

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Thursday 23 March 2023

Members of the council are summoned to attend the meeting to be held on **Thursday 23 March** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Committee Membership:

Cllr C Dodds - Chairman
Cllr R Wilks – Vice-chairman
Cllr L Johncock
Cllr J Herschel
Cllr J Gurney
Cllr D Johncock (ex officio)

Cllr C Jordan
Cllr S Herron
Cllr K Wood
Cllr A Barron
Cllr S Barrett

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Committee Projects

4.1 Office Complex Refurbishment

5. Cemeteries

5.1 St Margaret's Churchyard

6. War Memorials

6.1 Loudwater

6.2 Flackwell Heath

7. Royal Mail Bag Drop Boxes

8. FH Broxap bins

9. LED Footway Lighting

10. Heath End Rd Green Path

11. Heath End Common

12. Bus Shelters

13. Committee Finances

14. Questions from committee members and the public

15. Accounts for payment



Cheryl Jeken
Deputy Clerk to the Council
17 March 2023

AGENDA ITEM 3

Delegated Action

Members are asked to NOTE that since the last committee meeting in January there have been no delegated actions taken by the chairman of committee and clerk.

AGENDA ITEM 4

Committee Projects

4.1 Office Complex Refurbishment

Members are asked to RECEIVE a verbal update from Cllr Dodds at the meeting regarding the office refurbishment.

Members are asked to NOTE that the patio next to the warden's house is in need of repair.

Members are asked to CONSIDER and, if so minded, APPROVE the drawing up of a specification and the obtaining of quotations for the repair work.

AGENDA ITEM 5

Cemeteries

5.1 St Margaret's Churchyard

Members are asked to NOTE that the works to repair the wall leading to the brick shed will be started week commencing 20 March, weather dependent.

AGENDA ITEM 6

War Memorials

6.1 Loudwater

Members are asked to NOTE that a yew hedge has been planted by the grounds team.

6.2 Flackwell Heath

Members are asked to CONSIDER and, if so minded, APPROVE the quotation below to install bell bollards to prevent motorists from parking on the grass. The quote includes preliminaries (safety and welfare), collection of bollards from depot, excavating pits and setting bollards in concrete, making good the soil and seeding. Members are asked to NOTE that this is a single tender action as there are no other satisfactory options from other suppliers.

Quote A £1,690.00

AGENDA ITEM 7

Royal Mail bag drop boxes

Members are asked to NOTE that no further update has been received from RoyalMail.

AGENDA ITEM 8

FH Broxap bins

Members are asked to NOTE that a survey has been done of the green cast iron bins and the deputy clerk has written to Buckinghamshire Council. A reply has been received and we are waiting to hear whether the bins in Flackwell Heath will be included in the current project underway at Buckinghamshire Council to replace litter bins.

AGENDA ITEM 9

LED Footway Lighting

Members are asked to NOTE that the damaged lamp columns in The Orchard and Glenmore Close have been replaced at no cost to us.

Members are asked to NOTE that a survey of the lamp columns has taken place to check if any are obscured by trees. The grounds team will be cutting back those on the verges and the deputy clerk will be writing to the two residents who have trees in their gardens requiring attention.

AGENDA ITEM 10

Heath End Rd Green Path

Members are asked to NOTE that the deputy clerk has received replies to her letters to Berkeley Homes (developer of Abbey Barn South Development) and Highways. The developer is due to pay the Council £475,000 'towards a walking and cycling route between the Land and the village of Flackwell Heath'. The point that this payment is due to be made is linked to occupation levels, estimated to be late Summer 2024. As a result, the Parish Council will not be going ahead with formation of a new footpath and will monitor Buckinghamshire Council's progress on the matter.

Members are asked to RECEIVE a verbal update from Cllr Barron at the meeting.

AGENDA ITEM 11

Heath End Common

Members are asked to NOTE that, following the meeting with the TfB LAT on site, reports have been received from 4 utility companies and 1 more is awaited.

AGENDA ITEM 12

Bus Shelters

Members are asked to NOTE that the bench seat in the bus shelter in Station Road (opposite Boundary Rd Recreation Ground) has been removed from its base plates at both ends. It has been brought back to the depot and we are awaiting a quote from the original supplier for its reinstallation.

AGENDA ITEM 13

Committee Finances

Members are asked to NOTE the committee's income and expenditure to Period 11 (February). **APPENDIX A**

AGENDA ITEM 14

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the clerk of this request as soon as possible.

AGENDA ITEM 15

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 8 June 2023 at 7.30pm