

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 27 April 2023 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:

Cllr D Johncock (Vice-chairman)	Cllr L Johncock
Cllr S Herron	Cllr L Willis
Cllr C Jordan	Cllr J Herschel
Cllr I Forbes	Cllr A Barron
Cllr H Darch	Cllr L Webb
Cllr R Wilks	Cllr C Dodds

In the absence of Cllr Wood Cllr D Johncock took the chairmanship of the meeting and welcomed the two visitors.

Also present: Cllr N Thomas (Buckinghamshire Council) and Mr A Gibbons (Development Manager, The Hill Group)

FC/22/073 Apologies for Absence
Apologies were received and approved from Cllr S Digby (holiday) Cllr J Gurney (holiday), Cllr K Wood (Ill) and Cllr S Barrett (meeting).

Mr Gibbons introduced himself and advised that The Hill Group had been employed to develop the Ashwells and Bellfield sites on behalf of Buckinghamshire Council. He wanted to attend the meeting to hopefully create a positive relationship with the parish council in order for the development at Ashwells to be a collaborative process. He advised that they would be engaging with the residents' society in due course.

Mr Gibbons left the meeting at 7.40pm.

FC/22/074 Declarations of Interest and Code of Conduct
Cllr Darch declared an interest in agenda item 13 Grants being a governor at the Tylers Green First School.

FC/22/075 Council Minutes
Council was asked to consider the minutes of the Council meeting held on Thursday 23 February 2023.
Cllr Herschel asked when the Informal meeting would be held. The clerk advised that the Chairman of Council would be setting the date now that the works in the office were nearing completion.

It was RESOLVED that;
the minutes of the Council meeting held on Thursday 23 February 2023 be approved as a true and accurate record.

FC/22/076 Open Spaces Committee
OS/22/053 2.2 Quotations for replacement boat - Cllr Wilks asked what decision had been made on the boat. This item was for consideration further down the agenda.
OS/22/057 Flackwell Heath Golf Club – brown signs - Cllr L Johncock asked if the parish council had heard anymore about the signs. The clerk advised that an email had been sent back to Buckinghamshire Council as requested and no further communication had been received.
OS/22/056 Paths – Cllr Darch thanked the grounds team for their work on the path leading up from New Road, advising that it was much improved.
Cllr Webb also thanked the grounds team for the installation of the History Group noticeboard on Chapel Road, Flackwell Heath.

It was RESOLVED that;
The report of the Committee meeting held on Tuesday 7 March 2023 be approved.

FC/22/077 **Works & Services Committee**
WS/22/061 1 Office Complex Refurbishment – Cllr Dodds advised that there was a small amount of snagging still outstanding but that the total cost would be below £44k.

It was RESOLVED that;
the report of the Committee meeting held on Thursday, 23 March 2023 be approved.

FC/22/078 **Finance & General Purposes Committee**
Cllr Forbes advised that the items of note were present on the meeting's agenda.

It was RESOLVED that;
the report of the Committee meeting held on Tuesday 18 April 2023 be approved.

FC/22/079 **Planning Meetings**
It was RESOLVED that;
the reports of the Planning Meetings held on 14 February 2023, 28 February 2023, 14 March 2023, 28 March 2023 and 11 April 2023 be approved.

It was noted that the application for the Derehams Inn had been called into Committee at Buckinghamshire Council. It has also been put on the Community Right to Bid Asset Register.

Council was also asked to note the schedule of applications from February to April, showing eventual outcomes of the parish council submitted objections.

It was noted that the planning meetings schedule had been moved by a week.

FC/22/080 **Policies and Procedures**
Council was asked to consider the recommendation from the Finance & General Purposes Committee to re-adopt the following policy documents. Council was asked to note that no changes had been proposed.

- 1 Information & Data Protection Policy**
- 2 Retention & Disposal Policy**
- 3 Management of Transferable Data Policy**
- 4 Data Breach Policy**
- 5 Standing Orders**
- 6 Financial Regulations**
- 7 Publicity Policy**
- 8 Complaints Procedure**

It was RESOLVED that;
All the above policies be approved for re-adoption for a further year.

FC/22/081 **5 Year Plan**
Council was asked to note the revised 5 Year Plan. The revisions made following the Finance & General Purposes committee meeting were;

- the addition of an MVAS line for a new style of sign possibly with ANPR and with Community Board assistance
- the removal of the Broxap bins as these have been picked up by Buckinghamshire Council

In relation to the MVAS Cllr Herschel asked if there was any proof that the police took action on the information from the signs. Cllr D Johncock advised that the follow up information could be found on the TVP alerts and also as part of the NAG minutes. It was suggested that this would be a good article for the next parish newsletter.

FC/22/082

Community Board Projects

Council was asked to receive a verbal update Cllr Barron giving any updates from the recent Community Board meeting. Cllr Barron advised that there had not been much movement. The last Highways and Transport meeting had reviewed all the projects completed. He advised that the Sheepridge Lane project would have to wait until next year now.

Cllr Darch felt that the proposals for the Ashley Drive 'layby' project appeared to be like excessive, asking if a less costly approach could be investigated. Now that the new contractor is on-board perhaps the project could be re-appraised.

FC/22/083

Annual Return and Governance Statement

Council was asked to consider the recommendation from the Finance & General Purposes Committee to sign the completed annual return and governance statement. Council was asked to note the dates for the exercise of public rights being 5 June to 14 July 2023.

It was RESOLVED that;

The Annual Return and Governance Statement be approved for signing.

The clerk was thanked.

FC/22/084

Straight Bit Recreation Ground

Council was asked to consider the options for the replacement boat at the above site as discussed at the Open Spaces Committee. The favoured boat was option 2 however, this would be dependent on the insurance company, who were currently assessing the claim.

Council was asked to approve the delegation of the final decision to the Chairman of Council and the clerk in conjunction with the Chairman of Open Spaces once an offer from the insurance company had been received.

It was RESOLVED that;

The delegation of the final decision for the replacement boat be approved to include the Chairman of Council, the Chairman and Vice-chairman of Open Spaces along with the clerk.

Council was asked to note that the current balance in the Play Equipment EMR stands at £22,828.00.

FC/22/085

Grants

Council was asked to note that budget line amount for grants in the new financial year was £5,000.

1 Tylers Green First School

Council was asked to consider the recommendation from the Finance & General Purposes committee to award a £2,000 grant as a contribution towards a new sound system and screen to assist with the development of sign language use. The schools' request was for £2,000.

It was RESOLVED that;

The grant for £2,000 be approved being a 50% contribution to the project.

It was noted that this should be included in the next parish newsletter.

FC/22/086

Joint Skatepark Project with Wooburn & Bourne End Parish Council

Council was asked to receive a verbal update from Cllr D Johncock on the outcome of the joint CWPC-W&BEPC Skatepark Working Group to date and to agree the recommendations of the Working Group on the way ahead. It was noted that some minor expenditure might be needed on the production of displays and that a budget existed for this project.

It was RESOLVED that;

the Council approved the move to public consultation stage.

It was noted that each stage of the project would come back for consideration by the Council.
Cllr Herschel left the meeting at 8.40

FC/22/087 Meeting Date Change

Council was asked to consider the change in date for the Works & Service Committee from Thursday 16 November to Thursday 26 October as agreed by the Chairman & Vice-chairman of committee.

It was RESOLVED that;

The Works & Services committee date change to Thursday 26 October 2023 be approved.

FC/22/088 Questions by Members of the Council

Cllr Jordan highlighted the potential dangers of the Oak Processionary moth – if seen the site should be reported immediately to the Forestry Commission.

Cllr Herschel return to the meeting at 8.45

FC/22/089 Public Participation

Cllr Nathan Thomas (BC) advised the following;

- No further updates as yet on the Gomm Valley development
- The Hill Group have been engaged in the Ashwells & Bellfield developments
- Nominate a building [Buckinghamshire Design Awards 2022/23 | Buckinghamshire Council](#)

The Buckinghamshire Design Awards celebrate the best examples of good design in the county. They aim to raise the standards for future built development and land management in Buckinghamshire.

Different kinds of places can be nominated in one or more categories, which are:

- public spaces
 - historic places
 - unique buildings
 - new communities
 - travel and transport
 - climate change and nature
- Consultation - Local Plan Objectives closes 4 June
 - Scams – support from Buckinghamshire Council. [Report a fraud, scam or other suspicious activity | Buckinghamshire Council](#)
 - Ongoing pothole issues – report on Fix My Street [Report a pothole on the road | Buckinghamshire Council](#)
 - Congratulations to the Loudwater School who are finalists in the Buckinghamshire Council School's Coronation Crown Competition.

Cllr Darch asked about progress on the yellow lines in Tylers Green. Cllr Thomas advised that the best place to look would be on One.network which shows all the roadworks.

FC/22/090 Accounts for Payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11075 to 11080 be signed and that a BACS payment to Barclays Payflow and direct debits to Shorts and SSE be approved for payment.

The Chairman of the meeting thanked members for their attendance and closed the meeting at 9.00pm

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Annual Council meeting held on Tuesday 9 May at 7.30 pm at the Council Chamber,
Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

Present:

Cllr K Wood (Chairman)	Cllr C Dodds
Cllr S Herron	Cllr S Digby
Cllr L Willis	Cllr L Webb
Cllr R Wilks	Cllr C Jordan
Cllr A Barron	Cllr H Darch
Cllr J Gurney	

FC/23/001 **Election of chairman of the council**

It was proposed by Cllr Jeff Herschel and seconded by Cllr Clive Jordan that Cllr Ian Forbes be nominated for the position; Cllr Sharon Herron seconded by Cllr Chris Dodds nominated Cllr Katrina Wood and Cllr Roger Wilks seconded by Cllr Sue Digby nominated Cllr David Johncock for the position of Chairman of the Council until the next Annual Meeting of the Council.

A vote was taken.

It was RESOLVED that;

Cllr Wood be elected Chairman of Council for the year 2023/24.

Cllr Wood signed the declaration of acceptance of office following the meeting.

Cllr Wood thanked members for their continued support and thanked the staff for their hard work.

FC/23/002 **Election of vice-chairman of the council**

It was proposed by Cllr Roger Wilks and seconded by Cllr Alec Barron that Cllr David Johncock be elected Vice-chairman of the Council until the next Annual Meeting of the Council. No other nomination was forthcoming.

It was RESOLVED that;

Cllr D Johncock be elected Vice-chairman of the Council for the year 2023/24.

Cllr Johncock signed the declaration of acceptance of office following the meeting.

FC/23/003 **Apologies for absence**

Apologies for absence were received and approved from Cllr Forbes (holiday). Late apologies were received from Cllr Barrett (meeting) and Cllrs D & L Johncock (family).

FC/23/004 **Declarations of members' interests in agenda items**

There were none.

Election of standing committees of the council

The following members were elected to serve on the committees as set out below:

Open Spaces

Cllr Les Willis (LW)
 Cllr John Gurney (LW)
 Cllr Clive Jordan (LW)
 Cllr Luca Webb (FH)
 Cllr Liz Johncock (FH)
 Cllr Sue Digby (FH)
 Cllr Dave Johncock (FH)
 Cllr Ian Forbes (TG)
 Cllr Haydn Darch (TG)
 Cllr Sharon Herron (TG)
 Cllr Katrina Wood (TG) ex officio

Works & Services

Cllr Chris Dodds (LW)
 Cllr John Gurney (LW)
 Cllr Clive Jordan (LW)
 Cllr Jeff Herschel (FH)
 Cllr Liz Johncock (FH)
 Cllr Alec Barron (FH)
 Cllr Roger Wilks (FH)
 Cllr Sharon Herron (TG)
 Cllr Steven Barrett (TG)
 Cllr Katrina Wood (TG)
 Cllr D Johncock (FH) ex officio

Finance & General Purposes

Cllr Chris Dodds (LW)
 Cllr Les Willis (LW)
 Cllr Clive Jordan (LW) Temp
 Cllr Jeff Herschel (FH)
 Cllr Luca Webb (FH)
 Cllr Roger Wilks (FH)
 Cllr Alec Barron (FH)
 Cllr Ian Forbes (TG)
 Cllr Haydn Darch (TG)
 Cllr Katrina Wood (TG)
 Cllr D Johncock (FH) ex officio

(a) Election of chairmen and vice-chairmen of committees

So that delegated action could, if necessary, be taken before the next meeting of committees each committee met in turn to appoint a chairman and vice-chairman.

The following appointments were reported:

	Chairman	Vice-chairman
Open Spaces Committee	Cllr Les Willis	Cllr Luca Webb
Works & Services Committee	Cllr Chris Dodds	Cllr Roger Wilks
Finance & General Purposes Committee	Cllr Ian Forbes	Cllr Alec Barron

(b) Planning Applications Committee

Council was asked to consider;

- the planning representatives for each ward rotate the chairmanship of the Planning meeting by agreement amongst themselves;
- all members are welcome to attend;
- quorum of these meetings will be 3;

Council was also asked to elect one planning representative from each ward.

It was RESOLVED that;

The above criteria remain in place and that the following representatives were appointed to the Planning Applications Committee:

<i>Cllr L Johncock</i>	<i>Flackwell Heath</i>
<i>Cllr C Dodds</i>	<i>Loudwater</i>
<i>Cllr H Darch</i>	<i>Tylers Green</i>

It was noted that the planning meetings, not being a standing committee, would continue to be held on TEAMS.

(c) Appointment of sub-committees

It was confirmed that the appointment of sub-committees and working parties would be at the discretion of the appropriate standing committee.

(d) CWPC In-House Auditors

The meeting was asked to appoint two members as In-House Auditors or to refer the appointments to the Finance and General Purposes Committee.

It was RESOLVED that;

Cllr Les Willis and Cllr Chris Dodds would be the In-House Auditors for 2023/24 and that a date be diarised.

FC/23/006

Review of assets, risks and policies

A review had been undertaken at the previous Council meeting.

It was RESOLVED that;

that the financial regulations, standing orders, complaints procedure, press and media policy be adopted

It was noted that the terms of references for committees to be deferred to each committee.

FC/23/007

Appointment of representatives on other outside bodies

The council was asked to consider appointing representatives to the following organisations:

<u>Organisation</u>	<u>No. of Representatives</u>
Tylers Green & Penn Parish Council Joint Meeting	Tylers Green members and chairman of council
Beaconsfield & Chepping Wye Community Board (BCC)	Cllr Alec Barron (working groups reps to be appointed as required)
Neighbourhood Action Group (NAG)	Cllr L Johncock/Cllr Ian Forbes/Cllr Clive Jordan
Flackwell Heath Residents' Association Executive Committee	Cllr Liz Johncock
Flackwell Heath Community Centre	Cllr Luca Webb
Bucks Association of Local Councils (BALC)	Chairman of council
Flackwell Heath Scouts & Guides Joint Executive Committee	Cllr Jeff Herschel
Revive the Wye Project Joint Steering Group	Loudwater members

The Council was asked to agree the appointments of representatives to the following sports organisations or to refer the issue to the Open Spaces Committee for consideration at their first meeting:

- Flackwell Heath Bowling Club
- Flackwell Heath Tennis Club
- Loudwater Bowls Club
- Flackwell Heath Minors Football Club

It was RESOLVED that;

The representatives of the sports organisations were approved as follows;

- ***Cllr Sue Digby – Flackwell Heath Bowling Club and Flackwell Heath Tennis Club***
- ***Cllr Clive Jordan – Loudwater Bowls Club***
- ***Cllr Sharon Herron – Flackwell Heath Minors Football Club***

FC/23/008

Informal meeting of council members

Members were reminded that the informal meeting is traditionally held to review policy or other important issues that will impact on the council within the following year. The date of the meeting has been set for Tuesday 10 October @ 7.30pm.

The public and press are excluded from the meeting.

Members were asked to suggest items for consideration at the meeting or to subsequently notify the Clerk or Chairman of Council.

FC/23/009

Questions from the public

There were no members of the public present.

FC/23/010

Questions by members of the council

Cllr Barron highlighted the new noticeboard in Flackwell Heath and the fencing at Straight Bit Recreation Ground – over the Coronation Celebration weekend he had received very positive comments about both.

FC/23/011

Accounts for payment

The accounts for payment were circulated at the meeting for the approval of members.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11081 to 11086 be signed and that the direct debits to EE, E-ON Next and Shell (Fuel Card Services) be approved for payment.

The chairman of the meeting thanked members for their attendance and closed the meeting at 7.56pm

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Report of the meeting held on **Tuesday 23 May 2023 at 7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Present:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Webb (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr S Digby
	Cllr L Johncock	Cllr H Darch
	Cllr S Herron	Cllr D Johncock

OS/23/001 **Apologies for absence**
Apologies for absence were received and approved from Cllr K Wood (holiday).

OS/23/002 **Declarations of members' interests in Items on the agenda**
There were no declarations.

OS/23/003 **Allotments**
Members were asked to note there were currently no vacancies at either site. There are 11 people on the waiting list for Ashley Drive and 11 on the waiting list for Chapel Road.

Members were asked to note that the Clerk and Deputy Clerk would be undertaking the allotment inspections on Wednesday 24 & Friday 26 May.

OS/23/004 **Playgrounds**
1 Ashley Drive Recreation Ground, Tylers Green
1.1 Surfacing requirements
Members were asked to note that the grounds team had completed the work to the entrances of the play areas.

It was noted that the grounds team (Jon & Darren) were thanked.

1.2 Replacement Basket Swing
Members were asked to consider the quotation from Wicksteed for the replacement basket swing. Following the RoSPA Play Inspection the Wicksteed basket was highlighted as being worn.

It was RESOLVED that;

The replacement basket swing at a cost of £1,332.24 be approved.

2 Straight Bit Recreation Ground, Flackwell Heath

2.1 Replacement Boat

Members were asked to note that we were still waiting for confirmation from the insurance company on the claim.

2.2 Legal Proceedings – telecommunications mast

Members were asked to note that this matter had now been settled with the company. The company will be undertaking a visual survey of the site only.

3 Boundary Road Recreation Ground, Loudwater

Members were asked to note that one of the pieces of toddler equipment (Springy) had been damaged and removed from the site.

Members were now asked to consider the best course of action. The large spring that holds the seat had been sheared off at the base, the replacement comes from France at a cost of £317.00. The alternative would be to replace the item with a new piece of equipment from a British company at a cost of £1,075.00, being mindful of ongoing maintenance costs.

It was RESOLVED that;

A new springy be purchased at a cost of £1,075.00.

OS/23/005

Treeworks

Members were asked to note that there would be some treework requirements on the Micklefield boundary of King's Wood. Quotations had not yet been obtained but will be brought back to the next meeting when the full extent of works will be apparent.

OS/23/006

Tylers Green Common

Members were asked to consider an approach from residents relating to the surface of Track 6 on the Common. As members were aware the residents of this track re-surfaced the lower part at their own expense some years ago and have been maintaining the surface ever since. However, the area before you reach our car park suffers from severe potholes and therefore a new surface was required. Members were asked to approve, in principle, the re-surfacing of this section of track. A quotation had been obtained in the sum of £4,000 for this section and it was hoped that the cost would be shared.

It was RESOLVED that;

the committee approved, in principle, the resurfacing at a cost of £4,000 on receiving a 50% contribution towards the cost.

OS/23/007

Paths

Members were asked to note that work to the path leading from New Road up to the Back Common has had some initial work; the grounds team had created drainage channels in the path to slow and water flow – this path is still a work in progress.

OS/23/008

Magpie Wood

Members were asked to note the information from Buckinghamshire Council advising that the wood had been identified as a non-designated heritage asset.

Cllr Jordan reported that there had been a recent incident where a car had driven up Magpie Lane and under the railway bridge thinking that there was a way through Lot 2 of Magpie Wood onto Robinson Road. The vehicle got stuck and needed the assistance of the AA.

OS/23/009

Committee Site Visits

Members were reminded of the date for the committee site visit, being **Tuesday 11 July @ 10.30am**. Areas that will be visited are:

- Boundary Road Recreation Ground, Loudwater – inspect the bank
- Magpie Wood, Loudwater – inspect the boundary
- Straight Bit Recreation Ground, Flackwell Heath – inspect the siting of the replacement boat, CCTV and possible position of an extra bench on the site
- History Group Noticeboard, Chapel Lane, Flackwell Heath
- Front & Back Common, Tylers Green – inspect the memorial trees.

A running order for the site visit will be sent out a week before the date (4 July).

OS/23/010

Skate Park Update

Members were asked to receive a verbal update on the joint Skate Park project. Cllr D Johncock advised that there was no more to feedback on at the moment. The project would now be going out for public consultation which the parish council had approved at the recent full council meeting. Cllr Webb advised that Wooburn & Bourne End Parish Council had also approved the public consultation at their recent meeting.

Members were asked to note that the next meeting of the Skate Park Feasibility Study Group would be held on 24 May 2023

OS/23/011 **Derehams Lane Recreation Ground**
Members were asked to note that a meeting with the architect was being arranged for a mutually convenient date in June.

1 Loudwater Bowls Club

Members were asked to note the report from Cllr Jordan following the last meeting of the Bowls Club.

It was noted that the Bowls Club should contact Buckinghamshire Council in relation to signage – Cllr Jordan was asked to pass this information on [Tourist signs | Buckinghamshire Council](#)

OS/23/012 **Committee Finances**
Members were asked to note the committee income and expenditure to Yearend out-turn
Members were also asked to note the committee income and expenditure to Period 1 (April)

OS/23/013 **Questions from committee members and the public**

- Cllr Herron raised the issue of the Penn & Tylers Green Football Festival Parking and suggested that a meeting with the football club and also a Joint Meeting with Penn Parish Council would be beneficial.
- Cllr Webb thanked Cllr L Johncock for her tenure as vice-chairman of the committee.

OS/23/014 **Accounts for payment**
Accounts for payment were circulated at the meeting for consideration by councillors.

*It was RESOLVED that;
the accounts for payment be approved and cheques numbered 11087 to 11100 be signed and that direct debits to Barclays, Castle Water, NEST, Shorts Group Ltd, SSE and Unicom be approved for payment.*

The chairman of the meeting thanked members for their attendance and closed the meeting at 8.20pm

Date and time of next meeting: Tuesday, 5 September 2023 @ 7.30pm

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Report of the meeting held on Thursday 8 June 2023 commencing at 7.30pm
in the Council Chamber, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

Present: Cllr C Dodds - Chairman
Cllr S Herron
Cllr K Wood
Cllr J Gurney
Cllr D Johncock (ex officio)

Cllr C Jordan
Cllr L Johncock
Cllr A Barron
Cllr S Barrett

WS/23/001 **Apologies for absence**
Cllr R Wilks (Vice-chairman) – family, Cllr J Herschel - medical.

WS/23/002 **Declarations of members' interests in Items on the agenda**
There were none.

WS/23/003 **Delegated Action**
Members were asked to note that, since the last committee meeting in March, there had been no delegated actions taken by the chairman of committee and clerk.

WS/23/004 **Committee Projects**
1 Office Complex Refurbishment
Members were asked to note that the work to refurbish the office had been completed at a cost of £42,343.04.

WS/23/005 **Cemeteries**
1 Hammersley Lane Garden of Rest
Members were asked to note that all the memorials had been photographed and their inscriptions had been typed up and saved.

The deputy clerk was thanked for undertaking the work and asked whether the same could be done at Altona Rd and Cock Lane Cemeteries.

WS/23/006 **War Memorials**
1 Flackwell Heath
Members were asked to note that 3, instead of 4, bell bollards had been installed to prevent motorists from driving over or parking on the grass. The cost was £1,590.

WS/23/007 **Royal Mail bag drop boxes**
Members were asked to note that a letter had been received from RoyalMail. Since January, another 4 pouchboxes had been removed, 1 in Loudwater and 3 in Flackwell Heath. The remaining 3 pouchboxes would be removed shortly and we would be kept updated.

Cllr Barrett and the deputy clerk were thanked for undertaking this project and asked whether they could look into having the old green BT boxes removed if they weren't being used.

WS/23/008 **FH Broxap bins**
Members were asked to note that Buckinghamshire Council had been provided with a map showing where we wish the 12 replacement bins to be installed. We are awaiting a date for the work to be done.

On comparing the map provided by BC with the map produced after our survey was done, 6 bins were found to be missing. It was decided to only replace 1 of the missing bins and it would be installed in Juniper Garden.

WS/23/009 **Heath End Rd Green Path**
Members were asked to note that a response had been received from Buckinghamshire Council and no work would be undertaken until they have had funding approved when the 400th house is started, estimated late Summer 2024.

WS/23/010

Heath End Common

Members were asked to note that, following the meeting with the TfB LAT on site, reports had been received from all the utility companies. The wooden posts would now be ordered and the work scheduled in for the beginning of September.

WS/23/011

Litter Scheme

Members were asked to note that no response had been received to our article in the newsletter looking for volunteers to be part of the Parish Litter Scheme.

It was asked whether the article could be put in the next Parish newsletter and on our Parish Facebook page.

WS/23/012

Committee Site Visit

Members were asked to choose the most suitable date for the committee site visit. Areas that would be visited are:

- Cock Lane Cemetery
- Offices
- Altona Rd Cemetery
- LW War Memorial

It was RESOLVED that;

The site visit be undertaken on Wednesday 5 July at 10am.

WS/23/013

Committee Finances

Members were asked to note the committee's income and expenditure to Yearend outturn. Members were also asked to note the committee's income and expenditure to Period 1 (April).

WS/23/014

Questions from committee members and the public

There were none.

WS/23/015

Accounts for payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11101 to 11110 be signed and the BACS payment to Barclays Payflow and direct debits to Certas Energy, EE, E-ON Next, Shell (Fuel Card Services), Shorts Group Limited, SSE, DMH Stallard LLP and WhitsonFays be approved for payment.

The chairman of committee thanked members for their attendance and closed the meeting at 7.50pm.

Date and Time of next meeting: Thursday 21 September 2023 at 7.30pm

Signed:

Dated:

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

2 May 2023

Report of the Planning Meeting held on **2 May 2023** at **10.00am** via Microsoft Teams

Cllr H Darch acted as chairman of the meeting.

Attendees:

Cllr A Barron, Cllr C Jordan, Cllr R Wilks, Cllr S Digby, Cllr C Dodds, Cllr J Herschel, Cllr D Johncock, Cllr L Johncock

1. Apologies for Absence

Cllr S Herron

2. Declarations of Interest and Code of Conduct

Cllr S Digby declared an interest in 23/05709 and left the meeting for the discussion on this application.

Cllr D Johncock and Cllr L Johncock declared an interest in 23/05746 and declined to comment.

3. Applications for consideration

WDC Ref	Property Address	Proposal	Comment
23/05685	18 Highlea Ave Flackwell Heath Bucks HP10 9AD	Householder application for roof alterations/extensions including replacement roof with dormer windows to front and rear. Construction of single storey front and rear extensions and two storey side extension with porch canopy to front	No comment
23/05709	15 Links Road Flackwell Heath Bucks HP10 9LY	Householder application for construction of single storey rear extension	No comment
23/05596	61 Fassetts Road Loudwater Bucks HP10 9UP	Householder application for construction of replacement front boundary fence (retrospective)	CWPC do not object to this application but we request confirmation from the Planning Officer that the height of the front boundary fence meets with the planning policy.
23/05746	Land South Of 94 Straight Bit Flackwell Heath Bucks	Construction of single detached dwelling with associated landscaping and detached carport	No comment
23/05770	The Mill House Boundary Road Loudwater Bucks HP10 9QN	Internal and external alterations to facilitate children's nursery (use class F1(a)) and associated works	CWPC objects to the development because we wish to place a condition on the developer that, as part of the development, a public footpath is provided following the bank of the river Wye from the boundary on the west to the existing footbridge on the east boundary leading through to Knaves Beech Way. (The western boundary of the envisaged footpath would link to Snakely Close park via the former Railco site when it is developed in the future).
23/05771	The Mill House Boundary Road Loudwater Bucks HP10 9QN	Listed building consent for internal and external alterations to facilitate children's nursery (use class F1(a)) and associated works	CWPC objects to the development because we wish to place a condition on the developer that, as part of the development, a public footpath is provided following the bank of the river Wye from the boundary on the west to the existing footbridge on the east boundary leading through to Knaves Beech Way. (The western boundary of the envisaged footpath would link

			to Snakely Close park via the former Railco site when it is developed in the future).
21/08483	41 Swains Lane Flackwell Heath Bucks HP10 9BU	Householder application for retention of close-boarded fence and post and rail fence (retrospective)	CWPC strongly objects to this retrospective application. The property owner needs to comply with what was originally approved ie. the rear garden is not for parking or vehicular access. Gates allowing vehicular access are not acceptable given the proximity of the narrow private road to Swains Lane; it would be extremely hazardous.
23/05805	Flintwood Cottage Channer Drive Tylers Green Bucks HP10 8HT	Householder application for construction of single storey front extension	No comment
23/05725	16 Willow Close Flackwell Heath Bucks HP10 9LH	Householder application for raising of roof in connection with creation of additional accommodation within the loft	CWPC object on the grounds that there is no off-street parking scheme and we believe that there is a lack of onsite parking due to the overdevelopment of this site.
23/05779	91 Robinson Road Loudwater Bucks HP137BJ	Householder application for garage conversion with associated alterations	No comment
23/05900	54 School Road Tylers Green Bucks HP10 8LU	Crown reduction by maximum of 2 metres x 1 Rowan (T1)	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
23/05830	45 Heath End Rd Flackwell Heath Bucks HP10 9DY	Householder application for proposed revision to ground floor layout to incorporate a wheelchair accessible toilet and repositioning of kitchen to incorporate a wheelchair fully accessible kitchen, construction of first floor side extension to incorporate additional bedroom for full time carer and a laundry room	CWPC do not object to this application. However, we have two comments to note: • Has planning permission been granted for the wooden garage on site? • The shape of the proposed roof is unbalanced. It would have been more in keeping if the roof on the extension had been gable to match the other end rather than hip.
23/05843	12 Wilfrids Wood Close Flackwell Heath Bucks HP10 9LJ	Householder application for construction of single storey front, side and rear extension. Insertion of 2 x dormer windows to front, 1 x dormer window to rear and 1 x window to each side (2 in total) to facilitate creation of first floor living accommodation	CWPC object on the grounds that there is no off-street parking scheme and we believe that there is a lack of onsite parking.
23/05824	21 Cherrywood Gardens Flackwell Heath Bucks HP10 9AX	Householder application for construction of front porch, two storey front extension, part single part two storey rear extension, conversion of existing garage into habitable space, alterations to fenestration and widening existing driveway	CWPC object on the grounds that there is no off-street parking scheme and we believe that there is a lack of onsite parking due to the overdevelopment of this site.

The chairman thanked members for their attendance and closed the meeting at 10.39.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

Report of the Planning Meeting held on **16 May 2023** at **10.00am** via Microsoft Teams

Cllr C Dodds acted as chairman of the meeting.

Attendees:

Cllr A Barron, Cllr C Jordan, Cllr D Johncock, Cllr L Johncock, Cllr R Wilks, Cllr H Darch, Cllr S Digby (10:13)

1. **Apologies for Absence**
Cllr J Herschel, Cllr S Herron
2. **Declarations of Interest and Code of Conduct**
Cllr S Herron declared an interest in 23/05857 and declined to comment.
Cllr D Johncock and Cllr L Johncock declared an interest in 23/05840 and declined to comment.
3. **Applications for consideration**

WDC Ref	Property Address	Proposal	Comment
23/05857	Bramleas Kingswood Rd Tylers Green Bucks HP10 8JE	Householder application for construction of additional dropped kerb to create an in/out driveway to front garden	No comment
23/05872	69 Robinson Road Loudwater Bucks HP13 7BJ	Householder application for construction of single storey side and rear extension	No comment
23/05840	North End Cottage 12A Links Road Flackwell Heath Bucks HP10 9LY	Demolition of existing dwelling and outbuildings at North End Cottage & replacement construction of 1 x 3-bed dwellinghouse with amenity space	No comment
23/05503	44 Fassetts Road Loudwater Bucks HP10 9UP	Householder application for construction of single storey rear extension, installation of ramped access, internal and external alterations	No comment
23/05911	34 Highlea Avenue Flackwell Heath Bucks HP10 9AH	Householder application for raising of roof, roof alterations and extensions, construction of 2 x attached garages, single storey front and side extensions, part single/part two storey rear extension, first floor side extension, partial garage conversion, fenestration, external and internal alterations following demolition of existing conservatory	CWPC do not object to this application but we have the following concerns: • The closeness of the RHS extension to the boundary (overdevelopment) • The size of the garage
23/05938	1 Saltash Close Loudwater Bucks HP13 7BE	Householder application for construction of single storey front, side and rear extensions	No comment
23/05966	13 Derehams Lane Loudwater Bucks HP10 9RH	Householder application for construction of new entrance and open porch and single storey detached garage/workshop with fenestration/external alterations following demolition of existing porch and garage	No comment

The chairman thanked members for their attendance and closed the meeting at 10.30.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

30 May 2023

Report of the Planning Meeting held on **30 May 2023** at **10.00am** via Microsoft Teams

Cllr L Johncock acted as chairman of the meeting.

Attendees:

Cllr A Barron, Cllr C Jordan, Cllr D Johncock, Cllr S Digby, Cllr H Darch

1. **Apologies for Absence**
Cllr C Dodds, Cllr R Wilks, Cllr S Herron
2. **Declarations of Interest and Code of Conduct**
none
3. **Applications for consideration**

WDC Ref	Property Address	Proposal	Comment
23/06029	29 Southcote Way Tylers Green Bucks HP10 8JG	Householder application for single storey rear extensions, conversion of existing integral garage to habitable accommodation, external and fenestration alterations	No comment
23/06048	Flat D 765 London Rd Loudwater Bucks HP11 1HH	Construction of single storey side extension to create lounge and ensuite bathrooms for Flat D	No comment
23/06075	22 Station Road Loudwater Bucks HP10 9TZ	Demolition of existing side extension and construction of a single storey side/rear extension (alternative scheme to pp 21/05176/FUL)	No comment
23/06086	7 Lancaster Ride Tylers Green Bucks HP10 8DU	Householder application for construction of single storey rear extension and pitched roof over front entrance door	No comment
23/06106	28 Ashley Drive Tylers Green Bucks HP10 8BQ	Householder application for construction of first floor side extension and internal alterations	No comment
23/05958	St Peters Church Hall Treadaway Hill Loudwater Bucks HP10 9QL	Construction of entrance lobby extension to front, alterations to existing fenestration and new tensile fabric canopy	No comment
23/06117	6 Branch Road Loudwater Bucks HP10 9UY	Householder application for construction of single storey side/rear extension following demolition of existing conservatory and utility room	No comment

The chairman thanked members for their attendance and closed the meeting at 10.08.

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

13 June 2023

Report of the Planning Meeting held on **13 June 2023** at **10.00am** via Microsoft Teams

CLlr C Jordan acted as chairman of the meeting.

Attendees:

CLlr H Darch, CLlr D Johncock, CLlr L Johncock, CLlr A Barron, member of the public

1. **Apologies for Absence**
CLlr C Dodds, CLlr R Wilks, CLlr S Digby
2. **Declarations of Interest and Code of Conduct**
CLlr H Darch declared an interest in 23/06369 and declined to comment.
3. **Applications for consideration**

WDC Ref	Property Address	Proposal	Comment
23/06210	49 Fennels Way Flackwell Heath Bucks HP10 9BX	Householder application for proposed side and rear extension to dormer bungalow, with roof alterations to provide rooms within and balcony	No comment
23/06369	TG First School School Road Tylers Green Bucks HP10 8EF	Fell x 1 Ash (666), prune away from property to give 2m clearance x 1 Scots Pine (667), reduce crown above lost limb by reducing branches by a maximum approximately 3m x 1 Oak (670) and crown reduce by is up to 3m on the height (to take the weight out of the tree), and to bring any lateral branches on the sides in, up to 2m-3m, to shape the tree accordingly x 1 Beech (671) following on from tree survey audit	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant. We note the TPO in place and request that at least one replacement tree be planted; species to be suggested by arboriculturist.
23/06392	5 Sedgmoor Close Flackwell Heath Bucks HP10 9BH	Raise crown by removing right fork on lowest limb and reduce left fork back to large pruning point x 1 Oak (T1)	We note the TPO in place. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
23/06424	26 Chapman Lane Flackwell Heath Bucks HP10 9BD	Reduce by 2 - 3 metres, thin by 15 - 20% and crown lift by 1 - 2 metres to create more sunlight and branches overhanging house x 1 Oak	We note the TPO in place. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
23/06222	6 Cherrywood Gardens Flackwell Heath Bucks HP10 9AX	Householder application for two storey side extension, first floor rear extension and front porch	No comment
23/06231	5 Glenmore Close Flackwell Heath Bucks HP10 9DF	Householder application for construction of a single storey side extension, hip to gable roof extension and rear dormer extension, following demolition of existing detached garage, car port and lean-to infill extension	CWPC do not object but we are concerned over - the possible lack of parking space caused by the loss of the garage - the aesthetics of a gable roof when the other half of the semi has a hip roof

The chairman thanked members for their attendance and closed the meeting at 10.19.

23/05190	28-Feb 3 Woodlane Close, FH	CWPC objects to this application. The dormer roof appears to sit higher than the ridge height of the original house. This would not be in keeping with the street scene and we believe it goes against the WDC design code. The proposal should, therefore, be amended accordingly. The proposal has been amended to ensure that the proposed dormers are lower/set down from the main ridge of the existing house thereby reducing its dominance in the street scene.	APPROVED
23/05648	11-Apr 143 Heath End Rd, FH	CWPC objects to this application. We believe that parking spaces 1 and 2 are too tight and we ask the case officer to look carefully at the impracticable parking arrangement.	PENDING
23/05800	25-Apr Land Adjacent Hilltop Hammersley Lane High Wycombe TG	CWPC strongly objects to this planning application. It is on Green Belt land which should be protected and the applicant has failed to show any valid special circumstances to justify any form of development on the site. Regardless of this, it is an inappropriate overdevelopment of the site. If Buckinghamshire Council are minded to allow the application, then we ask that the application be brought to the Planning Committee for determination. The site is located within the Green Belt and planning policy aims to prevent development within designated areas unless development is identified as being appropriate as set out in the NPPF. The erection of two dwellings, in this location, is considered inappropriate development with no special circumstances apparent to outweigh the harm caused by the erosion of openness. Insufficient information has been submitted to demonstrate that the proposed footpath link would not have an adverse effect upon the health and well-being of preserved trees and would not result in the unacceptable fragmentation of the area of protected woodland. Insufficient information has been submitted to demonstrate the existing ecological value of the site and as such the site's potential to support protected or priority habitats and species is currently unknown.	REFUSED

Subject: Loudwater park

Message Body:

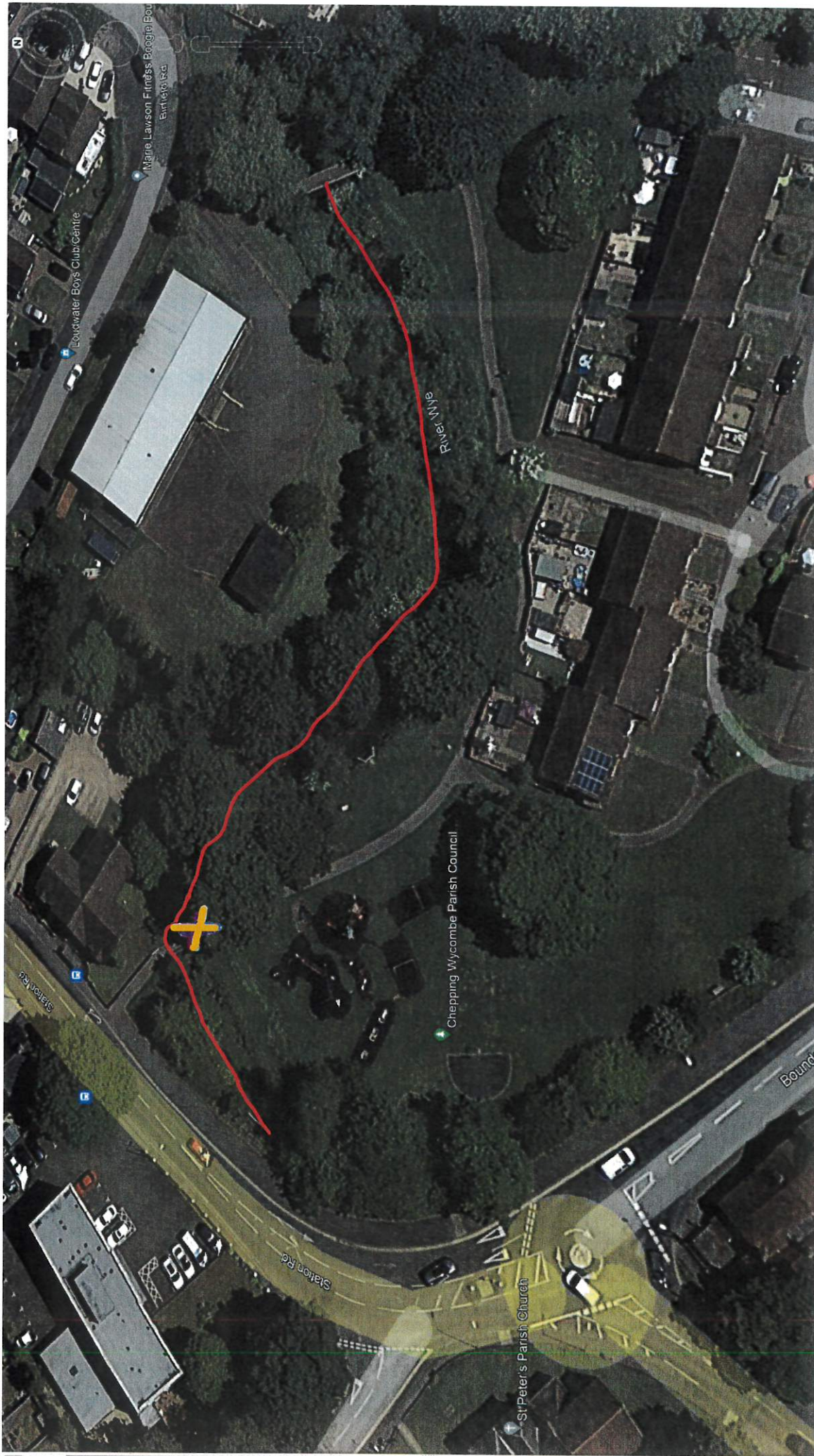
Dear Chepping Wycombe Parish Council

Steve Baker MP has been contacted by a constituent who is concerned about children's safety when using the park in Loudwater (on the corner of Station Road and Boundary Road). He would like a gate put on the park side of the access bridge on Station Road, with a high latch to prevent children opening the gate without supervision.

Would this be something the parish council might consider please?

With thanks,

Office of Steve Baker MP



Stream indicate in red (badly)

Access gate orange cross



Cabinet Member Accessible Housing and Resources

John Chilver
Buckinghamshire Council
The Gateway
Gatehouse Road,
Aylesbury,
HP19 8FF

john.chilver@buckinghamshire.gov.uk
www.buckinghamshire.gov.uk

22nd March 2023
Ref: MPE 3310934

Mr Steve Baker
Houses of Parliament
London
SW1A 0AA

Dear Steve

MPE 3310934 - Follow up to MP Enquiry - Condition of riverbank at park HP10

Thank you for bringing these further points made by your constituent to our attention. I note he says our initial response lacked urgency, however as previously mentioned, a surveyor visited the site to assess the erosion and our response was informed by his findings. It is right that the Council takes advice from appropriately qualified people and we defer to the assessments made by our officers, who have the requisite skills, qualifications and experience.

I need to point out here, that the area your constituent has suggested being fenced off, is not actually within the Council's control, because it is leased to the Parish Council. The Parish Council could decide to fence it off and it may be that your constituent should initiate a discussion with them about it, however, the suggestion of fencing it off has been considered by us on its own merits anyway and if the decision were ours to make, we would not take steps to fence the area off for two reasons. Firstly, it is clear from your constituent's description of the accident that it happened quite near the edge of the river, so having a fence set some way back, with a gate, would not have stopped an accident like this occurring. Secondly, the Council has not received any injury claims in respect of erosion on riverbanks and no other complaints about this particular riverbank, but it has in respect of gates and fences across the county, so by that measure, the Council should consider carefully whether installing fencing and gates reduces the risk of injury or increases it.

Our officers advise that the vegetation on the riverbank provides a natural physical boundary between the river and the playground and whilst not prickly, it is nevertheless a deterrent and it also protects against further erosion. The Environment Agency may well have advice with regard to vegetation, but our experience is that they often take a dim view of actions that might damage the ecology and biodiversity of a river, because these spaces are part of a delicate ecosystem that provide habitats for small animals. Removing vegetation could destroy these habitats, but I will ask the Parish Council what their maintenance regime is and see if there is anything that can be done to improve it.

We do not accept that the concrete structure is a trip hazard, because it would not be possible to trip over it unconsciously. Neither do we accept that the area is dangerous due to the river, because a river is only dangerous if you do not know what it is. You refer to the need for supervision at the site but given that we have had no other complaints about this location, or injury claims related to rivers, this would be hard to justify.

Where we agree is that it is a place of natural beauty, but a fence and removal of vegetation and perhaps providing a concrete riverbank to create the gentle slope would detract from this and possibly increase flood risk, whilst potentially having a negative impact on erosion in other parts of the river.

Finally, whilst we welcome feedback from the community about how the Council manages the public realm, we reserve the right to defer to the Environment Agency on this particular matter, because they are the experts in the field of managing rivers and so further suggestions will be put to one side until we have their advice. Having assessed the risk on the site ourselves, we will continue to monitor and manage the site in accordance with existing protocols, whilst we wait for them to respond.

Yours sincerely

A handwritten signature in black ink, appearing to read 'JR Chilver'.

John Chilver
Cabinet Member Accessible Housing and Resources

Having read Mr Chilver's response, it appears to be written by someone with little knowledge of the area.

I think the response is poor, disappointing and lacks urgency for the following reasons.

1. I was 6 inches away from my grandchild when she fell into the water. She was completely supervised.
2. The problem is that the vegetation camouflages the erosion. In the above case, my granddaughter moved to the right slightly, and the vegetation gave way, plummeting my granddaughter into the river. This vegetation is prevalent for 9 months of the year.
3. Of course I agree children should not be unsupervised, but any parent and grandparent would know in a matter of seconds you can be sent into panic mode when you realise the child is not beside you, they can move very quickly. We need help with supervision like most public place amenities.
4. Mr Chilver mentioned that the playground equipment is set back from the river behind an area of grass and behind a path. The path and grass makes absolutely no difference at all. An excited child, wanting to look into the river will do so regardless of the path and grass and quickly cover the 20 yards.
5. I have made several requests to the parish council for fencing in the park area, as I believe it is one of the only ones not to have such a facility. Indeed, the park in Ashley Drive in Penn was erected very quickly after complaints. I accept that a fence may contain children within the park equipment area, and also reduce dog faeces and litter. It is also worth mentioning that the park is surrounded on two sides by main roads which are easily accessible to young children.
6. I'm told the issue of fencing will be raised at the 'Open Spaces' meetings, but I have never heard anything. By copy I'm sending this as a reminder to the Parish Council
7. The bottom line is the area is dangerous to adults and children alike.
8. The area is a place of natural beauty and aesthetically pleasing to the eye. It must be an area safe for children to see wildlife.
9. The concrete structure is a trip hazard. I myself have moved visible tree roots from the area to reduce the trip hazard. The concrete structure is proud (high) of the riverbank and it is easy to see while an excited child could trip on this and fall head first some 8 feet below onto a hard concrete surface.
10. I take the point that Erosion is a natural phenomenon but I have lived in the area for nearly 50 years and have never seen any work to reduce the issue.
11. I would like to see some areas made with gentle slopes from the bank to the river. Indeed, plenty of the riverbank is protected by overgrown vegetation which is a good thing to protect wildlife. But I would like to see some areas cut back to make a safe area for adults and children alike.
12. I have a few other ideas that I'd be glad to share with you and Mr Chilver or anybody else for that matter. I have a little confidence that without input from local people, there will be no sensible, acceptable solution.

I would be grateful if you would pass my comments on to Mr Chilver and let me know his response.

RESIDENT WHO RAISED COMPLAINT.

Project Proposals Chepping Wycombe Parish Council 5 year plan
2023 - 2028

Version 3.2 Apr 2023
All values £k

Status	Total Cost	App Cost	2022/23	2023/24	2024/25	2025/26	2026/27	GR/CLL Call	CLL	Comments
Car Park Green Dragon	5	5	5						Y	Project by football club but may need help with funding or grants Small Projects
Derehams Rejuvenation Tracks	100	10	10		50	40		0	Y	No costings ready yet Sufficient to cover likely planning costs.
Derehams Rejuvenation Buildings	192.4	10	10	182.4				0	Y	Uses £148k from FAR (Oct 18) plus inflation plus 15% size increase Need to borrow
2023 MVAS Upgrade	25			25				15	Y	With CB support
Community Board Projects	45		5	10	10	10	10		Y	Ongoing projects need to be brought forward, contributory funding only required at present Use small projects funding
Skate Park	40		2	38					Y	Likely to proceed now as a joint funded idea.
Footpaths	40			10	10	10	10		Y	May be able to include application to Community Board to part fund
Bus shelter provision / replacement	40			20	20	20				Dependant on passenger number recovery
Straight Bit pe Improvements	12		12							Funded from part of reserves in EMR zip wire
Lean to (adjacent to depot)										Needs detail
Totals	499.4	25	44.0	265.4	90	80	20	15.0		

Revised F&GP Apr 2023

Community Board - plan to have a regular £5k in budget and to use this line for significant expenditure over this line only

Demimimis of £5k

WW2 Memorial Tyers Green
LW Bollards Station / Queensmead Rd

To be funded from normal revenue lines (signs outstanding Apr 23)

To be revisited by WS (Apr 23)

VALUES EXCEED OUR FINANCIAL RESOURCES SO ABOVE SUBJECT TO CHANGE

Report to Chepping Wycombe Parish Council on current and potential future Moving Vehicle Activated Signage (MVAS) equipment.

From Councillor Alec Barron

Date: 10/06/2023

1. Current position:

The CWPC MVAS equipment is dated. The three units (manufactured by SWARCO) were purchased around 2015 / 2016, (along with laptop computers for downloading stored information). The intention was to influence speeding drivers to observe the 30mph speed limits within the 3 wards of Chepping Wycombe Parish.

These units are dumb. They only record the oncoming speed of the vehicle, and if above a set threshold will flash a speed limit sign. Power for these units is by batteries, allowing a variety of sites within the 3 wards to be "influential" on speeding drivers.

2. Data:

Downloaded data from MVAS, via Bluetooth™ connection, is into bespoke software available from Houston Radar. The extensive data collected can be analysed in a variety of ways and exported either as pdf or into Microsoft software for further re-arrangement. The final reports are submitted to the Neighbourhood Action Groups, (NAG), who have direct contact with the local Police.

To be absolutely clear: CWPC have no policing powers – data from the MVAS is provided for discussion at NAG for Police to make "informed" decisions.

3. Flackwell Heath Ward:

The data from the MVAS is quite extensive in content: providing statistical information on speed, volume, and time. There are charts for weekly and monthly cycles. At Flackwell Heath ward, the report includes hourly data over the time period, (monthly calendar), daily & week-end summaries, plus maximum speeds.

Data on the laptop indicates activity in June and July 2016, January 2017, January 2018, and regular monthly data reporting from November 2021. (It is worth noting that Councillors Wilks and Barron have undertaken the MVAS since November 2021)

Having six sites, it was decided to stagger these annually to vary the monitoring with different seasons. The resulting table was generated:

Proposal site and direction

CL = Chapman Lane, TR = Treadaway Road, BL = Blind Lane,
NW = Northern Woods, SB= Straight Bit, HE = Heath End Road

The last letter of the three-letter code indicates the direction of the traffic.

Thus N = Northbound traffic S = Southbound traffic
E = Eastbound traffic W = Westbound traffic

Month / Year	2022	2023	2024
January	CLS	BLN	SBE
February	TRS	BLS	SBW
March	TRN	NWW	HEE
April	BLN	NWE	HEW
May	BLS	SBE	CLN
June	NWW	SBW	CLS
July	NWE	HEE	TRS
August	SBE	HEW	TRN
September	SBW	CLN	BLN
October	HEE	CLS	BLS
November	HEW	TRS	NWW
December	CLN	TRN	NWE

Although currently only 50% through the programme, provisional analysis of the data indicates that there is a persistent speeding issue by approximately 10% of drivers irrespective of location, direction, or time of year.

4. Automatic Number Plate Recognition (ANPR)

ANPR has been around for several years now and has been primarily the prerogative of the Police enforcement to identify vehicles with unpaid road tax or not insured.

There are commercial systems such as those provided by Westcotec that link the MVAS system with ANPR. Suffolk Police were amongst the first to use the system, however Thames Valley Police (TVP) have not approved the integrated system and it is believed that they are not going to in the foreseeable future.

Contacts with Westcotec have indicated that the primary objection being that TVP do not want systems that directly access their computer system. This is understandable – however, CWPC are not in the process of prosecuting speeding transgressors and thus access to the TVP computer system is irrelevant. Westcotec will not sell us suitable equipment unless it is approved by TVP – a catch 22 situation.

The current MVAS units, manufactured by SWARCO cannot be retro-fitted with ANPR, and there is no intention by SWARCO to supply alternative units with ANPR technology.

5. Conclusion

The current MVAS unit used in Flackwell Heath has had replacement batteries – these are expensive at a few hundred pounds but are cheap compared to the MVAS unit at a few thousand pounds. It is proposed to continue with the current plan to end of 2024 – then retire the equipment, as the F.H. road system will have been fully mapped. If the equipment fails before the end of the current programme, it is proposed to terminate both the equipment and programme.

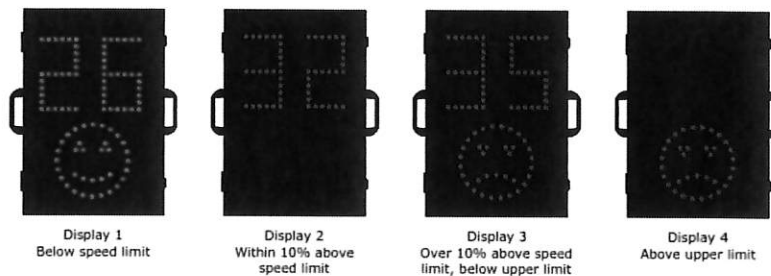
6. Discussion

It has been suggested that the MVAS units has an affect on driver behaviour. This may have been true initially. There is a possibility that some drivers may slow down if a sudden “flash” of 30mph sign appears, and guilt at speeding has a positive effect. It is the author’s perception that this element of surprise is way past its date and most drivers would ignore the sign as there is no sanction for transgressing.

There is an alternative system to the MVAS – this is called the Moving Speed Indicated Device. The advantage of these products is that oncoming traffic speed is detected and displayed – including an option regarding additional message.

ADVANCED FUNCTIONALITY OF MSID SIGNS

Display Settings (based on 30mph nom set speed limit)



To reinforce speed limits and encourage good driver behaviour our signs offer flexible feedback options. The speed thresholds are set by the customer within the sign controller. When activated the sign will display one of 4 messages depending at what speed the sign was activated.

1. Below the speed limit the vehicle's speed and THANK YOU or SMILEY is shown in green.
2. Between the speed limit and 10% over the speed limit only the vehicle's speed is shown in red.
3. Between 10% over the speed limit and below the upper speed threshold (set by the customer) the vehicle's speed and SLOW DOWN or SAD FACE is shown in red.
4. Sadly, a small percentage of drivers are irresponsible. Therefore, if the vehicle speed is above the upper speed threshold SLOW DOWN or SAD FACE is shown in red. The speed is not shown. This is to deter vehicles from using the displayed speed as a “thing to boast about”.

Alternative messaging would be a simple Thank You or Slow Down

The cost of these systems would be £3,525 each for Solar power – or £3700 for battery power.

WARRANTY AND MAINTENANCE

Description	Warranty Cover (12 Month only)	Warranty Contract (Year 2 onward)	Maintenance Contract (from date of delivery)
Qty Of Preventative Maintenance Inspections Per Year	0	0	1
Costs Of Labour For Unscheduled Visits	Included	Included	Included
Cost Of Replacement Of Faulty Parts	Included	Included	Included
Level Of Response To Faults	5 Working Days	5 Working Days	5 Working Days
Days Of Cover	Working Week Days	Working Week Days	Working Week Days
Telephone Support (office hours only) (Mon-Thur 09:30 - 17:00, Fri 08:30 - 16:00)	Included	Included	Included
Price Per Sign Per Year	1 no	Included	£123.00
	2 no		£287.50
	3+ no		£228.85
			£123.00
			£209.00

All equipment quoted is subject to a 12-month warranty period from the date of delivery. This on-site warranty allows for replacement of equipment failure due to manufacturing defects and systemic component faults. This does not include for wear, tear, accidental damage or vandalism.

SUK&I can provide a price for an Extended On-Site Warranty / Maintenance Contract if required based on the per annum pricing shown below. The pricing shown is based on a location within 2 hours travelling time from the nearest depot – excess travelling beyond this will be confirmed as an additional value per visit on request.

CHEPPING WYCOMBE PARISH COUNCIL

APPLICATION FOR GRANT/DONATION BY CHARITABLE, VOLUNTARY OR OTHER ORGANISATIONS
(Local Government Act 1972, Section 137)

Please note: this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

Name of organisation: **Flackwell Heath Minors FC**

Secretary/**Sponsor:** **Mr. David Smith**

Contact details: **01295 770000 (Tel) 01295 770000 (Fax) 01295 770000 (Email)**

Treasurer/**Financial Officer:** **Mr. David Smith**

Contact details: **01295 770000 (Tel)**

How is the organisation established (delete as appropriate)

Incorporated by Royal Charter	Registered as a Friendly Society
Incorporated under Companies Act	By affiliation to any national body
Registered as a Charity	Deed of Trust
Charity No	Other (please specify below)

What are the objectives of the organisation?

Does the organisation carry out any trading activity with a view to profit?

Does your organisation have a membership?

As the club has grown and the number of children and adults we see each week increases we have realised that we need to improve some of the facilities we have. We continue to raise funds for the club with a yearly raffle at the Christmas Party, we have a 2 day summer tournament where we have stalls, raffles and every Sunday we open our club house to provide Bacon rolls, hot drinks and snacks. As you can imagine this helps but is not providing us with the funds to develop the club as we would like.

We currently have a car park which is small, full of pot holes and leads to another grassy area which can only be used for parking in good conditions, alternative people have to park out on the road which is not only unsafe with lots of children around but isn't great for our local neighbours. With all this in mind and to continue our support to the local community we are hopefully that we would be able to apply for a grant to help us in making these changes, improving our grass roots football club, allowing us to provide more to the sport but also the community in what services we can provide.

We have been working with Juniper school to help them provide a safe place for their parents to park morning and afternoon and would like to ensure the car park is a safe place to do this.

Yes we have annual subs paid by all members, this membership helps to provide kit, equipment and maintain the clubhouse, pitches etc.

For what purpose of project is the grant/donation requested?

The purpose of the grant is to ask Chepping Council for their assistance with the GDL Car Park which is in a very bad state of repair

As a club we continue to do a lot to maintain the clubhouse, pitches, and surrounding areas with little or no support/requests from the council.

However, the car park is a large and costly project and now with the added usage of Juniper School parents the car park surface is suffering.

We feel that with the support of Chepping Council and a large contribution from FHMFC we can give the car park the renovation that it requires and longevity of 7-10 years before further repairs are required.

We are very hopeful that Chepping council will consider this request to not just help the club but also the local school and surrounding neighbours.

Please specify:

Total estimated cost of the project	£48,000
Dates to commence and complete	1 st August – 31 st August
Amount already available	£20,000
Amount expected to be available at start	£20,000

Other applications for grants for the project:

Body:	Amount applied for:
Hearts of Bucks	£1000

Amount being requested from CWPC: £15,000 - £20,000

Who will benefit from the project, specifically with residents of Chepping Wycombe in mind?

Over 350 members of the football club on a weekly basis (over 90% are from the council area)

All the parents of Juniper school who use the carpark for a safe school drop off and pick up – 5 days a week

All the neighbours of Green Dragon Lane who experience a lot of curb side parking on match days – this should reduce if both areas allow for more cars to park and in a safe car park

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed: Dated:23rd May 2023.....

Capacity in which signed: ...Administrator.....

Should the application be successful any cheque will be made payable to the name of the organisation as stated overleaf and sent to the Treasurer unless otherwise stated.

Alternative addressee for grant:

Please return the completed application and supporting documents to: Clerk of the Council
Chepping Wycombe Parish Council
Cock Lane
Tylers Green
Bucks HP10 8DS

Or alternatively send the application via email to clerk@cwpc.org.uk
Any queries please do not hesitate to contact the office on: 01494 814600



Flackwell Heath Minors F.C.

Affiliated to Berks & Bucks Football Association
Members of the Wycombe & South Bucks Minor Football League
President: C.L. Hobbs

Income & Expenditure Statement @ 30th June 2022

June 2022	Actual Season 2021/2022	Actual Season 2020/2021	Var Value £	Var Value %	Actual Season 2019/2020	
Subscriptions	£43,263	£41,288	£1,974	5%	£47,035	
	£43,263	£41,288	£1,974	5%	£47,035	
Tea Bar Income	£0	£871	-(£871)	-100%	£4,409	
Kitchen Rental	£7,800	£300	£7,500	2500%		
Tournament Sept 2021	£32,013	£0	£32,013	#DIV/0!	£0	
Tournament May 2022	£41,918	£0	£41,918	#DIV/0!	£0	
Social Events Income	£8,367	£2,810	£5,557	198%	£4,078	
Awards Day	£0	£0	£0	0%	£1,850	
Merchandise /Fund Raising/Other	£384	£50	£334	668%	£50	
Fines/equip/ref fees/3G hire repayment	£293	£424	-(£132)	-31%	£0	
Grants & Donations	£9,199	£22,378	-(£13,179)	-59%	£15,479	
Misc Income	£101	£320	-(£219)	-68%		
Bank Interest	£6	£5	£1	28%	£23	
	£100,081	£0	£27,158	£72,923	269%	£25,889
Total Income	£143,343	£68,446	£74,897	109%	£72,924	
Ground Maint Pitches	-(£17,400)	-(£11,418)	-(£5,982)	-52%	-(£11,604)	
Ground Main Other	£0	-(£280)	£280	100%	-(£1,528)	
Pitch Improvement	-(£480)	£0	-(£480)	#DIV/0!	-(£1,728)	
3G Hire Pitches	-(£13,991)	-(£8,924)	-(£5,067)	-57%	-(£9,833)	
Rent at GDL	-(£2,333)	-(£1)	-(£2,332)	-233228%	-(£572)	
Rent at Wilks Park	£0	£0	£0		-(£500)	
Utilities	-(£2,381)	-(£779)	-(£1,602)	-206%	-(£1,136)	
Club house WiFi	-(£416)	-(£779)	£363	47%	-(£1,136)	
Club house Maint	-(£4,255)	-(£951)	-(£3,304)	-347%	-(£287)	
Club house Bins	-(£2,420)	-(£3,830)	£1,411	37%	-(£1,011)	
Club house TV Licence/Lottery Licence	-(£199)	-(£158)	-(£41)	-26%	-(£176)	
Club House Cleaning	-(£1,445)	-(£541)	-(£904)	-167%	-(£939)	
Insurance	-(£1,253)	-(£749)	-(£505)	-67%	-(£934)	
Coaching Fees	£0	-(£210)	£210	100%	-(£75)	
Coaching Courses	-(£1,250)	£0	-(£1,250)	#DIV/0!	-(£1,615)	
CRB Checks	-(£490)	-(£90)	-(£400)	-444%	-(£220)	
Fines	-(£533)	-(£467)	-(£67)	-14%	-(£195)	
Registration Fees League	-(£1,480)	-(£474)	-(£1,006)	-212%	-(£901)	
Web Site Costs	-(£999)	-(£122)	-(£877)	-717%	-(£162)	
Kit & Balls	-(£13,706)	-(£1,509)	-(£12,197)	-808%	-(£851)	
Equipment	-(£2,066)	-(£222)	-(£1,844)	-831%	-(£623)	
First Aid Courses	£0	£0	£0	#DIV/0!	£0	
Goal Keeping Sessions	-(£1,050)	-(£720)	-(£330)	-46%	-(£1,519)	
Referee Charges	-(£5,278)	-(£3,160)	-(£2,118)	-67%	-(£3,098)	
Awards Day 2020/21	-(£1,396)	£0	-(£1,396)	#DIV/0!	-(£2,702)	
Christmas Party 2021	-(£250)	£0	-(£250)	-100%	-(£977)	
Tournament 2021	-(£17,590)	£0	-(£17,590)	#DIV/0!	£0	
Tournament 2022	-(£20,314)	£0	-(£20,314)	#DIV/0!	£0	
Ist Aid/H&S	-(£1,370)	-(£796)	£0	-72%	£0	
Tea Bar Costs	£0	-(£579)	£579	100%	-(£1,718)	
Tea Bar Costs Salaries	£0	-(£200)	£200	100%	-(£1,204)	
Tea Bar Refurbishment	£0	-(£30,360)	£30,360	100%	£0	
Merchandise	£0	£0	£0	#DIV/0!	£0	
Donations	£0	£0	£0	#DIV/0!	-(£100)	
Sundries	-(£1,766)	-(£363)	-(£1,403)	-386%	-(£660)	
Depreciation	-(£2,283)	-(£1,199)	-(£1,083)	-90%	-(£993)	
Total Expenses	-(£118,294)	-(£68,882)	-(£48,837)	-72%	-(£48,999)	
Total Profit / Loss	£24,949.75	-(£435.92)	£25,959.91	-5823%	£23,925.16	
Total Profit / Loss Excluding Tournament	-(£11,157.79)	-(£435.92)	£11,457.13	-2460%	£23,925.16	
Tournament Profit & Loss	£36,107.54	£0.00	£36,107.54		£0.00	
Xmas Party	£8,367.00	£2,810.00	£5,557.00		£4,077.80	
Tea Bar Profit & Loss	£0.00	£92.07	-(£92.07)		£1,486.99	