

# CHEPPING WYCOMBE PARISH COUNCIL

## OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Thursday 2 November 2023** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

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|------------------------------|-----------------------------|-----------------|
| <b>Committee membership:</b> | Cllr L Willis (Chairman)    | Cllr I Forbes   |
|                              | Cllr L Webb (Vice-chairman) | Cllr C Jordan   |
|                              | Cllr J Gurney               | Cllr S Digby    |
|                              | Cllr L Johncock             | Cllr H Darch    |
|                              | Cllr S Herron               | Cllr D Johncock |
|                              | Cllr K Wood (ex officio)    |                 |

### AGENDA

#### 1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

#### 2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

The committee is asked to welcome Mr John Shaw, Chiltern Rangers who would like to discuss a project to deliver community-based biodiversity.

#### 3. Allotments

#### 4. Play Areas

##### 4.1 Ashley Drive Recreation Ground, Tylers Green

###### 4.1.1 Central Hedge to site

###### 4.1.2 Play Surface Repair

###### 4.1.3 FreshAir Fitness Equipment

##### 4.2 Straight Bit Recreation Ground, Flackwell Heath

###### 4.2.1 Replacement Boat

###### 4.2.2 Telecommunications mast

###### 4.2.3 Flackwell Heath Bowls Club – Site Visit

##### 4.3 Boundary Road Recreation Ground, Loudwater

###### 4.3.1 Winter Planting

###### 4.3.2 Play Surface Replacement

#### 5. Treeworks

#### 6. Oakland Way, Flackwell Heath

#### 7. Skate Park Update

#### 8. Derehams Lane Recreation Ground

##### 9.1 Loudwater Bowls Club

#### 9. Committee Finances

##### 9.1 Income and Expenditure Month 6

##### 9.2 Draft Budget 2024/25

#### 10. Questions from council members and the public

#### 11. Accounts for Payment



Wendy Thompson  
Clerk to the Council  
26 October 2023

**Allotments**

Members are asked to NOTE that there are no vacancies at either site.

There are currently 12 people on the waiting list for Ashley Drive and 8 on the waiting list for Chapel Road.

**AGENDA ITEM 4****Playgrounds****4.1 Ashley Drive Recreation Ground, Tylers Green****4.1.1 Central Hedge**

Members are asked to NOTE that the work on the central hedge will commence once the grass cutting has finished for the season.

**4.1.2 Play Surface Repair**

Members are asked to NOTE that a quote has been obtained for a repair to the play surface around the roundabout at the above site. The surface is lifting and is becoming a trip hazard.

- Quote One is for an area of 77sqm at a cost of £8,140.00
- Quote Two is for an area of 255sqm at a cost of £22,938.00 which would replace the whole central pad.

The clerk will endeavour to obtain two further quotes for consideration at the next committee meeting.

**4.2.3 Freshair Fitness**

Members are asked to NOTE that the new air skier will be installed at the site on 10 November. Due to the extended wait time we have been able to get a whole new piece of equipment for the price of the part that had failed.

**4.2 Straight Bit Recreation Ground, Flackwell Heath****4.2.1 Replacement Boat**

Members are asked to NOTE that the installation of the boat is complete.

**4.2.2 Telecommunications mast**

Members are asked to NOTE that a survey which will entail trial bore holes of 2cm diameter is due to take place. Following the Informal Meeting held on 24 October it was highlighted that at the planning stage it may be necessary to look for legal support. Members are asked to CONSIDER the option of legal support.

**4.2.3 Flackwell Heath Bowls Club Site Visit**

Members are asked to NOTE that the date of Wednesday 22 November at 10.30am has been suggested for the visit. This site visit was at the request of the Bowls Club who were asking for help with car parking and the access pathway across the recreation ground.

**4.3 Boundary Road Recreation Ground, Loudwater****4.3.1 Winter Planting**

Members are asked to NOTE that the planting discussed at the last committee meeting to act as a barrier on the bank will be undertaken over winter. The plan is to plant spiky plants to dissuade children from walking towards the edge.

**4.3.2 Play Surfacing Replacement**

Members are asked to NOTE that the safety surfacing at the play area in Boundary Road is breaking up. A quote has been obtained for the complete replacement (325sqm) in the sum of £29,124.00. The clerk will endeavour to obtain two more quotes for consideration at the next committee meeting.

**AGENDA ITEM 5****Treeworks**

Members are asked to NOTE that the following works have been ordered.

**Track 6, Tylers Green (opposite the village hall)**

Reduction of the Lime trees along the track and removal of an overhanging Ash branch in the sum of £3,000.00. The work to commence on 3 November – 7 November.

### **King's Wood**

Boundary trees – fell 6 and tidy 2 and Rushbrooke Close – fell Ash tree to the side of a property and remove Willow limb overhanging the garden in the sum of £4,525.00. The work to commence 30 October – 2 November.

#### **AGENDA ITEM 6**

### **Oakland Way, Flackwell Heath**

Following the last committee meeting the clerk has been in contact with the LAT for Flackwell Heath to gain permission for the installation of bollards on the verge to dissuade parking. Buckinghamshire Council have no funding to undertake the work, but are happy for the parish council to do the work. A Licence 50 is required at a cost of £719.00 which would give permission for the works. There would be a requirement for at least 4 bollards at a cost of £156.00 each.

Members are asked to CONSIDER the above and APPROVE the next course of action.

#### **AGENDA ITEM 7**

### **Skate Park Update**

Members are asked to RECEIVE a verbal update from Cllr D Johncock and Cllr L Webb.

#### **AGENDA ITEM 8**

### **Derehams Lane Recreation Ground**

Members are asked to NOTE the revised drawing at [APPENDIX A](#). These are not written in stone and are still for further consideration and discussion before going to pre-planning.

### **9.1 Loudwater Bowls Club**

Members are asked to NOTE the report from Cllr Jordan following the last meeting of the Bowls Club. [APPENDIX B](#)

#### **AGENDA ITEM 9**

### **Committee Finances**

#### **9.1 Income and Expenditure Month 6**

Members are also asked to NOTE the committee income and expenditure to Period 6 (September) [APPENDIX C](#)

#### **9.2 Draft Budget 2024/25**

Members are asked to CONSIDER the attached draft budget. [APPENDIX D](#). Members are asked to make suggestions for the budget lines, these would be required by Friday 17 November for inclusion on the Finance & General Purposes agenda.

#### **AGENDA ITEM 10**

### **Questions from committee members and the public**

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

#### **AGENDA ITEM 11**

### **Accounts for payment**

Accounts for payment will be circulated at the meeting for consideration by councillors.

**Date and time of next meeting: Thursday 11 January 2024 @ 7.30pm tbc**