

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 27 April 2023 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:

Cllr D Johncock (Vice-chairman)	Cllr L Johncock
Cllr S Herron	Cllr L Willis
Cllr C Jordan	Cllr J Herschel
Cllr I Forbes	Cllr A Barron
Cllr H Darch	Cllr L Webb
Cllr R Wilks	Cllr C Dodds

In the absence of Cllr Wood Cllr D Johncock took the chairmanship of the meeting and welcomed the two visitors.

Also present: Cllr N Thomas (Buckinghamshire Council) and Mr A Gibbons (Development Manager, The Hill Group)

FC/22/073 Apologies for Absence

Apologies were received and approved from Cllr S Digby (holiday) Cllr J Gurney (holiday), Cllr K Wood (Ill) and Cllr S Barrett (meeting).

Mr Gibbons introduced himself and advised that The Hill Group had been employed to develop the Ashwells and Bellfield sites on behalf of Buckinghamshire Council. He wanted to attend the meeting to hopefully create a positive relationship with the parish council in order for the development at Ashwells to be a collaborative process. He advised that they would be engaging with the residents' society in due course.

Mr Gibbons left the meeting at 7.40pm.

FC/22/074 Declarations of Interest and Code of Conduct

Cllr Darch declared an interest in agenda item 13 Grants being a governor at the Tylers Green First School.

FC/22/075 Council Minutes

Council was asked to consider the minutes of the Council meeting held on Thursday 23 February 2023.

Cllr Herschel asked when the Informal meeting would be held. The clerk advised that the Chairman of Council would be setting the date now that the works in the office were nearing completion.

It was RESOLVED that;
the minutes of the Council meeting held on Thursday 23 February 2023 be approved as a true and accurate record.

FC/22/076 Open Spaces Committee

OS/22/053 2.2 Quotations for replacement boat - Cllr Wilks asked what decision had been made on the boat. This item was for consideration further down the agenda.

OS/22/057 Flackwell Heath Golf Club – brown signs - Cllr L Johncock asked if the parish council had heard anymore about the signs. The clerk advised that an email had been sent back to Buckinghamshire Council as requested and no further communication had been received.

OS/22/056 Paths – Cllr Darch thanked the grounds team for their work on the path leading up from New Road, advising that it was much improved.

Cllr Webb also thanked the grounds team for the installation of the History Group noticeboard on Chapel Road, Flackwell Heath.

It was RESOLVED that;
The report of the Committee meeting held on Tuesday 7 March 2023 be approved.

- FC/22/077 **Works & Services Committee**
WS/22/061 1 Office Complex Refurbishment – Cllr Dodds advised that there was a small amount of snagging still outstanding but that the total cost would be below £44k.
- It was RESOLVED that;***
the report of the Committee meeting held on Thursday, 23 March 2023 be approved.
- FC/22/078 **Finance & General Purposes Committee**
Cllr Forbes advised that the items of note were present on the meeting's agenda.
- It was RESOLVED that;***
the report of the Committee meeting held on Tuesday 18 April 2023 be approved.
- FC/22/079 **Planning Meetings**
It was RESOLVED that;
the reports of the Planning Meetings held on 14 February 2023, 28 February 2023, 14 March 2023, 28 March 2023 and 11 April 2023 be approved.

It was noted that the application for the Derehams Inn had been called into Committee at Buckinghamshire Council. It has also been put on the Community Right to Bid Asset Register.

Council was also asked to note the schedule of applications from February to April, showing eventual outcomes of the parish council submitted objections.

It was noted that the planning meetings schedule had been moved by a week.

- FC/22/080 **Policies and Procedures**
Council was asked to consider the recommendation from the Finance & General Purposes Committee to re-adopt the following policy documents. Council was asked to note that no changes had been proposed.
- 1 Information & Data Protection Policy**
 - 2 Retention & Disposal Policy**
 - 3 Management of Transferable Data Policy**
 - 4 Data Breach Policy**
 - 5 Standing Orders**
 - 6 Financial Regulations**
 - 7 Publicity Policy**
 - 8 Complaints Procedure**
- It was RESOLVED that;***
All the above policies be approved for re-adoption for a further year.

- FC/22/081 **5 Year Plan**
Council was asked to note the revised 5 Year Plan. The revisions made following the Finance & General Purposes committee meeting were;
- the addition of an MVAS line for a new style of sign possibly with ANPR and with Community Board assistance
 - the removal of the Broxap bins as these have been picked up by Buckinghamshire Council

In relation to the MVAS Cllr Herschel asked if there was any proof that the police took action on the information from the signs. Cllr D Johncock advised that the follow up information could be found on the TVP alerts and also as part of the NAG minutes. It was suggested that this would be a good article for the next parish newsletter.

FC/22/082

Community Board Projects

Council was asked to receive a verbal update Cllr Barron giving any updates from the recent Community Board meeting. Cllr Barron advised that there had not been much movement. The last Highways and Transport meeting had reviewed all the projects completed. He advised that the Sheepridge Lane project would have to wait until next year now.

Cllr Darch felt that the proposals for the Ashley Drive 'layby' project appeared to be like excessive, asking if a less costly approach could be investigated. Now that the new contractor is on-board perhaps the project could be re-appraised.

FC/22/083

Annual Return and Governance Statement

Council was asked to consider the recommendation from the Finance & General Purposes Committee to sign the completed annual return and governance statement. Council was asked to note the dates for the exercise of public rights being 5 June to 14 July 2023.

It was RESOLVED that;

The Annual Return and Governance Statement be approved for signing.

The clerk was thanked.

FC/22/084

Straight Bit Recreation Ground

Council was asked to consider the options for the replacement boat at the above site as discussed at the Open Spaces Committee. The favoured boat was option 2 however, this would be dependent on the insurance company, who were currently assessing the claim.

Council was asked to approve the delegation of the final decision to the Chairman of Council and the clerk in conjunction with the Chairman of Open Spaces once an offer from the insurance company had been received.

It was RESOLVED that;

The delegation of the final decision for the replacement boat be approved to include the Chairman of Council, the Chairman and Vice-chairman of Open Spaces along with the clerk.

Council was asked to note that the current balance in the Play Equipment EMR stands at £22,828.00.

FC/22/085

Grants

Council was asked to note that budget line amount for grants in the new financial year was £5,000.

1 Tylers Green First School

Council was asked to consider the recommendation from the Finance & General Purposes committee to award a £2,000 grant as a contribution towards a new sound system and screen to assist with the development of sign language use. The schools' request was for £2,000.

It was RESOLVED that;

The grant for £2,000 be approved being a 50% contribution to the project.

It was noted that this should be included in the next parish newsletter.

FC/22/086

Joint Skatepark Project with Wooburn & Bourne End Parish Council

Council was asked to receive a verbal update from Cllr D Johncock on the outcome of the joint CWPC-W&BEPC Skatepark Working Group to date and to agree the recommendations of the Working Group on the way ahead. It was noted that some minor expenditure might be needed on the production of displays and that a budget existed for this project.

It was RESOLVED that;

the Council approved the move to public consultation stage.

It was noted that each stage of the project would come back for consideration by the Council.
Cllr Herschel left the meeting at 8.40

FC/22/087 Meeting Date Change
Council was asked to consider the change in date for the Works & Service Committee from Thursday 16 November to Thursday 26 October as agreed by the Chairman & Vice-chairman of committee.

It was RESOLVED that;

The Works & Services committee date change to Thursday 26 October 2023 be approved.

FC/22/088 Questions by Members of the Council
Cllr Jordan highlighted the potential dangers of the Oak Processionary moth – if seen the site should be reported immediately to the Forestry Commission.

Cllr Herschel return to the meeting at 8.45

FC/22/089 Public Participation
Cllr Nathan Thomas (BC) advised the following;

- No further updates as yet on the Gomm Valley development
- The Hill Group have been engaged in the Ashwells & Bellfield developments
- Nominate a building [Buckinghamshire Design Awards 2022/23 | Buckinghamshire Council](#)

The Buckinghamshire Design Awards celebrate the best examples of good design in the county. They aim to raise the standards for future built development and land management in Buckinghamshire.

Different kinds of places can be nominated in one or more categories, which are:

- public spaces
 - historic places
 - unique buildings
 - new communities
 - travel and transport
 - climate change and nature
- Consultation - Local Plan Objectives closes 4 June
 - Scams – support from Buckinghamshire Council. [Report a fraud, scam or other suspicious activity | Buckinghamshire Council](#)
 - Ongoing pothole issues – report on Fix My Street [Report a pothole on the road | Buckinghamshire Council](#)
 - Congratulations to the Loudwater School who are finalists in the Buckinghamshire Council School's Coronation Crown Competition.

Cllr Darch asked about progress on the yellow lines in Tylers Green. Cllr Thomas advised that the best place to look would be on One.network which shows all the roadworks.

FC/22/090 Accounts for Payment
Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11075 to 11080 be signed and that a BACS payment to Barclays Payflow and direct debits to Shorts and SSE be approved for payment.

The Chairman of the meeting thanked members for their attendance and closed the meeting at 9.00pm

Signed: 

Dated: 22 June 2023

27-Apr-23

Pending expenditure transactions

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11075	AE2010/23	Active Enviropest	Routine rodent inspection 28 Mar	40.00	0.00	40.00
	11076	6118718	The Security Network Ltd	Derehams Rec Ground - Annual service	94.50	18.90	113.40
	11077		HMRC	Tax & NI April	3,009.22	0.00	3,009.22
	11078		Wendy Thompson	Refreshments for APM, kettle & mugs, stationery & cleaning items	67.30	0.00	67.30
	11079	36096010423	Wren Davis Ltd	Milk delivery - Feb & March	32.64	0.00	32.64
	11080	TE000065036	Castle Water	Water - Cock Lane Cemetery Nov 2021 - Mar 2023	92.91	0.00	92.91
	BACS		Barclays Payflow	Salaries & LGPS April	11,610.76	0.00	11,610.76
	DD	207050	Shorts Group Limited	Dog Waste collection - Mar - FH	225.00	45.00	
	DD	207051	Shorts Group Limited	Dog Waste collection - Mar - LW	375.00	75.00	
	DD	207052	Shorts Group Limited	Dog Waste collection - Mar - TG	487.50	97.50	1,305.00
	DD		SSE	Footway lighting - Mar	75.62	8.48	84.10
	DD						
					16,110.45	244.88	16,355.33

Income received since last committee meeting over £500.00

[illegible]

Signed: 

Date: 28 April 2023

Signed: AN Fabb.....

Date: 28/04/2092

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payoff payments as above, along with the relevant purchase order details against the cheques