derehams Lane Sub-group

Members are asked to CONSIDER and, if so minded, APPROVE the proposal that with the assistance of the architect, we concentrate on the buildings on the site. To provide plans for a new pavilion, on the existing footprint, and the addition a new building for changing facilities in order to get estimates.

The replacement pavilion is now becoming a priority and it is hoped that any infrastructure (tracks and entrances) can be decided upon at a later date.

AGENDA ITEM 9

Committee Finances

Members are also asked to NOTE the committee income and expenditure to Period 8 (November) **APPENDIX A**

AGENDA ITEM 10

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 11

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Tuesday, 7 March 2023 @ 7.30pm

Signed: *Katrina SA Wood*

Dated: 23 February 2023

Pending expenditure transactions

12-Jan-23

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
10989		DH0015	4 Front Security Services Ltd	Security Mobile Patrol - Dec	930.00	186.00	1,116.00
10990		AE1919/2023	Active Enviropest	Routine rodent inspection - 3 Jan	40.00	0.00	40.00
10991		446017	Clarity Copiers Ltd	Photocopy charges - Dec	44.25	8.85	53.10
10992		22069	Mark Wingrove	Extensions to Calendar pages	30.00	0.00	90.00
10992		22579	Mark Wingrove	Website Hosting 2022-23	60.00	0.00	90.00
x 10993		1329170539	Trade UK (B&Q)	Postcrete - Derehams fencing	64.00	12.80	90.80
x 10993		1330778154	Trade UK (B&Q)	Zipwash wash and shine - 5 litres	11.67	2.33	90.80
x 10994		1330778146	Trade UK (Screwfix)	Floor paint - depot; mattock	94.14	18.82	164.94
x 10994		1329170547	Trade UK (Screwfix)	Floor paint - workshop	43.32	8.66	336.71
10995		2301021	Triumph Technologies Ltd	Audio conferencing, Enterprise & Sharepoint - Jan; Antivirus - 12 mths	280.59	56.12	336.71
10996			Flackwell Heath PCC	Contribution towards community pantry	5,000.00	0.00	5,000.00
10997			PCC St Peters Loudwater	Contribution towards community project only	10,000.00	0.00	10,000.00
10998		13646	Hon RFJ & V Carlington	Annual licence for land adjoining Oakwood	30.00	6.00	36.00
x 10999		DW-82645	First Rescue Training and Supplies Ltd	Electrode pads for Defibrillator	58.95	11.79	70.74
x 11000			Wendy Thompson	Aluminium combination ladder	262.49	52.50	314.99
BACS			Barclays Payflow	Salaries & Pensions - December	14,469.12	0.00	14,469.12
DD			Barclays	Bank charges Oct-Nov	52.83	0.00	43.86
DD			Barclays	Loyalty reward Oct-Nov	-8.97	0.00	16.40
DD		V02062114172	EE	Warden's mobile - Dec	13.67	2.73	584.89
DD		KI-031D95C6-0017	E-ON Next	Gas - December	487.41	97.48	179.14
DD		82511/2023	Grenkeleasing Ltd	Photocopier rental Jan-Mar	149.28	29.86	184.32
DD		9004461490	Shell (Fuel Card Services) Ltd	Vehicle fuel - Dec	153.60	30.72	45.00
DD		200078	Shorts Group Limited	Dog waste collection - Dec - FH	225.00	45.00	75.00
DD		200079	Shorts Group Limited	Dog waste collection - Dec - LW	375.00	75.00	1,305.00
DD		200080	Shorts Group Limited	Dog waste collection - Dec - ITG	487.50	97.50	84.91
DD			SSE	Footway lighting - Dec	76.39	8.52	97.61
DD		13189316	Unicom	Landline & broadband - Dec	81.34	16.27	
					33,511.58	766.96	34,278.54

Income received since last committee meeting over £500.00

			Burials	776.00	0.00	776.00
			Little Buddies Nov/Dec	1,053.00	0.00	1,053.00
			HMRC - VAT Reclaim	1,407.97	0.00	1,407.97
				3,236.97	0.00	3,236.97

Signed: *Katherine C A Wood*

Date: 12/1/2023

Signed: *Sam Forth*

Date: 12/1/2023

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payroll payments as above, along with the relevant purchase order details against the cheques

4-Jan-23

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Signed: C D Jordan

Date: 9-1-23

The RFO confirms that all goods and services have been received and that the invoices are accurate. We have compared the invoice against the direct debit and payoff payments as above, along with the relevant purchase order details against the cheques

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