

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Thursday 25 January 2024

Members of the council are summoned to attend the meeting to be held on **Thursday 25 January** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Committee Membership:

Cllr C Dodds - Chairman
Cllr R Wilks – Vice-chairman
Cllr L Johncock
Cllr J Herschel
Cllr J Gurney
Cllr D Johncock (ex officio)

Cllr C Jordan
Cllr S Herron
Cllr K Wood
Cllr A Barron
Cllr S Barrett

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Offices, depot and warden's house

5. Cemeteries

6. War Memorials

7. BT cabinets

8. FH Street Litter Bins

9. Vehicles

10. LED Footway Lighting

11. Parish Litter Scheme

12. Cats eye reflectors

13. Committee Finances

14. Questions from committee members and the public

15. Accounts for payment



Cheryl Jeken
Deputy Clerk to the Council
19 January 2024

AGENDA ITEM 3

Delegated Action

Members are asked to NOTE the following designated action by the Chairman of committee and the clerk since the last committee meeting in October:

- Repair to a lamp column in Chapel Lane at a cost of £350.00. We are attempting to seek compensation from the driver who caused the damage.

AGENDA ITEM 4

Offices, depot and warden's house

Members are asked to NOTE that the roadside hedge in the warden's garden has been removed and the fence has been extended.

AGENDA ITEM 5

Cemeteries

Members are asked to NOTE that the deputy clerk has uploaded all the memorials in Hammersley Lane Garden of Rest to the Find a Grave website. The next step is to photograph and upload the memorials for Cock Lane Cemetery.

Altona Road Cemetery

Members are asked to NOTE that 6 crab apple trees and holly were planted by our Grounds Team before Christmas. We are awaiting the wording for the plaque from the person who is funding one of the trees in honour of Cllr Bob Kin.

Hammersley Lane Garden of Rest

Members are asked to NOTE that Mr Godliman has inspected the small flint wall and no repairs are required.

AGENDA ITEM 6

War Memorials

Members are asked to RECEIVE a verbal report from the deputy clerk following a reply from the War Memorials Trust regarding the cleaning of the Flackwell Heath War Memorial.

Members are asked to NOTE that Cllr Dodds, Cllr Wilks and the deputy clerk have met with the LAT to discuss installing bollards on the pavement at the Loudwater War Memorial. **APPENDIX A**

AGENDA ITEM 7

BT cabinets

Members are asked to NOTE that the two cabinets (one on the corner of Hedley Rd and Chapman Lane FH and one on the junction of Swains Lane and Fennels Farm Way FH) have been painted.

AGENDA ITEM 8

FH Street Litter Bins

Members are asked to NOTE that we have received confirmation from Buckinghamshire Council that they will be replacing 10 of the green litter bins with their own black litter bins around the main commercial parts of Flackwell Heath on or off Straight Bit. One bin, on Common Road (outside the old bank), will be removed and not replaced. The works will be completed by the end of March.

AGENDA ITEM 9

Vehicles

Members are asked to NOTE that the Grounds Team will be going with the clerk to test a new Isuzu 4x4 vehicle with the intention to trade in the current one if approval is granted subject to the team's satisfaction.

Members are asked to CONSIDER and, if so minded, APPROVE the virement of £10,000 from EMR Cemeteries to EMR Vehicles. **APPENDIX B**

Members are asked to CONSIDER and, if so minded, APPROVE the trade in of the current Isuzu 4x4 for a new one with updated specification. The estimated cost for part exchange and after the local government discount will be in the region of £22,500. If approved, it will be recommended to F&GP for approval.

AGENDA ITEM 10

LED Footway Lighting

Members are asked to NOTE that a purchase order for the testing of all the LED footway lighting in Loudwater has been raised.

AGENDA ITEM 11

Parish Litter Scheme

Members are asked to NOTE that we have received an email from a Loudwater resident who undertakes two litter sweeps a year, one in January and one in the summer. They cover the highway and verge area between the red circles, covering parts of Whitehouse Lane and then Gatemoor Lane. **APPENDIX C**

Members are asked to CONSIDER and, if so minded, APPROVE a donation of £50 per annum to their chosen charity, Wycombe Food Hub.

AGENDA ITEM 12

Cats eye reflectors

Members are asked to NOTE that we have received a reply from Buckinghamshire Council. Treadaway Hill is scheduled to be resurfaced between 15th and 24th January and the cats eyes and lining is due to take place thereafter. Sheepridge Lane is not a high priority as there is only a legal requirement for cats eyes where there is a double lined system in place.

AGENDA ITEM 13

Committee Finances

Members are asked to NOTE the committee's income and expenditure to Period 9 (December). **APPENDIX D**

AGENDA ITEM 14

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the clerk of this request as soon as possible.

AGENDA ITEM 15

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 21 March 2024 at 7.30pm